

**A. W. Beattie Career Center
Joint Operating Committee**

Combined Board Meeting – April 23, 2020

6:30 PM ET - Joint Operating Meeting

In light of recent events, and in an effort to maintain social distancing, participants may join this meeting from a remote location.

ZOOM (video & audio conference): Using a PC, tablet or smart phone, click on this link *or* cut & paste into your browser ↓

<https://us04web.zoom.us/j/71454461444?pwd=NGJ6aUdWQ294alpXVHNqeUITMVIlnQT09>

❖ For security purposes, when you click on the above link, you will enter a ZOOM “waiting room”. You may experience a slight delay before you are admitted to the JOC Meeting. The waiting room will be accessible as early as 6:00 PM ET, however, the JOC Meeting will not start until 6:30 PM ET.

Arlene J. Bender Student Conference Center

AGENDA

- I. *Call to Order***
- II. *Pledge of Allegiance***
- III. *Roll Call***
- IV. *Invitation to the public to address the Joint Operating Committee***
- V. *Approval of Minutes of March 26, 2020***
- VI. *President’s Report - this meeting is available to the general public via ZOOM video conference. The information to access the ZOOM connection is posted on the AWBCC website and at AWBCC’s Main Entrance doors.***
- VII. *Superintendent of Record’s Report***
- VIII. *Solicitor’s Report***
- IX. *Executive Director’s Report***

X. Committee Report - Organization & Curriculum Committee (Jim Tunstall – Chairperson)

Action Items

1. To approve Eric Heasley, Jason Watkins & Thea Holzworth attending the 2020 CTE/PDE Leadership for Success Forum in State College on July 28-31, 2020. The estimated cost of \$2,350.00 will be charged to Perkins Funds and Operating Budget.
2. To approve the following Organization and Curriculum related items for the remainder of the 2019-2020 academic year as they relate to the ongoing COVID-19 pandemic.
 - A. To approve the A. W. Beattie Career Center – Continuity of Education Plan for the remainder of the 2019-2020 academic year as required by the Pennsylvania Department of Education.
 - B. To approve the last day of virtual instruction for seniors as May 22, 2020.
 - C. To approve the last day of virtual instruction for students in grades 10 and 11 as May 29, 2020.
 - D. To authorize the Executive Director to provide as possible an alternative recognition for the senior class.
 - E. To authorize the Executive Director to plan and offer with instructional staff support student industry certification exams after the conclusion of the 2019-2020 academic year, pending guidance from the Pennsylvania Department of Education and the Office of the Governor.

The Organization & Curriculum Committee recommends items 1 and 2 be approved.

XI. Committee Report - Personnel Committee (Greg Stein – Chairperson)

Action Items

1. To approve the following IT Department Summer Interns effective June 1 – August 30, 2020, at the hourly rate of \$11.50, no benefits. Maximum of 25 hrs. /wk. each.
 - Reese Martin (PR)
 - Jonathan Tabon (HA)
 - Saralynn Hagmaier (FC)
 - Anthony Wanamaker (DL)
2. To approve the following individuals for part-time, summer custodial/maintenance employment at the following rates, no benefits. Maximum hours per week – thirty-five (35):

• Matthew Charlton	\$ 12.75/hr.	(May 16 - August 30, 2020)
• Michael Linn	\$ 12.75/hr.	(June 1 - August 30, 2020)
• Reese Martin	\$ 12.75/hr.	(June 1 - August 30, 2020 - Maximum of 10 hours per week)
3. To approve an LLC Consulting Services Agreement with WPAEDU/Sandy Niggel for July 1, 2020 – June 30, 2021 per the attached agreement, as approved by the Solicitor. Attachment 1
4. To approve an FMLA leave for employee #189 for the time period of February 4, 2020 through March 15, 2020.

The Personnel Committee recommends items 1 thru 4 be approved.

XII. Committee Report - Finance Committee (Jim Fisher – Chairperson)

Action Items

1. ACCOUNTS PAYABLE	AWBCC Operating Fund	3/31/2020	\$ 516,819.77
	Alfred W. Beattie Memorial Fund	3/31/2020	\$ 0.00
2. BUDGET REPORT	AWBCC Operating Budget	3/31/2020	
3. CASH REPORTS	AWBCC Operating Fund	3/31/2020	\$ 1,274,109.59
	Alfred W. Beattie Memorial Fund	3/31/2020	\$ 212,789.96
	AWBCC Student Activity Accounts	3/31/2020	\$ 31,463.31

4. To recommend that the A. W. Beattie Career Center 2020-2021 budget in the amount of \$10,266,710.00 be submitted to the full eighty-one (81) district board members for approval at their May board meetings.

5. To approve the following as the authorized depositories for the 2020-2021 school year.

Depository: First National Bank, McCandless Twp., Pittsburgh, PA

Investment: PLGIT (PA Local Government Investment Trust)
PSDLAF (PA School District Liquid Asset Fund)

6. To approve acceptance of the 2019-2020 PDE - Supplemental Equipment Grant in the amount of \$65,461.03.

7. To approve the following equipment purchases funded through the 2019 PA Department of Education Supplemental Equipment Grant in the amount of \$65,461.03 and the 2019-2020 Operating Budget in the amount of \$4,998.94 for a total estimated amount of \$70,459.97.

- A. Advertising Design – Mimaki 54” Large Format Printer/Cutter (CJV300-130-SS21) through American Print Consultants, Chambersburg, PA \$20,490.00
(Mimaki USA regional dealer letter on file)
- B. Culinary Arts – Hobart 6460 60lb Potato Peeler w/Stand through WebstaurantStore.com, Lititz, PA \$10,220.79
- C. Automotive Technology – Polartek Dual AC (EEAC334) – Auto Charging System through Snap-on Industrial, Crystal, IL \$11,970.00*
- D. Automotive Technology – Snap-on Tilt-Back Tire Changer w/attachments and Disc Tool (EEWH311CUST) through Snap-on Industrial, Crystal, IL \$ 9,952.75*
Operating Budget \$ 489.01*
- E. Automotive Technology – MODIS Edge 19.4 Computer Scan Tool (EEMS341V14IN) through Snap-on Industrial, Crystal, IL 2019-20 Operating Budget \$ 4,509.93*
- F. Veterinary Science - IDEXX Catalyst One Analyzer (99-19781) through EDEXX Labs, Westbrook, ME \$12,827.49
(This item was previously approved by the JOC for purchase on September 26, 2019)

*Snap-on Industrial Equipment on Commonwealth of PA NASPO ValuePoint Equipment Contract # 4400018025

8. To approve the following equipment purchases in the total estimated amount of \$28,756.01 through the balance of the 2019-2020 Perkins Grant funds.

- A. Automotive Technology – Snap-on Collision Avoidance Auto Alignment System through Snap-on Industrial, Crystal, IL \$15,955.51*

- B. Automotive Collision - SPR-67 Body Repair Rivet Gun \$ 5,555.00
 - 3M Fresh Air Papper Spray Hood Units (3Units @\$1,890.17) \$ 5,670.51
 - DF-505S Body Dent Repair System \$ 1,574.99through CarQuest of Cranberry Twp., PA

*Snap-on Industrial Equipment on Commonwealth of PA NASPO ValuePoint Equipment Contract # 4400018025

The Finance Committee recommends items 1 thru 8 be approved.

Information Items

1. Remaining 2020-2021 Budget Schedule

April 2020 Joint Operating Committee members recommendation to accept the budget and present to the full Board (81 district members) for approval.

May 2020 Full Board approval – As per the Articles of Agreement: “The budget shall be adopted, by joint meeting or mail ballot by two-thirds of the Member School Districts and by the affirmative vote of a majority of all the members of the full Board during the month of May. Said budget shall be subject to final approval by the Pennsylvania Department of Education.”

2. The 2020-2021 budget includes debt service in the amount of \$1,387,650.00 which will be included in the member district budgets by each district’s allocation.

3. Kiddie Tech Early Learning Center

- A. March 2020 – Enrollment, Revenue, Expenditures reports.
- B. January and February 2020 Enrollment reports.
- C. 2019-20 Month / Year-to-Date reports and 4th quarter projections.

XIII. Committee Report – Building and Grounds Committee (Louis Buck - Chairperson)

Action Item

1. To approve the closing of the shatterproof window film bid process during the ongoing COVID-19 pandemic as recommend by the Solicitor. The Executive Director will re-advertise this project upon the recommendation of the Solicitor.

The Building and Grounds Committee recommends item 1 be approved.

XIV. Committee Report - Policy Committee (Christine Misback – Chairperson)

Action Item

No Action Items

XV. Legislative Report (Libby Blackburn - Chairperson)

Action Item

No Action Items

XVI. Public Relations Report (Dr. Eric Bieniek – Chairperson)

Action Item

No Action Items

XVII. Old Business

XVIII. New Business

1. May 2020 – Election of JOC Treasurer. Term effective July 1, 2020 through June 30, 2021.

XIX. Next Meeting: May 28, 2020 - A. W. Beattie Career Center - Arlene J. Bender Student Conference Center

5:15 p.m. Annual Picnic Dinner

6:30 p.m. Joint Operating Committee Meeting