

**A. W. BEATTIE
CAREER CENTER**

SECTION: JOINT COMMITTEE PROCEDURES
 TITLE: USE OF TELECONFERENCING/
 VIDEO CONFERENCING
 FIRST READING: May 28, 2015
 SECOND READING: June 25, 2015
 APPROVED: July 23, 2015
 REVISED &
 APPROVED: December 15, 2022

<p>1. Authority SC 407</p> <p>2. Guidelines</p>	<p style="text-align: center;">006.1 USE OF TELECONFERENCING</p> <p>The Joint Operating Committee (JOC) recognizes the responsibility of JOC members to make every effort to attend meetings, but from time to time necessary absence may prohibit attendance. A JOC member may participate in any JOC or committee meeting by teleconferencing or video conferencing when the JOC member is unable to attend in person.</p> <p>A JOC member who wishes to participate in a Board meeting by means of a telephone speaker system or video conferencing shall notify the JOC President and the Executive Director so that arrangements can be made.</p> <p>A JOC member who votes by telephone speaker system or video conferencing shall vote by voice vote only.</p> <p>Upon request, the JOC member shall provide verification under oath of his/her participation in the deliberations and vote.</p> <p>The JOC member participating by teleconferencing or video conferencing must be able to hear the comments of and speak to all those present at the meeting, and all those present at the meeting must be able to hear the comments of and speak to such absent JOC members contemporaneously.</p> <p>The meeting may be chaired by telephone or video conference.</p> <p>A majority of JOC members shall be physically present at a Board meeting when a JOC member participates through teleconference or video conference. In the event of a circumstance beyond the control of the JOC, the JOC will conduct a vote at the start</p>
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<p>SC 407</p> <p>3. Delegation of Responsibility</p>	<p>of the scheduled meeting to waive Policy #006.1 due to the extenuating circumstances and the reason will be documented in the meeting minutes.</p> <p>The cost of the phone call or any video conferencing fees or costs constitute reimbursable expenses under law which provides that each JOC member be reimbursed by the Career Center for expenses actually and necessarily incurred in attending meetings.</p> <p>The JOC member participating by teleconferencing or video conferencing will be counted as present for the meeting.</p> <p>The appropriate officials are authorized and directed to provide teleconferencing and/or video conferencing equipment and facilities sufficient to implement this policy, if feasible.</p> <p>References:</p> <p>School Code - 24 P.S. Sec. 407, 516.1</p>
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