

A. W. BEATTIE CAREER CENTER

SECTION: PROPERTY

TITLE: MAINTENANCE

ADOPTED: June 24, 1999

REVISED &
APPROVED: November 15, 2018

704. MAINTENANCE	
1. Purpose	<p>Adequate maintenance of the Career Center, property and equipment is essential to fiscal responsibility and efficient management of the Career Center.</p> <p>Any property held by the Career Center shall be maintained in such a manner so as not to be a hazard to the health and safety of employees, pupils or the public.</p>
2. Authority SC 701	<p>The Joint Operating Committee directs that a continuous program of inspection and maintenance of the Career Center, property and equipment be established and implemented. Wherever possible, maintenance shall be preventive.</p>
3. Delegation of Responsibility	<p>The Executive Director or designee shall develop and supervise a maintenance program.</p> <p>The maintenance program for the Career Center shall include:</p> <ol style="list-style-type: none"> 1. Regular program of facilities repair and conditioning. 2. Equipment replacement program. 3. Long-range plans for building modernization and conditioning. <p>The Executive Director or designee shall develop procedures necessary for maintenance, repair and improvement of physical facilities.</p> <p>The Building and Grounds Supervisor shall develop a maintenance check list applicable to the Career Center.</p> <p>The Principal, in conjunction with the Building and Grounds Supervisor, shall conduct a physical inspection of the building on a monthly basis and report to the Executive Director any items of concern.</p> <p>The Executive Director shall report annually to the Joint Operating Committee regarding the current maintenance and improvement program.</p>

704 Maintenance

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Any public use of these sites must comply with the requirements in Joint Operating Committee policy dealing with insurance and complying with the necessary requests and payment of fees, where necessary.

School Code
701