

**A.W. Beattie Career Center
Joint Operating Committee**

Combined Board Meeting September 24, 2020

5:30 p.m. – Dinner

6:00 p.m. – Committee of the Whole Meeting

6:30 p.m. – Joint Operating Committee Meeting

ARLENE J. BENDER STUDENT CONFERENCE CENTER

The ZOOM link below is to enable the public to participate in the Joint Operating Committee meeting as we strive to maintain social distancing and group gathering protocols.

ZOOM (video & audio conference): Using a PC, tablet or smart phone,

click on this link or cut & paste into your browser

<https://us04web.zoom.us/j/78474535195?pwd=Ni85MEdNZzNKZDhpUXFsY3VrMENVUT09>

❖ For security purposes, when you click on the above link, you will enter a ZOOM “waiting room”. You may experience a slight delay before you are admitted to the JOC Meeting. The waiting room will be accessible as early as 6:00 PM ET, however, the JOC Meeting will not start until 6:30 PM ET.

AGENDA

- I. Call to Order***
- II. Pledge of Allegiance***
- III. Roll Call***
- IV. Invitation for the public to address the Joint Operating Committee***
- V. Approval of Minutes of August 20, 2020***
- VI. President’s Report***
- VII. Superintendent of Record’s Report***
- VIII. Solicitor’s Report***
- IX. Executive Director’s Report***

X. Committee Report

Organization & Curriculum (James Tunstall – Chairperson)

Action Items:

1. To approve the revisions within the Student Assistance Program Procedural Charts. Attachment #1
2. To approve the A.W. Beattie Career Center 2020 – 2024 Counseling Center Plan that will become part of the Comprehensive Planning processes submittal.
3. To approve the purchase of Smart Futures annual subscription for CTE student career and work standards documentation resources in the annual amount of \$3,000.00. (2020 – 2021 cost will be charged to the CTE Equity Grant.)
4. To approve the 2020 – 2021 Occupational Advisory Committee listings for each program. (Listing will be available at the JOC Meeting).

The Organization & Curriculum Committee recommends items 1 thru 4 be approved.

Information Item:

1. A.W. Beattie Career Center received a donation of \$400.00 from the Greybrooke Garden Club. The donation will be used to assist students in need.

XI. Committee Report

Personnel Committee (Greg Stein – Chairperson)

Action Items:

1. To accept the resignation of Shannon Hohman, a part-time assistant in the Kiddie Tech Day Care effective August 28, 2020.
2. To approve Michael Linn as a full-time custodian effective August 31, 2020 at the hourly rate of \$14.50 with benefits.
3. To approve the following additional supplemental contracts for the 2020 – 2021 school year:
 - A. Mr. Scott Scariot in an amount not to exceed \$2,100.00 based on performance as recommended by the Executive Director for assisting Administration with student attendance and discipline. Mr. Scariot will also oversee bus and student parking lot duty.
 - B. Assistants for Bus and Parking Lot Duty (up to five positions):
 - Clif Bossong \$300.00
 - Tad Thayer \$300.00
 - JT Thomas \$300.00
 - Joe Pelesky \$300.00
 - Eric Szalc \$300.00
4. To approve Reese Martin (PR-12) as a part-time after school Custodial Assistant at \$12.75/hr., no benefits, effective September 8, 2020 for the 2020 – 2021 school term. (Approximately 21 hours per week).

5. To approve Craig Zacharias as a part-time custodian effective September 21, 2020 at the hourly rate of \$14.00, no benefits. (Approximately 21 hours per week).
6. To approve the medical leave of employee #213, effective September 28, 2020 for approximately six to eight weeks.
7. To approve Mrs. Bella Ellis as a Special Education substitute teacher effective September 23, 2020 for approximately six to eight weeks. Mrs. Ellis' rate will be \$125.00 per day, no benefits.

The Personnel Committee recommends that items 1 thru 7 be approved.

XII. Committee Report

Finance Committee (Jim Fisher – Chairperson)

Action Items:

1. ACCOUNTS PAYABLE	AWBCC Operating Fund	8/31/2020	\$ 1,142,233.61
	Alfred W. Beattie Memorial Fund	8/31/2020	\$
2. BUDGET REPORT	AWBCC Operating Budget	8/31/2020	\$
3. CASH REPORTS	AWBCC Operating Fund	8/31/2020	\$ 2,750,513.00
	Alfred W. Beattie Memorial Fund	8/31/2020	\$ 213,077.13
	AWBCC Student Activity Accounts	8/31/2020	\$ 57,887.86

4. To authorize the payment of October 2020 payables to be ratified at the November 19, 2020 JOC meeting.

The Finance Committee recommends items 1 thru 4 be approved.

Information Item:

1. Kiddie Tech Childcare and Learning Center:
 - KT Director – Report on August 2020 Enrollment, Revenue, and Expenditures
 - KT Director – Report on 2020 – 2021 Enrollment, Revenue and Expenditures to date

XIII. Committee Report

Building and Grounds Committee (Louis Buck – Chairperson)

Action Items:

1. To authorize the Executive Director to offer for sale or appropriate donations of obsolete or disregarded equipment and furniture. All item's amounts will be reported to the JOC.

The Building and Grounds Committee recommends item 1 be approved.

Information Item:

1. In accordance with Act 39 of 2018 – Section 742 School Code, A.W. Beattie Career Center conducted a potable water quality sampling for Lead and Copper on August 16, 2016 with the final report dated September 6, 2016.

The report stated: “No further action appears warranted at this time”.

2. Review of the Health and Nursing Sciences suite renovation costs from HHS DR Architects.

XIV. Committee Report

Policy Report (Christine Misback – Chairperson)

Action Item:

1. To approve the following revised policies:
 - 106 Program of Studies Instructional Guides Attachment #2
 - 229 Student Fundraising Attachment #3
 - 230 Public Performance by Students Attachment #4
 - 232 Participation in School Affairs Attachment #5
 - 237 Electronic Devices Attachment #6
 - 239 Memorial Funds and Scholarships Attachment #7
 - 815 Acceptable Use of Internet and Policy Attachment #8
 - 815.1 Use of E-mail and Electronic Communications Attachment #9

The Policy Committee recommends item 1 be approved.

XV. Committee Report

Legislative Report (Libby Blackburn – Chairperson)

Action Item:

1. Description of Request:

- That the Joint Operating Committee select the PSBA Officer candidates, and the candidates for the position of Trustee for the PSBA Insurance Trust, for whom they wish to cast their collective ballot.

Relevant Facts:

- The A.W. Beattie Career Center JOC may cast 1 collective ballot.
- The JOC members must vote in public for the candidates they want to be on their collective ballot.
- The Executive Director is authorized to submit this ballot on behalf of the JOC.
- The ballot must be submitted to PSBA no later than October 11, 2020

Candidate Slate:

- There is 1 candidate for the office of President Elect
 - David Hein, Parkland S.D.

- There are 2 candidates for the office of Vice President
 - Sabrina Backer, Franklin Area S.D.
 - Daniel O'Keefe, Northgate S.D.
- There is 1 candidate for the office of Treasurer
 - Michael Gossert, Cumberland Valley S.D.
- There is 1 candidate for the office of Western at Large
 - Marsha Pleta, Washington S.D.
- There are 2 seats available and 2 candidates for PSBA Insurance Trust - Trustee
 - Michael Faccinetto, Bethlehem Area S.D.
 - Marianne Neel, PSBA Past President

XVI. Committee Report

Public Relations Report (Dr. Eric Bieniek – Chairperson)

No Action Items

XVII. Old Business

XVIII. New Business

XIX. Next Meeting

November 19, 2020 – A.W. Beattie Career Center

5:30 p.m. Dinner

6:30 p.m. Joint Operating Committee Meeting –
Arlene J. Bender Student Conference Center