

A. W. BEATTIE CAREER CENTER

SECTION: OPERATIONS
 TITLE: RELATIONS WITH EDUCATIONAL INSTITUTIONS
 ADOPTED: June 24, 1999
 REVISED: January 24, 2013
 APPROVED: February 28, 2013

912. RELATIONS WITH EDUCATIONAL INSTITUTIONS	
1. Purpose	In order for students to receive maximum benefit from their program of studies, articulation between the cooperating institutions is essential.
2. Authority	<p>It is the policy of the Joint Operating Committee that lines of communication be maintained by the Career Center with the participating districts and institutions which provide programs, training or services not otherwise available to students and with districts whose resident students are enrolled in programs of this Career Center.</p> <p>Superintendents of the participating school districts shall be invited to attend one Joint Operating Committee meeting each year to openly discuss common issues and concerns.</p>
3. Delegation of Responsibility	Maintaining cordial and constructive relationships with other educational institutions shall be the responsibility of the Executive Director or his/her designee.
4. Guidelines	<p>The Joint Operating Committee and administrators shall establish and maintain open communications with related educational agencies and schools such as the other area vocational-technical schools, the Allegheny Intermediate Unit, Community College of Allegheny County and other colleges, universities and technical schools.</p> <p>Graduating students shall receive guidance and every possible assistance to enroll in post-secondary training programs, if they so desire. This is to be a collaboration between A. W. Beattie Career Center and the participating consortium school districts.</p> <p>Whenever possible, advanced placement is obtained for graduating students who continue their education.</p>

Literature explaining the details of post-secondary educational and training programs shall be made accessible to all the students. Program of Study related materials shall be printed in each sending district course selection catalog as required under the Federal Perkins Act.

Parochial and Private Schools

A. W. Beattie Career Center shall cooperate with parochial and private schools in matters of mutual benefit where not expressly prohibited by law.

The Executive Director is encouraged to explore areas of mutual benefit with the administrative officers of such schools and recommend desirable courses of action.

Education Research and Service Centers

The Career Center shall cooperate as much as practical with colleges, universities and other agencies in promoting potentially profitable research.

Decisions in connection with research involving students, teachers or other employees will be based on the following:

1. The project should be designed to produce valid and reliable results
2. It should contribute something useful and of value for the improvement of education.
3. Questionnaires and interview questions must be submitted in advance to the Executive Director and must not include items which invade the area of personal rights or which raise questions of a personal nature.
4. Outlines must be submitted and should be of sufficient scope and depth to justify the time and effort to be consumed.
5. The work of students and teachers will not be unduly interrupted. The study should be relevant and useful to the school's curriculum.
6. Before a student begins work on an outside project, permission must be obtained from the student's teacher and approved by the administration.

Pol. 407

School Code
923, 1310, 1313,
1332, 1339, 1354,
1408, 1607