

**A.W. Beattie Career Center
Joint Operating Committee**

**Combined Board Meeting September 22, 2022
Arlene J. Bender Student Conference Center**

5:30 p.m. – Dinner
6:00 p.m. – Committee of the Whole Meeting
- Building and Grounds
- Finance
- Organization & Curriculum/Students
6:30 p.m. – Joint Operating Committee Meeting

ZOOM (video & audio conference): Using a PC, tablet or smart phone,
click on this link or cut & paste into your browser

<https://zoom.us/j/92218365966?pwd=QzlnYy9Qc09GUmtHN2VwSGdSVGZuZz09>

- ❖ For security purposes, when you click on the above link, you will enter a ZOOM “waiting room”. You may experience a slight delay before you are admitted to the JOC Meeting. The waiting room will be accessible for the General Public at 6:00 PM ET for the start of the Committee of the Whole Meeting. The JOC meeting will not start until 6:30 PM ET.

AGENDA

- I. Call to Order**
 - *Moment of silence in memory of Mr. Daniel O’Keefe for his service to students and the community.*
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Invitation for the public to address the Joint Operating Committee**
- V. Approval of Minutes of August 18, 2022**
- VI. Vice-President’s Report**
- VII. Superintendent of Record’s Report**
- VIII. Solicitor’s Report**
- IX. Executive Director’s Report**

X. Committee Report

Organization & Curriculum (Libby Blackburn – Chairperson)

Action Items:

1. To approve the following Advisory Board Minutes:
Fall and Spring 2021 – 2022
(Minutes will be available for review prior to the meeting on the JOC table.)
2. To approve the 2022 – 2023 Occupational Advisory Committee listings for each program. (Listing will be available at the JOC Meeting).
3. To approve the submittal of the 2021 – 2024 Career Center Comprehensive Plan to PDE following the twenty-eight day public comment period.
4. To approve Clif Bossong, STEAM coordinator, participating in the 2022 Aircraft Owners and Pilots Association (AOPA) STEM symposium in Memphis, TN November 12 – 16, 2022 at an estimated cost of \$2,600.00, Operating Budget.
5. To approve Sara Goodyear and Kim Zylinski, school counselors, participating and presenting at the PA Integrated Learning Conference in State College, PA on November 1 – 4, 2022 at an estimated cost of \$1,500.00, Operating Budget and Perkins Funds.
6. To approve the purchase of a Miller Electric – Mobile ATC Augmented Reality Welding System through Allegheny Educational Systems, Inc. of Tarentum, PA at an estimated cost of \$3,125.00 with shipping through the 2022 Capital Reserve account. (This will be utilized for Open House, STEAM Road Show at the Districts and Summer Camp.)
7. To approve sixteen (16) SkillsUSA students and three (3) advisors participating in the Western Region Leadership Forum at Seven Springs on October 26 – 28 at an estimated cost of \$8,439.39. Operating Budget: \$1,567.96 and Skills Activity: \$6,871.44. Mr. Brown will be in attendance on October 25th as forum leader.
8. To approve the continued MOU with Crisis Center North for services related to students involved directly/indirectly with dating/domestic violence. There is no cost to the Career Center. Attachment #1

The Organization & Curriculum Committee recommends items 1 thru 8 be approved.

Information Items:

1. The Career Center will restart evening Cosmetology Clinic hours for students to meet their state required instructional hours.
2. Five (5) members of the Career Center staff participated in the School Safety Conference sponsored by the Pennsylvania Governor's Office of Homeland Security held on Thursday, September 15th at Station Square.

XI. Committee Report

Personnel Committee (Greg Stein – Chairperson)

Action Items:

1. To ratify the employment of Rick Bennett as an instructional assistant in Automotive Technology for the 2022 – 2023 school year effective August 29, 2022 at the hourly rate of \$22.00, no benefits. Perkins Funding.

2. To approve Cari Ludwig, Early Childhood Education instructor, for a one year non-contract supplemental curriculum improvement project to assist administration at \$500.00 for the 2022 – 2023 school year.

The Personnel Committee recommends that items 1 and 2 be approved.

XII. Committee Report

Finance Committee (Jim Fisher – Chairperson)

Action Items:

1. ACCOUNTS PAYABLE	AWBCC Operating Fund	8/31/2022	\$ 632,751.89
	AWBCC Capital Reserve Fund	8/31/2022	\$ 44,826.11
	Alfred W. Beattie Memorial Fund	8/31/2022	\$
	Conroy D. Guyer Fox Chapel Charitable Trust	8/31/2022	\$ 80.00
2. BUDGET REPORT	AWBCC Operating Budget	8/31/2022	\$
3. CASH REPORTS	AWBCC Operating Fund	8/31/2022	\$ 1,557,718.80
	PLGIT & PSDLAF	8/31/2022	\$ 796,335.83
	AWBCC Money Market Fund	8/31/2022	\$ 3,318,201.79
	AWBCC Capital Reserve Fund	8/31/2021	\$ 233,670.05
	Alfred W. Beattie Memorial Fund	8/31/2021	\$ 214,336.84
	Conroy D. Guyer Fox Chapel Charitable Trust	8/31/2022	\$ 4,470.00
	AWBCC Student Activity Accounts	8/31/2021	\$ 76,374.57

4. To authorize the payment of October 2022 payables to be ratified at the November 10, 2022 JOC meeting.
5. To approve the following hourly rate of \$12.00, no benefits for IT, Culinary, and ECE Student Co-Op Interns effective September 26, 2022. (This is the instructional year rate.)
6. To ratify the purchase of 50 HP laptops at an estimated cost of \$60,000.00 through All Lines Technology of Warrendale, PA on CO-STARS #003-423, Funding Source: ARP ESSER 2.5 and Operating Budget.

The Finance Committee recommends items 1 thru 6 be approved.

Information Items:

1. Kiddie Tech Childcare and Learning Center:
 - KT Director – Report on July and August 2022 Enrollment, Revenue, and Expenditures
 - KT Director – Report on 2022 – 2023 Enrollment, Revenue and Expenditures to date

XIII. Committee Report

Building and Grounds Committee (Dee Spade – Chairperson)

Action Items:

1. To approve the replacement of eight (8) 60 X 60 X 1 ¾ Maple CBC Table Tops through Allegheny Plywood, Pittsburgh, PA at an estimated cost of \$6,800.00, funded through the 2022 Capital Reserve Account.

The Building and Grounds Committee recommends item 1 be approved.

XIV. Committee Report

Policy Report (Elizabeth Warner – Chairperson)

No Action Items

XV. Committee Report

Legislative Report (Libby Blackburn – Chairperson)

Action Item:

1. **Description of Request:**

- That the Joint Operating Committee select the PSBA Officer candidates, and the candidates for the position of Trustee for the PSBA Insurance Trust, for whom they wish to cast their collective ballot.

Relevant Facts:

- The A.W. Beattie Career Center JOC may cast 1 collective ballot.
- The JOC members must vote in public for the candidates they want to be on their collective ballot.
- The Executive Director is authorized to submit this ballot on behalf of the JOC.
- The ballot must be submitted to PSBA no later than October 29, 2022

Candidate Slate:

- There is 1 candidate for the office of President Elect
 - Michael Gossert, Cumberland Valley School District
- There is 1 candidate for the office of Vice President
 - Allison Mathis, North Hills School District
- There are 2 seats available for PSBA Insurance Trust - Trustee (Term ends Dec. 31, 2025)
 - Kathy Swope
 - Roberta Marcus

XVI. Committee Report

Public Relations Report (Ron Frank – Chairperson)

No Action Items

XVII. Old Business

XVIII. New Business – With sadness and a heavy heart.

1. Election of Joint Operating Committee – President for the remainder of Mr. O’Keefe’s term through December 15, 2022. Nomination may come directly from the JOC floor, per the solicitor.

XIX. Next Meeting

November 10, 2022 – A.W. Beattie Career Center

5:30 p.m. Dinner

6:30 p.m. Joint Operating Committee Meeting –
Arlene J. Bender Student Conference Center