

**A. W. Beattie Career Center
Joint Operating Committee**

Combined Board Meeting August 19, 2021

5:45 PM – Dinner

6:00 PM – Executive Session

6:30 PM – Joint Operating Committee Meeting

Arlene J. Bender Student Conference Center

ZOOM (video & audio conference): Using a PC, tablet or smart phone,
click on this link or cut & paste into your browser

<https://us04web.zoom.us/j/79102576193?pwd=UVZtb3VvbFhVMU05aU1oMTh3V1Y5dz09>

❖ For security purposes, when you click on the above link, you will enter a ZOOM “waiting room”. You may experience a slight delay before you are admitted to the JOC Meeting. The waiting room will be accessible as early as 6:00 PM ET, however, the JOC Meeting will not start until 6:30 PM ET.

AGENDA

- I. *Call to Order***
- II. *Pledge of Allegiance***
- III. *Roll Call***
- IV. *Invitation for the public to address the Joint Operating Committee***
- V. *Approval of Minutes of June 17, 2021***
- VI. *President’s Report***
- VII. *Superintendent of Record’s Report***
- VIII. *Solicitor’s Report***
- IX. *Executive Director’s Report***

X. Committee Report

Organization & Curriculum Committee (Jim Tunstall – Chairperson)

Action Item

1. To approve the administration submitting to the PA Department of Education for the removal of program CISP Code #11.0201 Computer Programming/Programmer, General from the Career Center’s PDE 320 document. This action is following the retirement of the program instructor at the conclusion of the 2020 school year and the ability of the consortium districts to offer a similar class.
2. To approve the 2021 – 2022 Staff Handbook. (Available for review on the JOC Table – No changes from last year.)
3. To approve the updating of the 2021 – 2022 Health and Safety Plan previously approved to require universal masks for students and mask/face shields for staff during the school day when inside the building; when such a mask/face shield does not present a danger while operating equipment. The universal mask update will include visitors and vendors.

The Organization & Curriculum Committee recommends items 1 thru 3 be approved.

Information Item:

1. The Kiddie Tech Day Care Center received their Federal State Civil Rights Compliance Notification.

XI. Committee Report

Personnel Committee (Greg Stein – Chairperson)

Action Item

1. To approve the following substitutes for the 2021 - 2022 school year:
 - Nicholas Sauer (Building Wide)
 - Jim Wolslayer (Building-Wide)
 - John Swanson (Auto Body, Auto Tech, CBC, HVAC)
2. To approve the following supplemental contracts for the 2021 - 2022 school year as outlined in the professional agreement with the A. W. Beattie Education Association for the following:

FCCLA	John Ellis	
	Cari Ludwig	
	Aaron Yurek	
SkillsUSA (Prorated)	John Brown	
	Paula Gibson	
	Heather Brown	
	Andrew Dumbeck	
Cosmetology Student Teacher Supervisor	Cindy Cazin	
Cosmetology Supervisor	Cindy Cazin	
National Technical Honor Society	Darren Vtipil	
	Scott Scariot	
Culinary Supervisor	Aaron Yurek	
Beattie Ambassadors	Jennifer Grooms	
Modular Home	John Brown	
	Eric Carlini	
Teacher Mentor for Sara Goodyear	Kim Zylinski	(1/3 of 3 yrs. - Yr. 3)
Teacher Mentor for Sarah Dietz	Paula Gibson	(1/3 of 3 yrs. - Yr. 2)
Teacher Mentor for Doug Moran	Darren Vtipil	(1/3 of 3 yrs. - Yr. 2)
Teacher Mentor for Vincenzina Olszewski	Megan Chuckery	(1/3 of 3 yrs. - Yr. 2)
FIRST Robotics	Michael Purucker	
FIRST Robotics Team	Clif Bossong	

3. To approve assigning the following non-contract EMT/Nursing Supplemental contracts for the 2021 - 2022 school year to the following individuals at \$1,850.00 each:
 - J.T. Thomas - EMT/P
 - Cheryl Rogowski – EMT
 - Doug Moran, RN
 - Sarah Dietz, RN
4. To approve the following non-contract supplemental position for Mr. Scott Scariot in an amount not exceeding \$2,100 based on performance as recommended by the Executive Director for assisting Administration with student attendance and discipline. Mr. Scariot will also oversee bus and student parking lot duty.
5. To approve the following non-contract supplemental positions for the 2021 – 2022 school year for assistance with bus and parking lot duty at \$300 per individual.
 - Clif Bossong
 - Tad Thayer
 - JT Thomas
 - Joe Pelesky
 - Eric Szelc
6. To approve the resignation of Kayla Drwal, Kiddie Tech Day Care effective July 1, 2021.
7. To approve an FMLA leave for employee #386 from approximately September 1, 2021 through approximately December 1, 2021, pending physician release.
8. To approve Meghan Frew-Satovich as an LTS – School Counselor from August 16 – December 22, 2021 at the daily rate of \$150, no benefits. Ms. Frew-Satovich will have three (3) PTO days during her employment.
9. To approve Danielle DeMasi as an Instructional Assistant in Cosmetology for the 2021 – 2022 school year at the hourly rate of \$15, no healthcare benefits. Approximately 28 hours per week.
10. To approve Reese Martin as a substitute custodian for the 2021 – 2022 school year at the hourly rate of \$13.00, no benefits effective September 1, 2021.
11. To approve Jacob Mahafkey (PR – CBC 12) as a custodial/maintenance intern for the 2021 – 2022 school year at the hourly rate of \$12.75, no benefits. Approximately 25 hours per week effective September 1, 2021.
12. To approve Hannah Heasley as a substitute for the Kiddie Tech Day Care Center effective September 1, 2021 at the hourly rate of \$10.25, no benefits.
13. To approve an FMLA leave for Employee #52 for the period of August 25, 2021 through September 17, 2021 or sooner if released by the medical provider.
14. To approve Hilary Faló as an Instructional Assistant for the Health and Nursing Sciences for the 2021 – 2022 school year at the daily rate of \$150.00 to be funded through the ARP-ESSER funds , no benefits. (Ms. Faló will work approximately 3 days per week.)
15. To approve Vincent Constantino as a part-time custodian at the hourly rate of \$12.00 for the first 90 days. Upon successful completion of the probationary period the hourly rate will be \$12.75, no healthcare benefits.
16. To approve the resignation of Brad Walker, Business Manager, effective September 30, 2021. Additionally Mr. Walker will be compensated at his current per diem beyond September 30th through the completion of the AFR submittal if required. Lenape Technical School will share in the cost of their time utilized.

The Personnel Committee recommends items 1 thru 16 be approved.

XII. Committee Report
Finance Committee (Jim Fisher – Chairperson)

Action Items

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|---------------------|---------------------------------|-----------|-----------------|
| 1. ACCOUNTS PAYABLE | AWBCC Operating Fund | 6/30/2021 | \$ 1,396,793.02 |
| | | 7/31/2021 | \$ 44,924.34 |
| | Alfred W. Beattie Memorial Fund | 6/30/2021 | \$ |
| | | 7/31/2021 | \$ |
| 2. BUDGET REPORTS | AWBCC Operating Budget | 6/30/2021 | \$ |
| | | 7/31/2021 | \$ |
| 3. CASH REPORTS | AWBCC Operating Fund | 6/30/2021 | \$ 588,783.92 |
| | | 7/31/2021 | \$ 1,439,217.41 |
| | PLGIT & PSDLAF | 6/30/2021 | \$ 256,698.62 |
| | | 7/31/2021 | \$ 285,927.26 |
| | AWBCC Money Market Fund | 6/30/2021 | \$ 3,002,889.34 |
| | | 7/31/2021 | \$ 3,003,285.41 |
| | AWBCC Capital Reserve Fund | 6/30/2021 | \$ 285,283.61 |
| | | 7/31/2021 | \$ 255,158.78 |
| | Alfred W. Beattie Memorial Fund | 6/30/2021 | \$ 213,114.71 |
| | | 7/31/2021 | \$ 213,122.14 |
| | AWBCC Student Activity Accounts | 6/30/2021 | \$ 66,688.89 |
| | | 7/31/2021 | \$ 66,696.03 |
4. To approve the re-appointment of Mark C. Turnley, CPA and Associates as the auditor for A.W. Beattie at the following fee structure: Attachment #1
- June 30, 2023 @ \$7,500.00
- June 30, 2024 @ \$7,700.00
- June 30, 2025 @ \$7,700.00
5. To approve the following equipment purchases through the 2021 – 2022 Perkins Grant allocation for the ERT program. Purchases are through Stryker Medical of Chicago, IL.
- A. Stryker Med Power-ProXT Stretcher per the description on Quote #10260965 in the amount of \$18,138.33. (Sole source letter on file.)
- B. Stryker Med Lucas 3, V 3.1 Chest Compression System with Prevent Service per the description on Quote #10376652 in the amount of \$20,871.94. (Sole source letter on file.)
6. To approve the following equipment purchase through the 2021 – 2022 Perkins Grant allocation for the Auto Collision program. Purchase is through Clean Freak of Knoxville, TN.
- A. Trusted Clean Heated Car Upholstery Detailer in the amount of \$1,660.00

7. To approve the following equipment purchases for Surgical Sciences through Chamberlain Group of Massachusetts. Sole source letter on file. The purchase cost will be charged to the Surgical Sciences Operating Budget.
 - A. Trauma Thoracotomy Trainer #1441 with compressor and regulator at cost of \$18,600.00.
 - B. Advanced Abdominal Trainer #2147 at the cost of \$19,995.00.

The Finance Committee recommends items 1 thru 7 be approved.

Information Item

1. Kiddie Tech Childcare and Learning Center
 - A. June 2021 – Report on Enrollment, Revenue and Expenditures.
 - B. Report on Enrollment, Revenue and Expenditures YTD.

XIII. Committee Report

Building and Grounds Committee (Dee Spade – Chairperson)

Action Item

1. To approve HHSR’s Proposal to perform Architectural Engineering Services for the new proposed Electronic Entrance Sign at the main road entrance. The proposed fee for approval is \$8,600 plus reimbursable printing and copying costs. The project cost will be charged to the 2017 Capital Reserve Account.

The Buildings and Grounds Committee recommends item 1 to be approved.

XIV. Committee Report

Policy Committee (Christine Misback – Chairperson)

Action Items

1. To approve revised policies:

•	#006	Meetings/Sunshine Act Procedures	Attachment #2
•	#302	Employment of Executive Director	Attachment #3
•	#302.1	Duties of Executive Director	Attachment #4
•	#303	Employment of Administrators	Attachment #5
•	#308	Employment Resolution/Contract	Attachment #6
•	#309	Assignment and Transfer	Attachment #7
•	#311	Reduction of Staff	Attachment #8
2. To approve rescinding Policy #310 – Abolishing a Position, upon recommendation of the solicitor. The scope of this policy is contained within Policy #311 – Reduction of Staff.
3. To approve new policy:

•	#218.3	Discipline of Student Convicted/Adjudicated of Sexual Assault	Attachment #9
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The Policy Committee recommends items 1 and 3 be approved.

Information Items:

1. First reading of reformatted Policy #304 Employment of Career Center Staff. Attachment #10
2. First reading of new Policy #236.1 Threat Assessment. Attachment #11

XV. Legislative Report (Libby Blackburn – Chairperson)

No Action Items

XVI. Public Relations Report (Dr. Eric Bieniek – Chairperson)

No Action Items

XVII. Old Business

XVIII. New Business

XIX. Next Meeting:

September 23, 2021 - A. W. Beattie Career Center

5:45 p.m. Dinner

6:00 p.m. Committee Meetings

6:30 p.m. Joint Operating Committee Meeting (Arlene J. Bender Student Conference Center)