

**A.W. Beattie Career Center  
Joint Operating Committee**

**Combined Board Meeting – December 15, 2022**

6:45 p.m. - Reorganization Meeting

7:00 p.m. - Joint Committee Meeting

**ZOOM (video & audio conference):** Using a PC, tablet or smart phone,  
click on this link or cut & paste into your browser

<https://zoom.us/j/96972915606?pwd=RjlvNnIzOTZFK3pPNkdpNzN4V0ZVZz09>

❖ For security purposes, when you click on the above link, you will enter a ZOOM “waiting room”. You may experience a slight delay before you are admitted to the JOC Meeting. The waiting room will be accessible as early as 6:40 PM ET, however, the Re-Organization Meeting will not start until 6:45 PM ET and the JOC Meeting will not start until 7:00 PM ET.

**AGENDA**

- I. Call to order***
- II. Roll Call***
- III. Invitation for the public to address the Joint Operating Committee***
- IV. Approval of Minutes of November 10, 2022***
- V. President’s Report***
- VI. Superintendent of Record’s Report***
- VII. Solicitor’s Report***
- VIII. Executive Director’s Report***
- IX. Committee Report***

***Organization & Curriculum (Libby Blackburn – Chairperson)***

**Action Items:**

1. To approve the reappointment of Weiss, Burkhardt, Kramer, LLC as the solicitor for the Career Center at the hourly rate of \$160.00, effective January 1, 2023.
2. To authorize the Executive Director to approve the FIRST Robotics Team participation in regional competitions for the 2022 - 2023 and associated costs from the FIRST Robotics Activity Fund.
3. To approve the Executive Director participating in the PACTA Meetings on February 8 & 9, 2023 in Hershey, PA at an estimated cost of \$567.00, Operating Budget.
4. To approve Kim Zylinski and Sara Goodyear, School Counselors, participating and presenting at the Pathways to Career Readiness Symposium, February 8 – 10, 2023 in Hershey, PA at an estimated cost of \$1,214.00, Perkins Funds and Operating Budget.
5. To approve Eric Carlini to attend the OSHA Safety Certification Training Program at WVU on January 17 – 20, 2023 at an estimated cost of \$2,750.00, Operating Budget.
6. To approve approximately 30 FCCLA students and 3 advisors participating in the PA FCCLA state contests on March 20 – 22, 2023 at an approximate cost of \$13,577.14, Operating Budget \$1,927.14 and Student Activity \$11,650.00.

**The Organization & Curriculum Committee recommends that items 1 thru 6 be approved.**

**Information Items:**

1. All Joint Operating Committee members are reminded that a copy of their Statement of Financial Interests must be submitted to the Career Center for audit documentation.
2. All Joint Operating Committee members are reminded that a copy of their PSBA training certificate must be submitted to the Career Center for audit documentation.
3. The FIRST Robotics Team will participate in the following events at this time:
  - A. Miami Valley at Xavier University, Cincinnati, OH March 15 – 18, 2023
  - B. Greater Pittsburgh Regional at David Lawrence Convention Center April 3 – 6, 2023

***X. Committee Report***

***Personnel Committee (Ron Frank – Chairperson)***

**Action Items:**

1. To approve Anna Miklos (NA -12) as a student intern in the Culinary Arts program effective December 1, 2022 through June 7, 2023 at the hourly rate of \$12.00, no benefits.
2. To approve a change in status for Vince Constantino, custodial maintenance from part-time to full-time with benefits effective January 16, 2023. No change in hourly rate.

**The Personnel Committee recommends that items 1 and 2 be approved.**

**XI. Committee Report**

**Finance Committee (Jim Fisher – Chairperson)**

**Action Items:**

1. ACCOUNTS PAYABLE	AWBCC Operating Fund	11/30/2022	\$ 638,074.93
	AWBCC Capital Reserve Fund	11/30/2022	\$ 8,668.41
	Student Activity	11/30/2022	\$ 200.00
	Alfred W. Beattie Memorial Fund	11/30/2022	\$
	Conroy D. Guyer Fox Chapel Charitable Trust	11/30/2022	\$
2. BUDGET REPORT	AWBCC Operating Budget	11/30/2022	\$
3. CASH REPORT	AWBCC Operating Fund	11/30/2022	\$ 1,632,541.00
	PLGIT & PSDLAF	11/30/2022	\$ 1,358,837.10
	AWBCC Money Market Fund	11/30/2022	\$ 2,883,513.14
	AWBCC Capital Reserve Fund	11/30/2022	\$ 226,450.46
	Alfred W. Beattie Memorial Fund	11/30/2022	\$ 216,055.04
	Conroy D. Guyer Fox Chapel Charitable Trust	11/30/2022	\$ 5,472.01
	AWBCC Student Activity Accounts	11/30/2022	\$ 89,100.86
4.	To accept a \$2,500.00 grant from the Gene HAAS Foundation for support of the FIRST Robotics Team.		

**The Finance Committee recommends that items 1 thru 4 be approved.**

**Information Items:**

1. Kiddie Tech Childcare and Early Learning Center's
  - KT Director – Report on November 2022 Enrollment, Revenue and Expenditures.
  - KT Director – Report on 2022 – 2023 Enrollment, Revenues and Expenditures to date.

**XII. Committee Report**

**Building and Grounds Committee (Dee Spade – Chairperson)**

**Action Item:**

1. To approve the following quotes of Continental Office Floors of Pittsburgh, PA on COSTARS Contract #44 000 20405 to install flooring replacements in:

- A. Cosmetology Salon \$17,400.00 (PO 3306 – Wright)
- B. Cosmetology Classroom \$ 8,500.00 (PO 3306 – Wright)
- C. Dental Classroom/Lab \$14,300.00 (PO 3307 – Wright)
- D. Veterinary Sciences Classroom \$12,200.00 (PO 3308 – Wright)

Total Estimated Cost of \$52,400.00 with 50% being charged to Program Updates Assigned Fund Balance and 50% being charged to Physical Plant/Infrastructure Assigned Fund Balance.

**The Building and Grounds Committee recommends that item 1 be approved.**

**XIII. Committee Report**

**Policy Report (Elizabeth Warner – Chairperson)**

**Action Item:**

- 1. To approve revised Policy #006.1 Use of Teleconferencing/Video Conferencing Attachment #1

**The Policy Committee recommends that item 1 be approved.**

**XIV. Committee Report**

**Legislative Report (Libby Blackburn – Chairperson)**

**No Action Items**

**XV. Committee Report**

**Public Relations Report (Ron Frank – Chairperson)**

**Action Item:**

- 1. To approve Phase II of the Campus Signage update through novum designs of Pittsburgh in the estimated amount of \$7,497.38, Operating Budget. (Visual presentation during the JOC Meeting.)

**The Public Relations Committee recommends that item 1 be approved.**

**XVI. Old Business**

**XVII. New Business**

- 1. Committee of the Whole meeting in the Automotive Collision program prior to the JOC meeting on Thursday, March 23, 2023 at 5:45 p.m.

**XVIII. Next Meeting**

**January 26, 2023 – A.W. Beattie Career Center Arlene J. Bender Student Conference Center**

- 5:30 p.m. Dinner
- 5:45 p.m. Executive Session
- 6:15 p.m. Joint Operating Committee Meeting

