

A. W. BEATTIE CAREER CENTER

SECTION: PROGRAMS
 TITLE: EXTRACURRICULAR/
 CO-CURRICULAR
 STUDENT ACTIVITIES
 ADOPTED: April 22, 1999
 REVISED: April 28, 2016
 APPROVED: May 26, 2016

<p>1. Purpose Title 22 Sec. 4.52</p> <p>2. Definition Title 22 Sec. 12.1</p> <p>3. Authority SC 511 20 U.S.C. Sec. 4071 et seq Pol. 103, 103.1</p>	<p style="text-align: center;">122. EXTRACURRICULAR/CO-CURRICULAR STUDENT ACTIVITIES</p> <p>The Joint Operating Committee (JOC) believes that the Career Center's goals and objectives are best achieved by a diversity of learning experiences, some of which are more appropriately conducted outside the regular curricular program of the Career Center.</p> <p>All learning experiences offered by the Career Center, curricular and extracurricular/co-curricular shall be planned and integrated toward attainment of the Career Center's educational objectives.</p> <p>For purposes of this policy, extracurricular/co-curricular activities shall be those programs that are sponsored or approved by the JOC and are conducted wholly or partly outside the regular school day; are marked by student participation in the processes of initiation, planning, organizing, and execution; and are equally available to all students who voluntarily elect to participate.</p> <p>The JOC shall make school facilities, supplies and equipment available and shall assign staff members for the support of extracurricular/co-curricular activities for students. Such availability and assignment shall be in accordance with the Equal Access Act.</p> <p>No extracurricular/co-curricular activity shall be considered under the sponsorship of this JOC unless it has been approved by the JOC upon recommendation of the Executive Director.</p> <p>The JOC shall review all requests for the addition or elimination of extracurricular/co-curricular activities in light of available space, sponsorship availability, scheduling,</p>
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interest and the fiscal capability of the Career Center. Requests for the addition or elimination of extracurricular/co-curricular activities shall be submitted to the building principal. The creation and/or elimination of extracurricular/co-curricular activities shall require JOC approval.

Funding

1. An activity fee, may be assessed to Career Center students in connection with and as a condition precedent to participation in an extracurricular/co-curricular activity or activities.
2. The JOC responsibility for provision of supplies shall carry the same exemptions as listed in the JOC's policy on regular school supplies.
3. Students may be required to assume all or part of the costs for travel and attendance at extracurricular/co-curricular events and trips.
4. Where eligibility requirements are necessary or desirable, the JOC shall be informed and must approve the establishment of eligibility standards before they are operable.
5. The JOC reserves the right to limit support for any activities.

The Executive Director or is/her designee shall develop procedures and guidelines to administer and collect activity fees in accordance with this policy, including procedures by which students who qualify for free or reduced lunch prices under federal law or who are experiencing other personal financial hardship may request a waiver and/or refund of any activity fee or fees.

Off-Campus Activities

This policy shall also apply to student conduct that occurs off Career Center property and would violate the Discipline Code if:

1. There is a nexus between the proximity or timing of the conduct in relation to the student's attendance at the Career Center or Career Center activities.
2. The student is a member of an extracurricular/co-curricular activity and has been notified that particular off-campus conduct could result in exclusion from such activities.
3. Student expression or conduct materially and substantially disrupts the operations of the Career Center, or the administration reasonably anticipates that the expression or conduct is likely to materially and substantially disrupt the operations of the Career Center.

Pol. 110

Pol. 218

<p>4. Delegation of Responsibility</p> <p>5. Guidelines</p> <p>Title 22 Sec. 12.1, 12.4</p>	<p>4. The conduct involves the theft or vandalism of the Career Center.</p> <p>The Executive Director or designee shall develop administrative regulations to implement the extracurricular/co-curricular activities program. All student groups shall adhere to JOC policy and administrative regulations.</p> <p><u>Guidelines shall ensure that the program of extracurricular/co-curricular activities:</u></p> <ol style="list-style-type: none"> 1. Assesses the needs and interests of and is responsive to Career Center students. 2. Involves students in developing and planning activities. 3. Ensures provision of competent guidance and supervision by staff. 4. Guards against exploitation of students. 5. Provides a variety of experiences and diversity of organizational models. 6. Provides for continuing evaluation of the program and its components. 7. Ensures that all activities are open to all students and that all students are fully informed of the opportunities available to them. 8. Ensures parental approval for participation through the use of permission forms. <p>The JOC believes that participation in extracurricular/co-curricular activities is an important part of the total educational process and encourages all students to participate in extracurricular/co-curricular activities; however, participation in extracurricular/co-curricular activities is a privilege and not a right. Participation shall be contingent upon successful final completion of regular curricular requirements. In order to ensure a student's continued eligibility to participate in extracurricular/co-curricular activities, administrators, coaches and sponsors shall evaluate each student's academic work, attendance and behavior according to established administrative regulations. The efforts that address student needs as part of the evaluation are designed to support student learning and growth in his/her academic and extracurricular/co-curricular program.</p> <p>A member of the professional staff, approved sponsor or independent volunteer must be present at all times when a building or a part of a building is being used by students. A sponsoring employee must remain with the building until all students have departed.</p>
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Student attendance in school on the day of any extracurricular/co-curricular activity shall be required.

At a minimum, students must attend one-half of the school day, with a valid excuse for late arrival/early dismissal, to be eligible to participate in the extracurricular/co-curricular activity,.

Selection of student participants will be conducted in a fair and consistent manner. The selection procedure(s) will be communicated to the students and their parents/guardians in a timely manner.

The responsibility for conducting a student activity, including the tryout/selection process, rests with the sponsor/coach, under the supervision of the building principal, and in accordance with the following guidelines:

1. All students who meet the Career Center's academic eligibility criteria to try out and participate in activities will have the right to try out for student activities.
2. Notice to students will be made sufficiently in advance and in a manner to which all students have information concerning the date, time, and place of the tryouts.
3. Tryouts will be held at reasonable dates, times, and places.
4. Students will be informed of the criteria to be used in the selection process, as well as the relative importance of the various criteria, in a reasonable time prior to the tryouts.
5. All students who try out will be given equal opportunity to demonstrate their skills and abilities.
6. A Fair, reasonable, and to the extent possible, objective system of judging will be used by the sponsor/coaches in selecting the students. Judging can be done either individually by the sponsor/coaches or by the use of other qualified and competent judges if the sponsor coach so desires.
7. Students may participate in more than one (1) activity even if these activities occur at the same time of the year provided that a mutually agreeable arrangement can be made by the student and all sponsors/coaches involved. If sponsors/coaches cannot agree to a mutually agreeable arrangement, the conflict will be resolved by the administration, which includes the possibility that the student may need to make a choice between the two (2) activities.
8. Students not selected for an activity will be notified in a timely manner. Whenever possible, they will be informed of their areas of strengths/weaknesses so that the student can work to improve the areas of weakness in order to increase the possibility of selection in future tryouts.

20 U.S.C.
Sec. 4071 et seq

Equal Access Act

The Career Center shall provide secondary students the opportunity for noncurricular related student groups to meet on the school premises during non-instructional time for the purpose of conducting a meeting within the limited open forum and shall not deny equal access or a fair opportunity to, or discriminate against any students who wish to conduct a meeting within that limited open forum on the basis of religious, political, philosophical, or other content of the speech at such meetings. Such meetings must be voluntary, student-initiated, and not sponsored in any way by the school, its agents or employees.

References:

School Code - 24 P.S. Sec. 511

State Board of Education Regulations - 22 PA Code Sec. 12.1, 12.4

Equal Access Act - 20 U.S.C. Sec. 4071 et seq.

Board Policy - 000, 103, 103.1, 110, 218

Administrative Regulations - 121-AR, 123-AR