

**A.W. Beattie Career Center
Joint Operating Committee**

Combined Board Meeting November 19, 2020

6:15 p.m. – Executive Session

6:30 p.m. – Joint Operating Committee Meeting

ARLENE J. BENDER STUDENT CONFERENCE CENTER

The ZOOM link below is to enable the public to participate in the Joint Operating Committee meeting as we strive to maintain social distancing and group gathering protocols.

ZOOM (video & audio conference): Using a PC, tablet or smart phone,
click on this link or cut & paste into your browser

<https://us04web.zoom.us/j/76651573810?pwd=RUxydytQdC9SNjZjSjByNU9iMk9HZz09>

- ❖ For security purposes, when you click on the above link, you will enter a ZOOM “waiting room”. You may experience a slight delay before you are admitted to the JOC Meeting. The waiting room will be accessible as early as 6:15 PM ET, however, the JOC Meeting will not start until 6:30 PM ET.

AGENDA

- I. Call to Order***
- II. Pledge of Allegiance***
- III. Roll Call***
- IV. Invitation for the public to address the Joint Operating Committee***
- V. Approval of Minutes of September 24, 2020***
- VI. President’s Report***
- VII. Superintendent of Record’s Report***
- VIII. Solicitor’s Report***
- IX. Executive Director’s Report***

X. Committee Report

Organization & Curriculum (James Tunstall – Chairperson)

Action Items:

1. To approve the 2021 Joint Operating Committee meeting dates. Attachment #1
2. To approve the Executive Director’s recommendation to continue the instructional operations of the Career Center as outlined in the 2020 - 2021 school year Health and Safety Plan.

The Organization & Curriculum Committee recommends items 1 and 2 be approved.

XI. Committee Report

Personnel Committee (Greg Stein – Chairperson)

Action Items:

1. To approve the five (5) year Professional Negotiations Agreement between the A.W. Beattie Career Center Joint Operating Committee and the A.W. Beattie Education Association effective July 1, 2020 through June 30, 2025. (Agreement previously emailed to members of the JOC).
2. To approve the re-appointment of Dr. Patrick Mannarino as Superintendent of Record for A.W. Beattie Career Center for a three (3) year period of July 1, 2021 through June 30, 2024.
3. To approve the revised Job Description: Attachment #2
#4015 Assistant to the Business Manager
4. To approve a one-time salary increase of \$3,750.00 for Mrs. Maureen Golden for her continued expanded duties as Assistant to the Business Manager, effective December 1, 2020.
5. To approve a one-time employment bonus of \$400.00 for the following Kiddie Tech Childcare employees, to be paid with the November 30th payroll.

Krista Charlton	Lauryn Jones
Annabelle Dischner	Emily Morrison
Amy Dodson	Barbara Waldron
Sarah Gluvna	Karen Wiczorek
Nicole Gruener	Sara Zaki

6. To approve a \$10/hr. stipend rate for Culinary and Pastry Art students that provide banquet services during Career Center events.
7. To approve the Final Settlement Agreement and Release with Employee #232 as presented.

The Personnel Committee recommends that items 1 thru 7 be approved.

XII. Committee Report

Finance Committee (Jim Fisher – Chairperson)

Action Items:

1. ACCOUNTS PAYABLE	AWBCC Operating Fund	9/30/2020	\$ 1,185,323.64
		10/31/2020	\$ 572,259.03
	Alfred W. Beattie Memorial Fund	9/30/2020	\$
		10/31/2020	\$
2. BUDGET REPORT	AWBCC Operating Budget	9/30/2020	\$
		10/31/2020	\$
3. CASH REPORTS	AWBCC Operating Fund	9/30/2020	\$ 2,356,031.95
		10/31/2020	\$ 1,449,219.42
	Alfred W. Beattie Memorial Fund	9/30/2020	\$ 213,078.93
		10/31/2020	\$ 213,081.12
	AWBCC Capital Reserve Fund	10/31/2020	\$ 194,249.52
	AWBCC Student Activity Accounts	9/30/2020	\$ 63,465.53
		10/31/2020	\$ 65,140.43
4.	To approve the 2021-2022 Allegheny Intermediate Unit’s Joint Purchasing Resolution.		Attachment #3
5.	To authorize the payment of the November and December 2020 payables to be ratified at the January 21, 2021 JOC Meeting.		
6.	To approve the purchase of a Stratasys F120 3D Printer w/ 5 yr. warranty and start-up package in the amount of \$18,785.10, less trade-in of an obsolete uPrint SE unit at \$4,838.10. Net cost \$13,947.00. To be purchased through Allegheny Educational Systems of Tarentum, PA on PEPPM bid list.		

The Finance Committee recommends items 1 thru 6 be approved.

Information Items:

- Kiddie Tech Childcare and Learning Center:
 - KT Director – Report on September and October 2020 Enrollment, Revenue, and Expenditures
 - KT Director – Report on 2020 – 2021 Enrollment, Revenue and Expenditures to date
- Preliminary 2021 – 2022 A.W. Beattie Career Center Operating Budget Draft. (Budget draft on the meeting table).
- 2021 – 2022 Budget Schedule

November, 2020	Review of Preliminary Budget with the Joint Operating Committee
November, 2020	Review of Preliminary Budget with Superintendents
January, 2021	Review of the 2021 - 2022 Budget Draft.
April, 2021	Joint Operating Committee Members recommendation to present budget to the Full Board (81 members) for approval.
May, 2021	Full Board Approval, as per the Articles of Agreement: <u>“The budget shall be adopted, by joint meeting or mail ballot, by two-thirds of the Member School Districts and by affirmative vote of the majority of all the members of the Full</u>

Board during the month of May. Said budget shall be subject to final approval by the Pennsylvania Department of Education.”

XIII. Committee Report

Building and Grounds Committee (Louis Buck – Chairperson)

Action Items:

1. To approve HHS DR’s fixed fee of \$4,900.00 plus reimbursable printing and copying expenses for the design and alterations proposal for the Heath and Nursing Sciences instructional suite. This amount will be charged to the 2017 Capital Reserve Fund.

The Building and Grounds Committee recommends item 1 be approved.

XIV. Committee Report

Policy Report (Christine Misback – Chairperson)

Action Item:

1. To approve the following revised policies:
 - 006 Meetings – Sunshine Act Procedures Attachment #4
 - 224 Care of Career Center Property Attachment #5
 - 342 Jury Duty Attachment #6
 - 345 Identification Badges Attachment #7
 - 801 Public Records -Right to Know Attachment #8
 - 813 Building and Employee Insurance Coverage Attachment #9
 - 816 Use of Video Surveillance Cameras Attachment #10

The Policy Committee recommends item 1 be approved.

XV. Committee Report

Legislative Report (Libby Blackburn – Chairperson)

No Action Item

XVI. Committee Report

Public Relations Report (Dr. Eric Bieniek – Chairperson)

No Action Items

XVII. Old Business

XVIII. New Business

- 2021-2022 Election of JOC Officers – December Reorganization Meeting
 - President
 - Vice President

XIX. Next Meeting

December 10, 2020 – A.W. Beattie Career Center

5:45 p.m.	Dinner – Dining Room
6:45 p.m.	Reorganization Meeting
7:00 p.m.	Regular Scheduled Joint Operating Committee Meeting