

**A.W. Beattie Career Center
Joint Operating Committee**

Combined Board Meeting – March 10, 2022

5:30 PM – Dinner

6:00 PM – Committee of the Whole – Curriculum

6:20 PM – Executive Session

6:30 PM – Joint Operating Committee Meeting

Arlene J. Bender Student Conference Center

ZOOM (video & audio conference): Using a PC, tablet or smart phone,
click on this link or cut & paste into your browser

<https://us04web.zoom.us/j/74600835261?pwd=Md-9URXNjd5tSlspBZGKNy2cdWXj9G.1>

- ❖ For security purposes, when you click on the above link, you will enter a ZOOM “waiting room”. You may experience a slight delay before you are admitted to the JOC Meeting. The waiting room will be accessible as early as 6:15 PM ET, however, the JOC Meeting will not start until 6:30 PM ET.

AGENDA

- I. Call to order***
- II. Pledge of Allegiance***
- III. Roll Call***
- IV. Invitation for the public to address the Joint Operating Committee***
- V. Approval of Minutes of January 20, 2022***
- VI. President’s Report***
- VII. Superintendent of Record’s Report***
- VIII. Solicitor’s Report***
- IX. Executive Director’s Report***

X. Committee Report

Organization & Curriculum (Libby Blackburn – Chairperson)

Action Items:

1. To approve the continuation of the Behavioral Health Professional Service Agreement between Allegheny Clinic (AHN) and A.W. Beattie Career Center for the 2022 – 2023 school year, as previously reviewed by the solicitor.
2. To accept the following grants for the FIRST Robotics Team:
 - A. Caterpillar, Inc. \$ 5,000.00 Pittsburgh Region Registration (Paid directly to FIRST)
 - B. Caterpillar, Inc. \$16,000.00 Team expenses
 - C. Arconic Foundation \$ 1,500.00 Team expenses
 - D. FIRST \$ 1,000.00 Team expenses
3. To accept a \$3,000.00 SkillsUSA works chapter grant from SkillsUSA and Aerotek for SkillsUSA student activities.
4. To ratify the change of Thursday, February 10, 2022 from a student instructional day to a new student tour day. (We will have 180 instructional days).
5. To approve the offering of Middle School Summer Camp Week, Attachment #1
June 13 – 16, 2022.
(Instructors are compensated at \$30/hr and student helpers receive a restaurant gift card.)
6. To approve a three (3) year contract renewal agreement with Skyward for our Attachment #2
Student Information Management System. (Operating Budget).
7. To approve 36 students and 4 advisors participating in the 2022 PA SkillsUSA Leadership Conference and Skill contest in Hershey, PA from April 6 – 8, 2022.
Total cost: \$22,417.82 Operating Budget \$15,472.82 Student Activity \$6,945.00
Mrs. Brown will be attending April 5th – 8th.
8. To approve Sarah Dietz to serve as the Basic Healthcare Chair at the State SkillsUSA contest in Hershey, PA from April 6 – 8, 2022. There is no cost to the Career Center.
9. To approve Darren Vtipil, Sports Medicine, participating in the 2022 AHN Orthopedic Update at Nemaocolin Woodlands from April 8 – 10, 2022 at an estimated cost of \$828.00 (Operating Budget).

The Organization & Curriculum Committee recommends items 1 through 9 be approved.

Information Items:

1. The Student Assistance Program (SAP) procedural chart has been updated to Attachment #3
reflect additions within response to depression and chemical use.

XI. Committee Report

Personnel Committee (Greg Stein – Chairperson)

Action Items:

1. To authorize the Administration to interview and hire up to four part-time, summer custodial personnel at a rate not to exceed \$14.75/hr. for adults and \$13.50/hr. for high school and college students with no benefits, subject to JOC ratification.
2. To approve the Administration to interview and hire up to four part-time, summer AWBCC student IT interns at a rate not to exceed \$12.50/hr. with no benefits, subject to JOC ratification.
3. To accept the resignation of Employee #448, effective with the close of business on January 31, 2022.
4. To accept the resignation of Meghan Frew-Satovich, effective February 25, 2022 and re-classify her earnings for the time period of December 1, 2021 through resignation from ARP-ESSR's to Operating Budget.
5. To approve the following payments to the listed employees for the failure of Alternative Benefits Systems to follow through on their contractual obligation. Each employee will be required to complete and submit the Solicitor's release for the A.W. Beattie Career Center.

| | |
|-----------------|--------------------|
| A. Employee #28 | \$ 55.54 |
| B. Employee #67 | \$ 2,412.00 |
| C. Employee #98 | <u>\$ 1,060.00</u> |
| Total | \$ 3,527.54 |
6. To approve the retirement of:
 - A. Scott Miller – HVAC Instructor, effective June 30, 2022.
 - B. James (JT) Thomas – ERT Instructor, effective June 30, 2022.
 - C. Donald Ricetti – Computer Systems, Network Engineering & Cybersecurity instructor, effective June 30, 2022.

Per the A.W. Beattie Education Association Early Retirement Incentive Program approved by the AWBCC Joint Operating Committee on September 23, 2021.

7. To authorize the Executive Director to post the above positions as needed for employment, subject to JOC ratification.
8. To approve Colin McPherson (AV-12) as a Student IT Intern, effective February 9, 2022 through June 3, 2022 at the hourly rate of \$10.00, no benefits. Approximately 6 hours per week.

The Personnel Committee recommends that items 1 through 8 be approved.

XII. Committee Report
Finance Committee (Jim Fisher – Chairperson)

Action Items:

- | | | | |
|--|---------------------------------|-----------|-----------------|
| 1. ACCOUNTS PAYABLE | AWBCC Operating Fund | 1/31/2022 | \$ 621,467.04 |
| | | 2/28/2022 | \$ 966,651.39 |
| | AWBCC Capital Reserve Fund | 1/31/2022 | \$ 4,300.00 |
| | | 2/28/2022 | \$ 9,253.19 |
| | Alfred W. Beattie Memorial Fund | 1/31/2022 | \$ |
| | | 2/28/2022 | \$ |
| 2. BUDGET REPORT | AWBCC Operating Budget | 1/31/2022 | \$ |
| | | 2/28/2022 | \$ |
| 3. CASH REPORTS | AWBCC Operating Fund | 1/31/2022 | \$ 1,434,097.43 |
| | | 2/28/2022 | \$ 2,501,276.83 |
| | PLGIT & PSDLAF | 1/31/2022 | \$ 528,258.63 |
| | | 2/28/2022 | \$ 370,233.59 |
| | AWBCC Money Market Fund | 1/31/2022 | \$ 3,005,520.88 |
| | | 2/28/2022 | \$ 3,005,820.61 |
| | AWBCC Capital Reserve Fund | 1/31/2022 | \$ 189,603.76 |
| | | 2/28/2022 | \$ 178,903.87 |
| | Alfred W. Beattie Memorial Fund | 1/31/2022 | \$ 213,165.89 |
| | | 2/28/2022 | \$ 213,172.42 |
| | AWBCC Student Activity Accounts | 1/31/2022 | \$ 87,879.84 |
| | | 2/28/2022 | \$ 94,686.62 |
| 4. To authorize the administration to transfer the 2020 - 2021 adult education/cyber-charter tuition income from Fund Balance in the amount of \$120,645.61 to the 2022 Capital Reserve Account. | | | |
| 5. To approve the Administrations recommended Fund Balance allocations. | | | Attachment #4 |
| 6. To approve the Administrations recommended use of the Future PSERS Rate Increase Fund Balance, between 2023 – 2026. | | | Attachment #4 |
| 7. To accept a \$1,000.00 All Star Teacher Program Grant for Health Science through Pirates Charities. (Part of Mr. Moran’s recognition award from last school year.) | | | |

The Finance Committee recommends items 1 through 7 be approved.

Information Items:

1. Remaining 2022 – 2023 Budget Schedule

April, 2022 Joint Operating Committee Members recommendation to present budget to the Full Board (81 members) for approval.

May, 2022 Full Board approval – As per the Articles of Agreement: “The budget shall be adopted, by joint meeting or mail ballot by two-thirds of the Member School Districts and by the affirmative vote of a majority of all the members of the full Board during the month of May. Said budget shall be subject to final approval by the Pennsylvania Department of Education.”

2. Kiddie Tech Early Learning Center

A. Report on January 2022 Revenue, Expenditures and Enrollment.

B. Report on Revenue and Expenditures, year-to-date.

3. JOC members please submit your Statement of Financial Interests for 2021 to Mrs. Wasielewski.

4. JOC members please submit your PSBA Training Documentation to Mrs. Wasielewski.

5. As it relates to the 2020 – 2021 financial audit, an exit conference was held on January 27, 2022 with the local auditor Mark Turnley and associates of New Brighton, PA, JOC Officers/Members, and Administration. The auditor reported there were no findings. An electronic copy of the audited financial statements, year ending June 30, 2021, were electronically distributed to the full JOC on March 1, 2022. (JOC Officers/Members: Greg Stein, Larry Vasko, and Elizabeth Warner participated in the exit conference.)

XIII. Committee Report

Building & Grounds Committee (Dee Spade - Chairperson)

Action Items:

1. To approve the purchase and installation of an All Bake Technologies, Inc. Model # Fish 75-12 Gas Fire Rotary Oven through Curran-Taylor Inc. of Canonsburg, PA at the bid amount of \$51,725.00 plus freight.

\$16,972.00 – PDE Competitive Equipment Grant

\$34,753.00 plus freight – Capital Reserve Account

2. To approve the payment of \$164,708.34 to Murin and Murn, Inc. of Glassport, PA for the storm water culvert and pipe replacement project, as certified by the Architect – HHS DR as complete. (Operating Fund Balance)

3. To approve the following equipment for the Custodial/Maintenance Department through Bortek Industries, Inc. of North Huntingdon, PA on CO-STAR S Vendor #005-092. Total cost with shipping and trade-in:

\$28,028.90, Operating Budget.

2 – Kodiak Orbital Traction Scrubbers \$ 6,310.45 each

1 – Factory Cat Pilot V2.0 Rider Scrubber \$15,408.00

The Building & Grounds Committee recommends items 1 through 3 be approved.

Information Item:

1. On March 4, 2022 AWBCC conducted the required, annual Integrated Pest Management (IPM) review meeting.

XIV. Committee Report

Policy Report (Elizabeth Warner – Chairperson)

Action Items:

1. To approve the following new policy:
 - 623 Anti Fraud

Attachment #5

The Policy Committee recommends that item 1 be approved.

XV. Committee Report

Legislative Report (Libby Blackburn – Chairperson)

No Action Items

XVI. Committee Report

Public Relations Report (Ron Frank – Chairperson)

No Action Items

XVII. Old Business

XVIII. New Business

XX. Next Meeting

April 28, 2022 – A.W. Beattie Career Center – Arlene J. Bender Student Conference Center

5:30 p.m. Dinner

6:00 p.m. Committee Meetings

6:30 p.m. Joint Operating Committee Meeting