



January 2023

Dear Incoming Kindergarten Families,

The administration, faculty, and staff of Fairfield Public Schools are excited to welcome our incoming 2023-2024 kindergarten students. Please see below for important information regarding the registration process.

Registration will take place at our Central Offices, located at 501 Kings Highway East, Suite 210 beginning on January 23, 2023. Prior to your meeting with the registrar, you must log-on to our district's website www.fairfieldschools.org, click *Student Registration* and complete the following steps:

- Select *Start the Pre-Registration Process*.
- Select *Grades K-12th*
- Read the complete registration guidelines. Select *I read and understood the registration guidelines*. Follow the remaining prompts, which will ask for your family's information to complete the online pre-registration application.
- Make an online appointment with the Registrar. If you cannot make an online appointment, please contact us at 203-255-8242 to reserve a date/time.

On the date of your appointment, we ask that you bring the following documentation to finalize the registration process:

- Your child's *original* birth certificate or passport
- A current mortgage statement, deed, property tax bill, or complete lease agreement
- Two current utility bills – Aquarion, UI, SCG, or cable
- Your driver's license, state identification, or passport
- Your car's registration

Appointments are typically thirty minutes. You can reserve an appointment on our online appointment scheduler by visiting our website at www.fairfieldschools.org and clicking *Student Registration*, and then *Make an Appointment with the Registrar*. If you do not have access to reserve your appointment electronically, please call 203-255-8242 to reserve an appointment.

At the end of your appointment, you will be given a *Kindergarten Articulation Form*. This form can also be downloaded from our website. We ask that you send this form to your preschool or nursery school to be completed and returned to the elementary school that your child will attend. It is used

to gather information about our incoming students so that our administrators and teachers can appropriately design the incoming kindergarten classes.

Please be advised that if you have a child already enrolled in our Early Childhood Center (ECC), the process for kindergarten registration is different. At the end of January, you will receive a survey question to ask if you will be enrolling your child in kindergarten for the upcoming school year. Families will not be required to meet with the registrar, but will be asked to fill out the pre-registration application. Your child's enrollment will be confirmed by Laura Denisevich when it is complete.

If you have any questions regarding registration, please reach out to Mrs. Kathleen Alexander at 203-255-8242 or kalexander@fairfieldschools.org.

If you have any questions regarding curriculum, instruction, or programs, please reach out to Dr. James Zavodjancik at 203-255-8390 or jzavodjancik@fairfieldschools.org.

School specific questions can be directed to each building's principal. Contact information is located on our website (www.fairfieldschools.org) under the *schools* tab located at the top of the webpage.

We look forward to meeting you and your families in the upcoming weeks and months ahead as we prepare for our schools for our newest members and learners.

Sincerely,

A handwritten signature in blue ink that reads "James Zavodjancik". The signature is written in a cursive style with a blue ink color.

James Zavodjancik, Ed.D.
Chief Academic Officer