

LYCOMING CTC

293 Cemetery Street

Comprehensive Plan | 2023 - 2026

MISSION STATEMENT

An alliance of cooperating school districts, delivering quality career and technical programs with business and education partnerships, that develop skills necessary for a successful transition to a career and/or continuing education.

VISION STATEMENT

The leader in providing progressive and innovative learning experiences that empower the success of a global workforce.

EDUCATIONAL VALUE STATEMENTS

STUDENTS

Respect Collaboration Open Communication Positive Relationships Hard Work & Dedication

STAFF

Respect Collaboration Open Communication Positive Relationships Hard Work & Dedication

ADMINISTRATION

Respect Collaboration Open Communication Positive Relationships Hard Work & Dedication

PARENTS

Respect Collaboration Open Communication Positive Relationships Hard Work & Dedication

COMMUNITY

Respect Collaboration Open Communication Positive Relationships Hard Work & Dedication

ESTABLISHED PRIORITIES

| Priority Statement | Outcome Category |
|---|---|
| <p>LycoCTC will increase the number of students earning industry credentials through collaboration with our OAC members to identify industry certifications that are relevant and attainable for students in all programs and secure the resources to ensure access to earning these credentials. We will also identify potential business partnerships, students, and set goals for improving the number of eligible seniors participating in the cooperative education capstone experience.</p> | <p>Industry-Based Learning</p> <p>Industry-Based Learning</p> |
| <p>LycoCTC will identify and implement best instructional practices to increase student achievement on the written NOCTI assessment for students with an IEP.</p> | <p>Industry-Based Learning</p> <p>Industry-Based Learning</p> |
| <p>LycoCTC will analyze the process of student recruitment, application, and retention along with the identification of career goals that leads to the development and coordination of a career plan.</p> | <p>Post-secondary transition to school, military, or work</p> |

ACTION PLAN AND STEPS

Evidence-based Strategy

Employer Engagement

Measurable Goals

Goal Nickname

Measurable Goal Statement (Smart Goal)

Work-based Learning Experience

The number of eligible seniors participating in the cooperative education capstone program will increase by 15% from 10% (in 2022) to 25% of the senior class in 2026.

| Action Step | Anticipated Start/Completion | Lead Person/Position | Materials/Resources/Supports Needed |
|--|------------------------------|-----------------------------------|---|
| Review senior task lists for 80% completion to identify potential students for coop. | 2022-09-01 - 2026-09-01 | Workforce Development Coordinator | Access to all tasklist grades |
| Work with sending district guidance, transportation, and administration to adjust student schedules to allow for coop work placements. | 2022-09-01 - 2026-09-01 | Workforce Development Coordinator | Scheduled times for meetings/communication |
| Develop business/employer partnerships across sending districts for each of the LycoCTC programs. | 2022-09-01 - 2026-09-01 | Workforce Development Coordinator | Scheduled dates and times to develop a network of partnerships. |

| Action Step | Anticipated Start/Completion | Lead Person/Position | Materials/Resources/Supports Needed |
|---|------------------------------|-----------------------------------|-------------------------------------|
| Meet with eligible students to discuss program requirements and determine their interest. | 2022-09-01 - 2026-09-01 | Workforce Development Coordinator | Schedule meetings with students |
| Discuss potential student placements and schedule changes with Lyco teacher, career counselor, and sending district counselors. | 2022-09-01 - 2026-09-01 | Workforce Development Coordinator | Schedule of meetings |

Anticipated Outcome

Through an increase in communication, collaboration, and planning more students will participate in the cooperative education program.

Monitoring/Evaluation

The Executive Director and Workforce Development Coordinator will meet at least quarterly to review the goal, action plan, and monitor results. Share findings with the Local Advisory Committee and Joint Operating Committee.

Evidence-based Strategy

Online Certification Access

Measurable Goals

| Goal Nickname | Measurable Goal Statement (Smart Goal) |
|----------------------|---|
| Industry credentials | LycoCTC will have students earning industry credentials in 100% of the programs of study by 2026. |

Goal Nickname**Measurable Goal Statement (Smart Goal)****Action Step****Anticipated Start/Completion****Lead Person/Position****Materials/Resources/Supports Needed**

Incorporate online certification software into construction and computer systems technology programs of study.

2023-01-03 -
2026-06-01

Executive
Director

Online software purchase

Anticipated Outcome

This will result in students earning industry credentials in all of the LycoCTC programs.

Monitoring/Evaluation

The Executive Director will be responsible for securing the software and monitoring the use of the application by teachers and students to ensure successful completion of credentials.

Evidence-based Strategy

Reading & Writing for Understanding

Measurable Goals**Goal Nickname****Measurable Goal Statement (Smart Goal)**

Written NOCTI - IEP Goal

Student achievement for the IEP subgroup on the Written NOCTI Assessment will increase by 10% each year

Goal Nickname**Measurable Goal Statement (Smart Goal)**

from 55% (in 2022) to 85% of students scoring competent or advanced by 2026.

Action Step**Anticipated Start/Completion****Lead Person/Position****Materials/Resources/Supports Needed**

Students will utilize testing accommodations (text to speech, extended time, small group) available to them for all testing sessions.

2023-04-01 -
2026-06-01

Executive
Director

Review IEPs & Meet with
students

Communicate and collaborate with sending district special education supervisors on what the NOCTI assessment is, when it is given to students, what the allowable accommodations are, and how they need to be written in the IEP.

2022-12-15 -
2026-06-01

Career
Counselor

Meeting date & time

Anticipated Outcome

The support provided to students with an IEP who are taking the NOCTI assessment will be improved and lead to more students achieving competent/advanced.

Monitoring/Evaluation

The Executive Director, Career Counselor, and NOCTI test coordinator will ensure test accommodations are in place atleast 1 month prior to the scheduled testing dates.

Evidence-based Strategy

Data Analysis & Instructional Planning

Measurable Goals

Goal Nickname

Measurable Goal Statement (Smart Goal)

NOCTI study guide questions - implementation

NOCTI study guide questions will be incorporated into weekly instructional plans, implemented through written response and multiple choice questions, and results used to review, reinforce, and reteach skills necessary in 100% of classrooms as evident by weekly instructional agendas, classroom observations, and marking period gradebook assignments/data analysis.

| Action Step | Anticipated Start/Completion | Lead Person/Position | Materials/Resources/Supports Needed |
|--|------------------------------|----------------------|--|
| Teachers will utilize available study guides provided by NOCTI through PDE | 2023-02-10 - 2026-06-01 | Executive Director | NOCTI study guides |
| Develop a deeper sample of "NOCTI-like" questions that can be incorporated with the study guides to prepare for the assessments. | 2023-02-15 - 2026-06-01 | Executive Director | NOCTI study guides and locally developed questions from other CTCs |
| Transfer study guide questions, and other NOCTI-like questions into a Google Forms Quiz for each program of study. | 2022-11-23 - 2023-01-15 | Executive Director | Creation of Google Form Quiz Review use of quiz with teachers |
| Implement NOCTI study guide questions weekly in each program. | 2023-02-01 - 2026-06-01 | Executive Director | Google Form Quiz & Study Guide questions |
| Provide a NOCTI assessment practice session that will utilize all | 2023-03-15 - | Executive | Google Form Quiz |

| Action Step | Anticipated Start/Completion | Lead Person/Position | Materials/Resources/Supports Needed |
|--|------------------------------|----------------------|-------------------------------------|
| review questions in a timed testing environment. | 2026-06-01 | Director | |

Anticipated Outcome

Through the use of study guide questions, weekly practice and review students will be more prepared for taking the written NOCTI assessment each year.

Monitoring/Evaluation

Excutive Director will monitor through weekly observation and data review of Google Form Quiz results. Post data from results for teachers to see and gather input on implementation.

Evidence-based Strategy

Senior Survey & Career Goal Data Analysis

Measurable Goals

| Goal Nickname | Measurable Goal Statement (Smart Goal) |
|----------------------------------|--|
| Senior exit survey - career goal | The number of seniors graduating from LycoCTC that remain in the same field as their program of study as indicated on the senior exit survey will increase by 33% from 57% (in 2022) to 90% by 2026. |

| Action Step | Anticipated Start/Completion | Lead Person/Position | Materials/Resources/Supports Needed |
|--|------------------------------|----------------------|-------------------------------------|
| Analyze senior exit survey data with sending district school counselors and review recruitment, application, and career goal planning processes for incoming students. | 2023-06-01 - 2026-06-01 | Career Counselor | Meeting date, time, and agenda |

Anticipated Outcome
 Graduating seniors will remain in the field of the program of study at a higher rate.

Monitoring/Evaluation
 The Executive Director, Career Counselor, and sending district administration and counselors will review senior exit data trends.



PROFESSIONAL DEVELOPMENT STEPS AND TIMELINES:

| Measurable Goals | Action Plan Name | Professional Development Step | Anticipated Timeline |
|---|---------------------|--|-------------------------------|
| The number of eligible seniors participating in the cooperative education capstone program will increase by 15% from 10% (in 2022) to 25% of the senior class in 2026. (Work-based Learning Experience) | Employer Engagement | Review senior task lists for 80% completion to identify potential students for coop. | 09/01/2022 - 09/01/2026 |

PROFESSIONAL DEVELOPMENT STEPS AND TIMELINES:

| Measurable Goals | Action Plan Name | Professional Development Step | Anticipated Timeline |
|---|---------------------|---|-------------------------------|
| The number of eligible seniors participating in the cooperative education capstone program will increase by 15% from 10% (in 2022) to 25% of the senior class in 2026. (Work-based Learning Experience) | Employer Engagement | Develop business/employer partnerships across sending districts for each of the LycoCTC programs. | 09/01/2022 - 09/01/2026 |

PROFESSIONAL DEVELOPMENT STEPS AND TIMELINES:

| Measurable Goals | Action Plan Name | Professional Development Step | Anticipated Timeline |
|---|---------------------|---|-------------------------------|
| The number of eligible seniors participating in the cooperative education capstone program will increase by 15% from 10% (in 2022) to 25% of the senior class in 2026. (Work-based Learning Experience) | Employer Engagement | Meet with eligible students to discuss program requirements and determine their interest. | 09/01/2022 - 09/01/2026 |

PROFESSIONAL DEVELOPMENT STEPS AND TIMELINES:

| Measurable Goals | Action Plan Name | Professional Development Step | Anticipated Timeline |
|---|---------------------|---|-------------------------------|
| The number of eligible seniors participating in the cooperative education capstone program will increase by 15% from 10% (in 2022) to 25% of the senior class in 2026. (Work-based Learning Experience) | Employer Engagement | Discuss potential student placements and schedule changes with Lyco teacher, career counselor, and sending district counselors. | 09/01/2022 - 09/01/2026 |

PROFESSIONAL DEVELOPMENT STEPS AND TIMELINES:

| Measurable Goals | Action Plan Name | Professional Development Step | Anticipated Timeline |
|---|-------------------------------------|---|-------------------------------|
| Student achievement for the IEP subgroup on the Written NOCTI Assessment will increase by 10% each year from 55% (in 2022) to 85% of students scoring competent or advanced by 2026. (Written NOCTI - IEP Goal) | Reading & Writing for Understanding | Communicate and collaborate with sending district special education supervisors on what the NOCTI assessment is, when it is given to students, what the allowable accommodations are, and how they need to be written in the IEP. | 12/15/2022 - 06/01/2026 |

PROFESSIONAL DEVELOPMENT STEPS AND TIMELINES:

| Measurable Goals | Action Plan Name | Professional Development Step | Anticipated Timeline |
|--|--|--|-------------------------------|
| NOCTI study guide questions will be incorporated into weekly instructional plans, implemented through written response and multiple choice questions, and results used to review, reinforce, and reteach skills necessary in 100% of classrooms as evident by weekly instructional agendas, classroom observations, and marking period gradebook assignments/data analysis. (NOCTI study guide questions - implementation) | Data Analysis & Instructional Planning | Teachers will utilize available study guides provided by NOCTI through PDE | 02/10/2023 - 06/01/2026 |

PROFESSIONAL DEVELOPMENT STEPS AND TIMELINES:

| Measurable Goals | Action Plan Name | Professional Development Step | Anticipated Timeline |
|---|---|--|-------------------------------|
| The number of seniors graduating from LycoCTC that remain in the same field as their program of study as indicated on the senior exit survey will increase by 33% from 57% (in 2022) to 90% by 2026. (Senior exit survey - career goal) | Senior Survey & Career Goal Data Analysis | Analyze senior exit survey data with sending district school counselors and review recruitment, application, and career goal planning processes for incoming students. | 06/01/2023 - 06/01/2026 |

ADDENDUM B: ACTION PLAN

Action Plan: Employer Engagement

| Action Steps | Anticipated Start/Completion Date |
|--|-----------------------------------|
| Review senior task lists for 80% completion to identify potential students for coop. | 09/01/2022 - 09/01/2026 |

| Monitoring/Evaluation | Anticipated Output |
|--|--|
| The Executive Director and Workforce Development Coordinator will meet atleast quarterly to review the goal, action plan, and monitor results. Share findings with the Local Advisory Committee and Joint Operating Committee. | Through an increase in communication, collaboartion, and planning more students will participate in the cooperative education program. |

| Material/Resources/Supports Needed | PD Step | Comm Step |
|------------------------------------|---------|-----------|
| Access to all tasklist grades | yes | yes |

Action Steps**Anticipated Start/Completion Date**

Work with sending district guidance, transportation, and administration to adjust student schedules to allow for coop work placements.

09/01/2022 - 09/01/2026

Monitoring/Evaluation**Anticipated Output**

The Executive Director and Workforce Development Coordinator will meet atleast quarterly to review the goal, action plan, and monitor results. Share findings with the Local Advisory Committee and Joint Operating Committee.

Through an increase in communication, collaboartion, and planning more students will participate in the cooperative education program.

Material/Resources/Supports Needed**PD Step****Comm Step**

Scheduled times for meetings/communication

no

no



Action Steps**Anticipated Start/Completion Date**

Develop business/employer partnerships across sending districts for each of the LycoCTC programs.

09/01/2022 - 09/01/2026

Monitoring/Evaluation**Anticipated Output**

The Executive Director and Workforce Development Coordinator will meet atleast quarterly to review the goal, action plan, and monitor results. Share findings with the Local Advisory Committee and Joint Operating Committee.

Through an increase in communication, collaboartion, and planning more students will participate in the cooperative education program.

Material/Resources/Supports Needed**PD Step****Comm Step**

Scheduled dates and times to develop a network of partnerships.

yes

yes



Action Steps**Anticipated Start/Completion Date**

Meet with eligible students to discuss program requirements and determine their interest.

09/01/2022 - 09/01/2026

Monitoring/Evaluation**Anticipated Output**

The Executive Director and Workforce Development Coordinator will meet atleast quarterly to review the goal, action plan, and monitor results. Share findings with the Local Advisory Committee and Joint Operating Committee.

Through an increase in communication, collaboartion, and planning more students will participate in the cooperative education program.

Material/Resources/Supports Needed**PD Step****Comm Step**

Schedule meetings with students

yes

no



Action Steps**Anticipated Start/Completion Date**

Discuss potential student placements and schedule changes with Lyco teacher, career counselor, and sending district counselors.

09/01/2022 - 09/01/2026

Monitoring/Evaluation**Anticipated Output**

The Executive Director and Workforce Development Coordinator will meet atleast quarterly to review the goal, action plan, and monitor results. Share findings with the Local Advisory Committee and Joint Operating Committee.

Through an increase in communication, collaboartion, and planning more students will participate in the cooperative education program.

Material/Resources/Supports Needed**PD Step****Comm Step**

Schedule of meetings

yes

yes



Action Plan: Online Certification Access

| Action Steps | Anticipated Start/Completion Date |
|--|-----------------------------------|
| Incorporate online certification software into construction and computer systems technology programs of study. | 01/03/2023 - 06/01/2026 |

| Monitoring/Evaluation | Anticipated Output |
|---|---|
| The Executive Director will be responsible for securing the software and monitoring the use of the application by teachers and students to ensure successful completion of credentials. | This will result in students earning industry credentials in all of the LycoCTC programs. |

| Material/Resources/Supports Needed | PD Step | Comm Step |
|------------------------------------|---------|-----------|
| Online software purchase | no | no |

Action Plan: Reading & Writing for Understanding

Action Steps**Anticipated Start/Completion Date**

Students will utilize testing accommodations (text to speech, extended time, small group) available to them for all testing sessions.

04/01/2023 - 06/01/2026

Monitoring/Evaluation**Anticipated Output**

The Executive Director, Career Counselor, and NOCTI test coordinator will ensure test accommodations are in place atleast 1 month prior to the scheduled testing dates.

The support provided to students with an IEP who are taking the NOCTI assessment will be improved and lead to more students achieving competent/advanced.

Material/Resources/Supports Needed**PD Step****Comm Step**

Review IEPs & Meet with students

no

no



Action Steps**Anticipated Start/Completion Date**

Communicate and collaborate with sending district special education supervisors on what the NOCTI assessment is, when it is given to students, what the allowable accommodations are, and how they need to be written in the IEP.

12/15/2022 - 06/01/2026

Monitoring/Evaluation**Anticipated Output**

The Executive Director, Career Counselor, and NOCTI test coordinator will ensure test accommodations are in place atleast 1 month prior to the scheduled testing dates.

The support provided to students with an IEP who are taking the NOCTI assessment will be improved and lead to more students achieving competent/advanced.

Material/Resources/Supports Needed**PD Step****Comm Step**

Meeting date & time

yes

yes

Action Plan: Data Analysis & Instructional Planning

Action Steps**Anticipated Start/Completion Date**

Teachers will utilize available study guides provided by NOCTI through PDE

02/10/2023 - 06/01/2026

Monitoring/Evaluation**Anticipated Output**

Excutive Director will monitor through weekly observation and data review of Google Form Quiz results. Post data from results for teachers to see and gather input on implementation.

Through the use of study guide questions, weekly practice and review students will be more prepared for taking the written NOCTI assessment each year.

Material/Resources/Supports Needed**PD Step****Comm Step**

NOCTI study guides

yes

no



Action Steps**Anticipated Start/Completion Date**

Develop a deeper sample of "NOCTI-like" questions that can be incorporated with the study guides to prepare for the assessments.

02/15/2023 - 06/01/2026

Monitoring/Evaluation**Anticipated Output**

Excutive Director will monitor through weekly observation and data review of Google Form Quiz results. Post data from results for teachers to see and gather input on implementation.

Through the use of study guide questions, weekly practice and review students will be more prepared for taking the written NOCTI assessment each year.

Material/Resources/Supports Needed**PD Step****Comm Step**

NOCTI study guides and locally developed questions from other CTCs

no

no

Action Steps**Anticipated Start/Completion Date**

Transfer study guide questions, and other NOCTI-like questions into a Google Forms Quiz for each program of study.

11/23/2022 - 01/15/2023

Monitoring/Evaluation**Anticipated Output**

Excutive Director will monitor through weekly observation and data review of Google Form Quiz results. Post data from results for teachers to see and gather input on implementation.

Through the use of study guide questions, weekly practice and review students will be more prepared for taking the written NOCTI assessment each year.

Material/Resources/Supports Needed**PD Step****Comm Step**

Creation of Google Form Quiz Review use of quiz with teachers

no

no



Action Steps**Anticipated Start/Completion Date**

Implement NOCTI study guide questions weekly in each program.

02/01/2023 - 06/01/2026

Monitoring/Evaluation**Anticipated Output**

Excutive Director will monitor through weekly observation and data review of Google Form Quiz results. Post data from results for teachers to see and gather input on implementation.

Through the use of study guide questions, weekly practice and review students will be more prepared for taking the written NOCTI assessment each year.

Material/Resources/Supports Needed**PD Step****Comm Step**

Google Form Quiz & Study Guide questions

no

no

Action Steps**Anticipated Start/Completion Date**

Provide a NOCTI assessment practice session that will utilize all review questions in a timed testing environment.

03/15/2023 - 06/01/2026

Monitoring/Evaluation**Anticipated Output**

Excutive Director will monitor through weekly observation and data review of Google Form Quiz results. Post data from results for teachers to see and gather input on implementation.

Through the use of study guide questions, weekly practice and review students will be more prepared for taking the written NOCTI assessment each year.

Material/Resources/Supports Needed**PD Step****Comm Step**

Google Form Quiz

no

no



Action Plan: Senior Survey & Career Goal Data Analysis

| Action Steps | Anticipated Start/Completion Date |
|--|-----------------------------------|
| Analyze senior exit survey data with sending district school counselors and review recruitment, application, and career goal planning processes for incoming students. | 06/01/2023 - 06/01/2026 |

| Monitoring/Evaluation | Anticipated Output |
|---|---|
| The Executive Director, Career Counselor, and sending district administration and counselors will review senior exit data trends. | Graduating seniors will remain in the field of the program of study at a higher rate. |

| Material/Resources/Supports Needed | PD Step | Comm Step |
|------------------------------------|---------|-----------|
| Meeting date, time, and agenda | yes | yes |

ADDENDUM C: PROFESSIONAL DEVELOPMENT PLANS

| Measurable Goals | Action Plan Name | Professional Development Step | Anticipated Timeline |
|--|----------------------------|--|--|
| <p>The number of eligible seniors participating in the cooperative education capstone program will increase by 15% from 10% (in 2022) to 25% of the senior class in 2026. (Work-based Learning Experience)</p> | <p>Employer Engagement</p> | <p>Review senior task lists for 80% completion to identify potential students for coop.</p> | <p>09/01/2022 - 09/01/2026</p> |
| <p>The number of eligible seniors participating in the cooperative education capstone program will increase by 15% from 10% (in 2022) to 25% of the senior class in 2026. (Work-based Learning Experience)</p> | <p>Employer Engagement</p> | <p>Develop business/employer partnerships across sending districts for each of the LycoCTC programs.</p> | <p>09/01/2022 - 09/01/2026</p> |
| <p>The number of eligible seniors participating in the cooperative education capstone program will increase by 15% from 10% (in 2022) to 25% of the senior class in 2026. (Work-based Learning Experience)</p> | <p>Employer Engagement</p> | <p>Meet with eligible students to discuss program requirements and determine their interest.</p> | <p>09/01/2022 - 09/01/2026</p> |
| <p>The number of eligible seniors participating in the cooperative education capstone program will increase by 15% from 10% (in 2022) to 25% of the senior class in 2026.</p> | <p>Employer Engagement</p> | <p>Discuss potential student</p> | <p>09/01/2022 -</p> |

| Measurable Goals | Action Plan Name | Professional Development Step | Anticipated Timeline |
|--|--|---|-------------------------------|
| (Work-based Learning Experience) | | placements and schedule changes with Lyco teacher, career counselor, and sending district counselors. | 09/01/2026 |
| Student achievement for the IEP subgroup on the Written NOCTI Assessment will increase by 10% each year from 55% (in 2022) to 85% of students scoring competent or advanced by 2026. (Written NOCTI - IEP Goal) | Reading & Writing for Understanding | Communicate and collaborate with sending district special education supervisors on what the NOCTI assessment is, when it is given to students, what the allowable accommodations are, and how they need to be written in the IEP. | 12/15/2022 - 06/01/2026 |
| NOCTI study guide questions will be incorporated into weekly instructional plans, implemented through written response and multiple choice questions, and results used to review, reinforce, and reteach skills necessary in 100% of classrooms as evident by weekly instructional agendas, classroom observations, and marking period | Data Analysis & Instructional Planning | Teachers will utilize available study guides provided by | 02/10/2023 - 06/01/2026 |

| Measurable Goals | Action Plan Name | Professional Development Step | Anticipated Timeline |
|---|---|--|-------------------------------|
| gradebook assignments/data analysis. (NOCTI study guide questions - implementation) | | NOCTI through PDE | |
| The number of seniors graduating from LycoCTC that remain in the same field as their program of study as indicated on the senior exit survey will increase by 33% from 57% (in 2022) to 90% by 2026. (Senior exit survey - career goal) | Senior Survey & Career Goal Data Analysis | Analyze senior exit survey data with sending district school counselors and review recruitment, application, and career goal planning processes for incoming students. | 06/01/2023 - 06/01/2026 |

PROFESSIONAL DEVELOPMENT PLANS

| Professional Development Step | Audience | Topics of Prof. Dev |
|--------------------------------------|---|---|
| Work-based Learning Experience | Workforce Development Coordinator, Executive Director, local business-industry partners | Developing business partnerships, engaging potential employers, promoting program goals and vision of LycoCTC |

| Evidence of Learning | Anticipated Timeframe | Lead Person/Position |
|--|------------------------------|-----------------------------------|
| Business partnerships will be expanded for all programs to represent new businesses in each of our sending districts | 04/03/2023 - 06/01/2026 | Workforce Development Coordinator |

Danielson Framework Component Met in this Plan:

- 1d: Demonstrating Knowledge of Resources
- 4d: Participating in a Professional Community

This Step meets the Requirements of State Required Trainings:

| Professional Development Step | Audience | Topics of Prof. Dev |
|--------------------------------------|--|--|
| Work-based Learning Experience | Workforce Development Coordinator, LycoCTC instructors | Program of study tasklist completion monitoring and evaluation |

| Evidence of Learning | Anticipated Timeframe | Lead Person/Position |
|---|-------------------------|--|
| CSIU reports and work-based learning placement data | 05/15/2023 - 06/01/2026 | Executive Director/Workforce Development Coordinator |

Danielson Framework Component Met in this Plan: **This Step meets the Requirements of State Required Trainings:**

3d: Using Assessment in Instruction

| Professional Development Step | Audience | Topics of Prof. Dev |
|--------------------------------|-----------------------------------|---|
| Work-based Learning Experience | LycoCTC 2nd and 3rd year students | Facilitating cooperative education program enrollment of students |

| Evidence of Learning | Anticipated Timeframe | Lead Person/Position |
|----------------------|-------------------------|-----------------------------------|
| Pre-post conferences | 05/15/2023 - 06/01/2026 | Workforce Development Coordinator |

Danielson Framework Component Met in this Plan: **This Step meets the Requirements of State Required Trainings:**

3c: Engaging Students in Learning

Danielson Framework Component Met in this Plan:

This Step meets the Requirements of State Required Trainings:

4d: Participating in a Professional Community

Professional Development Step

Audience

Topics of Prof. Dev

NOCTI Career Standard Benchmark

LycoCTC instructors

NOCTI Study Guides and Use of Student Data to Inform Instruction

Evidence of Learning

Anticipated Timeframe

Lead Person/Position

Student responses from study guide questions are used to review and reteach standard areas

03/15/2022 - 06/01/2026

Executive Director

Danielson Framework Component Met in this Plan:

This Step meets the Requirements of State Required Trainings:

3d: Using Assessment in Instruction

| Professional Development Step | Audience | Topics of Prof. Dev |
|--------------------------------------|---|---|
| Career Planning & Goal Alignment | School District Counselors, LycoCTC Career Counselor, School Administration | Career pathways, course selection and application process, career goals |

| Evidence of Learning | Anticipated Timeframe | Lead Person/Position |
|-----------------------------|------------------------------|-----------------------------|
| Survey data | 04/17/2022 - 06/01/2026 | Executive Director |

| Danielson Framework Component Met in this Plan: | This Step meets the Requirements of State Required Trainings: |
|--|--|
| 1b: Demonstrating Knowledge of Students | |

