

**A.W. Beattie Career Center
Joint Operating Committee**

Combined Board Meeting September 23, 2021

5:30 p.m. – Dinner

6:00 p.m. – Executive Session

6:15 p.m. – Committee of the Whole Meeting

6:30 p.m. – Joint Operating Committee Meeting

A.W. BEATTIE CAREER CENTER DINING ROOM

ZOOM (video & audio conference): Using a PC, tablet or smart phone,

click on this link **or** cut & paste into your browser

<https://us04web.zoom.us/j/72203975080?pwd=V3A4NkZJQUtpQlhUSIBHeUdPTXI1UT09>

- ❖ For security purposes, when you click on the above link, you will enter a ZOOM “waiting room”. You may experience a slight delay before you are admitted to the JOC Meeting. The waiting room will be accessible for the General Public at 6:15 PM ET for the start of the Committee of the Whole Meeting. The JOC meeting will not start until 6:30 PM ET.

AGENDA

- I. Call to Order***
- II. Pledge of Allegiance***
- III. Roll Call***
- IV. Invitation for the public to address the Joint Operating Committee***
- V. Approval of Minutes of August 19, 2021***
- VI. President’s Report***
- VII. Superintendent of Record’s Report***
- VIII. Solicitor’s Report***
- IX. Executive Director’s Report***

X. Committee Report

Organization & Curriculum (James Tunstall – Chairperson)

Action Items:

1. To approve the following Advisory Board Minutes:
 Fall and Spring 2019 – 2020
 Fall and Spring 2020 – 2021
 (Minutes will be available for preview prior to the meeting.)
2. To approve the 2021 – 2022 Occupational Advisory Committee listings for each program. (Listing will be available at the JOC Meeting).
3. To approve the revised Business Manager Cooperation Agreement between A.W. Beattie and Lenape Technical School effective September 23, 2021 through December 31, 2024, as reviewed by the solicitor.

Attachment #1

The Organization & Curriculum Committee recommends items 1 thru 3 be approved.

Information Items:

1. The following members of the Career Center staff will assist Dr. Watkins as part of the required Threat Assessment Team:
 - Robert Scott, School Police Officer
 - Thea Holzworth, Assistant Principal
 - Erin Rushe, Special Populations Coordinator
 - Scott Scariot, Student Ethics
 - Sara Goodyear, School Counselor
 - Kim Zylinski, School Counselor
 - Sarah Dietz, RN
2. The Career Center will restart evening Cosmetology Clinic hours for students to meet their state required instructional hours.

XI. Committee Report

Personnel Committee (Greg Stein – Chairperson)

Action Items:

1. To accept the resignation of Stephany Lang, Instructional Assistant, effective August 19, 2021.
2. To approve CO-OP students for employment in the Kiddie Tech Day Care Center effective August 24, 2021 at the hourly rate of \$8.50/no benefits. (Upon submittal of all required documentation.)
 - Kevin Hoffman (DL – 12)
 - Ashley Obermeier (PR – 12)
3. To approve the following substitutes for the 2021 – 2022 school year:
 - Stephany Lang Sports Medicine
 - Dale Dankmyer HVAC and CBC
4. To authorize the Executive Director to offer the attached Early Retirement Incentive Program (ERIP) to eligible members of the A.W. Beattie Education Association.

Attachment #2

5. To approve Mr. Ryan Neely as Business Manager effective October 18, 2021 at the salary of \$94,850.00 w/benefits, prorated for the balance of the 2021 – 2022 school year, per the terms and conditions of the Business Manager Agreement.

Attachment #3

The Personnel Committee recommends that items 1 thru 5 be approved.

XII. Committee Report

Finance Committee (Jim Fisher – Chairperson)

Action Items:

1. ACCOUNTS PAYABLE	AWBCC Operating Fund	8/31/2021	\$ 1,024,477.09
	Alfred W. Beattie Memorial Fund	8/31/2021	\$
2. BUDGET REPORT	AWBCC Operating Budget	8/31/2021	\$
3. CASH REPORTS	AWBCC Operating Fund	8/31/2021	\$ 2,086,075.16
	PLGIT & PSDLAF	8/31/2021	\$ 439,694.04
	AWBCC Money Market Fund	8/31/2021	\$ 3,003,760.18
	AWBCC Capital Reserve Fund	8/31/2021	\$ 255,015.37
	Alfred W. Beattie Memorial Fund	8/31/2021	\$ 213,129.40
	AWBCC Student Activity Accounts	8/31/2021	\$ 76,733.86

4. To authorize the payment of October 2021 payables to be ratified at the November 18, 2021 JOC meeting.
5. To accept \$2,750.00 through Hunter Equipment for the recycling of the old Hunter Computer alignment station. Additionally, authorize the administration to deposit the proceeds into the 2017 Capital Reserve Account.

The Finance Committee recommends items 1 thru 5 be approved.

Information Items:

1. Kiddie Tech Childcare and Learning Center:
 - KT Director – Report on July and August 2021 Enrollment, Revenue, and Expenditures
 - KT Director – Report on 2021 – 2022 Enrollment, Revenue and Expenditures to date
2. The Career Center received \$50.00 donations from Auto Equiptech, Allegheny Educational Systems and APEX Advertising towards back to school staff professional development activities.

XIII. Committee Report

Building and Grounds Committee (Dee Spade – Chairperson)

Action Items:

1. To approve the bid of Murin & Murn, Inc. of Glassport, PA in the amount of \$160,000 for the Career Center’s Culvert Pipe Replacement project, to be funded through the Operating Fund Balance. (Bid tabulation sheet attached.) Attachment #4
2. To authorize the Executive Director to approve any change order for the Culvert Pipe Replacement project up to \$10,000.00.
3. To approve the Career Center entering into a Customer Extension Agreement with UGI Energy Services, LLC for Natural Gas for the period of September 2022 through August 2025. The agreement is recommended by the Western PA Natural Gas Consortium Committee as renewal rates are lower than current rates. Attachment #5

The Building and Grounds Committee recommends items 1 thru 3 be approved.

Information Item:

1. Five used hospital beds were donated to the Brother’s Brother Foundation.
2. We will have a \$500.00 deduct change order from the Health and Nursing Sciences Suite Renovation.

XIV. Committee Report

Policy Report (Christine Misback – Chairperson)

Action Item:

1. To approve reviewed Policy #810 – Transportation. Attachment #6
2. To approve the following revised policies:
 - #304 Employment of Career Center Staff Attachment #7
 - #322 Gifts Attachment #8
 - #809 Administrative Reports Attachment #9
3. To approve new Policy #236.1 – Threat Assessment. Attachment #10

The Policy Committee recommends item 1 thru 3 be approved.

Information Item:

1. First reading of new Policy #830 – Breach of Computerized Personal Information Attachment #11

XV. Committee Report

Legislative Report (Libby Blackburn – Chairperson)

Action Item:

1. **Description of Request:**
 - That the Joint Operating Committee select the PSBA Officer candidates, and the candidates for the position of Trustee for the PSBA Insurance Trust, for whom they wish to cast their collective ballot.

Relevant Facts:

- The A.W. Beattie Career Center JOC may cast 1 collective ballot.
- The JOC members must vote in public for the candidates they want to be on their collective ballot.
- The Executive Director is authorized to submit this ballot on behalf of the JOC.
- The ballot must be submitted to PSBA no later than October 16, 2021

Candidate Slate:

- There are 2 candidates for the office of President Elect
 - Sabrina Backer, Franklin Area School District
 - David Schaap, Brentwood Borough School District
- There is 1 candidate for the office of Vice President
 - Allison Mathis, North Hills School District
- There are 3 seats available and 3 candidates for PSBA Insurance Trust - Trustee (Term ends Dec. 31, 2024)
 - Richard Frerichs
 - William LaCoff
 - Nathan Mains

XVI. Committee Report

Public Relations Report (Dr. Eric Bieniek – Chairperson)

No Action Items

XVII. Old Business

XVIII. New Business

XIX. Next Meeting

November 18, 2021 – A.W. Beattie Career Center

5:30 p.m.

Dinner

6:30 p.m.

Joint Operating Committee Meeting –

Arlene J. Bender Student Conference Center