

**A. W. Beattie Career Center
Joint Operating Committee**

Combined Board Meeting May 26, 2022

5:15 PM – Picnic Dinner

6:30 PM - Joint Operating Committee Meeting

Arlene J. Bender Student Conference Center

ZOOM (video & audio conference): Using a PC, tablet or smart phone,
click on this link *or* cut & paste into your browser ↓

<https://us04web.zoom.us/j/79140188973?pwd=MaWanZ7lUiejek8bzfguyr51VmUrVl.1>

❖ For security purposes, when you click on the above link, you will enter a ZOOM “waiting room”. You may experience a slight delay before you are admitted to the JOC Meeting. The waiting room will be accessible as early as 5:30 PM ET, however, the JOC Meeting will not start until 6:30 PM ET.

AGENDA

- I. Call to Order***
- II. Pledge of Allegiance***
- III. Roll Call***
- IV. Invitation for the public to address the Committee on Agenda Items***
- V. Approval of Minutes of April 28, 2022***
- VI. President’s Report***
- VII. Superintendent of Record’s Report***
- VIII. Solicitor’s Report***
- IX. Executive Director’s Report***
 - Report on 2022 – 2023 budget and voting process
 - Enrollment
 - Student Parking
 - 2023 - 2024

X. Committee Report

Organization & Curriculum Committee (Libby Blackburn – Chairperson)

Action Items:

1. To approve a list of course/programs for the 2022-2023 school year.
 - Advertising Design AM & PM
 - Automotive Collision Technology AM & PM
 - Automotive Technology AM & PM
 - Carpentry/Building Construction AM & PM
 - Computer Systems, Network Engineering and Cyber Security AM & PM
 - Cosmetology AM & PM
 - Culinary Arts AM & PM
 - Dental Careers AM & PM
 - Early Childhood Education AM & PM
 - Emergency Response Technology AM & PM
 - Health and Nursing Sciences AM & PM
 - HVAC AM & PM
 - Introduction to Pharmacy AM & PM
 - Pastry Arts AM & PM
 - Robotics Engineering Technology (RET) AM & PM
 - SMART-EST AM & PM
 - Surgical Sciences AM & PM
 - Veterinary Sciences AM & PM
2. To approve the Executive Director continuing to serve on the 2022 – 2023 FCCLA Board of Directors with meeting expenses funded through the Operating Budget at an estimated cost of \$875.
3. To approve the 2022 – 2023 Non-Consortium Tuition Rates for Cyber/Charter students at \$14,800.00.
4. To approve the returning post graduating Cosmetology students a set fee structure of between \$250.00 and \$850.00 based on the number of hours required for certification. This is part of our COVID mitigation process for student success.
5. To approve Heather Brown, Ad Design Instructor, and student competitor Primrose Sobeck (NG) participating in the PA Media & Design Competition in Carlisle, PA on May 23 – 24, 2022 at an estimated cost of \$500.00, Operating Budget.

The Organization & Curriculum Committee recommends items 1 thru 5 be approved.

Information Item:

1. We will be receiving up to \$5,000.00 from Mars Bank through Commonwealth Charitable Management to provide limited assistance to students for uniforms and tool purchases for the 2022 – 2023 school year.

XI. Committee Report

Personnel Committee (Greg Stein – Chairperson)

Action Items:

1. The A. W. Beattie Career Center Joint Operating Committee elects _____ as the JOC Treasurer for the term July 1, 2022 through June 30, 2023.

2. To approve payment of the following supplemental contracts for the 2021 -2022 school year to the following individuals: (Final reports of activities as stated in the Collective Bargaining Agreement have been received and approved by the Executive Director).

• FCCLA	John Ellis	\$ 1,500.00
	Cari Ludwig	\$ 1,500.00
	Aaron Yurek	\$ 1,500.00
• SkillsUSA	John Brown	\$ 1,500.00
	Paula Gibson	\$ 1,500.00
	Heather Brown	\$ 750.00
	Andrew Dumbeck	\$ 750.00
• Cosmetology Supervisor	Cindy Cazin	\$ 1,500.00
• National Technical Honor Society	Darren Vtipil	\$ 1,000.00
	Scott Scariot	\$ 1,000.00
• Culinary Supervisor	Aaron Yurek	\$ 1,500.00
• Beattie Ambassadors	Jennifer Groomes	\$ 1,000.00
• FIRST Robotics	Michael Purucker	\$ 1,500.00
• FIRST Robotics	Clif Bossong	\$ 1,500.00
• Teacher Mentor (Year 3 of 3)	Kim Zylinski for Sara Goodyear	\$ 466.66
• Teacher Mentor (Year 2 of 3)	Paula Gibson for Sarah Dietz	\$ 466.66
• Teacher Mentor (Year 2 of 3)	Darren Vtipil for Doug Moran	\$ 466.66
• Teacher Mentor (Year 2 of 3)	Megan Chuckery for Vi. Olszewski	\$ 466.66
<u>Non-contracted</u>		
• EMT	Cheryl Rogowski	\$ 1,850.00
• EMT	JT Thomas	\$ 1,850.00
• Nursing Services (Medication Distribution)	Doug Moran	\$ 1,850.00
• Nursing Services	Sarah Dietz	\$ 1,850.00
• Administrative Assistance	Scott Scariot	\$ 2,100.00
Attendance-Discipline- Busses & Student Parking		
• Bus & Parking Lot Duty	Tad Thayer	\$ 375.00
	JT Thomas	\$ 375.00
	Joe Pelesky	\$ 375.00
	Eric Szelc	\$ 375.00

3. To approve the continued employment of Robert Scott, School Police Officer, for the 2022 – 2023 school year at \$24.00/hr. with benefits. Funded through the Operating Budget.

4. To authorize the Executive Director to advertise any open positions over the summer, subject to ratification at the August 18, 2022 meeting.

5. To approve Bernie Bileck as a part-time (21 hrs./per week) Summer Office Assistant at the hourly rate of \$16.00, no benefits, June 6 – August 12, 2021. (Same terms as last summer.)

6. To approve the following individuals for part-time summer custodial/maintenance employment at the following rates, no benefits. Maximum of 35 hrs./per week:

• Cam Galloway	\$14.75/hr.	(June 1 – August 17, 2022)
• John Brown	\$14.75/hr.	(June 9 – August 17, 2022)
• Keifer Carroll (AV-12)	\$13.50/hr.	(June 1 – August 31, 2022 – Student Intern)

7. To accept the resignation of Michael Linn, custodian effective May 13, 2022.
8. To approve the employment of Craig Zacharias, custodial/maintenance, effective May 9, 2022 at the hourly probationary rate of \$15.50/hr. (90 days), with healthcare benefits effective July 1, 2022.
9. To approve the following job description:
 - 3202 ENS – ESSR’s Emergency Nursing Services Attachment #1
10. To approve Holly Dillon, RN as an Emergency Nurse for the 2022 – 2023 school year, effective August 10, 2022 at the daily rate of \$192.00, no healthcare benefits. Position will have five (5) PTO days and funded by ESSR’s/Operating Budget.
11. To approve Nick Sauer as an Education Support Specialist (Instructional Assistant) to assist classroom teachers with student learning loss during the 2022 – 2023 school year, effective August 10, 2022 at the daily rate of \$140.00, no healthcare benefits. Position will have five (5) PTO days and funded by ESSR’s/Operating Budget.
12. To approve Casey Santonastaso as a Veterinary Science Instructional Assistant for the 2022 – 2023 school year at \$22/hr. no healthcare benefits. Position will be approximately 28 hours per week and will have five (5) PTO days and will be funded through the Perkins grant.
13. To approve the recommended Kiddie Tech Day Care staff hourly increases retroactive to April 1, 2022. Attachment #2
14. To approve the requests of the following administrators for the payment of three (3) sick/PTO days not utilized during the 2021 – 2022 school year per the Management and Supervision Compensation Plan at 85% per diem.
 - Dr. Jason Watkins, Assistant Director
 - Mr. Joe Miller, Technology Director

The Personnel Committee recommends items 1 thru 14 be approved.

XII. Committee Report

Finance Committee (Jim Fisher – Chairperson)

Action Items:

1. ACCOUNTS PAYABLE	AWBCC Operating Fund	4/30/2022	\$ 577,195.19
	AWBCC Capital Reserve Fund	4/30/2022	\$ 728.80
	Alfred W. Beattie Memorial Fund	4/30/2022	\$
2. BUDGET REPORTS	AWBCC Operating Budget	4/30/2022	\$
3. CASH REPORTS	AWBCC Operating Fund	4/30/2022	\$ 1,229,450.81
	PLGIT & PSDLAF	4/30/2022	\$ 411,461. 51
	AWBCC Money Market Fund	4/30/2022	\$ 3,657,164.28
	AWBCC Capital Reserve Fund	4/30/2022	\$ 280,543.30
	Alfred W. Beattie Memorial Fund	4/30/2022	\$ 213,290.06
	AWBCC Student Activity Accounts	4/30/2022	\$ 64,457.17

4. To approve the 2022-2022 Kiddie Tech Childcare and Early Learning Center Operating Budget in the amount of \$481,994.00. This amount will have to be included with the Career Center's 2022 – 2023 PDE budget submittal, this is reflective of the prior JOC resolution on the operation of the Kiddie Tech Childcare and Early Learning Center dated February 23, 2017. Attachment #3
5. To approve the recommended tuition rate increases for the Kiddie Tech Childcare and Early Learning Center, effective July 1, 2022. Attachment #4
6. To authorize the Business Manager to utilize the Future Compensated Absence Payments Fund Balance in the amount of \$40,000.00 towards 2022 Retiree's unused sick day payments.
7. To authorize the Business Manager to establish a checking account with First National Bank, McCandless Branch for the deposit and disposition of funds related to the Conroy D Guyer Fox Chapel Charitable Trust. The scholarship funds are for Fox Chapel Area students enrolled through A.W. Beattie Career Center meeting the established criteria.
8. To authorize the Business Manager to enter into a new five (5) year Copier services agreement with Com Doc of Pittsburgh for the Career Center effective June 1, 2022. The agreement will provide the Career Center with four (4) new machines to replace the current models that are past their life cycle. The base monthly cost will be \$4,352.28, reflecting the Career Center's average usage. The anticipated savings is \$177.12 monthly. Attachment #5

The Finance Committee recommends items 1 thru 8 be approved.

Information Items:

1. Final step in the 2022-2023 budget review and approval process by the nine-member districts:

May, 2022 Full Board approval – **As per the Articles of Agreement:** “The budget shall be adopted, by joint meeting or mail ballot by two-thirds of the Member School Districts and by the affirmative vote of a majority of all the members of the Full Board during the month of May. Said budget shall be subject to final approval by the Pennsylvania Department of Education.”

2. Report on the results of the member districts' vote to approve the AWBCC 2022-2023 budget.
3. Kiddie Tech Child Care and Early Learning Center:
 - A. April 2022 – Report of Enrollment, Revenue and Expenditures.
 - B. Report on Enrollment, Revenue and Expenditures YTD.

XIII. Committee Report

Building and Grounds Committee (Dee Spade – Chairperson)

No Action Items

Information Item:

1. On May 11, 2022, the Allegheny County Health Department conducted the required three (3) year Health and Cleanliness inspection of the campus with no documented comments.

XIV. Committee Report

Policy Committee (Elizabeth Warner – Chairperson)

No Action Items

XV. Committee Report

Legislative Report (Libby Blackburn – Chairperson)

Action Item:

1. To approve _____ as the A.W. Beattie Career Center – PSBA voting delegate for the 2022 – 2023 school term.

The Legislative Committee recommends that item 1 be approved.

XVI. Public Relations Report (Ron Frank– Chairperson)

No Action Items

XVIII. Old Business

XIX. New Business

XX. Next Meeting:

June 23, 2022 - A. W. Beattie Career Center

6:00 p.m. Committee Meetings

6:30 p.m. Joint Operating Committee Meeting (Arlene J. Bender Student Conference Center)

XXI. Executive Session