

**A.W. Beattie Career Center  
Joint Operating Committee**

**Combined Board Meeting – June 23, 2022**

**5:30 p.m. – Dinner**

**6:15 p.m. – Executive Session**

**\*Required Act 44 Safety and Security Report to the Joint Operating Committee  
Dr. Jason Watkins**

**6:30 p.m. – Joint Operating Committee Meeting  
Arlene J. Bender Student Conference Center**

**ZOOM (video & audio conference):** Using a PC, tablet or smart phone,  
click on this link or cut & paste into your browser

<https://us04web.zoom.us/j/78455807095?pwd=wXUmYRUeneREBX2S90zQgK3NUjfuMb.1>

❖ For security purposes, when you click on the above link, you will enter a ZOOM “waiting room”. You may experience a slight delay before you are admitted to the JOC Meeting. The waiting room will be accessible as early as 6:00 PM ET. The JOC Meeting will not start until 6:30 PM ET.

**AGENDA**

- I. *Call to order***
- II. *Pledge of Allegiance***
- III. *Roll Call***
- IV. *Invitation for the public to address the Joint Operating Committee***
- V. *Approval of Minutes of May 26, 2022***
- VI. *President’s Report***
- VII. *Superintendent of Record’s Report***
- VIII. *Solicitor’s Report***
- IX. *Executive Director’s Report***  
-Report from Mr. Neely on the JOC billing process to the member districts.

**X. Committee Report**

**Organization & Curriculum (Libby Blackburn – Chairperson)**

**Action Items:**

1. To approve the 2022 – 2023 Student Handbook. (Mailed to JOC)
2. To approve the 2022 – 2023 Health and Nursing Sciences PCT Handbook. (Mailed to JOC)
3. To approve the 2022 – 2023 Staff Handbook. (Mailed to JOC)
4. To approve the PA Department of Education required Emergency Instructional Time Template Section 520.1 for the 2022 – 2023 school year for COVID-19 mitigation. Attachment #1
5. To approve the PA Department of Education required American Rescue Plan (ARP) ESSERS Health and Safety Plan for the 2022 – 2023 school year. Attachment #2
6. To approve Abby Misencik as a student teacher in the Cosmetology program for the 2022 – 2023 school year.
7. To approve the FIRST Robotics Team participating in the WVU – WV Rox Robotics Competition on August 5 – 7, 2022. Estimated Cost of \$3,550.00 to be charged to the FIRST Robotics Activity Account.

**The Organization & Curriculum Committee recommends items 1 thru 7 be approved.**

**Information Item:**

1. The A.W. Beattie Education Association elected Executive Committee officers for 2022 – 2023 are:
  - President – John Brown (Carpentry/Building Construction)
  - Vice President – Cari Ludwig (Early Childhood Education)
  - Secretary – Andrew Dumbeck (Advertising Design)
  - Treasurer – Paula Gibson (Dental/Intro to Pharmacy)
  - Building Rep – Roy Hughes (HVAC)
  - Building Rep – Nate Monroe (Automotive Technology)

**XI. Committee Report**

**Personnel Committee (Greg Stein – Chairperson)**

**Action Items:**

1. To approve the resignation of Ashley Obermeier from the Kiddie Tech Day Care Center effective June 3, 2022.
2. To rescind the employment of Carly Schmid from the Kiddie Tech Day Care Center effective April 5, 2022.
3. To approve the continued part-time employment for the 2022 – 2023 school term of:
  - Eric Szalc – Instructional Assistant Auto Tech (Approximately 35/hrs. per week, no healthcare benefits)
  - Annette Udanic – Instructional Assistant Culinary Arts (Approximately 35/hrs. per week, no healthcare benefits)
  - Cheryl Rogowski – Instructional Assistant ERT (Approximately 35/hrs. per week, no healthcare benefits)
  - Samantha Singer – Pastry Arts Baker (Approximately 35/hrs. per week, no healthcare benefits)
  - Bernie Bileck – Instructional Support Building Wide (Approximately 35/hrs. per week, no healthcare benefits)
  - Tina Swanson – Instructional Support Building Wide/Office (Approximately 21/hrs. per week, no healthcare benefits)
  - Diane Murray – Instructional Assistant ECE (Approximately 35/hrs. per week, no healthcare benefits)

- Cameron Galloway – Instructional Support CBC (Approximately 35/hrs. per week, no healthcare benefits)
- Bella Ellis – Special Education Instructional Assistant (Approximately 35/hrs. per week, no healthcare benefits)
- Danielle DeMasi – Instructional Assistant Cosmetology (Approximately 35/hrs. per week, no healthcare benefits)
- Hilary Falo – Instructional Assistant HNS/Surgical Sciences (Approximately 35/hrs. per week, no healthcare benefits)

4. To approve the 2022 – 2023 salary rate increases, as recommended by the Executive Director, for Attachments #3 & 4 the following personnel effective July 1, 2022.
  - Instructional Assistants
  - Instructional Support
  - Custodial/Maintenance
  - Administrative/IT Support
  - Administrators
  - Kiddie Tech Day Care
    - Director
    - Assistant Director
5. To approve the payment of Mrs. Sue Bauer as an emergency substitute secretary at the daily rate of \$135.00, no benefits for the time period of May 2, 2022 to June 3, 2022, nine (9) total days.
6. To approve Charles Wike, V as an HVAC curriculum consultant between July 1 and August 2, 2022 at the hourly rate of \$30.00, no benefits. (Maximum of 30 hours)
7. To approve Charles Wike, V as an HVAC program Instructor effective August 8, 2022 at the salary of \$63,750.00, with benefits.
8. To approve Damian Zottoli as a Computer Systems, Network, Cybersecurity curriculum consultant between July 1 and August 2, 2022 at the hourly rate of \$30.00, no benefits. (Maximum of 30 hours)
9. To approve Damian Zottoli as a Computer Systems, Network, Cybersecurity instructor effective August 8, 2022 at the salary of \$70,000.00, with benefits.
10. To approve Lee Silnutzer as an Emergency Response Technology curriculum consultant between July 1 and August 2, 2022 at the hourly rate of \$30.00, no benefits. (Maximum of 30 hours)
11. To approve Lee Silnutzer as an Emergency Response Technology instructor effective August 8, 2022 at the salary of \$60,000.00, with benefits.
12. To approve Dale Dankmyer as a CBC/HVAC curriculum consultant between July 1 and August 2, 2022 at the hourly rate of \$30.00, no benefits. (Maximum of 15 hours)
13. To approve Dale Dankmyer as an Educational Trade Support Teacher for the CBC and HVAC programs for the 2022 – 2023 school year, effective August 8, 2022 at the salary of \$60,000.00, with benefits.
14. To approve the Executive Director’s 2022 – 2023 salary increase of 3.15% in accordance with his performance evaluation and Executive Director Agreement.
15. To approve the payment of three (3) unused PTO days during the 2021 – 2022 school year at 85% per diem to Mr. Heasley as provided for in his Executive Director Agreement.

16. To rescind the employment of Jacob Mahafkey, summer custodial help, effective June 10, 2022.
17. To rescind the employment of IT Summer Intern Wyatt Cingle effective June 13, 2022.
18. To approve Mrs. Sue Bauer as an emergency substitute secretary for the 2022 – 2023 school year at the daily rate of \$135.00, no benefits.
19. To approve Alyssa Toscano as a floater in Kiddie Tech Day Care at the hourly rate of \$13.50, no benefits effective June 20, 2022.

**The Personnel Committee recommends that items 1 thru 19 be approved.**

***XII. Committee Report***

***Finance Committee (Jim Fisher – Chairperson)***

**Action Items:**

- |                     |                                 |           |                 |
|---------------------|---------------------------------|-----------|-----------------|
| 1. ACCOUNTS PAYABLE | AWBCC Operating Fund            | 5/31/2022 | \$ 642,285.48   |
|                     | AWBCC Capital Reserve Fund      | 5/31/2022 | \$ 2,699.09     |
|                     | Alfred W. Beattie Memorial Fund | 5/31/2022 | \$              |
| 2. BUDGET REPORT    | AWBCC Operating Budget          | 5/31/2022 | \$              |
| 3. CASH REPORTS     | AWBCC Operating Fund            | 5/31/2022 | \$ 1,276,118.03 |
|                     | PLGIT & PSDLAF                  | 5/31/2022 | \$ 335,912.45   |
|                     | AWBCC Money Market Fund         | 5/31/2022 | \$ 3,258,981.63 |
|                     | AWBCC Capital Reserve Fund      | 5/31/2022 | \$ 277,989.24   |
|                     | Alfred W. Beattie Memorial Fund | 5/31/2022 | \$ 213,432.45   |
|                     | AWBCC Student Activity Accounts | 5/31/2022 | \$ 76,816.71    |
4. To authorize the Business Office to issue payments in July & August 2022 for payroll, benefits, utilities and petty cash subject to ratification by the Joint Operating Committee at the August 18, 2022 JOC meeting.
  5. To authorize the Business Office to implement any budgetary transfer recommendations made by the auditor Mark C. Turnley, CPA. (The auditors' recommendations will be reported to the Joint Operating Committee with the June 2022 Audit Report.)
  6. To authorize the Business Office to transfer funds between the checking accounts for the A.W. Beattie Career Center and the various investment accounts for the 2022 – 2023 school year.
  7. To authorize the purchase of General Liability, Property, Crime, Terrorism, Auto, Boiler, Umbrella, School Leaders Liability, and Accident insurance from CM Regent Insurance. To authorize the purchase of Workers' Compensation insurance from CM Regent. All insurance is contracted through Kelly Insurance Group, Inc. Pittsburgh, PA at the 2022 – 2023 annual premium of \$72,671.00.

8. To authorize the purchase of Cyber Insurance from Westchester. All insurance is contracted through Kelly Insurance Group, Inc. Pittsburgh, PA at the 2022 – 2023 annual premium of \$7,424.00.

**The Finance Committee recommends items 1 thru 8 be approved.**

**Information Items:**

1. Kiddie Tech Childcare and Early Learning Center
  - A. May 2022 – Report of Enrollment, Revenue and Expenditures
  - B. Report on Enrollment, Revenue and Expenditures YTD

**XIII. Committee Report**

***Building & Grounds Committee (Dee Spade – Chairperson)***

1. To ratify the purchase of a Bogen Nyquist E7000 rack mount PA control system per the specs on the dated quote of June 15, 2022 of Dobil Laboratories of Glenshaw, PA. The purchase amount is \$30,125.00 on COSTARS Contract #034-109. This project will be funded through the Technology Advancement Fund Balance.
2. To approve the purchase of a Marquee Message Display Entrance Way sign through Institutional Specialties, Inc. of Pittsburgh, PA on Quote #1-0418-001 in the amount of \$72,200.00 on COSTARS Contract #032-E22-050. This project will be funded through the 2022 Capital Reserve Fund.

**The Building and Grounds Committee recommends items 1 & 2 be approved.**

**XIV. Committee Report**

***Policy Report (Elizabeth Warner – Chairperson)***

**No Action Items**

**XV. Committee Report**

***Legislative Report (Libby Blackburn – Chairperson)***

**No Action Items**

**XVI. Committee Report**

***Public Relations Report (Ron Frank – Chairperson)***

**No Action Items**

**XVII. Old Business**

**XVIII. New Business**

**XIX. Next Meeting**

**August 18, 2022** – A.W. Beattie Career Center – Arlene J. Bender Student Conference Center

5:30 p.m.

Dinner

6:00 p.m.

Committee Meeting

6:30 p.m.

Joint Operating Committee Meeting