

A. W. BEATTIE CAREER CENTER

SECTION: PROPERTY

TITLE: LENDING OF EQUIPMENT
AND BOOKS

ADOPTED: June 24, 1999

REVISED &
APPROVED: November 15, 2018

708. LENDING OF EQUIPMENT AND BOOKS	
<p>1. Purpose SC 801 Pol. 707</p>	<p>The Joint Operating Committee directs that Career Center equipment shall not be loaned for non-school use off school property for personal gain. If equipment is required for use by those granted permission to use school facilities, it may be loaned in accordance with Joint Operating Committee policy.</p> <p>School supplies and equipment shall be used only for instructional purpose or to support instructional activities.</p>
<p>2. Delegation of Responsibility</p>	<p>Use of specific items of equipment may be granted on the written request of the intended user and approval by the Executive Director.</p> <p>School owned equipment is not to be removed from its assigned area or location without the approval of the Executive Director.</p> <p>The user of school owned equipment shall be fully liable for any damage or loss occurring to the equipment during the period of its use.</p>
<p>3. Guidelines</p>	<p>Any services provided on site with school-owned equipment for out-of-school purposes shall be subject to a predetermined rental fee, and only with the direct permission of the administration</p> <p>School equipment and supplies are never to be used for personal gain.</p>