

**A. W. Beattie Career Center
Joint Operating Committee**

Combined Board Meeting – March 26, 2020

6:30 PM ET - Joint Operating Meeting

In light of recent events, and in an effort to maintain social distancing, participants may join this meeting from a remote location using one of the following options:

ZOOM (video & audio conference): Using your PC or laptop, click on this link *or* type into your browser → <https://us04web.zoom.us/j/198707395>

OR

ZOOM (audio only conference): Using your phone, dial 646-558-8656. When prompted, enter this Meeting ID on your keypad: 198 707 395 # #

❖The ZOOM connections will be available to test your device at 5:30 PM ET, but the JOC Meeting will not start until 6:30 PM ET.

Arlene J. Bender Student Conference Center

AGENDA

- I. *Call to Order***
- II. *Pledge of Allegiance***
- III. *Roll Call***
- IV. *Invitation to the public to address the Joint Operating Committee***
- V. *Approval of Minutes of January 30, 2020***
- VI. *President's Report - this meeting is available to the general public via ZOOM video conference or ZOOM phone conference call. The information to access both ZOOM connections are posted on the AWBCC website and at AWBCC's Main Entrance doors.***
- VII. *Superintendent of Record's Report***
- VIII. *Solicitor's Report***
- IX. *Executive Director's Report***

X. *Committee Report - Organization & Curriculum Committee (Jim Tunstall – Chairperson)*

Action Items

1. To approve Erin Rushe, Special Populations Coordinator, participating in the PA Community on Secondary Transition Conference in State College, PA, July 14-16, 2020. Estimated cost: \$700.00. Funding: Operating Budget and Perkins Grant.
2. To approve Larry Parks and Nate Monroe participating in UNOH's annual instructor training conference in Lima, OH, July 22-25, 2020. Estimated cost: \$592.00. Funding: Operating Budget.
3. To approve School Police Officer, Robert Scott, participating in the ALICE Instructor Certification Training hosted by Mohawk Area School District, July 7-8, 2020. Estimated cost: \$845.00. Funding: Operating Budget.
4. To approve the implementation of the new Surgical Sciences Operating Room Technology program effective in the 2020-2021 school year.

The Organization & Curriculum Committee recommends items 1 thru 4 be approved.

Information Item

1. The Department of Human Services issued the annual Certificate of Compliance for the Kiddie Tech Early Learning Center, effective March 3, 2020 through March 3, 2021.
2. AWBCC is working with our nine member school districts and the Allegheny Intermediate Unit (AIU-3) to maintain continuity of instruction for students.

XI. *Committee Report - Personnel Committee (Greg Stein – Chairperson)*

Action Items

1. To authorize the Administration to interview and hire up to six part-time, summer custodial personnel at a rate not to exceed \$14.75/hr. for adults and \$12.75/hr. for high school and college students with no benefits, subject to JOC ratification.
2. To approve the Administration to interview and hire up to four part-time, summer AWBCC student IT interns at a rate not to exceed \$11.50/hr. with no benefits, subject to JOC ratification.
3. To acknowledge the resignation of Vinaya Kini as the Systems Administrator/Coordinator of the Northern Area Substitute Teacher Service (NASTS) consortium, effective January 6, 2020. The JOC's acknowledgement of this resignation is made on behalf of NASTS and shall serve as documentation of such, for NASTS.
4. To approve Dan Fried as an Instructional Assistant in the Cosmetology Program effective March 3 - June 5, 2020 at the hourly rate of \$14.00/hr., no benefits.

The Personnel Committee recommends items 1 thru 4 be approved.

XII. Committee Report - Finance Committee (Jim Fisher – Chairperson)

Action Items

1. ACCOUNTS PAYABLE	AWBCC Operating Fund	1/31/2020	\$ 468,440.73
		2/29/2020	\$ 1,000,996.19
	Alfred W. Beattie Memorial Fund	1/31/2020	\$ 0.00
		2/29/2020	\$ 0.00
2. BUDGET REPORT	AWBCC Operating Budget	1/31/2020	
		2/29/2020	
3. CASH REPORTS	AWBCC Operating Fund	1/31/2020	\$ 637,269.41
		2/29/2020	\$ 1,571,338.21
	Alfred W. Beattie Memorial Fund	1/31/2020	\$ 212,341.73
		2/29/2020	\$ 212,587.52
	AWBCC Student Activity Accounts	1/31/2020	\$ 50,626.75
		2/29/2020	\$ 51,318.86

The Finance Committee recommends items 1 thru 3 be approved.

Information Items

1. Remaining 2020-2021 Budget Schedule

April, 2020 Joint Operating Committee Members recommendation to present budget to the full Board (81 members) for approval.

May, 2020 Full Board approval – As per the Articles of Agreement: “The budget shall be adopted, by joint meeting or mail ballot by two-thirds of the Member School Districts and by the affirmative vote of a majority of all the members of the full Board during the month of May. Said budget shall be subject to final approval by the Pennsylvania Department of Education.”

2. Kiddie Tech Early Learning Center

- A. Report on January and February 2020 Revenue and Expenditures. Enrollment to be provided in April.
- B. Report on Revenue and Expenditures, year-to-date.

3. JOC members - please submit 2020 Statement of Financial Interests (2019) to the Director of Finance & Facilities.

XIII. Committee Report – Building and Grounds Committee (Louis Buck - Chairperson)

Action Item

No Action Items

Information Items

1. On March 2, 2020 AWBCC conducted the required, annual Integrated Pest Management (IPM) review meeting.

XIV. Committee Report - Policy Committee (Christine Misback – Chairperson)

Action Item

1. To approve the following policy reviews as required by the Office of Safe Schools:

- 247 Hazing
- 248 Harassment
- 249 Bullying

The Policy Committee recommends item 1 be approved.

XV. Legislative Report (Libby Blackburn - Chairperson)

Action Item

No Action Items

XVI. Public Relations Report (Dr. Eric Bieniek – Chairperson)

Action Item

No Action Items

XVII. Old Business

XVIII. New Business

XIX. Next Meeting: April 23, 2020 - A. W. Beattie Career Center - Arlene J. Bender Student Conference Center

5:30 p.m. Dinner

6:00 p.m. Committee Meeting - Buildings and Grounds Walking Tour

6:30 p.m. Joint Operating Committee Meeting