

**A. W. Beattie Career Center  
Joint Operating Committee**

**Combined Board Meeting – April 28, 2022**

**5:30 PM - Dinner**

**6:00 PM - Committee of the Whole – Organization & Curriculum**

**6:20 PM – Executive Session**

**6:30 PM - Joint Operating Committee Meeting**

**Arlene J. Bender Student Conference Center**

**ZOOM (video & audio conference):** Using a PC, tablet or smart phone,  
click on this link **or** cut & paste into your browser

[https://us04web.zoom.us/j/77010845366?pwd=Z7nhOMbqv5417ruUeeoJMOnQf8\\_cKq.1](https://us04web.zoom.us/j/77010845366?pwd=Z7nhOMbqv5417ruUeeoJMOnQf8_cKq.1)

❖ For security purposes, when you click on the above link, you will enter a ZOOM “waiting room”. You may experience a slight delay before you are admitted to the JOC Meeting. The waiting room will be accessible as early as 5:45 PM ET for the Committee of the Whole Meeting - Curriculum. The JOC Meeting will not start until 6:30 PM ET.

**AGENDA**

- I. Call to order***
- II. Pledge of Allegiance***
- III. Roll Call***
- IV. Invitation for the public to address the Joint Operating Committee***
- V. Approval of Minutes of March 10, 2022***
- VI. President’s Report***
- VII. Superintendent of Record’s Report***
- VIII. Solicitor’s Report***
- IX. Executive Director’s Report***

**X. Committee Report**

**Organization & Curriculum (Libby Blackburn – Chairperson)**

**Action Item:**

1. To approve Megan Chuckery and Jennifer Evanitsky attending the 2022 AVMA Veterinary Conference in Philadelphia, PA July 29 – August 2, 2022 at a total estimated cost of \$4,241.25, Operating Budget.
2. To approve the acceptance of a 2012 Chevy Equinox with an estimated value of \$11,800.00, through CCAC and General Motors for the Automotive Technology Program.
3. To approve the purchase of 48 HP Z 2 computers for Ad Design and Robotics in the amount of \$70,646.40 (\$1,471.80 per unit) through All Lines Technology of Warrendale, PA on COSTARS #003-423, Operating Budget.
4. To approve the revised Academic Integration Instructor Job Descriptions of:
  - 3121-MO/B Math Integration Instructor Attachment #1
  - 3121 – S Science Integration Instructor Attachment #2
5. To approve the revised Career and Technology Education Instructor Job Description:
  - 3120 Career and Technology Education Instructor Attachment #3
6. To approve the APR/ESSR's Instructional Assistant Job Description:
  - 4055 Instructional Assistant ESSR's Attachment #4
7. To authorize the Career Center to partner with The Roberto Challenge for a student performance, wellness and work readiness challenge program. (No cost to the Career Center).
8. To approve two (2) FCCLA students participating in the National FCCLA contest in San Diego, CA on June 29 – July 4, 2022 at an estimated cost of \$4,780.00. Operating Budget \$4,000.00 FCCLA Account \$780.00. Each student will travel with an adult member of their family. There is no cost to the Career Center for the family member travel.
9. To approve eleven (11) SkillsUSA members and 4 advisors participating in the National SkillsUSA contest in Atlanta, GA on June 19 – 25, 2022 at an estimated cost of \$22,983.00. Operating Budget \$22,596.00 Skills Account \$387.00.
10. To approve the Administrative Leadership Team attending the 2022 PACTA Summer Leadership Conference in State College July 26 – 28, 2022 at an estimated cost of \$4,419.00, Perkins and Operating Budget.
11. To approve SkillsUSA student members and advisors attending an activity trip to Cedar Point on Thursday, May 26, 2022. No cost to the Operating Budget.

**The Organization & Curriculum Committee recommends items 1 through 11 be approved.**

**Information Item:**

1. Under an umbrella of the Allegheny County Health Department, the Career Center will have access to the organization of Human Services Administration for child and adolescent services for referral and support.
2. Through CCAC, the tuition fee for our BIO 103 dual enrollment students is being covered by a grant for 2021 – 2022.

3. We will be receiving up to \$5,000.00 from Coterra Energy through Commonwealth Charitable Management to provide limited assistance to students for uniform and tool purchases for the 2022 – 2023 school year.

**XI. Committee Report**

**Personnel Committee (Greg Stein – Chairperson)**

**Action Items:**

1. To approve the following IT Department Summer Interns effective June 1 – August 31, 2022, at the hourly rate of \$12.50, no benefits. Maximum of 30 hrs./per week.
  - John (Jack) O’Dell AV – 11
  - Marcus Brown NA – 11
  - Garrett Vasil HA – 10
  - Wyatt Cingle AV – 10
2. To approve the following individuals for part-time, summer custodial /maintenance employment at the following rates, no benefits. Maximum hours of 35 hrs./per week:
  - Reese Martin \$13.50/hr. (May 9 – August 31, 2022)
  - Jacob Mahafkey \$13.50/hr. (June 1 – August 31, 2022)
  - Brady Wigal (NA – 11) \$13.50/hr. (June 1 – August 31, 2022 – Student Intern)
3. To approve an LLC Consulting Agreement with WPAEDU/Sandy Niggel for July 1, 2022 – June 30, 2023 per the agreement, previously reviewed by the Solicitor’s office.
4. To approve Carly Schmid as a Floater in the Kiddie Tech Day Care effective March 29, 2022 at the hourly rate of \$10.25, no benefits.
5. To approve the following hourly rate adjustments in the Kiddie Tech Day Care Center effective on April 1, 2022.
  - A. Sarah Gluvna, Lead Teacher Young Toddler \$16.00/hr.
  - B. Abigail Armstrong, Floater \$10.25/hr.
6. To approve the resignation of Amy Dodson from the Kiddie Tech Day Care Center effective April 13, 2022.

**The Personnel Committee recommends that items 1 through 6 be approved.**

**XII. Committee Report**  
**Finance Committee (Jim Fisher – Chairperson)**

**Action Items:**

- |                     |                                 |         |                 |
|---------------------|---------------------------------|---------|-----------------|
| 1. ACCOUNTS PAYABLE | AWBCC Operating Fund            | 3/31/22 | \$ 947,179.65   |
|                     | AWBCC Capital Reserve Fund      | 3/31/22 | \$ 18,375.00    |
|                     | Alfred W. Beattie Memorial Fund | 3/31/22 | \$              |
| 2. BUDGET REPORT    | AWBCC Operating Budget          | 3/31/22 | \$              |
| 3. CASH REPORTS     | AWBCC Operating Fund            | 3/31/22 | \$ 1,992,169.05 |
|                     | PLGIT & PSDLAF                  | 3/31/22 | \$ 458,376.95   |
|                     | AWBCC Money Market Fund         | 3/31/22 | \$ 3,406,165.31 |
|                     | AWBCC Capital Reserve Fund      | 3/31/22 | \$ 281,194.01   |
|                     | Alfred W. Beattie Memorial Fund | 3/31/22 | \$ 213,210.72   |
|                     | AWBCC Student Activity Accounts | 3/31/22 | \$ 71,076.33    |
4. To recommend that the A.W. Beattie Career Center 2022 – 2023 Operating Budget in the amount of \$10,691,066.00 be submitted to the full eighty-one (81) district board members for approval at their May board meetings. (Budget was emailed and printed copy will be on the Board table.)
5. To approve the following as the authorized depositories for the 2022 – 2023 school year:
- Depository: First National Bank, McCandless Twp., Pittsburgh, PA
- Investment: PLGIT (PA Local Government Investment Trust)  
PSDLAF (PA School District Liquid Asset Fund)
6. To approve acceptance of the 2022 PDE Supplemental Equipment Grant in the amount of \$67,250.91.
7. To ratify the purchase of a Surgical Cut Suit through Strategic Operations, Inc. of San Diego, CA in the amount of \$69,950.00. PDE Supplemental Grant 2022 \$67,250.91 Capital Reserve Fund \$2,699.09
8. To approve the acceptance of a \$500 award from the National Association of Home Builders for our second place team. Each student will receive \$125.00 through the student activity account:
- Graydon Sherron – PR 12
  - Ryan Geeting – NG 12
  - Marc Sostmann – NA 12
  - Shane O’Neill – NA 12
9. To ratify the purchase of 2 banks of animal kennel cages through Shoreline of Kansas City, KS in the amount of \$10,417.00 with shipping for Vet Sciences, Operating Budget.
10. To approve the IT Microsoft Endpoint Manager agreement with All Lines Technology of Cranberry Twp., PA in the amount of \$19,278.00, ESSR’s and Operating Budget. Attachment #5
11. To approve the upgrade of the video projectors and display screens in the Arlene J. Bender Student Conference Center to Epson/Chief HD units at an estimated cost of \$24,449.14 plus shipping and handling through ePlus of Pittsburgh, PA on COSTARS Contract #003-078, Technology Advancement Fund Balance.

12. To approve the purchase of a 2130 Cisco Firepower Network Firewall in the estimated amount of \$38,000 through ePlus of Pittsburgh, PA on PEPPM state contract. (E-Rate will fund approximately 60% of the purchase.) Operating Budget.

**The Finance Committee recommends items 1 through 12 be approved.**

**Information Items:**

**1. Remaining 2022 – 2023 Budget Schedule:**

**April, 2022** Joint Operating Committee members recommendation to accept the budget and present to the full Board (81 district members) for approval.

**May, 2022** Full Board approval – As per the Articles of Agreement: “The budget shall be adopted, by joint meeting or mail ballot by two-thirds of the Member School Districts and by the affirmative vote of a majority of all the members of the full Board during the month of May. Said budget shall be subject to final approval by the Pennsylvania Department of Education.”

2. The 2022 – 2023 A.W. Beattie Career Center Operating Budget includes debt service in the amount of \$ 1,385,525.00.
3. Kiddie Tech Early Learning Center
  - A. Report on February and March 2022 Revenue, Expenditures and Enrollment.
  - B. Report on Revenue and Expenditures, year-to-date.
4. We received a rebate check from Duquesne Light Co. for \$1,050.00 for our LED lighting upgrades.
5. We have received the total ARPA grant for Kiddie Tech totaling \$68,367.00.

***XIII. Committee Report***

***Building & Grounds Committee (Dee Spade - Chairperson)***

**Action Items:**

1. To reject the bid of Plavchak Construction in the amount of \$154,800.00 for the Entrance Way Electronic sign. Attachment #6
2. To authorize the administration to proceed with HHS DR Value Engineering, a non-masonry option for an Entranceway Electronic sign bid at an additional project fee of \$850.00, Capital Reserve Fund.
3. To approve Sabol Masonry, Inc. of Tarentum, PA submittal for repairs to the Career Center’s joint and flashing along the top of the brick roofline, to include re-pointing as needed of exterior brick work in the estimated amount of \$17,450.00 Operating Fund Balance. (Three quotes on file.)

**The Building & Grounds Committee recommends items 1 through 3 be approved.**

***XIV. Committee Report***

***Policy Report (Elizabeth Warner – Chairperson)***

**No Action Items**

**XV. Committee Report**

**Legislative Report (Libby Blackburn – Chairperson)**

**No Action Items**

**XVI. Committee Report**

**Public Relations Report (Ron Frank – Chairperson)**

**Action Item:**

1. To approve proposal #1 of Image 360 of Pittsburgh, PA in the amount of \$10,991.09 for the interior signage/visual display updates. Operating Fund Balance.

**XVII. Old Business**

**XVIII. New Business**

1. May 2022 - Election of JOC Treasurer, Term effective July 1, 2022 through June 30, 2023.
2. Executive Director's 2021 – 2022 Evaluation.

**XIX. Next Meeting**

**May 26, 2022** – A.W. Beattie Career Center – Arlene J. Bender Student Conference Center

5:15 p.m. Annual Picnic Dinner

6:30 p.m. Joint Operating Committee Meeting