

A. W. BEATTIE CAREER CENTER

SECTION: PROGRAMS

TITLE: WITHDRAWAL FROM SCHOOL
(A. W. Beattie Career Center)

ADOPTED: May 27, 1999

REVISED: March 27, 2014

APPROVED: April 30, 2014

208. WITHDRAWAL FROM SCHOOL

1. Purpose
SC 1326, 1327
Title 22
Sec. 11.13, 12.1

The Joint Operating Committee affirms that while statute requires attendance of each student only through the age of seventeen (17), it is in the best interest of both students and the community that students complete the educational program that will equip them with skills and increase their chances for successful and fulfilling life beyond school.

2. Authority

The Joint Operating Committee directs that whenever a student wishes to withdraw, effort should be made to determine the underlying reason for such action and the resources of the school should be used to assist the student in reaching his/her career goals.

3. Delegation of
Responsibility

The Executive Director shall develop procedures to govern a student's withdrawal from school.

4. Guidelines

A student must have the approval of the home school in order to withdraw from A. W. Beattie Career Center and return to the home school for the full day. Withdrawal from A. W. Beattie Career Center may occur at the following times:

1. During the first several weeks of the first year.
2. At the end of the first semester.
3. At the end of the first year.
4. At the request of the consortium school district.

If a student wishes to withdraw from A. W. Beattie Career Center, the following procedure must be met.

1. Conference with the instructor.
2. Conference with the A. W. Beattie Career Center School Counselor.
3. Parental conference
4. Conference with the home school counselor.
5. Permission in writing, from parents/guardians to home school counselor.
6. The withdrawal form shall be returned to A. W. Beattie Career Center with official withdrawal date or denial of permission to withdraw.
7. The student to be withdrawn shall be responsible to return all books and equipment belonging to A. W. Beattie Career Center.
8. ADM billing will end upon completion of all required Career Center documentation.

References:

School code - 24 P.S. Sec 1326, 1327

State Board of Education Regulations - 22 PA Code Sec. 11.13, 12.1