

# A. W. BEATTIE CAREER CENTER

SECTION: FINANCES

TITLE: BUDGET PLANNING

ADOPTED: June 15, 2000

REVISED &  
APPROVED: November 15, 2012

<p>1. Authority SC 433, 601, 664, 687</p> <p>2. Delegation of Responsibility</p> <p>SC 601</p>	<p style="text-align: center;">602. BUDGET PLANNING</p> <p>The budget shall be designed to reflect the Joint Operating Committee's goals and objectives concerning the education of school students. Therefore, the budget shall be organized and planned to ensure adequate understanding of the financial needs associated with program support and development. The financial requirements of Career Center programs shall be reviewed on a continual basis.</p> <p>To meet the objectives of this policy, the Joint Operating Committee directs the Executive Director and Director of Finance to:</p> <ol style="list-style-type: none"> <li>1. Include in all ongoing school studies of the educational program an estimated annual cost of implementation.</li> <li>2. Prepare a long range plan for annual maintenance and replacement of facilities.</li> <li>3. Maintain an inventory and replacement schedule of all school equipment.</li> <li>4. Establish a projected budget of expenditures and income for the current year and ensuing year.</li> <li>5. Prepare an annual estimate of anticipated school enrollments.</li> <li>6. Maintain a plan of anticipated revenues based on changes in State and Federal legislation.</li> <li>7. Report to the Joint Operating Committee any serious financial implications arising from the budget plan.</li> </ol>
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