

**A. W. BEATTIE
CAREER CENTER**

SECTION: PROGRAMS

TITLE: CURRICULUM REVIEW BY PARENTS AND STUDENTS

ADOPTED: April 22, 1999

REVISED: February 28, 2013

APPROVED: March 21, 2013

105.1 CURRICULUM REVIEW BY PARENTS AND STUDENTS	
1. Purpose	This policy is established to comply with the requirement of the State Board of Education that the school adopt policies to assure parental access to information about the curriculum.
3. Authority Title 22 Sec. 4.4 Pol. 127	The Joint Operating Committee (JOC) adopts this policy to ensure that parents have an opportunity to review instructional materials and have access to information about the curriculum, including academic standards to be achieved, instructional materials and assessment techniques.
3. Guidelines	The rights granted by this policy are granted to parents of students enrolled in A. W. Beattie Career Center where the students are under the age of eighteen(18) and to the students themselves when the student is age eighteen (18) or over, unless the student is incapable of making the decision due to a disability.
Pol. 102	<p>Upon request by a qualifying parent or student, A. W. Beattie Career Center will make available existing information about the curriculum, including academic standards to be achieved, instructional materials and assessment techniques.</p> <p>The following conditions apply to any request:</p> <ol style="list-style-type: none"> 1. To assist A. W. Beattie Career Center in providing the correct records to meet the needs of the requesting party, the request must be in writing setting forth the specific material being sought for review. 2. The written request shall be sent to the Assistant Director of Curriculum and Instruction. 3. A. W. Beattie Career Center will respond to the parent or student within ten (10) school days by designating the time and location for the review.

105.1 Curriculum Review by Parents and Students

PA Code
Title 22
Sec. 5.4

4. A. W. Beattie Career Center may take such action as is necessary to protect its materials from loss, damage or alteration to ensure the integrity of the files, including the provision of a designated employee to watch over the review of the materials.
5. No parent or student shall be permitted to remove the material provided for review or to photocopy the contents of such file. The taking of notes by parents and student is permitted.