

A. W. BEATTIE CAREER CENTER

SECTION: EMPLOYEES

TITLE: GIFTS

ADOPTED: December 9, 1999

REVISED & APPROVED: September 23, 2021

322. GIFTS	
1. Purpose	The Joint Operating Committee (JOC) considers the acceptance of gifts by staff members an undesirable practice.
2. Authority	<p>It is the policy of the Joint Operating Committee that staff members may only accept gifts of a consumable nature or nominal value only from students, parents/guardians, community members and other individuals doing business with the Career Center.</p> <p>For the purpose of this policy, nominal value will be determined in accordance with the guidelines established by the Pennsylvania State Ethics Commission. Individuals are encouraged to submit a written letter acknowledging their gratitude or appreciation.</p>
3. Delegation	The Executive Director may approve acts of generosity to individual administrative staff members in unusual situations but shall report instances to the Joint Operating Committee on a timely basis.