

GROTON BOARD OF EDUCATION  
SPECIAL COMMUNICATIONS COMMITTEE MEETING MINUTES  
DECEMBER 12, 2022 @ 4:45 P.M.  
CENTRAL OFFICE, ROOM 4

Members Present: Matthew Shulman, William Horgan

Members Absent: Liz Porter

Also Present: Phil Piazza, Rebecca Beyus

Chairman Shulman called the meeting to order at 4:45 p.m.

1. Review Minutes from the November 28, 2022 Meeting - Motion to approve (Horgan), seconded (Shulman) - unanimously approved
2. Review Communications Plan
  - a. Committee members began reviewing communications plan and held a working session to discuss updates and revisions
  - b. We reviewed district missions, goals and vision
  - c. We continued to review Oxford's plan and discussed adopting portions of the plan into our new plan
  - d. Discussed internal and external audiences
3. Next Steps
  - a. Continue to review and revise plan in January
  - b. Rebecca will summarize current communication tools and recent survey statistics
  - c. Possibly obtaining an electronic copy of Oxford's communication plan
4. Future Meeting Dates - January 23, 2023

The meeting adjourned at 5:45 p.m.