

SUPERINTENDENT'S REPORT AND AGENDA

Organizational Meeting of the Board of Education
Independent School District No. 280, Richfield, Minnesota

Richfield Public Schools *inspires* and *empowers* each individual to learn, grow and *excel*

If you require a reasonable accommodation in order to attend the board meeting or view the livestream, please contact Board Secretary Cassandra Quam at cassandra.quam@rpsmn.org or 612-798-6012 at least 24 hours before the meeting.

Tuesday, January 3, 2023 7 p.m. School Board Meeting

I. CALL TO ORDER of the BOARD ORGANIZATIONAL MEETING

- A. Chair Pollis to call Organizational Meeting to Order
- B. Election of Chair
- C. Election of Vice Chair
- D. Election of Clerk
- E. Election of Treasurer

II. REVIEW AND APPROVAL OF THE AGENDA

III. INFORMATION AND PROPOSALS -- NON-ACTION ITEMS

- A. Superintendent Update
 - 1. Sheridan Hills Elementary School Presentation
 - 2. Safe Routes to School Presentation

- B. Commendation

IV. CONSENT AGENDA

- A. Routine Matters
 - 1. Minutes of the regular meeting held December 19, 2022
 - 2. General Disbursements as of 12/21/22 in the amount of \$442,123.29
 - 3. Investment Holdings

- B. Personnel Items

V. OLD BUSINESS

- A. Policy 209: Board Self-Evaluation & Administrative Guideline 209.1
- B. RPS 2023 Legislative Platform
- C. Policy 111: Weapons on School Premises

VI. NEW BUSINESS

- A. Policy 109: Distribution of Nonschool-sponsored Materials on School Premises by Students and Employees & Administrative Guideline 109.1 & Policy 980: Distribution of Materials on School District Property by Nonschool Persons
- B. Review 2022 Represent a School Assignments
- C. Review 2022 Board Liaison Assignments
- D. Set Honorarium for Board Members and Board Officers
- E. Donations

VII. ADVANCE PLANNING

- A. Legislative Update
- B. Information and Questions from Board
- C. Future Meeting Dates

| | | |
|---------------------|--------|--|
| *Tuesday, 1-17-2023 | 7 p.m. | Regular Board Meeting – Public Comment |
| 2-6-2023 | 6 p.m. | Study Session with Legislators |
| 2-6-2023 | 7 p.m. | Regular Board Meeting |

- D. Suggested/Future Agenda Items

VIII. ADJOURN ORGANIZATIONAL MEETING

**INFORMATION AND PROPOSALS –
NON-ACTION ITEMS**

Agenda Item II.A.

Board of Education
Independent School District 280
Richfield, Minnesota

Organizational Meeting, January 3, 2023

Subject: Ongoing Data Reference List

Acronyms:

This list will be added to for each board meeting whenever acronyms are presented in following items of the board packet.

| | |
|--------------|---|
| AC: | All Conference |
| ACHM: | All Conference Honorable Mention |
| ADA: | Americans with Disabilities Act |
| A.I.: | American Indian |
| AIPAC: | American Indian Parent Advisory Committee |
| AMSD: | Association of Metropolitan School Districts |
| AP: | Advanced Placement |
| APBP: | Association of Pedestrian and Bicycle Professionals |
| AP: | Assistant Principal |
| BGC: | Background Check |
| BGC: | Boys & Girls Club |
| BIPOC: | Black, Indigenous, and People of Color |
| BILT or ILT: | Building Instructional Leadership Team |
| BLT: | Beacons Leadership Team |
| BOLT: | Building Operational Leadership Team |
| C&A: | Connect & Assess |
| CAV-X: | Connected and Automated Vehicles Office (MnDOT) |
| CCR: | Career & College Readiness |
| CDC: | Centers for Disease Control |
| CIS: | College in the Schools |
| CLSD: | Comprehensive Literacy State Development |
| DA: | Dream Act |
| D.O.: | District Office |
| ECSE: | Early Childhood Special Education |
| ESY: | Extended School Year |
| EL or ELL: | English Learner or English Language Learner |
| FAFSA: | Free Application for Federal Student Aid |
| FFVP: | Fresh Fruit and Vegetable Program |

| | |
|---------------------|--|
| F/R or FRP: | Free/Reduced or Free and Reduced Price (usually referring to eligible students) |
| FTE: | Full-Time Equivalent |
| FY: | Fiscal Year |
| GLOW: | Gay, Lesbian Or Whatever (LGBTQ+/allies student group) |
| GPA: | Grade Point Average |
| HHM: | Homeless/Highly Mobile |
| HR: | Human Resources |
| IEP: | Individualized Education Plan |
| LETRS: | Language Essentials for Teachers of Reading and Spelling |
| LGBTQ+ or LGBTQIA+: | Lesbian, Gay, Bisexual, Transgender, Queer, and others or Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, Asexual, and others |
| LOR: | Local Optional Revenue |
| LTFM: | Long-Term Facilities Maintenance |
| MASA: | Minnesota Association of School Administrators |
| MCA: | Minnesota Comprehensive Assessments |
| MDE: | Minnesota Department of Education |
| MDH: | Minnesota Department of Health |
| MIEA: | Minnesota Indian Education Association |
| MLL: | Multilingual Learning |
| MnDOT: | Minnesota Department of Transportation |
| MSBA: | Minnesota School Boards' Association |
| MSHSL: | Minnesota State High School League |
| MTSS: | Multi-Tiered Systems of Support |
| MVP: | Most Valuable Player |
| NSBA: | National School Boards' Association |
| NSPRA: | National School Public Relations Association |
| NWEA-MAP | Northwest Evaluation Association-Measures of Academic Progress |
| OPEB: | Other Post-Employment Benefits |
| OSHA: | Occupational Safety and Health Administration |
| OW: | Outreach Worker |
| PAG: | Parent Advisory Group |
| PD: | Professional Development |
| PLC: | Professional Learning Community |
| PRESS: | Path to Reading Excellence in School Sites |
| PTO or PTSO: | Parent-Teacher Organization or Parent-Teacher-Student Organization |
| POS: | Point of Sale |
| Q Comp: | Alternative Teacher Professional Pay System |
| RCEP: | Richfield College Experience Program |
| RDLS: | Richfield Dual Language School |
| RFP: | Request for Proposal |
| RHS: | Richfield High School |
| RMS: | Richfield Middle School |
| RPS: | Richfield Public Schools |

| | |
|----------|--|
| SBG: | Standards-Based Grading |
| SEC: | South Education Center |
| SEIU: | Service Employees International Union |
| SEL: | Social-Emotional Learning |
| SPED: | Special Education |
| SRTS: | Safe Routes to School |
| STAT: | Student and Teacher Assistance Team |
| STEM: | Science, Technology, Engineering, and Math |
| SY: | School year |
| T&L: | Teaching & Learning |
| TMC: | Tri-Metro Conference |
| TS GOLD: | Teaching Strategies GOLD® Assessment |
| VEBA: | Voluntary Employees' Beneficiary Association |
| VPK: | Voluntary PreKindergarten |
| WCPM: | Words Correct Per Minute |
| WIN: | What I Need |
| YTD: | Year-to-Date |

RPS Student Demographic Data 2021-2022:

4,183 Students District-wide

- 4,021 Traditional Count
 - 1,783 Elementary (K-5) Average Class Size = 21.93
 - 837 Middle (6-8) Average Class Size = 24.78
 - 1,269 High (9-12) Average Class Size = 27.3
 - 112 ECSE
 - 20 Transition +
- 162 Voluntary Prekindergarten (VPK)

Student Diversity (based on MDE categories)

- BIPOC: 71.17%
 - American Indian or Alaska Native: 0.98%
 - Asian: 4.47%
 - Hispanic: 42.7%
 - Black or African American: 13.84%
 - Native Hawaiian or Other Pacific Islander: 0.12%
 - 2 or More Races: 9.06%
- White: 28.83%

English Learner

- ELL: 24.79%
- Non-ELL: 75.21%

**INFORMATION AND PROPOSALS –
NON-ACTION ITEMS**

Agenda Item III.A.

Board of Education
Independent School District 280
Richfield, Minnesota

Organizational Meeting, January 3, 2023

Subject: Superintendent Update

Sheridan Hills Elementary School Principal Nancy Stachel will present. Safe Routes to School Coordinator Will Wlizlo will share a presentation.

Attached:

Sheridan Hills Presentation
SRTS Presentation

Enriching and accelerating learning

R

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PUBLIC SCHOOLS

Parent Tech Connect Program - Sheridan Hills Elementary

School Board Meeting

January 3, 2023

Enriqueciendo y acelerando el aprendizaje

Parent Tech Connect Program - How did it start?

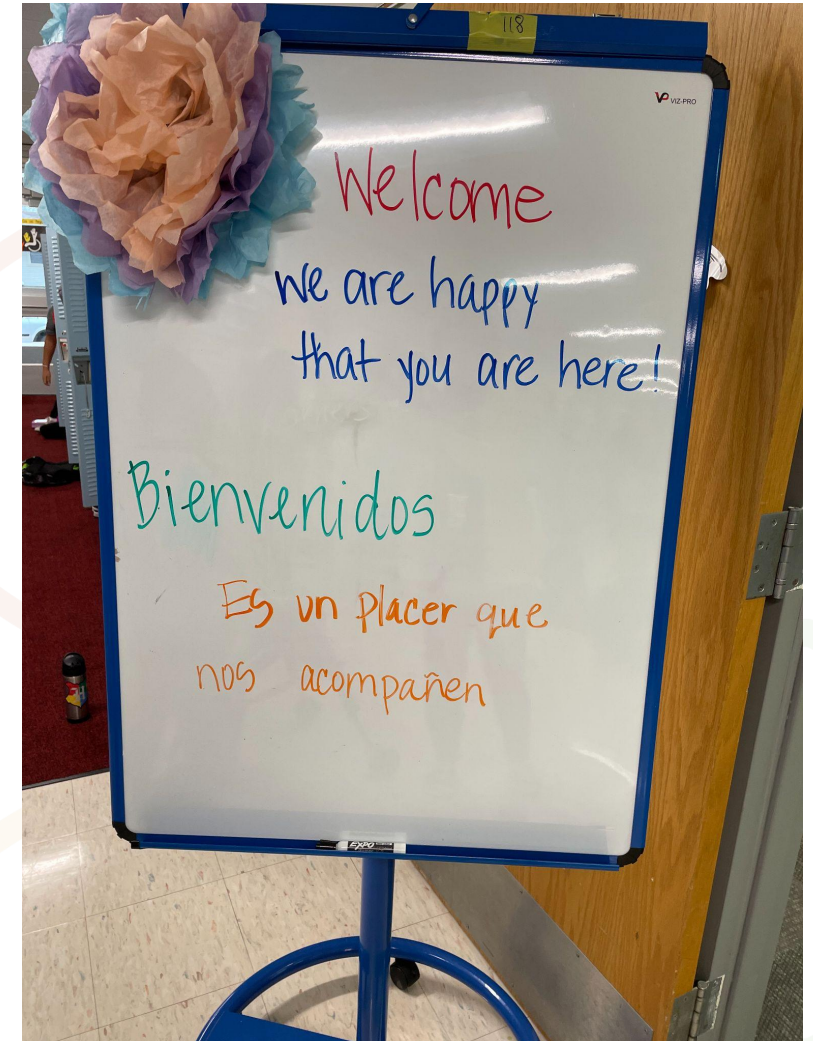


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PUBLIC SCHOOLS

Sheridan Hills Elementary

How did it start?

- One parent asking a question...
- Staff collaboration
 - A team was formed
 - Barb Berdahl - Media Specialist
 - Eunice Garza - Parent Outreach Specialist
 - Betsey Matas - Family Literacy Specialist
 - Jen Bayley - Literacy Specialist
 - Nancy Stachel - Principal
- Department collaboration
 - Cory Klinge - Technology Department



Parent Tech Connect Program - What do we do?



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PUBLIC SCHOOLS

Sheridan Hills Elementary

What do we do?

- Parent Classes:
 - March - Prep for Launch
 - April - Launch (April 6th and 20th)
 - May - Parent Feedback Shared
 - June - Hennepin County Library
- Create a Community of Learners
- Support Learning at Home
- Universal Access for All Families



Parent Tech Connect Program - What is the impact?



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Sheridan Hills Elementary

What is the impact?

- Increased academic achievement
- Increased parent involvement
- Increased sense of community
- Requests for additional classes
- Parent requests to be added to the program
- Continued partnerships being built to better support families and their needs at Sheridan Hills



Sheridan Hills Elementary

Next Steps

- 2nd Group Launch Date/Refresher Class for Chromebooks- Jan. 10th
 - 48 Chromebooks - Approximately 42 Families
 - Added Technology Support - Go Guardian
 - User Agreements
 - Introduction to Apps and Chromebook Basics
- Parent classes starting monthly on February 7th:
How to read your child's report card?
- Future partnerships for adult language courses, math supports at home, literacy supports at home, parenting classes, etc.



Parent Tech Connect Program



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Sheridan Hills Elementary



Any Questions

Enriching and accelerating learning

R

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PUBLIC SCHOOLS

Thank you!

School Board Meeting

January 3, 2023

Enriqueciendo y acelerando el aprendizaje

Enriching and accelerating learning



Safe Routes to School @ RPS: 2023 Update

Will Wlizlo, Safe Routes to School
Coordinator

william.wlizlo@rpsmn.org

(612) 798-6055

Enriqueciendo y acelerando el aprendizaje



RICHFIELD

PUBLIC SCHOOLS

AGENDA

What is Safe Routes to School?

What has happened in the past year?

How does SRTS impact the bigger picture? (AKA #OneRichfield)

What is Safe Routes to School?



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- RPS has a Safe Routes to School Coordinator
- MnDOT Contract with RPS until June 2024
- Focus on the 6Es of Safe Routes to School



Example Activity

Location

Notes

Detail #1

Detail #2

Detail #3

6Es



SRTS Coordinator

District Office

Notes



I shouldn't be here!

Contract extended twice

Additional \$100K funding

18 months of fun

Bike Education

All schools

Notes

Hosted a
Walk! Bike! Fun! training

Started tracking
learn-to-ride stats

Approximately 2,000 students
per year

Balance Bikes &
RCEP Mini-Fleet



Bike Parking Accelerator

Multiple Schools

Notes



Won MnDOT grant

Student Engagement and
Bike Registration Events

Installed approx. $\frac{1}{2}$ of bike
racks (77 spaces)

Remainder of Install
& Community Rides

70th St Demo Project

RDLS + STEM

Notes



Intersections of 70th/Elliott
and 70th/12th

Enhanced Pedestrian Crossing
Improvements

Traffic Calming

Installation April '23

New 71st St Sidewalk

RDLS + STEM

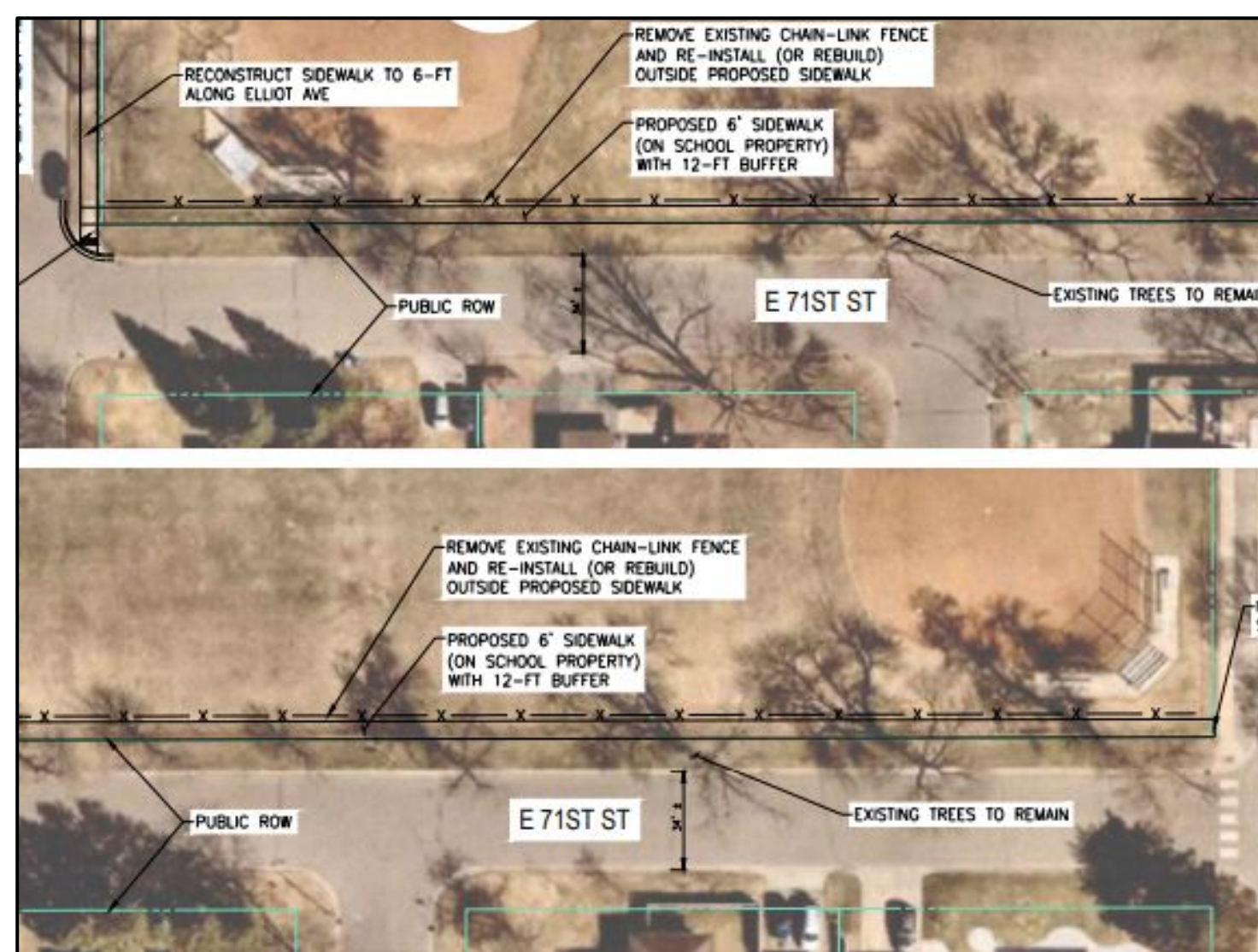
Notes

Won MnDOT SRTS
Infrastructure Grant

Will fill a sidewalk gap on south
side of campus

Enhancements at crossing over
Elliot Ave

Installation Fall '23



East Side Walking Route

Centennial

Notes



Won Met Council solicitation
for Sidewalk Connection

Consistent Advocacy from
Centennial Staff

Demo Project to work the
kinks out

Demo Fall '23
Rebuild '26

Encouragement Days

Sheridan Hills

Notes



Three Walking and Biking Days
Each School Year

Different At Every School

The Most Fun Days!

Winter Walking Day
is February 22

Community Fleet Use

Citywide

Notes

Bike With a Cop

Richfield Transportation
Commission

APBP Conference

Staff Picnic

Parks & Recreation



Bike Park

Citywide

Notes

Richfield Parks & Recreation
Moving Ahead with
Taft Park Site

Target Kids Age 4-10

Three Rivers Park District
Support

Install Planned Fall 2023



Image Courtesy Minneapolis Bike Parks

**BETTER
ROADS,
BETTER
RICHFIELD**

City won MnDOT Grant

Next Evolution of Mobility
Planning in Richfield

Community Engagement
Feb-June 2023

Big Opportunity!

BFC Designation

Citywide

Notes



Richfield is 1 of 8 cities in Minnesota with Silver or up

First application with active RPS involvement

MnDOT Trust

Statewide

Notes



**DEPARTMENT OF
TRANSPORTATION**

Minnesota Student Survey

CAV-X & Evaluation
Committees

Research & Innovation
Application: Effect of School
Start Times on SRTS Efficacy

Enriching and accelerating learning



RICHFIELD
PUBLIC SCHOOLS

Be Safe Out There! Questions?

Will Wlizlo, Safe Routes to School

william.wlizlo@rpsmn.org

(612) 798-6055

Enriqueciendo y acelerando el aprendizaje

**INFORMATION AND PROPOSALS –
NON-ACTION ITEMS**

Agenda Item III.B.

Board of Education
Independent School District 280
Richfield, Minnesota

Organizational Meeting, January 3, 2023

Subject: Commendation

RPS would like to commend band teachers Chad Armbruster and Corey Needleman for the positive impact they have on RPS students through the RHS and RMS band programs. The superintendent received a letter of appreciation from a Richfield parent which included the following sentiment:

“Our family has personally witnessed the positive impact that the band program has had on our children. Our 10th grader and 7th grader have both benefitted greatly from their participation in the program, and we are grateful for the opportunities it has provided them...Music has the power to enrich lives and bring people together, and I am grateful for the opportunity to support the talented students and teachers in the Richfield Public Schools community.”

| FUND | CHECK | DATE | VENDOR | TYPE | AMOUNT |
|------|--------|------------|-------------------------------------|------|-----------|
| 01 | 306873 | 11/30/2022 | AMAZON.COM SYNCB/AMAZON | R | 11,670.58 |
| 01 | 306874 | 12/02/2022 | ALL STATE COMMUNICATIONS INC | R | 24,098.75 |
| 01 | 306875 | 12/02/2022 | AMPLIFIED IT, A CDW COMPANY | R | 3,575.92 |
| 01 | 306876 | 12/02/2022 | ANDERSON SHEILA K | R | 110.00 |
| 01 | 306877 | 12/02/2022 | ANTHOLOGIE, LLC | R | 660.00 |
| 01 | 306878 | 12/02/2022 | BATTERIES R US | R | 100.00 |
| 01 | 306879 | 12/02/2022 | BENCHMARK EDUCATION COMPANY, LLC. | R | 4,642.00 |
| 01 | 306880 | 12/02/2022 | BIX FRUIT COMPANY | R | 896.53 |
| 01 | 306881 | 12/02/2022 | BSI MECHANICAL, INC. | R | 5,200.00 |
| 01 | 306882 | 12/02/2022 | BSN SPORTS, LLC | R | 703.91 |
| 01 | 306883 | 12/02/2022 | CANON USA | R | 9,591.13 |
| 01 | 306884 | 12/02/2022 | CAPITAL ONE TRADE CREDIT | R | 1,128.37 |
| 01 | 306885 | 12/02/2022 | CEDAR SMALL ENGINE | R | 77.81 |
| 01 | 306886 | 12/02/2022 | CINTAS CORPORATION NO 2 | R | 115.99 |
| 01 | 306887 | 12/02/2022 | CITY OF RICHFIELD | R | 1,207.41 |
| 01 | 306888 | 12/02/2022 | CITY OF RICHFIELD | R | 1,209.19 |
| 01 | 306889 | 12/02/2022 | COMCAST | R | 305.79 |
| 01 | 306890 | 12/02/2022 | COMMERCIAL KITCHEN | R | 3,432.64 |
| 01 | 306891 | 12/02/2022 | ECM PUBLISHERS INC | R | 391.20 |
| 01 | 306892 | 12/02/2022 | ECOLAB INC | R | 496.68 |
| 01 | 306893 | 12/02/2022 | EDPUZZLE, INC | R | 5,691.60 |
| 01 | 306894 | 12/02/2022 | FASTEST LABS OF BLOOMINGTON | R | 590.00 |
| 01 | 306895 | 12/02/2022 | FINANGER PHILLIP J | R | 45.00 |
| 01 | 306896 | 12/02/2022 | FRIDLEY HIGH SCHOOL | R | 250.00 |
| 01 | 306897 | 12/02/2022 | FUN AND FUNCTION LLC | R | 137.92 |
| 01 | 306898 | 12/02/2022 | WW GRAINGER INC | R | 325.66 |
| 01 | 306899 | 12/02/2022 | H&L MESABI COMPANY | R | 1,470.00 |
| 01 | 306900 | 12/02/2022 | HAAG COMPANIES | R | 720.00 |
| 01 | 306901 | 12/02/2022 | HILDI INC. | R | 7,280.00 |
| 01 | 306902 | 12/02/2022 | HILLYARD MINNEAPOLIS | R | 12,928.04 |
| 01 | 306903 | 12/02/2022 | INNOVATIVE OFFICE SOLUTIONS LLC | R | 14,206.14 |
| 01 | 306904 | 12/02/2022 | INSTITUTE FOR ENVIROMENTAL | R | 1,519.25 |
| 01 | 306905 | 12/02/2022 | JEROME A PLAGGE JR | R | 30.00 |
| 01 | 306906 | 12/02/2022 | KINECT ENERGY INC | R | 20,159.83 |
| 01 | 306907 | 12/02/2022 | HAAG COMPANIES, INC. | R | 480.00 |
| 01 | 306908 | 12/02/2022 | LAKEVILLE NORTH HIGH SCHOOL | R | 300.00 |
| 01 | 306909 | 12/02/2022 | LEARNING A-Z | R | 500.00 |
| 01 | 306910 | 12/02/2022 | MAINLINE TRANSPORTATION, INC. (MTI) | R | 342.75 |
| 01 | 306911 | 12/02/2022 | MARISSA JUBERA | R | 50.00 |
| 01 | 306912 | 12/02/2022 | MCEA | R | 1,553.00 |
| 01 | 306913 | 12/02/2022 | MINNETONKA DANCE TEAM BOOSTERS | R | 315.00 |
| 01 | 306914 | 12/02/2022 | MOBILE RADIO ENGINE | R | 1,500.00 |
| 01 | 306915 | 12/02/2022 | NEI ELECTRIC, INC. | R | 792.69 |
| 01 | 306916 | 12/02/2022 | NORTH CENTRAL INTERNATIONAL, LLC | R | 2,380.91 |
| 01 | 306917 | 12/02/2022 | NORTHFIELD HIGH SCHOOL | R | 275.00 |
| 01 | 306918 | 12/02/2022 | NOVA EDUCATION CONSULTANTS | R | 6,187.50 |
| 01 | 306919 | 12/02/2022 | OKEY CHRIS | R | 75.00 |
| 01 | 306920 | 12/02/2022 | PARAGON DEVELOPMENT SYSTEMS, INC. | R | 19,511.61 |
| 01 | 306921 | 12/02/2022 | INNOCENT TECHNOLOGIES LLC | R | 17,500.00 |

| | | | | | |
|----|----------|------------|-------------------------------------|---|------------|
| 01 | 306922 | 12/02/2022 | POMPS TIRE SERVICE | R | 2,492.40 |
| 01 | 306923 | 12/02/2022 | RUPP ANDERSON SQUIRES & WALDSPURGER | R | 1,804.50 |
| 01 | 306924 | 12/02/2022 | SOROUGH NAJI | R | 285.70 |
| 01 | 306925 | 12/02/2022 | STATE SUPPLY COMPANY | R | 167.31 |
| 01 | 306926 | 12/02/2022 | STB OF BLOOMINGTON, INC. | R | 2,752.50 |
| 01 | 306927 | 12/02/2022 | TAFFE SARAH ANN | R | 8,831.97 |
| 01 | 306928 | 12/02/2022 | TOTAL NETWORKX, INC | R | 1,377.50 |
| 01 | 306929 | 12/02/2022 | TRANSPORTATION PLUS, INC. | R | 4,351.00 |
| 01 | 306930 | 12/02/2022 | TRIO SUPPLY COMPANY | R | 835.61 |
| 01 | 306931 | 12/02/2022 | TRISTATE BOBCAT INC | R | 355.98 |
| 01 | 306932 | 12/02/2022 | TWIN CITY TRANSPORTATION | R | 160,024.50 |
| 01 | 306933 | 12/02/2022 | UPPER LAKES FOODS | R | 295.88 |
| 01 | 306934 | 12/02/2022 | US TICKET, INC. | R | 512.60 |
| 01 | 306935 | 12/02/2022 | VARSITY SPIRIT FASHION | R | 129.08 |
| 01 | 306936 | 12/02/2022 | VETSCH TERRI | R | 45.00 |
| 01 | 306937 | 12/02/2022 | VSP INSURANCE CO. (CT) | R | 3,321.20 |
| 01 | 306938 | 12/02/2022 | WAGNER GREENHOUSES INC | R | 680.00 |
| 01 | 306940 | 12/02/2022 | XCEL ENERGY | R | 31,210.79 |
| 01 | 306941 | 12/02/2022 | YOUTH ENRICHMENT LEAGUE (YEL!) | R | 1,596.00 |
| 01 | V2301381 | 12/05/2022 | P-CARD BAIRD LISA | R | 3,887.82 |
| 01 | V2301382 | 12/05/2022 | P-CARD BARLOW ERICA | R | 10.74 |
| 01 | V2301383 | 12/05/2022 | P-CARD BROWN MATTHEW | R | 851.84 |
| 01 | V2301384 | 12/05/2022 | P-CARD BRUNNER PATTI | R | 4,193.18 |
| 01 | V2301385 | 12/05/2022 | P-CARD BURT EMILY | R | 2,252.40 |
| 01 | V2301386 | 12/05/2022 | P-CARD CARUSO MATTHEW | R | 29.98 |
| 01 | V2301387 | 12/05/2022 | P-CARD CRUZ ESTEVA JENNIFER | R | 2,162.97 |
| 01 | V2301388 | 12/05/2022 | P-CARD EDWARDS NATHAN | R | 225.53 |
| 01 | V2301389 | 12/05/2022 | P-CARD GEURINK AREND | R | 493.73 |
| 01 | V2301390 | 12/05/2022 | P-CARD GULLICKSON KEVIN | R | 26.43 |
| 01 | V2301391 | 12/05/2022 | P-CARD KRETSINGER DAN | R | 8,973.34 |
| 01 | V2301392 | 12/05/2022 | P-CARD LEIKNES LISA | R | 241.83 |
| 01 | V2301393 | 12/05/2022 | P-CARD LEWIS JENNIFER | R | 1,053.04 |
| 01 | V2301394 | 12/05/2022 | P-CARD LUNDY MICHELLE | R | 3,235.04 |
| 01 | V2301395 | 12/05/2022 | P-CARD MAHONEY COLLEEN | R | 350.97 |
| 01 | V2301396 | 12/05/2022 | P-CARD MANNING MICHAEL | R | 564.68 |
| 01 | V2301397 | 12/05/2022 | P-CARD MCGINN DAN | R | 289.93 |
| 01 | V2301398 | 12/05/2022 | P-CARD MCINNES CALLEN | R | 102.75 |
| 01 | V2301399 | 12/05/2022 | P-CARD MORRISSEY MELISSA | R | 3,868.03 |
| 01 | V2301400 | 12/05/2022 | P-CARD PETERSON CHRIS | R | 130.00 |
| 01 | V2301401 | 12/05/2022 | P-CARD SHAHSAVAND MARTA | R | 144.24 |
| 01 | V2301402 | 12/05/2022 | P-CARD SKARE-KLECKER AMY | R | 227.83 |
| 01 | V2301403 | 12/05/2022 | P-CARD SMITH DANE | R | 15.86 |
| 01 | V2301404 | 12/05/2022 | P-CARD STACHEL NANCY | R | 851.97 |
| 01 | V2301405 | 12/05/2022 | P-CARD VALLEY JENNIFER | R | 1,081.16 |
| 01 | V2301406 | 12/05/2022 | P-CARD WILLHITE KASYA | R | 142.63 |
| 01 | V2301407 | 12/05/2022 | P-CARD WINTER AMY | R | 421.87 |
| 01 | V612337 | 12/06/2022 | ASHLEY ACEVEDO | R | 14.74 |
| 01 | V612338 | 12/06/2022 | JENNIFER C BERGSTROM | R | 26.92 |
| 01 | V612339 | 12/06/2022 | PATRICIA L BURNS | R | 61.00 |
| 01 | V612340 | 12/06/2022 | YASMIN CLARA | R | 8.50 |

| | | | | | |
|----|---------|------------|----------------------|---|--------|
| 01 | V612341 | 12/06/2022 | JOSEPH C CORCORAN | R | 331.19 |
| 01 | V612342 | 12/06/2022 | ABBY DUBE | R | 98.05 |
| 01 | V612343 | 12/06/2022 | NATHAN EDWARDS | R | 169.40 |
| 01 | V612344 | 12/06/2022 | ANGELA M FISH | R | 33.18 |
| 01 | V612345 | 12/06/2022 | AMY K FRANK | R | 109.00 |
| 01 | V612346 | 12/06/2022 | MICHELLE D FRANZ | R | 14.14 |
| 01 | V612347 | 12/06/2022 | KYLE L GUSTAFSON | R | 45.00 |
| 01 | V612348 | 12/06/2022 | JESSICA M HOFFMAN | R | 63.38 |
| 01 | V612349 | 12/06/2022 | MARTIN B HUBERTY | R | 109.40 |
| 01 | V612350 | 12/06/2022 | MELISSA M HUSABY | R | 46.95 |
| 01 | V612351 | 12/06/2022 | RACHEL M JOHNSON | R | 150.00 |
| 01 | V612352 | 12/06/2022 | BAILEY D KRETSINGER | R | 43.13 |
| 01 | V612353 | 12/06/2022 | DANIEL E KRETSINGER | R | 152.00 |
| 01 | V612354 | 12/06/2022 | MARNA M LABELLE | R | 8.78 |
| 01 | V612355 | 12/06/2022 | LEAH M LANNERS | R | 175.00 |
| 01 | V612356 | 12/06/2022 | JOHN M LORENZINI | R | 397.50 |
| 01 | V612357 | 12/06/2022 | MICHELLE LUNDY | R | 13.36 |
| 01 | V612358 | 12/06/2022 | MARTHA MALAGON AVILA | R | 172.55 |
| 01 | V612359 | 12/06/2022 | MICHAEL A MANNING | R | 101.83 |
| 01 | V612360 | 12/06/2022 | RYAN M MEULEMANS | R | 190.54 |
| 01 | V612361 | 12/06/2022 | ALECIA M MOBLEY | R | 182.50 |
| 01 | V612362 | 12/06/2022 | ERIN H NEILON | R | 61.07 |
| 01 | V612363 | 12/06/2022 | JAMES R PADDOCK | R | 106.48 |
| 01 | V612364 | 12/06/2022 | YONG HUA QUAN | R | 175.00 |
| 01 | V612365 | 12/06/2022 | KEITH D RIEF | R | 60.00 |
| 01 | V612366 | 12/06/2022 | ROSA RUBIO ESCODA | R | 231.84 |
| 01 | V612367 | 12/06/2022 | AMANDA SAUER | R | 7.19 |
| 01 | V612368 | 12/06/2022 | ANNE C SCHUETTE | R | 8.84 |
| 01 | V612369 | 12/06/2022 | JENNIFER K SJOSTEN | R | 81.13 |
| 01 | V612370 | 12/06/2022 | DANE A SMITH | R | 15.56 |
| 01 | V612371 | 12/06/2022 | NANCY J STACHEL | R | 587.20 |
| 01 | V612372 | 12/06/2022 | MELISSA J WILLIAMS | R | 10.99 |
| 01 | V612373 | 12/07/2022 | ERICA T BARLOW | R | 70.00 |
| 01 | V612374 | 12/07/2022 | MARY L CLARKSON | R | 70.00 |
| 01 | V612375 | 12/07/2022 | LATANYA R DANIELS | R | 70.00 |
| 01 | V612376 | 12/07/2022 | GEORGE A DENNIS | R | 35.00 |
| 01 | V612377 | 12/07/2022 | MEGAN M STECHER | R | 70.00 |
| 01 | V612378 | 12/07/2022 | PETER J FITZPATRICK | R | 40.00 |
| 01 | V612379 | 12/07/2022 | STEVEN T FLUCAS | R | 70.00 |
| 01 | V612380 | 12/07/2022 | DAVID A FREEBURG | R | 70.00 |
| 01 | V612381 | 12/07/2022 | RACHEL GENS | R | 70.00 |
| 01 | V612382 | 12/07/2022 | AREND J GEURINK | R | 70.00 |
| 01 | V612383 | 12/07/2022 | JAMES A GILLIGAN | R | 70.00 |
| 01 | V612384 | 12/07/2022 | CHRISTINA M GONZALEZ | R | 70.00 |
| 01 | V612385 | 12/07/2022 | KYLE L GUSTAFSON | R | 40.00 |
| 01 | V612386 | 12/07/2022 | KEVIN D HARRIS | R | 40.00 |
| 01 | V612387 | 12/07/2022 | JAMES L HILL | R | 40.00 |
| 01 | V612388 | 12/07/2022 | JESSICA M HOFFMAN | R | 40.00 |
| 01 | V612389 | 12/07/2022 | CRAIG D HOLJE | R | 70.00 |
| 01 | V612390 | 12/07/2022 | CORY J KLINGE | R | 70.00 |

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|----|---------|------------|-------------------------------------|---|----------|
| 01 | V612391 | 12/07/2022 | DANIEL E KRETSINGER | R | 70.00 |
| 01 | V612392 | 12/07/2022 | ANOOP KUMAR | R | 40.00 |
| 01 | V612393 | 12/07/2022 | SHANNON J LINDBERG | R | 40.00 |
| 01 | V612394 | 12/07/2022 | JOHN M LORENZINI | R | 70.00 |
| 01 | V612395 | 12/07/2022 | COLLEEN M MAHONEY | R | 70.00 |
| 01 | V612396 | 12/07/2022 | MICHAEL A MANNING | R | 70.00 |
| 01 | V612397 | 12/07/2022 | DANIEL P MCGINN | R | 40.00 |
| 01 | V612398 | 12/07/2022 | DOUG R MCMEEKIN | R | 70.00 |
| 01 | V612399 | 12/07/2022 | KENT D MEYER | R | 70.00 |
| 01 | V612400 | 12/07/2022 | ALECIA M MOBLEY | R | 70.00 |
| 01 | V612401 | 12/07/2022 | KATRINA L MORGAN | R | 40.00 |
| 01 | V612402 | 12/07/2022 | ERIN H NEILON | R | 40.00 |
| 01 | V612403 | 12/07/2022 | ROBERT G OLSON | R | 40.00 |
| 01 | V612404 | 12/07/2022 | LAURA B OTTERNESS | R | 70.00 |
| 01 | V612405 | 12/07/2022 | MARK S PEDERSEN | R | 40.00 |
| 01 | V612406 | 12/07/2022 | CHRISTOPHER A PETERSON | R | 70.00 |
| 01 | V612407 | 12/07/2022 | CASSANDRA QUAM | R | 70.00 |
| 01 | V612408 | 12/07/2022 | RENEE C REED-KARSTENS | R | 40.00 |
| 01 | V612409 | 12/07/2022 | KEITH D RIEF | R | 40.00 |
| 01 | V612410 | 12/07/2022 | TIMECKA MARIE SANCHEZ-MICHAELS | R | 70.00 |
| 01 | V612411 | 12/07/2022 | ASHLEY SCHAEFER | R | 70.00 |
| 01 | V612412 | 12/07/2022 | MARTA I SHAHSAVAND | R | 70.00 |
| 01 | V612413 | 12/07/2022 | AMY B SKARE-KLECKER | R | 70.00 |
| 01 | V612414 | 12/07/2022 | NANCY J STACHEL | R | 70.00 |
| 01 | V612415 | 12/07/2022 | PATRICK M SURE | R | 40.00 |
| 01 | V612416 | 12/07/2022 | STACY THEIEN-COLLINS | R | 70.00 |
| 01 | V612417 | 12/07/2022 | VLADIMIR S TOLEDO | R | 40.00 |
| 01 | V612418 | 12/07/2022 | STEVEN P UNOWSKY | R | 270.00 |
| 01 | V612419 | 12/07/2022 | STEPHEN C URBANSKI | R | 40.00 |
| 01 | V612420 | 12/07/2022 | CARRIE A VALA | R | 70.00 |
| 01 | V612421 | 12/07/2022 | JENNIFER K VALLEY | R | 70.00 |
| 01 | V612422 | 12/07/2022 | RYAN WAGNER | R | 40.00 |
| 01 | V612423 | 12/07/2022 | REBECCA S WALD | R | 40.00 |
| 01 | V612424 | 12/07/2022 | MICHELLE R WHITESIDE | R | 70.00 |
| 01 | V612425 | 12/07/2022 | KASYA L WILLHITE | R | 70.00 |
| 01 | V612426 | 12/07/2022 | AMY J WINTER AHSENMACHER | R | 70.00 |
| 01 | 306942 | 12/08/2022 | AQUA LOGIC INC | R | 625.17 |
| 01 | 306943 | 12/08/2022 | BEST PLUMBING SPECIALTIES, INC. | R | 29.26 |
| 01 | 306944 | 12/08/2022 | BIX FRUIT COMPANY | R | 4,477.16 |
| 01 | 306945 | 12/08/2022 | BRAND FARMS | R | 1,550.00 |
| 01 | 306946 | 12/08/2022 | BSI MECHANICAL, INC. | R | 233.00 |
| 01 | 306947 | 12/08/2022 | BSN SPORTS, LLC | R | 976.32 |
| 01 | 306948 | 12/08/2022 | CEP ART & DESIGN | R | 796.50 |
| 01 | 306949 | 12/08/2022 | CINTAS CORPORATION NO 2 | R | 1,126.68 |
| 01 | 306950 | 12/08/2022 | CITY OF RICHFIELD | R | 3,787.50 |
| 01 | 306951 | 12/08/2022 | COMCAST BUSINESS | R | 401.35 |
| 01 | 306952 | 12/08/2022 | CULLIGAN SOFT WATER | R | 10.00 |
| 01 | 306953 | 12/08/2022 | DICK BLICK COMPANY | R | 97.62 |
| 01 | 306954 | 12/08/2022 | DICKS SANITATION SERVICE, INC (DSI) | R | 9,101.03 |
| 01 | 306955 | 12/08/2022 | ECOLAB INC | R | 549.83 |

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|----|--------|------------|-------------------------------------|---|------------|
| 01 | 306956 | 12/08/2022 | EDUCATORS BENEFIT CONSULTANTS LLC | R | 456.35 |
| 01 | 306957 | 12/08/2022 | FASTSIGNS | R | 52.20 |
| 01 | 306958 | 12/08/2022 | FLINN SCIENTIFIC INC | R | 45.10 |
| 01 | 306959 | 12/08/2022 | WW GRAINGER INC | R | 20.88 |
| 01 | 306960 | 12/08/2022 | HAAS MUSICAL INSTRUMENT REPAIR, INC | R | 169.80 |
| 01 | 306961 | 12/08/2022 | HASTINGS CREAMERY LLC | R | 12,286.01 |
| 01 | 306962 | 12/08/2022 | HAWKINS INC | R | 4,118.66 |
| 01 | 306963 | 12/08/2022 | HEALTHJOY LLC | R | 10,965.50 |
| 01 | 306964 | 12/08/2022 | HILLYARD MINNEAPOLIS | R | 4,394.39 |
| 01 | 306965 | 12/08/2022 | HOGLUND BUS CO INC | R | 482.41 |
| 01 | 306966 | 12/08/2022 | HOME DEPOT U.S.A. | R | 903.60 |
| 01 | 306967 | 12/08/2022 | INNOVATIVE OFFICE SOLUTIONS LLC | R | 1,732.99 |
| 01 | 306968 | 12/08/2022 | INTERNATIONAL E-Z UP, INC. | R | 691.31 |
| 01 | 306969 | 12/08/2022 | IXL LEARNING | R | 2,013.00 |
| 01 | 306970 | 12/08/2022 | JUNK MASTERS LLC | R | 725.00 |
| 01 | 306971 | 12/08/2022 | KINECT ENERGY INC | R | 536.00 |
| 01 | 306972 | 12/08/2022 | LAKE COUNTRY SCALE WORKS INC | R | 320.00 |
| 01 | 306973 | 12/08/2022 | LOFFLER COMPANIES | R | 428.00 |
| 01 | 306974 | 12/08/2022 | MALLOY MONTAGUE KARNOWSKI & RADO | R | 4,700.00 |
| 01 | 306975 | 12/08/2022 | METRO TRANSIT | R | 291.00 |
| 01 | 306976 | 12/08/2022 | MINUTEMAN PRESS EDINA | R | 1,370.27 |
| 01 | 306977 | 12/08/2022 | MTI DISTRIBUTING CO | R | 410.15 |
| 01 | 306978 | 12/08/2022 | MTN-METROPOLITAN TRANSP NETWORK | R | 259,116.59 |
| 01 | 306979 | 12/08/2022 | NORTH CENTRAL INTERNATIONAL, LLC | R | 756.48 |
| 01 | 306980 | 12/08/2022 | ONEBRIDGE BENEFITS INC. | R | 5,271.00 |
| 01 | 306981 | 12/08/2022 | PAN O GOLD BAKING CO | R | 405.52 |
| 01 | 306982 | 12/08/2022 | PAYDHEALTH | R | 19,784.92 |
| 01 | 306983 | 12/08/2022 | PRAIRIE FIRE CHILDREN'S THEATRE | R | 500.00 |
| 01 | 306984 | 12/08/2022 | PREMIER LIGHTING INC | R | 342.33 |
| 01 | 306985 | 12/08/2022 | PROQUEST LLC | R | 3,270.04 |
| 01 | 306986 | 12/08/2022 | REGION 3AA | R | 3,255.00 |
| 01 | 306987 | 12/08/2022 | REGION 4A | R | 1,300.00 |
| 01 | 306988 | 12/08/2022 | REGION 6 AA-MSHSL | R | 2,995.00 |
| 01 | 306989 | 12/08/2022 | SCHOOL MATE | R | 114.00 |
| 01 | 306990 | 12/08/2022 | SCHOOL SPECIALTY, LLC | R | 566.59 |
| 01 | 306991 | 12/08/2022 | SHERWIN WILLIAMS CO | R | 51.25 |
| 01 | 306992 | 12/08/2022 | ST PETER PUBLIC SCHOOL | R | 2,091.24 |
| 01 | 306993 | 12/08/2022 | THE HANOVER INSURANCE GROUP | R | 172,900.00 |
| 01 | 306994 | 12/08/2022 | TRIA ORTHOPEDIC CENTER, LLC | R | 3,045.00 |
| 01 | 306995 | 12/08/2022 | TRIO SUPPLY COMPANY | R | 2,101.50 |
| 01 | 306996 | 12/08/2022 | TWIN CITY TRANSPORTATION | R | 129,023.57 |
| 01 | 306997 | 12/08/2022 | UPPER LAKES FOODS | R | 34,583.63 |
| 01 | 306998 | 12/08/2022 | VOSS ELECTRIC CO | R | 495.00 |
| 01 | 306999 | 12/08/2022 | XCEL ENERGY | R | 11,796.96 |
| 01 | 307000 | 12/08/2022 | YOUTH ENRICHMENT LEAGUE (YEL!) | R | 352.00 |
| 01 | 307001 | 12/09/2022 | ARVIG ENTERPRISES INC | R | 1,307.90 |
| 01 | 307002 | 12/09/2022 | CENTURYLINK | R | 116.29 |
| 01 | 307003 | 12/09/2022 | DONNA POSHUSTA | R | 500.00 |
| 01 | 307004 | 12/09/2022 | ESTR PUBLICATIONS | R | 68.60 |
| 01 | 307005 | 12/09/2022 | GABRIELLE MEIERHOFER | R | 500.00 |

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|----|--------|------------|---------------------|---|----------|
| 01 | 307006 | 12/09/2022 | GREGG SAWYER | R | 500.00 |
| 01 | 307007 | 12/09/2022 | GROTH MUSIC COMPANY | R | 2,226.32 |
| 01 | 307008 | 12/09/2022 | JAMES AMSTUTZ | R | 500.00 |
| 01 | 307009 | 12/09/2022 | KEVIN CHIRPICH | R | 500.00 |
| 01 | 307010 | 12/09/2022 | MELANIE AYLWARD | R | 500.00 |
| 01 | 307011 | 12/09/2022 | METRO TRANSIT | R | 970.00 |
| 01 | 307012 | 12/09/2022 | VERIZON WIRELESS | R | 360.09 |
| 01 | 307013 | 12/13/2022 | IDEAL ENERGIES, LLC | R | 9,432.53 |

| | | | | | |
|---|--|--|--|--|---------------------|
| TOTAL CHECKS, E-PAYS & P-CARDS | | | | | 1,193,541.84 |
|---|--|--|--|--|---------------------|

E-PAYS, P-CARDS & CHECK'S FOR 12/19/2022 BOARD REPORTS

| BANK 05 | DATE | AMOUNT |
|------------------|------------|------------|
| NOVEMBER P-CARDS | 12/5/2022 | 35,829.79 |
| E-Pays | 12/6/2022 | 4,063.34 |
| | 12/7/2022 | 3,375.00 |
| Checks | 11/30/2022 | 11,670.58 |
| | 12/2/2022 | 396,129.74 |
| | 12/8/2022 | 724,991.66 |
| | 12/9/2022 | 8,049.20 |
| | 12/13/2022 | 9,432.53 |

| | |
|--------------------------------|--------------|
| CHECK REGISTER BANK 05 TOTAL = | 1,193,541.84 |
|--------------------------------|--------------|

| BREAKDOWN | |
|--------------|--------------|
| 01-206-00 | 398,797.13 |
| 02-206-00 | 68,603.16 |
| 03-206-00 | 674,111.74 |
| 04-206-00 | 18,643.89 |
| 06-206-00 | - |
| 07-206-00 | - |
| 18-206-00 | - |
| 20-206-00 | 32,542.56 |
| 21-206-00 | 843.36 |
| 47-206-00 | - |
| BANK TOTAL = | 1,193,541.84 |

SUPERINTENDENT'S REPORT AND AGENDA

Regular Meeting of the Board of Education
Independent School District No. 280, Richfield, Minnesota

Richfield Public Schools *inspires* and *empowers* each individual to learn, grow and *excel*

Monday, December 19, 2022
7 p.m. School Board Meeting

I. CALL TO ORDER

The regular meeting of the board of education of ISD 280, Hennepin County, Richfield, Minnesota was held on Monday, December 19, 2022 in the boardroom at the Richfield Public Schools District Office. Chair Tim Pollis called the regular board meeting to order at 7 p.m. with the following school board members in attendance: Banks Kupcho, Brakke, Carter and Cole. Smisek was not able to attend.

Administrators present were Superintendent Unowsky, Assistant Superintendent Daniels and Chief HR and Administrative Officer Holje. Student representative Elsy Cruz Parra was present.

II. REVIEW AND APPROVAL OF THE AGENDA

Motion by Brakke, seconded by Cole, and unanimously carried, the board of education approved the agenda.

III. INFORMATION AND PROPOSALS - NON-ACTION ITEMS

A. Public Comment

Chair Pollis called a recess at 7:08 p.m. Chair Pollis called the meeting back to order at 7:12 p.m. with the following school board members in attendance: Banks Kupcho, Brakke, Carter and Cole.

B. Superintendent Update

1. Reminder about board reorganization in January
2. Extended Learning Presentation
3. World's Best Workforce Report

C. Commendations

IV. CONSENT AGENDA

A. Routine Matters

1. Minutes of the regular meeting held December 5, 2022
2. General Disbursements as of 12/13/22 in the amount of \$1,193,541.84
3. Year-to-Date Finance Update

B. Personnel Items

Certified Full Time Resignations

Julio Cesar Carrillo Beltran – 3rd Grade – RDLS Elementary

Effective 12/16/2022

Years of Service: 0.5 Years

Certified Full Time Paid/Unpaid Leave

Gary Aylward –Science – Richfield Middle School

Leave from 12/14/2022 – 1/31/2023

Certified Full Time Unpaid FMLA Leave Extension

Emma Clayton –Social Studies Dual Language – Richfield Middle School

Unpaid Leave from 12/13/2022 –2/10/2023

Classified Full Time Admin Assistant Resignation

Jessica Ayala – Admin Assistant 3 – District Office

Effective 12/12/2022

Years of Service: 4 Months

Classified Part Time Paraprofessional for Employment

Traveon Fears – Special Education Paraprofessional – Richfield Middle School

Effective 11/22/2022

Classified Part Time Paraprofessional Resignations

Carlisha Brandon – Welcome Desk/Security Monitor – Richfield High School

Effective 01/05/2022

Years of Service: 4 Months

Isabella Killabarda – Instructional Paraprofessional – Sheridan Hills Elementary

Effective 12/21/2022

Years of Service: 1 Year

Kamaih Marshall – Special Education Paraprofessional – RSTEM Elementary

Effective 11/18/2022

Years of Service: 6 months

Motion by Carter, seconded by Banks Kupcho, and unanimously carried, the board of education approved the consent agenda.

V. OLD BUSINESS

- A. Policy 304: Evaluation of Administrators & Administrative Guideline 304.1 - third read

Motion by Brakke, seconded by Cole, and unanimously carried, the board of education approved the revised policy.

- B. Policy 209: Board Self Evaluation & Administrative Guideline 209.1 - third read
- C. Draft RPS Legislative Platform

VI. NEW BUSINESS

- A. Policy 111: Weapons on School Premises - first read
- B. Facilities and Transportation Collective Bargaining Agreement 2022-2024

Motion by Banks Kupcho, seconded by Brakke, and unanimously carried, the board of education approved the agreement.

- C. Donations

Motion by Cole, seconded by Carter, and unanimously carried, the board of education accepted the donations with gratitude.

VII. ADVANCE PLANNING

- A. Legislative Update
- B. Information and Questions from Board
- C. Future Meeting Dates

| | | |
|---------------------|--------|--|
| *Tuesday, 1-3-2023 | 7 p.m. | Board Organizational Meeting |
| *Tuesday, 1-17-2023 | 7 p.m. | Regular Board Meeting - Public Comment |

- D. Suggested/Future Agenda Items

VIII. ADJOURN REGULAR MEETING

Chair Pollis adjourned the meeting at 9 p.m.

| FUND | CHECK | DATE | VENDOR | TYPE | AMOUNT |
|------|--------|------------|------------------------------------|------|-----------|
| 01 | 307014 | 12/15/2022 | ANTL SCOTT | R | 82.00 |
| 01 | 307015 | 12/15/2022 | APPRIZE TECHNOLOGIES | R | 225.00 |
| 01 | 307016 | 12/15/2022 | BIX FRUIT COMPANY | R | 4,409.77 |
| 01 | 307017 | 12/15/2022 | BCBS OF MINNESOTA & BLUE PLUS | R | 9,284.00 |
| 01 | 307018 | 12/15/2022 | BOHMBACH JOHN | R | 64.00 |
| 01 | 307019 | 12/15/2022 | BRAND FARMS | R | 1,720.00 |
| 01 | 307020 | 12/15/2022 | CAPTIVATE MEDIA & CONSULTING | R | 1,488.00 |
| 01 | 307021 | 12/15/2022 | CATALYST BUYING GROUP LLC | R | 1,007.49 |
| 01 | 307022 | 12/15/2022 | CHURCHILL LEE | R | 64.00 |
| 01 | 307023 | 12/15/2022 | CITY OF RICHFIELD | R | 450.00 |
| 01 | 307024 | 12/15/2022 | CITY OF RICHFIELD | R | 17,646.58 |
| 01 | 307025 | 12/15/2022 | COMCAST BUSINESS | R | 541.35 |
| 01 | 307026 | 12/15/2022 | DARK KNIGHT SOLUTIONS, LLC | R | 350.00 |
| 01 | 307027 | 12/15/2022 | DICK BLICK COMPANY | R | 563.40 |
| 01 | 307028 | 12/15/2022 | DIGITAL INSURANCE LLC | R | 3,607.00 |
| 01 | 307029 | 12/15/2022 | DONALD BLACKHAWK | R | 500.00 |
| 01 | 307030 | 12/15/2022 | ECM PUBLISHERS INC | R | 160.80 |
| 01 | 307031 | 12/15/2022 | FINANGER PHILLIP J | R | 80.00 |
| 01 | 307032 | 12/15/2022 | FREEWHEEL BIKE RICHFIELD | R | 41.95 |
| 01 | 307033 | 12/15/2022 | FUGATE BEN | R | 64.00 |
| 01 | 307034 | 12/15/2022 | HOBART SERVICE | R | 1,062.75 |
| 01 | 307035 | 12/15/2022 | HOFSTEDT JASON | R | 82.00 |
| 01 | 307036 | 12/15/2022 | HOLT JAMES B JR | R | 82.00 |
| 01 | 307037 | 12/15/2022 | HOPE CHURCH | R | 29,548.24 |
| 01 | 307038 | 12/15/2022 | HOVICK NICHOLAS | R | 82.00 |
| 01 | 307039 | 12/15/2022 | HUBERT COMPANY, LLC | R | 185.18 |
| 01 | 307040 | 12/15/2022 | HIPPIE DOG | R | 250.00 |
| 01 | 307041 | 12/15/2022 | INTERMEDIATE DISTRICT 287 | R | 940.80 |
| 01 | 307042 | 12/15/2022 | LESSONPIX INC | R | 1,193.40 |
| 01 | 307043 | 12/15/2022 | LOFFLER | R | 1,225.09 |
| 01 | 307044 | 12/15/2022 | MRI SOFTWARE LLC | R | 580.50 |
| 01 | 307045 | 12/15/2022 | NORTHERN STAR COUNCIL / BSA | R | 250.00 |
| 01 | 307046 | 12/15/2022 | OCCUPATIONAL MEDICINE CONSULTANTS | R | 622.20 |
| 01 | 307047 | 12/15/2022 | OKEY CHRIS | R | 100.00 |
| 01 | 307048 | 12/15/2022 | PAN O GOLD BAKING CO | R | 913.41 |
| 01 | 307049 | 12/15/2022 | PREMIUM WATERS INC | R | 33.00 |
| 01 | 307050 | 12/15/2022 | PRICE RACHEL | R | 82.00 |
| 01 | 307051 | 12/15/2022 | REGION 6 AA-MSHSL | R | 5,575.00 |
| 01 | 307052 | 12/15/2022 | ROWE SETH A | R | 64.00 |
| 01 | 307053 | 12/15/2022 | SAVVAS LEARNING COMPANY LLC | R | 1,725.00 |
| 01 | 307054 | 12/15/2022 | SCHMITT MUSIC CREDIT | R | 1,485.49 |
| 01 | 307055 | 12/15/2022 | SCHOOL SPECIALTY, LLC | R | 137.40 |
| 01 | 307056 | 12/15/2022 | SEVERSON LAUREL | R | 100.00 |
| 01 | 307057 | 12/15/2022 | SHERWIN WILLIAMS CO | R | 71.88 |
| 01 | 307058 | 12/15/2022 | STERICYCLE, INC. | R | 993.00 |
| 01 | 307059 | 12/15/2022 | SURA NIRAV | R | 101.00 |
| 01 | 307060 | 12/15/2022 | TRIO SUPPLY COMPANY | R | 1,699.24 |
| 01 | 307061 | 12/15/2022 | UNITED HEALTHCARE INSURANCE CO | R | 528.23 |
| 01 | 307062 | 12/15/2022 | UNITED HEALTHCARE/AARP MEDICARE RX | R | 109.60 |

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|----|--------|------------|-------------------------------------|---|-----------|
| 01 | 307063 | 12/15/2022 | UNITED HEARTHCARE /AARP MEDICARE RX | R | 109.60 |
| 01 | 307064 | 12/15/2022 | UPPER LAKES FOODS | V | 0.00 |
| 01 | 307065 | 12/15/2022 | UPPER LAKES FOODS | R | 34,474.87 |
| 01 | 307066 | 12/15/2022 | VANESSA MERRY | R | 125.00 |
| 01 | 307067 | 12/15/2022 | XCEL ENERGY | R | 169.53 |
| 01 | 307068 | 12/15/2022 | YOUTH ENRICHMENT LEAGUE (YEL!) | R | 2,040.00 |
| 01 | 307069 | 12/16/2022 | COMMERCIAL KITCHEN | R | 2,934.15 |
| 01 | 307070 | 12/16/2022 | INDEPENDENT SCHOOL MGMT, INC. (ISM) | R | 3,800.00 |
| 01 | 307071 | 12/16/2022 | KERI SIMONSON | R | 750.00 |
| 01 | 307072 | 12/16/2022 | REALLY GOOD STUFF | R | 693.61 |
| 01 | 307073 | 12/21/2022 | AHA STARLINERS DANCE TEAM | R | 200.00 |
| 01 | 307074 | 12/21/2022 | ALL STATE COMMUNICATIONS INC | R | 14,834.00 |
| 01 | 307075 | 12/21/2022 | AMF SOUTHTOWN LANES | R | 264.86 |
| 01 | 307076 | 12/21/2022 | AMPLIFY EDUCATION, INC. | R | 49,081.71 |
| 01 | 307077 | 12/21/2022 | BIX FRUIT COMPANY | R | 5,672.97 |
| 01 | 307078 | 12/21/2022 | BRAND FARMS | R | 1,550.00 |
| 01 | 307079 | 12/21/2022 | BRICKMAN JACQUYLYN | R | 4,197.00 |
| 01 | 307080 | 12/21/2022 | BRINK'S INCORPORATED | R | 1,864.15 |
| 01 | 307081 | 12/21/2022 | BROTHERTON JAMES | R | 64.00 |
| 01 | 307082 | 12/21/2022 | CANON USA | R | 1,154.44 |
| 01 | 307083 | 12/21/2022 | CROWLEY SHON | R | 64.00 |
| 01 | 307084 | 12/21/2022 | DREPAUL NERICA | R | 13.00 |
| 01 | 307085 | 12/21/2022 | EDWARDS NICHOLAS THOMAS | R | 82.00 |
| 01 | 307086 | 12/21/2022 | EMI AUDIO | R | 901.38 |
| 01 | 307087 | 12/21/2022 | FASTENAL INDUSTRIAL | R | 102.14 |
| 01 | 307088 | 12/21/2022 | FINANGER PHILLIP J | R | 160.00 |
| 01 | 307089 | 12/21/2022 | FREEWHEEL BIKE RICHFIELD | R | 876.56 |
| 01 | 307090 | 12/21/2022 | GOEBEL JUDITH K | R | 250.00 |
| 01 | 307091 | 12/21/2022 | GUSTAFSON ZACHARY | R | 82.00 |
| 01 | 307092 | 12/21/2022 | HARDT TRISTAN | R | 82.00 |
| 01 | 307093 | 12/21/2022 | HAWKINS CLAUDE | R | 82.00 |
| 01 | 307094 | 12/21/2022 | HERFF JONES INC | R | 2,960.59 |
| 01 | 307095 | 12/21/2022 | HOBART SERVICE | R | 103.30 |
| 01 | 307096 | 12/21/2022 | HOLT JAMES B JR | R | 146.00 |
| 01 | 307097 | 12/21/2022 | HORWATH KARL | R | 101.00 |
| 01 | 307098 | 12/21/2022 | HOVICK NICHOLAS | R | 118.00 |
| 01 | 307099 | 12/21/2022 | HR SIMPLIFIED INC. | R | 679.00 |
| 01 | 307100 | 12/21/2022 | IDEAL ENERGIES, LLC | R | 6,543.67 |
| 01 | 307101 | 12/21/2022 | INNOVATIVE OFFICE SOLUTIONS LLC | R | 99.63 |
| 01 | 307102 | 12/21/2022 | INTERMEDIATE DISTRICT 287 | R | 89,541.37 |
| 01 | 307103 | 12/21/2022 | ISD 271 KENNEDY HS | R | 240.00 |
| 01 | 307104 | 12/21/2022 | JACKSON AZZAIRIA | R | 118.00 |
| 01 | 307105 | 12/21/2022 | JENSEN RANDAL | R | 118.00 |
| 01 | 307106 | 12/21/2022 | JOHNSTON ADAM T | R | 82.00 |
| 01 | 307107 | 12/21/2022 | KINECT ENERGY INC | R | 36,510.84 |
| 01 | 307108 | 12/21/2022 | LAKEVILLE NORTH LAKE LINER DANCE TM | R | 250.00 |
| 01 | 307109 | 12/21/2022 | LANGUAGE LINE SERVICE | R | 1,388.04 |
| 01 | 307110 | 12/21/2022 | LOFFLER COMPANIES | R | 3,195.00 |
| 01 | 307111 | 12/21/2022 | MCDONALD DANIEL | R | 82.00 |
| 01 | 307112 | 12/21/2022 | MILLER EVAN | R | 64.00 |

| | | | | | |
|----|--------|------------|-----------------------------------|---|-----------|
| 01 | 307113 | 12/21/2022 | MILLER KYLE | R | 101.00 |
| 01 | 307114 | 12/21/2022 | MILLER PAUL | R | 82.00 |
| 01 | 307115 | 12/21/2022 | NICKLAUS TODD | R | 101.00 |
| 01 | 307116 | 12/21/2022 | NUSS TRUCK & EQUIPMENT | R | 2,290.00 |
| 01 | 307117 | 12/21/2022 | OCCUPATIONAL MEDICINE CONSULTANTS | R | 255.00 |
| 01 | 307118 | 12/21/2022 | OKEY CHRIS | R | 340.00 |
| 01 | 307119 | 12/21/2022 | JUIRAD HUGHES | R | 82.00 |
| 01 | 307120 | 12/21/2022 | PAN O GOLD BAKING CO | R | 574.87 |
| 01 | 307121 | 12/21/2022 | PARAGON DEVELOPMENT SYSTEMS, INC. | R | 4,832.85 |
| 01 | 307122 | 12/21/2022 | PITNEY BOWES INC | R | 76.49 |
| 01 | 307123 | 12/21/2022 | POMPS TIRE SERVICE | R | 312.00 |
| 01 | 307124 | 12/21/2022 | CATEGORY FIVE TECHNOLOGIES, INC. | R | 7,831.19 |
| 01 | 307125 | 12/21/2022 | RATWIK ROSZAK & MALONEY PA | R | 344.50 |
| 01 | 307126 | 12/21/2022 | RICHFIELD ICE ARENA | R | 7,831.25 |
| 01 | 307127 | 12/21/2022 | SFM | R | 10,621.00 |
| 01 | 307128 | 12/21/2022 | SOUTH ST PAUL HIGH SCHOOL | R | 150.00 |
| 01 | 307129 | 12/21/2022 | THREE RIVERS PARK DISTRICT | R | 1,755.00 |
| 01 | 307130 | 12/21/2022 | TRIO SUPPLY COMPANY | R | 2,599.53 |
| 01 | 307131 | 12/21/2022 | TRUSTED METRO OFFICIALS | R | 720.00 |
| 01 | 307132 | 12/21/2022 | UNIVERSAL ATHLETIC SERVICE INC | R | 575.00 |
| 01 | 307133 | 12/21/2022 | UPPER LAKES FOODS | R | 33,445.47 |
| 01 | 307134 | 12/21/2022 | VANESSA MERRY | R | 265.00 |
| 01 | 307135 | 12/21/2022 | VSP INSURANCE CO. (CT) | R | 3,525.90 |
| 01 | 307136 | 12/21/2022 | XCEL ENERGY | R | 1,541.08 |
| 01 | 307137 | 12/21/2022 | YOUTH ENRICHMENT LEAGUE (YEL!) | R | 684.00 |

| | | | | | |
|-----------------------------|--|--|--|--|-------------------|
| TOTAL CHECK REGISTER | | | | | 442,123.29 |
|-----------------------------|--|--|--|--|-------------------|

P-CARD,CHECK RUNS, E-PAYS & WIRES FOR 01/03/2023 BOARD REPORTS

| BANK 05 | DATE | AMOUNT |
|---------|------------|------------|
| Checks | 12/15/2022 | 129,090.75 |
| | 12/16/2022 | 8,177.76 |
| | 12/21/2022 | 304,854.78 |

| | |
|--------------------------------|------------|
| CHECK REGISTER BANK 05 TOTAL = | 442,123.29 |
|--------------------------------|------------|

| BREAKDOWN | |
|--------------|------------|
| 01-206-00 | 328,982.46 |
| 02-206-00 | 96,031.53 |
| 03-206-00 | 8,793.02 |
| 04-206-00 | 6,173.28 |
| 06-206-00 | 0.00 |
| 07-206-00 | 0.00 |
| 18-206-00 | 0.00 |
| 20-206-00 | 1,457.24 |
| 21-206-00 | 685.76 |
| 47-206-00 | 0.00 |
| BANK TOTAL = | 442,123.29 |

RICHFIELD PUBLIC SCHOOLS

Investment Holdings as of
December 28, 2022

| Description | Matures | Rate | Cost | General Operating | Custodial (Scholarships) | 2018A Bond | OPEB Bond |
|--|----------|-------|----------------------|----------------------|-----------------------------|-------------------|---------------------|
| VERITEX COMMUNITY BANK | 09/19/23 | 4.52% | 240,000.00 | 240,000.00 | - | - | - |
| PENTAGON FEDERAL CREDIT UNION (183 day and | 09/19/23 | 4.46% | 760,000.00 | 760,000.00 | - | - | - |
| SERVISFIRST BANK | 12/19/23 | 4.72% | 236,300.00 | 236,300.00 | - | - | - |
| PENTAGON FEDERAL CREDIT UNION (183 day and | 12/19/23 | 4.45% | 1,263,700.00 | 1,263,700.00 | - | - | - |
| PENTAGON FEDERAL CREDIT UNION (183 day and | 01/25/24 | 4.46% | 2,263,800.00 | 2,263,800.00 | - | - | - |
| PENTAGON FEDERAL CREDIT UNION (183 day and | 01/25/24 | 4.54% | 236,200.00 | 236,200.00 | - | - | - |
| MODERN BANK, NATIONAL ASSOCIATION | 05/02/24 | 4.54% | 233,000.00 | 233,000.00 | - | - | - |
| US TREASURY N/B | 06/30/23 | 0.25% | 1,998,011.64 | 1,998,011.64 | - | - | - |
| STATE BANK OF INDIA | 11/29/23 | 0.40% | 249,739.23 | 249,739.23 | - | - | - |
| SYNCHRONY BANK | 11/30/23 | 0.40% | 249,739.23 | 249,739.23 | - | - | - |
| MNTRUST – Full Flex (PenFed C) | 01/00/00 | 4.12% | 14,166,172.45 | 14,166,172.45 | - | - | - |
| CUSTOMERS BANK | 05/06/24 | 4.52% | 244,632.85 | 244,632.85 | - | - | - |
| UBS BANK USA | 05/09/24 | 4.55% | 249,525.90 | 249,525.90 | - | - | - |
| US TREASURY N/B | 03/31/23 | 1.58% | 999,463.36 | 999,463.36 | - | - | - |
| TREASURY BILL | 03/02/23 | 3.61% | 1,499,848.37 | 1,499,848.37 | - | - | - |
| US TREASURY N/B | 01/15/24 | 4.22% | 1,499,025.00 | 1,499,025.00 | - | - | - |
| T BANK, NA | 11/01/23 | 4.53% | 124,000.00 | - | 124,000.00 | - | - |
| SALLIE MAE BANK/SALT LKE | 08/25/23 | 0.30% | 249,248.07 | - | 249,248.07 | - | - |
| MNTRUST – Full Flex (Western - C) | 01/00/00 | 2.15% | 954,298.11 | - | - | 954,298.11 | - |
| HAWAII-FA-TXBL | 10/01/23 | 1.62% | 882,359.50 | - | - | - | 882,359.50 |
| US TREASURY N/B | 10/15/24 | 1.12% | 527,929.69 | - | - | - | 527,929.69 |
| FIRST INTERNET BANK OF INDIANA | 09/30/26 | 4.00% | 209,500.00 | - | - | - | 209,500.00 |
| ROBBINSDALE ISD-B-REF | 02/01/23 | 0.13% | 2,716,236.55 | - | - | - | 2,716,236.55 |
| FIRST PRYORITY BANK | 11/07/24 | 4.56% | 226,800.00 | - | - | - | 226,800.00 |
| KS STATEBANK / KANSAS STATE BANK OF MANHA | 11/10/25 | 4.74% | 212,900.00 | - | - | - | 212,900.00 |
| BANK HAPOALIM | 10/01/26 | 4.45% | 206,700.00 | - | - | - | 206,700.00 |
| US TREASURY N/B | 09/30/25 | 4.41% | 621,742.19 | - | - | - | 621,742.19 |
| US TREASURY N/B | 09/30/26 | 4.34% | 789,398.44 | - | - | - | 789,398.44 |
| FREDDIE MAC | 09/23/25 | 1.60% | 287,372.71 | - | - | - | 287,372.71 |
| US TREASURY N/B | 09/30/23 | 2.00% | 731,132.81 | - | - | - | 731,132.81 |
| NYC -TXBL -REF -D | 08/01/24 | 0.38% | 506,600.00 | - | - | - | 506,600.00 |
| Total Investments Held | | | 35,635,376.10 | 26,389,158.03 | 373,248.07 | 954,298.11 | 7,918,671.89 |

Consent Agenda – For Action

Agenda Item IV.B.

Board of Education
Independent School District 280
Richfield, Minnesota

Organizational Meeting January 3, 2023

Subject: PERSONNEL ITEMS

(Recommended by superintendent)

That the board of education approve the following personnel items:

Certified Full Time Positions for Employment – 3rd Year Probation

Tiffany Turner – Spanish Language Arts – Richfield Middle School
Effective 01/03/2023

Certified Full Time Resignations

Patrick Wells – Social Worker – Richfield High School
Effective 12/21/2022
Years of Service: 1.5 Years

Dawn Shannon – Family Consumer Science – Richfield High School
Effective 11/18/22
Years of Service: 3 months

Andrew Engelsmith – Reading Specialist – Richfield Middle School
Effective 1/2/23
Years of Service: 4 months

Classified Paraprofessional moved to Full Time Administrative Assistant

Stephanie Davison – Student Records – District Office
Effective 12/05/2022

Classified Facilities moved to Food & Nutrition moved to Paraprofessional

Juan Sanchez Hernandez – Special Education Paraprofessional – RSTEM
Effective 1/3/2023

OLD BUSINESS – FOR ACTION

Agenda Item V.A.

Board of Education
Independent School District 280
Richfield, Minnesota

Organizational Meeting, January 3, 2023

Subject: Board Self-Evaluation

(Recommended by the superintendent)

Passage upon a fourth read of Policy 209: Board Self-Evaluation & Administrative Guideline 209.1. The board completed a first read of this policy and guideline on 5/16/22, a second read on 12/5/22 and a third read on 12/19/22.

Proposed changes have been included to align to District branding and style guidelines as well as edits to the redraft of Administrative Guideline 209.1 based on board member feedback.

Attachments:

Policy 209: Board Self-Evaluation - redlined
Administrative Guideline 209.1 – redrafted & redlined

RICHFIELD -PUBLIC -SCHOOLS

BOARD SELF-EVALUATION

Recognizing ~~Board-board~~ of ~~Education-education~~ service as a public trust of the highest order, the Richfield ~~Board-board~~ of ~~Education-education~~ accepts the responsibility for assessing its own operations by means of an annual process of goal-setting and self-evaluation.

Discussion of the self-evaluation will be conducted in accordance with ~~Board board~~ Policy 208, ~~Open meetings-Meetings~~ and Closed Meetings. Normally, such discussions will occur at a regular or special meeting of the ~~Board-board~~ of ~~Educationeducation~~.

Upon completion of the self-evaluation, the ~~Board-board~~ of ~~Education-education~~ will determine priorities for action to further develop strengths and address areas that need improvement.

The superintendent is authorized to develop guidelines for the implementation of this policy.

Cross References: Board Policy 208, ~~Open Meetings~~ and Closed Meetings

~~ADOPTED-RATIFIED~~ BY THE BOARD OF EDUCATION: September 16, 1996
REVIEWED AND REAFFIRMED BY THE BOARD OF EDUCATION: February 21, 2012, ~~February 16, 2016~~
REVISED BY THE BOARD OF EDUCATION: May 15, 2000, ~~August 1, 2005~~, January 3, 2023

Administrative Guideline 209.1: Board Self-Evaluation Form

Overview

Each academic year the Richfield Public Schools board of education will set a small and high impact number of goals to center its work in alignment with the District's current strategic plan and yearly priorities. At the end of each academic year, the board will evaluate its progress towards these goals as well reflect on areas of standard governance responsibilities.

Yearly Goal Setting

Goal Area 1:

- How this goal aligns to the District's strategic plan and yearly priorities:
- Measures of success for this goal in the current academic year:

Goal Area 2:

- How this goal aligns to the District's strategic plan and yearly priorities:
- Measures of success for this goal in the current academic year:

Goal Area 3:

- How this goal aligns to the District's strategic plan and yearly priorities:
- Measures of success for this goal in the current academic year:

Annual Governance Reflection Areas

- Partnership with the superintendent
- Connection with students, staff, and community
- Orientation to policy and the District's strategic plan, mission, vision, and values in board meetings and as board representatives

Calendar

- January: Mid-year progress review of board goals.
- June/July: Complete self-evaluation based on established measures of success for board goals and annual governance reflection areas.
- August: Set board goals for the coming school year.

Dated: 1/3/2023

OLD BUSINESS – FOR ACTION

Agenda Item V.B.

Board of Education
Independent School District 280
Richfield, Minnesota

Organizational Meeting, January 3, 2023

Subject: Legislative Platform

(Recommended by the superintendent)

Passage upon a third read of the RPS 2023 legislative platform. This document has been drafted based on the suggested legislative priorities from AMSD and MASA, a review of issues that are vital to the RPS mission and feedback from board members.

Attached:

RPS 2023 Legislative Platform - redlined

AMSD 2023 Legislative Platform

MASA 2023 Legislative Platform

Richfield Public Schools 2023 Legislative Platform

STABILIZE EDUCATION FUNDING

- Fully fund special education and English learner programs to eliminate the shortfalls in these areas.
- Increase the basic funding formula and local optional revenue by 2-5% and link to inflation to provide a consistent funding stream that allows school boards and administrators to engage in long-range planning.
- **Institute universal free meals while ensuring that both state and federal funding streams related to student poverty are not negatively impacted.**
- Allow locally-elected school boards to renew an existing operating referendum at the same level.
- Make funding for voluntary prekindergarten programs permanent.

INCREASE AND DIVERSIFY TEACHER AND STAFF WORKFORCE

- Remove barriers and provide incentives to address the shortage of substitute teachers, school bus drivers, paraprofessionals, and other staff.
- Continue to expand programs and incentives to attract, develop and retain teachers of color.

REDUCE MANDATES AND ENHANCE LOCAL CONTROL

- Fund existing mandates and oppose new unfunded mandates.
- Replace the high school MCA exams with a nationally recognized college entrance exam.

ADDITIONAL LOCALLY IDENTIFIED PRIORITIES

- Create a state plan for K-12 computer science education that is grounded in equity and inclusion.
- **Change requirements to allow districts to identify all students as gifted/talented.**
- Change open meeting law to allow for hybrid board meetings as an option.



Association of Metropolitan School Districts

LEGISLATIVE PLATFORM

2023

Minnesota's future prosperity is directly tied to successfully closing our racial and income-based opportunity gaps while accelerating achievement for all students.

The pandemic has hastened the rate at which millions of Baby Boomers throughout the nation are retiring and leaving the workforce, creating unprecedented workforce shortages. These shortages come as Minnesota is experiencing a major demographic transition.

In the next decade, children aged 0-14 will be outnumbered by retirees aged 65 and above for the first time in Minnesota's history. At the same time, Minnesota is becoming increasingly diverse. Minnesota's youngest residents (age 0-4) are 32

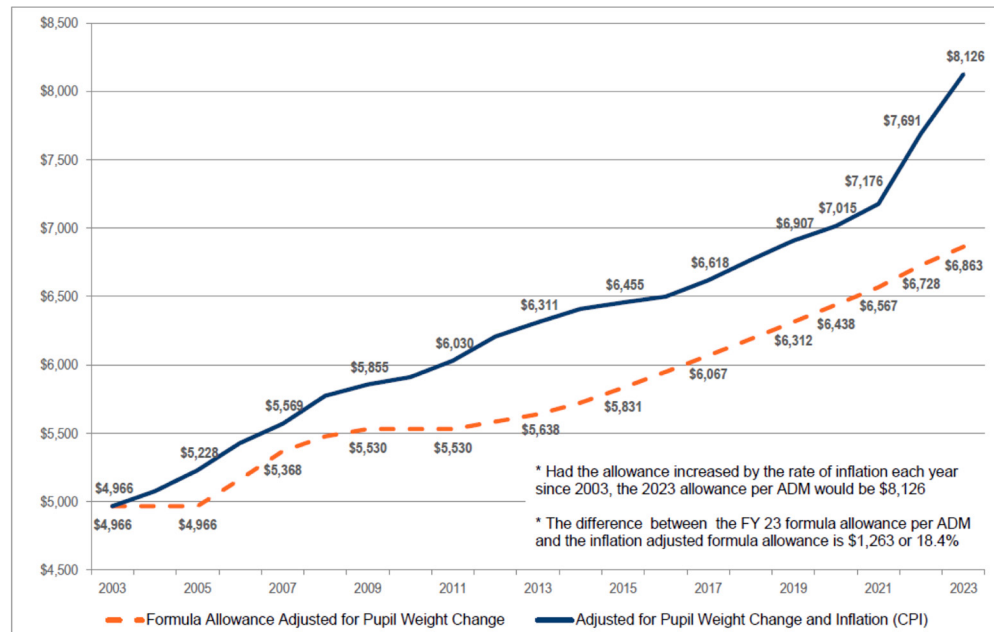
percent of color, compared to 6 percent of residents 65 and older. Eleven percent of school age children live in poverty.

To ensure the workforce needed in the coming years, it is critical that every student graduates from high school ready for college or career. Attaining this goal will require bold leadership and additional resources not currently provided by the state. It will also require that state policymakers and educators think creatively and do things differently.

The AMSD Board of Directors has identified a series of recommendations to help Minnesota reclaim its place as a national leader in education by addressing its racial and economic disparities and prioritizing high levels of achievement for all students.

General Education Formula Allowance, 2003-2023

Adjusted for Pupil Weight Change and Inflation (CPI)



Source: MDE June 2022 Inflation Estimates



ABOUT AMSD

The Association of Metropolitan School Districts represents 46 K-12 school districts and six intermediate / cooperative districts. AMSD member school districts enroll more than one-half of all public school students in Minnesota, with the mission to lead the transformation of public education. AMSD stands ready to assist state policymakers by providing current research and data to help them make informed decisions.

WWW.AMSD.ORG



WWW.FACEBOOK.COM/AMSDMN



[@AMSDMN](https://twitter.com/AMSDMN)



Association of Metropolitan School Districts

STRENGTHEN AND STABILIZE FUNDING

Adequate, equitable and stable funding is essential to ensuring equitable academic outcomes for our students. Toward that end, the Governor and Legislature should:

- Increase the basic formula allowance by 5 percent per year and index it to inflation;
- Fully fund the special education and English learner programs to eliminate the cross-subsidies;
- Increase Local Optional Revenue to \$840 per pupil and index it by average county wages to account for market-based geographic labor cost differentials;
- Allow locally elected school boards to renew an existing operating referendum; and
- Increase equalization of the operating referendum, local optional, and debt service levies to reduce taxpayer and education funding disparities.

ENHANCE SCHOOL SAFETY AND INCREASE MENTAL HEALTH SUPPORT

To address the mental health needs of our students and ensure safe and secure learning environments for students and staff, the Governor and Legislature should:

- Increase the Safe Schools revenue from \$36 to \$108 per pupil through state aid and an equalized levy to allow school districts and intermediate school districts to hire additional support staff to address the growing mental health needs of our students; and
- Remove the per pupil limit in the Long-Term Facilities Maintenance Revenue program and expand allowable uses of revenue to allow school districts and intermediate school districts to enhance safety through security modifications to buildings, including remodeling and additions to existing space.

CLOSE OPPORTUNITY GAPS AND SPUR INNOVATION

To address disparities and meet the needs of underserved students, the Governor and Legislature should:

- Make funding for the Voluntary Pre-K program permanent and increase access to school-based pre-kindergarten programs;
- Allow school districts to implement a competency-based education model in lieu of seat time requirements to allow for personalized learning opportunities;
- Modernize the online learning law to expand opportunities for students;
- Establish a pilot project to allow approved school districts to replace the high school MCA exams with a nationally recognized college entrance exam; and
- Allow locally elected school boards to establish the school calendar that best meets the needs of their students, staff, and community.

DIVERSIFY THE EDUCATOR WORKFORCE AND ADDRESS SHORTAGE AREAS

To diversify the educator workforce and address staff shortages, the Governor and Legislature should:

- Create incentives and alternative pathways to attract, develop, and retain teachers, particularly teachers of color and teachers in shortage areas;
- Streamline the process to obtain a short-call substitute teaching license and maintain multiple pathways to teacher licensure in the tiered licensing system; and
- Invest in rigorous teacher induction and mentoring programs.

CONTACT AMSD

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Minnesota Association of
School Administrators

2023 Legislative Priorities

About Us

MASA members include more than 600 education superintendents, directors of special education, curriculum and technology leaders, other central office administrators, service providers, business partners, and retirees.

As advocates of a world-class education for Minnesota's learners, MASA's members serve as the leading voice for public education, shape and influence the state and national education agenda, and empower leaders through high-quality professional learning, services, and support.

The Minnesota Association of School Administrators (MASA) believes a fully funded, equitable education system is needed to support all students with the opportunity for educational success.

Two funding streams provide the foundation for school district finances – the basic formula allowance and special education funding. Both funding streams are woefully underfunded – the basic formula allowance has not kept up with inflation, and the special education cross-subsidy continues to grow.

For the 2023 legislative session, we urge the governor and the legislature to prioritize education funding and **swiftly pass an education funding bill early in the session that:**

**Increases the basic
formula allowance
by 5% per year for
the next two years
and links future
increases to
inflation**



**Fully funds the
special education
cross-subsidy**

MASA Executive Director
Dr. Deb Henton
deb.henton@mnasa.org

MASA President
Dr. Matt Hillmann
Superintendent
Northfield Area Public Schools
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MASA Legislative Committee Chair
Dr. Kim Hiel
Superintendent
Fridley Public Schools
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MASA Lobbyist
Ms. Valerie Dosland
Director of Government Affairs
Ewald Consulting
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2023 Legislative Priorities

✓ **Stable and predictable school funding**

- Increase the Local Optional Revenue (LOR) and equalization of various levies
- Fully fund the English Learner program
- Link categorical funding streams to the basic formula allowance
- Establish a per-pupil funding formula for school based early learning programs
- Allow school boards to renew existing operating referenda
- Explore new application and eligibility processes for free and reduced-price lunch

✓ **Address barriers to teaching and expand the teaching workforce**

- Expand funding for new teacher and Grow Your Own initiatives and provide financial support for student teachers
- Allow broad teacher licensure, especially in science, special education, middle school, and school social work licensure areas
- Increase flexibility for the out-of-state license reciprocity process, including removing testing barriers
- Provide more options for school districts to hire short-call substitutes
- Improve pension benefits

✓ **Support local control**

- Fund existing mandates and oppose new unfunded mandates
- Require teachers who leave to teach in another school district during the middle of their contract to disclose this information

✓ **Safe and supportive schools**

- Increase safe schools funding to \$100 per pupil to support student mental health and increase the number of student support personnel professionals
- Expand safe schools funding to all cooperative school districts
- Establish a minimum level of \$100,000 per school district to ensure school districts receive adequate funding
- Allow school districts to use safe schools funding to increase cyber security efforts, update technology systems, and cover increasing insurance costs

✓ **Create flexible learning environments**

- Give school districts the option to adapt learning environments by allowing the flexibility to move away from seat time and towards competency-based education
- Permit school districts to determine their school calendars

✓ **Remove barriers to improving school facilities and student transportation**

- Expand the eligible uses of Long-Term Facilities Maintenance Revenue and remove funding caps
- Reduce unnecessary and outdated requirements for school bus driver's licenses
- Expand lifetime use of Type III vehicles

OLD BUSINESS – FOR REVIEW

Agenda Item V.C.

Board of Education
Independent School District 280
Richfield, Minnesota

Organizational Meeting, January 3, 2023

Subject: Weapons on School Premises

(Recommended by the superintendent)

A second read of Policy 111: Weapons on School Premises. This is a required policy that is primarily governed by statute. Edits have been included based on alignment to District branding and style guidelines as well as updates from the MSBA model policy.

Attachments:

Policy 111: Weapons on School Premises - redlined
MSBA Model Policy 501: School Weapons Policy

RICHFIELD -PUBLIC -SCHOOLS

WEAPONS ON SCHOOL PREMISES

I. PURPOSE

The purpose of this policy is to assure a safe school environment for students, staff and the public.

II. GENERAL STATEMENT OF POLICY

No student or non-student, including adults and visitors, shall possess, use or distribute a weapon when in a school location except as provided in this policy. ~~The school district~~ Richfield Public Schools will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school employee, volunteer, or member of the public who violates this policy.

III. DEFINITION

A. "Weapon"

1. A "weapon" means any object, device or instrument ~~that is~~ designed as a weapon or through its use is capable of threatening or producing bodily harm or which may be used to inflict self-injury including, but not limited to, any firearm, whether loaded or unloaded; airguns; pellet guns; BB guns; all knives; blades; clubs; metal knuckles; ~~numchucks~~ nunchucks; throwing stars; explosives; fireworks; mace and other propellants; stunguns; ammunition; poisons; chains; arrows; and objects that have been modified to serve as a weapon.
2. No person shall possess, use or distribute any object, device or instrument having the appearance of a weapon and such objects, devices or instruments shall be treated as weapons including, but not limited to, weapons listed above which are broken or non-functional, look-alike guns; toy guns; and any object that is a facsimile of a real weapon.
3. No person shall use articles designed for other purposes (i.e., lasers, laser pointers, belts, combs, pencils, files, scissors, etc.), to inflict bodily harm and/or intimidate and such use will be treated as the possession and use of a weapon.

- B. "School Location" includes any school building or grounds, whether leased, rented, owned or controlled by the school, locations of school activities or trips, bus stops, school buses or school vehicles, school-contracted vehicles, the area of entrance or departure from school

premises or events, all locations where school-related functions are conducted, and anywhere students are under the jurisdiction of the ~~school district~~District.

- C. "Possession" means having a weapon on one's person or in an area subject to one's control in a school location.

D. "Dangerous Weapon" means any firearm, whether loaded or unloaded, or any device designed as a weapon and capable of producing death or great bodily harm, any combustible or flammable liquid or other device or instrumentality that, in the manner it is used or intended to be used, is calculated or likely to produce death or great bodily harm, or any fire that is used to produce death or great bodily harm. As used in this definition, "flammable liquid" means any liquid having a flash point below 100 degrees Fahrenheit and having a vapor pressure not exceeding 40 pounds per square inch (absolute) at 100 degrees Fahrenheit but does not include intoxicating liquor. As used in this subdivision, "combustible liquid" is a liquid having a flash point at or above 100 degrees Fahrenheit.

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IV. EXCEPTIONS

- A. A student who finds a weapon on the way to school or in a school location, or a student who discovers that ~~he or she~~they accidentally ~~has~~ have a weapon in ~~his or her~~their possession, and takes the weapon immediately to the principal's office shall not be considered to possess a weapon. If it would be impractical or dangerous to take the weapon to the principal's office, a student shall not be considered to possess a weapon if ~~he or she~~they immediately turns the weapon over to an administrator, teacher or head coach or immediately notifies an administrator, teacher or head coach of the weapon's location.
- B. It shall not be a violation of this policy if a nonstudent (or student where specified) falls within one of the following categories:
1. active licensed peace officers;
 2. military personnel, or students or nonstudents participating in military training, who are on duty performing official duties;
 3. persons authorized to carry a pistol under Minn. Stat. § 624.714 while in a motor vehicle or outside of a motor vehicle for the purpose of directly placing a firearm in, or retrieving it from, the trunk or rear area of the vehicle;
 4. persons who keep or store in a motor vehicle pistols in accordance with Minn. Stat. §§ 624.714 or 624.715 or other firearms in accordance with § 97B.045;

- a. Section § 624.714 specifies procedures and standards for obtaining pistol permits and penalties for the failure to do so. Section § 624.715 defines an exception to the pistol permit requirements for "antique firearms which are carried or possessed as curiosities or for their historical significance or value."
 - b. Section § 97B.045 generally provides that a firearm may not be transported in a motor vehicle unless it is (1) unloaded and in a gun case without any portion of the firearm exposed; (2) unloaded and in the closed trunk; or (3) a handgun carried in compliance with §§ 624.714 and 624.715.
5. firearm safety or marksmanship courses, including the trapshooting team, or activities for students or nonstudents conducted on school property;
 6. possession of dangerous weapons, BB guns, or replica firearms by a ceremonial color guard;
 7. a gun or knife show held on school property;
 8. possession of dangerous weapons, BB guns, or replica firearms with written permission of the ~~principal or other person having general control and supervision of the school or the director of a child care center;~~superintendent or designee or
 9. persons who are on unimproved property owned or leased by a child care center, school or school district unless the person knows that a student is currently present on the land for a school-related activity.

C. Policy Application to Instructional Equipment/Tools

While the District does not allow the possession, use, or distribution of weapons by students or nonstudents, such a position is not meant to interfere with instruction or the use of appropriate equipment and tools by students or nonstudents. Such equipment and tools, when properly possessed, used, and stored, shall not be considered in violation of the rule against the possession, use, or distribution of weapons. However, when authorized instructional and work equipment and tools are used in a potentially dangerous or threatening manner, such possession and use will be treated as the possession and use of a weapon.

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D. Firearms in School Parking Lots and Parking Facilities

A school district may not prohibit the lawful carry or possession of firearms in a school parking lot or parking facility. For purposes of this policy, the "lawful" carry or possession of a firearm in a school parking lot or parking

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facility is specifically limited to nonstudent permit-holders authorized under Minn. Stat., Section § 624.714, to carry a pistol in the interior of a vehicle or outside the motor vehicle for the purpose of directly placing a firearm in, or retrieving it from, the trunk or rear area of the vehicle. Any possession or carry of a firearm beyond the immediate vicinity of a permit-holder's vehicle shall constitute a violation of this policy.

V. CONSEQUENCES FOR WEAPON POSSESSION / USE / DISTRIBUTION BY STUDENTS

- A. ~~The school district~~Richfield Public Schools does not allow the possession, use or distribution of weapons by students. Consequently, the minimum consequence for students willfully possessing, using or distributing weapons shall include:

1. immediate out-of-school suspension;
2. confiscation of the weapon;
3. immediate notification of police;
4. parent or guardian notification; and
5. recommendation to the superintendent of dismissal for not to exceed one year.

- B. Pursuant to Minnesota law, a student who brings a firearm, as defined by federal law, to school will be expelled for at least one year. The school board may modify this requirement on a case-by-case basis.

- C. The building principal shall, as soon as practicable, refer to the criminal justice or juvenile delinquency system, as appropriate, a student who brings a firearm to school unlawfully.

ED. Administrative Discretion

While the ~~school district~~District does not allow the possession, use, or distribution of weapons by students, the superintendent may use discretion in determining whether, under the circumstances, a course of action other than the minimum consequences specified above is warranted. If so, other appropriate action may be taken, including consideration of a recommendation for lesser discipline.

VI. CONSEQUENCES FOR WEAPON POSSESSION / USE / DISTRIBUTION BY NONSTUDENTS

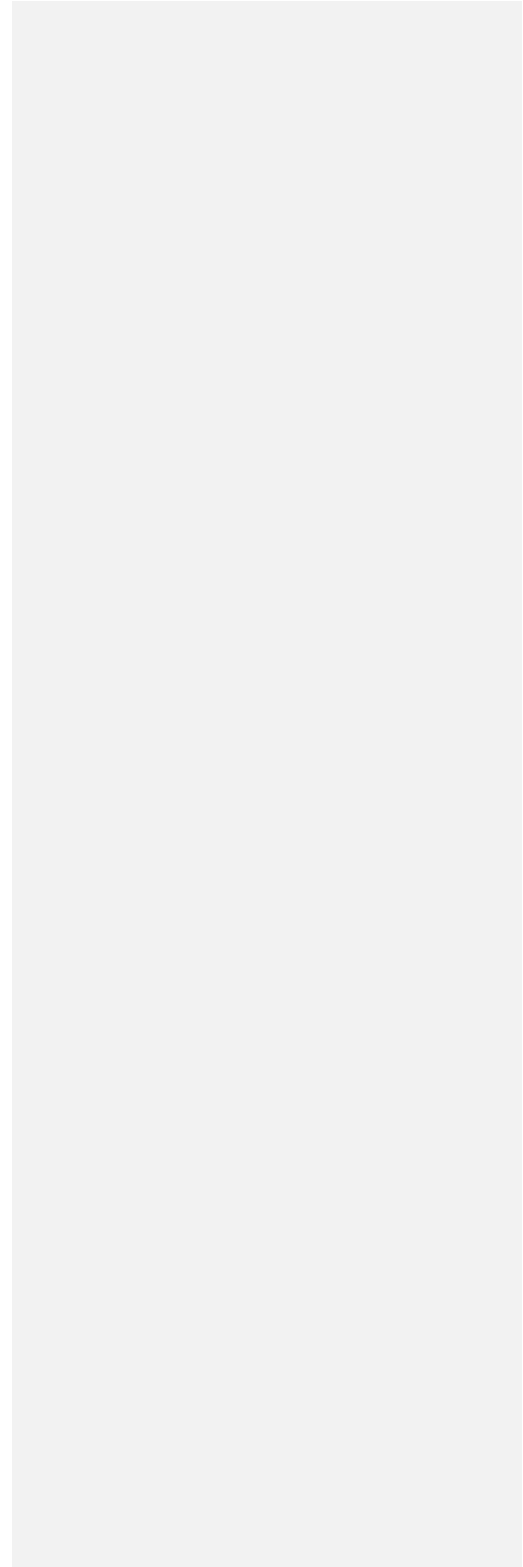
- A. Employees

1. An employee who violates the terms of this policy is subject to disciplinary action, including non-renewal, suspension, or discharge as deemed appropriate by the school board.
2. Sanctions against employees, including non-renewal, suspension, or discharge shall be pursuant to and in accordance with applicable statutory authority, collective bargaining agreements, and ~~school district~~District policies.
3. When an employee violates the weapons policy, law enforcement may be notified, as appropriate.

Section 100
School District

Board Policy 111
page 6

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B. Other non-students

1. Any member of the public who violates this policy shall be informed of the policy and asked to leave the school location. Depending on the circumstances, the person may be barred from future entry to school locations. In addition, if the person is a student in another school district, that school district may be contacted concerning the policy violation.
2. If appropriate, law enforcement will be notified of the policy violation by the member of the public and may be asked to provide an escort to remove the member of the public from the school location.

VII. REPORTS OF DANGEROUS WEAPON INCIDENTS IN SCHOOL ZONES

The District must electronically report to the Minnesota Commissioner of Education incidents involving the use or possession of a dangerous weapon in school zones, as required under Minnesota Statutes section 121A.06.

Legal References:

Minn. Stat. §§ 121A.40-121A.56. (Pupil Fair Dismissal Act)
____ Minn. Stat. § 121A.44 (expulsion for possession of firearm)
____ Minn. Stat. § 121A.05 (referral to police)
Minn. Stat. § 121A.06 (Reports of Dangerous Weapon Incidents in School Zones)
Minn. Stat. § 152.01, subd. 14(a) (Definition of a School Zone)
____ Minn. Stat. § 609.66 (dangerous weapons)
____ Minn. Stat. § 609.605 (trespass)
____ Minn. Stat. § 609.02, Subd. 6 (definitions of dangerous weapon)
____ Minn. Stat. § 97B.045 (transportation of firearms)
____ Minn. Stat. § 624.714 (carrying of weapons without permit penalties)
____ Minn. Stat. § 624.715 (exemptions; antiques and ornaments)
____ 18 U.S.C. § 921 (definition of firearm)
In re C.R.M. 611 N.W.2d 802 (Minn. 2000)
In re A.D., 883 N.W.2d 251 (Minn. 2016)

Cross References: Board Policy 541 - Student Behavior

MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 525 (Violence Prevention)

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2 ~~ADOPTED-RATIFIED~~ BY THE BOARD OF EDUCATION: April 16, 2001
3 ~~REVIEWED AND~~ REAFFIRMED BY THE BOARD OF EDUCATION November
4 14, 2011
5 REVISED BY THE BOARD OF EDUCATION: December 2, 2003
6 March 6, 2017

Adopted: _____

MSBA/MASA Model Policy 501

Orig. 1995

Revised: _____

Rev. 2021

501 SCHOOL WEAPONS POLICY

[Note: School districts are required by statute to have a policy addressing these issues. ATTENTION: This policy incorporates certain provisions of the Minnesota Citizens' Personal Protection Act (often referred to as the "conceal and carry" law).]

I. PURPOSE

The purpose of this policy is to assure a safe school environment for students, staff and the public.

II. GENERAL STATEMENT OF POLICY

No student or nonstudent, including adults and visitors, shall possess, use, or distribute a weapon when in a school location except as provided in this policy. The school district will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school employee, volunteer, or member of the public who violates this policy.

III. DEFINITIONS

A. "Weapon"

1. A "weapon" means any object, device or instrument designed as a weapon or through its use is capable of threatening or producing bodily harm or which may be used to inflict self-injury including, but not limited to, any firearm, whether loaded or unloaded; airguns; pellet guns; BB guns; all knives; blades; clubs; metal knuckles; numchucks; throwing stars; explosives; fireworks; mace and other propellants; stunguns; ammunition; poisons; chains; arrows; and objects that have been modified to serve as a weapon.
2. No person shall possess, use, or distribute any object, device or instrument having the appearance of a weapon and such objects, devices or instruments shall be treated as weapons including, but not limited to, weapons listed above which are broken or non-functional, look-alike guns; toy guns; and any object that is a facsimile of a real weapon.
3. No person shall use articles designed for other purposes (i.e., lasers or laser pointers, belts, combs, pencils, files, scissors, etc.), to inflict bodily harm and/or intimidate and such use will be treated as the possession and use of a weapon.

B. "School Location" includes any school building or grounds, whether leased, rented, owned or controlled by the school, locations of school activities or trips, bus stops, school buses or school vehicles, school-contracted vehicles, the area of entrance or departure from school premises or events, all locations where school-related functions are conducted, and anywhere students are under the jurisdiction of the school district.

C. "Possession" means having a weapon on one's person or in an area subject to one's control in a school location.

D. "Dangerous Weapon" means any firearm, whether loaded or unloaded, or any device

designed as a weapon and capable of producing death or great bodily harm, any combustible or flammable liquid or other device or instrumentality that, in the manner it is used or intended to be used, is calculated or likely to produce death or great bodily harm, or any fire that is used to produce death or great bodily harm. As used in this definition, "flammable liquid" means any liquid having a flash point below 100 degrees Fahrenheit and having a vapor pressure not exceeding 40 pounds per square inch (absolute) at 100 degrees Fahrenheit but does not include intoxicating liquor. As used in this subdivision, "combustible liquid" is a liquid having a flash point at or above 100 degrees Fahrenheit.

IV. EXCEPTIONS

- A. A student who finds a weapon on the way to school or in a school location, or a student who discovers that he or she accidentally has a weapon in his or her possession, and takes the weapon immediately to the principal's office shall not be considered to possess a weapon. If it would be impractical or dangerous to take the weapon to the principal's office, a student shall not be considered to possess a weapon if he or she immediately turns the weapon over to an administrator, teacher or head coach or immediately notifies an administrator, teacher or head coach of the weapon's location.
- B. It shall not be a violation of this policy if a nonstudent (or student where specified) falls within one of the following categories:
 - 1. active licensed peace officers;
 - 2. military personnel, or students or nonstudents participating in military training, who are on duty performing official duties;
 - 3. persons authorized to carry a pistol under Minnesota Statutes section 624.714 while in a motor vehicle or outside of a motor vehicle for the purpose of directly placing a firearm in, or retrieving it from, the trunk or rear area of the vehicle;
 - 4. persons who keep or store in a motor vehicle pistols in accordance with Minnesota Statutes section 624.714 or 624.715 or other firearms in accordance with Minnesota Statutes section 97B.045;
 - a. Section 624.714 specifies procedures and standards for obtaining pistol permits and penalties for the failure to do so. Section 624.715 defines an exception to the pistol permit requirements for "antique firearms which are carried or possessed as curiosities or for their historical significance or value."
 - b. Section 97B.045 generally provides that a firearm may not be transported in a motor vehicle unless it is (1) unloaded and in a gun case without any portion of the firearm exposed; (2) unloaded and in the closed trunk; or (3) a handgun carried in compliance with Sections 624.714 and 624.715.
 - 5. firearm safety or marksmanship courses or activities for students or nonstudents conducted on school property;
 - 6. possession of dangerous weapons, BB guns, or replica firearms by a ceremonial color guard;
 - 7. a gun or knife show held on school property;

8. possession of dangerous weapons, BB guns, or replica firearms with written permission of the principal or other person having general control and supervision of the school or the director of a child care center; or
9. persons who are on unimproved property owned or leased by a child care center, school or school district unless the person knows that a student is currently present on the land for a school-related activity.

[Note: Nothing prevents a school district from being more stringent in its weapons policy with respect to students and school district employees than the criminal law, except that the school district may not prohibit the lawful carry or possession of firearms in a parking facility or parking area. Although some school districts may choose to incorporate all of the exceptions to the criminal law, other school districts may choose either not to incorporate some or all of the exceptions or to further limit them. For example, a school district may choose to require written permission from the superintendent, not just a principal, for someone to possess a dangerous weapon in a school location. This would impose a more stringent requirement than the exceptions to the general prohibition of having a weapon on school grounds set forth in Minnesota Statutes, section 609.66, Subdivision 1d (f) listed in Section IV.B. above. However, a school district may not regulate firearms, ammunition, or their respective components, when possessed or carried by nonstudents or nonemployees, in a manner that is inconsistent with Minnesota Statutes, section 609.66, Subdivision 1d.]

C. Policy Application to Instructional Equipment/Tools

While the school district does not allow the possession, use, or distribution of weapons by students or nonstudents, such a position is not meant to interfere with instruction or the use of appropriate equipment and tools by students or nonstudents. Such equipment and tools, when properly possessed, used, and stored, shall not be considered in violation of the rule against the possession, use, or distribution of weapons. However, when authorized instructional and work equipment and tools are used in a potentially dangerous or threatening manner, such possession and use will be treated as the possession and use of a weapon.

D. Firearms in School Parking Lots and Parking Facilities

A school district may not prohibit the lawful carry or possession of firearms in a school parking lot or parking facility. For purposes of this policy, the "lawful" carry or possession of a firearm in a school parking lot or parking facility is specifically limited to nonstudent permit-holders authorized under Minnesota Statutes section 624.714 to carry a pistol in the interior of a vehicle or outside the motor vehicle for the purpose of directly placing a firearm in, or retrieving it from, the trunk or rear area of the vehicle. Any possession or carry of a firearm beyond the immediate vicinity of a permit-holder's vehicle shall constitute a violation of this policy.

V. **CONSEQUENCES FOR STUDENT WEAPON POSSESSION/USE/ DISTRIBUTION**

- A. The school district does not allow the possession, use, or distribution of weapons by students. Consequently, the minimum consequence for students willfully possessing, using, or distributing weapons shall include:
 1. immediate out-of-school suspension;
 2. confiscation of the weapon;

3. immediate notification of police;
 4. parent or guardian notification; and
 5. recommendation to the superintendent of dismissal for a period of time not to exceed one year.
- B. Pursuant to Minnesota law, a student who brings a firearm, as defined by federal law, to school will be expelled for at least one year. The school board may modify this requirement on a case-by-case basis.
- C. The building principal shall, as soon as practicable, refer to the criminal justice or juvenile delinquency system, as appropriate, a student who brings a firearm to school unlawfully.
- D. Administrative Discretion

While the school district does not allow the possession, use, or distribution of weapons by students, the superintendent may use discretion in determining whether, under the circumstances, a course of action other than the minimum consequences specified above is warranted. If so, other appropriate action may be taken, including consideration of a recommendation for lesser discipline.

VI. CONSEQUENCES FOR WEAPON POSSESSION/USE/DISTRIBUTION BY NONSTUDENTS

A. Employees

1. An employee who violates the terms of this policy is subject to disciplinary action, including nonrenewal, suspension, or discharge as deemed appropriate by the school board.
2. Sanctions against employees, including nonrenewal, suspension, or discharge shall be pursuant to and in accordance with applicable statutory authority, collective bargaining agreements, and school district policies.
3. When an employee violates the weapons policy, law enforcement may be notified, as appropriate.

[Note: An employer may establish policies that restrict the carry or possession of firearms by its employees while acting in the course and scope of employment. Employment-related sanctions may be invoked for a violation. Thus, for example, reasonable limitations may be imposed on the method of storing firearms by permit-holding employees while at work or performing employment-related duties. Reasonable limitations may include requiring firearms to have trigger locks and to be stored in a locked container or locked compartment of the vehicle.]

B. Other Nonstudents

1. Any member of the public who violates this policy shall be informed of the policy and asked to leave the school location. Depending on the circumstances, the person may be barred from future entry to school locations. In addition, if the person is a student in another school district, that school district may be contacted concerning the policy violation.
2. If appropriate, law enforcement will be notified of the policy violation by the

member of the public and may be asked to provide an escort to remove the member of the public from the school location.

VII. REPORTS OF DANGEROUS WEAPON INCIDENTS IN SCHOOL ZONES

The school district must electronically report to the Minnesota Commissioner of Education incidents involving the use or possession of a dangerous weapon in school zones, as required under Minnesota Statutes section 121A.06.

Legal References: Minn. Stat. § 97B.045 (Transporting Firearms)
Minn. Stat. § 121A.05 (Policy to Refer Firearms Possessor)
Minn. Stat. § 121A.06 (Reports of Dangerous Weapon Incidents in School Zones)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.44 (Expulsion for Possession of Firearm)
Minn. Stat. § 152.01, subd. 14(a) (Definition of a School Zone)
Minn. Stat. § 609.02, subd. 6 (Definition of Dangerous Weapon)
Minn. Stat. § 609.605 (Trespass)
Minn. Stat. § 609.66 (Dangerous Weapons)
Minn. Stat. § 624.714 (Carrying of Weapons without Permit; Penalties)
Minn. Stat. § 624.715 (Exemptions; Antiques and Ornaments)
18 U.S.C. § 921 (Definition of Firearm)
In re C.R.M., 611 N.W.2d 802 (Minn. 2000)
In re A.D., 883 N.W.2d 251 (Minn. 2016)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 525 (Violence Prevention)
MSBA/MASA Model Policy 903 (Visitors to School District Buildings and Sites)

Board of Education
Independent School District 280
Richfield, Minnesota

Organizational Meeting, January 3, 2023

Subject: Distribution of Materials on School Grounds

(Recommended by the superintendent)

A first read of Policy 109: Distribution of Nonschool-sponsored Materials on School Premises by Students and Employees & Administrative Guideline 109.1 as well as a first read of Policy 980: Distribution of Materials on School District Property by Nonschool Persons. **It is recommended that policies 109 and 980 be combined into one policy because of significant overlap between the two policies.**

Attachments:

- Policy 109: Distribution of Nonschool-sponsored Materials on School Premises by Students and Employees
- Administrative Guideline 109.1: Distribution of Non-school Sponsored Materials by Students and Employees
- Policy 980: Distribution of Materials on School District Property by Nonschool Persons
- MSBA Model Policy 505: Distribution of Nonschool-sponsored Materials on School Premises by Students and Employees
- MSBA Model Policy 904: Distribution of Materials on School District Property by Nonschool Persons

RICHFIELD PUBLIC SCHOOLS

**DISTRIBUTION OF NONSCHOOL-SPONSORED
MATERIALS ON SCHOOL PREMISES BY STUDENTS AND EMPLOYEES**

I. PURPOSE

The purpose of this policy is to protect the exercise of students' and employees' free speech rights, taking into consideration the educational objectives and responsibilities of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The school district recognizes that students and employees have the right to express themselves on school property. This protection includes the right to distribute, at a reasonable time and place and in a reasonable manner, nonschool-sponsored material.
- B. To protect First Amendment rights, while at the same time preserving the integrity of the educational objectives and responsibilities of the school district, the school board adopts the following policy regarding distribution of nonschool-sponsored material on school property and at school activities.

III. DEFINITIONS

- A. "Distribution" means circulation or dissemination of material by means of handing out free copies, selling or offering copies for sale, accepting donations for copies, posting or displaying material, or by electronic communication.
- B. "Nonschool-sponsored material" or "unofficial material" includes all materials or objects intended for distribution; except school newspapers; employee newsletters; informational communications among employees; literary magazines; yearbooks; organizations advertising programs, activities, products or services as permitted by Board Policy 563 - Advertising in the Schools; and other publications funded and/or sponsored or authorized by the school. Examples of nonschool-sponsored materials include but are not limited to leaflets, brochures, buttons, badges, flyers, petitions, posters, and underground newspapers whether written by students or employees or others, and tangible objects.
- C. "Obscene to minors" means:

1. The average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest of minors of the age to whom distribution is requested;
2. The material depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors of the age to whom distribution is requested, sexual conduct such as intimate sexual acts (normal or perverted), masturbation, excretory functions, and lewd exhibition of the genitals; and
3. The material, taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.

D. "Minor" means any person under the age of eighteen (18).

E. "Material and substantial disruption" of a normal school activity means:

1. Where the normal school activity is an educational program of the district for which student attendance is compulsory, "material and substantial disruption" is defined as any disruption which interferes with or impedes the implementation of that program.
2. Where the normal school activity is voluntary in nature (including, without limitation, school athletic events, school plays and concerts, and lunch periods) "material and substantial disruption" is defined as student rioting, unlawful seizures of property, conduct inappropriate to the event, participation in a school boycott, demonstration, sit-in, stand-in, walk-out, or other related forms of activity.

In order for expression to be considered disruptive, there must exist specific facts upon which the likelihood of disruption can be forecast, including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.

F. "School activities" means any activity sponsored by the school including, but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays, and in-school lunch periods.

G. "Libelous" is a false and unprivileged statement about a specific individual that tends to harm the individual's reputation or to lower that individual in the esteem of the community.

IV. EXPECTATIONS AND REQUIREMENTS

- A. Students and employees of the school district have the right to distribute, at reasonable times and places as set forth in this policy, and in a reasonable manner, nonschool-sponsored material.
- B. Requests for distribution of nonschool-sponsored material will be reviewed by the administration on a case-by-case basis. However, distribution of the materials listed below is always prohibited. Material is prohibited that:
1. is obscene to minors;
 2. is libelous or slanderous;
 3. is pervasively indecent or vulgar or contains any indecent or vulgar language or representations, with a determination made as to the appropriateness of the material for the age level of students to which it is intended.
 4. advertises or promotes any product or service not permitted to minors by law;
 5. advocates violence or other illegal conduct;
 6. constitutes insulting or fighting words, the very expression of which injures or harasses other people (e.g., threats of violence, defamation of character or of a person's race, religious or ethnic origin);
 7. presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, will cause the commission of unlawful acts or the violation of lawful school regulations.

V. PROCESSING REQUESTS

Any student or, employee wishing to distribute non-school sponsored material must first seek permission in advance from the building administrator, in accordance with procedures outlined in Administrative Guidelines 109.1.

VI. TIME, PLACE, AND MANNER OF DISTRIBUTION

- A. No nonschool-sponsored material shall be distributed during and at the place of a normal school activity if it is reasonably likely to cause a material and substantial disruption of that activity.

- B. Distribution of nonschool-sponsored material is prohibited when it blocks the safe flow of traffic within corridors and entrance ways of the school, and school parking lots. Distribution shall not impede entrance to or exit from school premises in any way.
- C. No one shall coerce a student or staff member to accept any publication.
- D. Non-curricular materials shall not be distributed to students on school premises, except in accordance with procedures established by the administration and outlined in Administrative Guidelines 109.1.

VII. DISCIPLINARY ACTION

- A. Distribution by any student of nonschool-sponsored material prohibited herein or in violation of the provisions of time, place and manner of distribution as described above will be halted and disciplinary action will be taken in accordance with the Board Policy 541, Student Behavior.
- B. Distribution by any employee of nonschool-sponsored material prohibited herein or in violation of the provisions of time, place and manner of distribution as described above will be halted and appropriate disciplinary action will be taken, in accordance with the appropriate individual contract, collective bargaining agreement, school board policies and procedures, and/or governing statute.
- C. Any other party violating this policy will be requested to leave the school property immediately and, if necessary, the police will be called.

VIII. NOTICE OF POLICY TO STUDENTS AND EMPLOYEES

A copy of this policy will be posted on the website and available for review in each school office. A summary of the policy will be published in student handbooks and posted in school buildings.

Legal References: U.S. Constitution, First Amendment.
Hazelwood School District v. Kuhlmeier, 484 U.S. 260, 108 S.Ct. 562, 98 L.Ed.2d 592 (1988).
Bethel Sch. Dist. No. 403 v. Fraser, 478 U.S. 675, 106 S.Ct. 3159, 92 L.Ed.2d 549 (1986).

1 Tinker V. Des Moines Indep. Sch. Dist., 393 U.S. 503, 89 S.Ct.
2 733, 21 L.Ed.2d 731 (1969)
3 Bystrom v. Fridley High School, 822 F.2d 747 (8th Cir. 1987
4 Roark v. South Iron R-1 School Dist., 573 F.3d 556 (8th Cir.
5 2009)
6 Minn. Stat. §609.605, subd. 4 - Trespasses on school property
7
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9 **Cross References:** Board Policy 541 - Student Behavior
10 Board Policy 563 - Advertising in the Schools
11 Board Policy 613 - Religion in the Schools
12 Board Policy 801 - Student Use of Secondary School Facilities
13 Board Policy 953 - Visitors to School District Buildings and
14 Sites
15
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17 ADOPTED BY THE BOARD OF EDUCATION: March 20, 2000
18

19 REAFFIRMED BY THE BOARD OF EDUCATION: October 23, 2006
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21 REVISED BY THE BOARD OF EDUCATION: December 20, 2004, November
22 6, 2006, December 5, 2011, April
23 3, 2017
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RICHFIELD PUBLIC SCHOOLS

ADMINISTRATIVE GUIDELINES

**DISTRIBUTION OF NON-SCHOOL SPONSORED MATERIALS BY
STUDENTS AND EMPLOYEES**

I. PURPOSE

The purpose of these administrative guidelines is to outline procedures for implementing Board Policy 109, Distribution of Non-School Sponsored Materials.

II. PROCEDURES FOR PROCESSING REQUESTS TO DISTRIBUTE NON-SCHOOL SPONSORED MATERIALS

A. Any student or employee wishing to distribute non-school sponsored material must first submit for approval a copy of the material to the building administrator at least 24 hours in advance of desired distribution time, together with the following information:

1. Name and phone number of the person submitting the request and, if a student, the room number of his or her first-period class.
2. Date(s) and time(s) of day intended display or distribution.
3. Location where material will be displayed or distributed;
4. If intended for students, the grade(s) of students to whom the display or distribution is intended.

A request form is attached as Appendix A.

B. Within one school day, the building administrator will review the request and render a decision. In the event that permission to distribute the material is denied or limited, the person submitting the request should be informed in writing of the reasons for the denial or limitation.

C. If the person submitting the request does not receive a response within one school day, the person shall contact the office to verify that the lack of response was not due to an inability to locate the person.

D. If the person is dissatisfied with the decision of the building administrator, the person may submit a written request for appeal to the superintendent. If the person does not receive a response within three (3) school days (not counting Saturdays, Sundays and holidays) of submitting the appeal, the person shall contact the office of the superintendent to verify that the lack of response is not due to an inability to locate the person.

E. Permission or denial of permission to distribute material does not imply approval or disapproval of its contents by either the school, the administration of the school, the school board, or the individual reviewing the material submitted.

III. PROCEDURES GOVERNING THE TIME, PLACE, AND MANNER OF DISTRIBUTION

Non-curricular materials shall be not be distributed to students on school premises except in accordance with the following procedures:

- A. Such materials shall be placed on a table set up for that purpose, where the materials may be picked up by students choosing to do so. Such table shall be located in a location designated by the school principal.
- B. Such materials shall not be handed to students or distributed at any other locations in the school building or on school premises.
- C. During the times that such material is available at such table there shall be a student present who is responsible for the contents of the material and for the distribution of such material. Such student shall remove any remaining copies from the building at the conclusion of the time during which distribution is permitted.
- D. Such material shall contain the names of the person or persons responsible for its preparation.
- E. The distribution of such materials is permitted at the following times:
 - 1. During school lunch period
 - 2. Prior to the start of the first morning class
- F. A copy of any such material and the name or names of the student or students who are responsible for its distribution shall be filed with the school principal before distribution is started. This requirement, however, shall not give the principal any right of prior censorship.
- G. The building administrator may confiscate materials distributed or being distributed in violation of this policy.
- H. Apart from the foregoing, students are urged to avoid the use of materials designed to provoke such reactions as anger, fear, resentment, embarrassment and shock. Students are requested to extend courtesy and consideration to their fellow students and to all members of the school community.

IV. POSTED NOTICE

A sample notice is attached as Appendix B, for inclusion in student handbooks and for posting in buildings.

Dated: March 20, 2000
Reviewed: October 23, 2006, December 5, 2011

1 Revised: December 20, 2004, November 6, 2006, April 3, 2017
2
3

APPENDIX A

DISTRIBUTION OF NON-SCHOOL MATERIALS REQUEST FORM

Any student or employee wishing to distribute non-school sponsored material must first submit for approval a copy of the material to the building administrator at least 24 hours in advance of desired distribution time, together with the following information:

Date of Request: _____

Person submitting the request: _____

If a student:

Home telephone _____ First period classroom: _____

If an employee: Work extension _____

Date(s) for intended display or distribution: _____

Time(s) for intended display or distribution:

_____ During school lunch period _____ Prior to the start of the first morning class

If intended for students:

Grade(s) of students for whom the display or distribution is intended: _____

Name of student(s) responsible for preparation of the materials:

Name of student(s) responsible for distribution of the materials:

REVIEW BY BUILDING ADMINISTRATOR:

_____ Request approved as submitted

_____ Request approved with the following changes / conditions:

_____ Request denied for the following reason(s):

If approved, distribution of materials to students must be in accordance with the procedures listed on the reverse side of this form. If denied, an appeal may be made in writing to the Superintendent. Permission or denial of permission to distribute material does not imply approval or disapproval of its contents by either the school, the administration of the school, the school board, or the individual reviewing the material submitted.

Signature of Building Administrator _____

Date: _____

**PROCEDURES GOVERNING THE
TIME, PLACE, AND MANNER OF DISTRIBUTION**

Non-curricular materials approved for distribution to students on school premises must be distributed in accordance with the following procedures:

- A. Such materials shall be placed on a table set up for that purpose, where the materials may be picked up by students choosing to do so. Such table shall be located in a location designated by the building administrator.
- B. Such materials shall not be handed to students or distributed at any other locations in the school building or on school premises.
- C. During the times that such material is available at such table there shall be a student present who is responsible for the contents of the material and for the distribution of such material. Such student shall remove any remaining copies from the building at the conclusion of the time during which distribution is permitted.
- D. Such material shall contain the names of the person or persons responsible for its preparation.
- E. The distribution of such materials is permitted at the following times:
 1. During school lunch period
 2. Prior to the start of the first morning class
- F. A copy of any such material and the name or names of the student or students who are responsible for its distribution shall be filed with the building administrator before distribution is started. This requirement, however, shall not give the building administrator any right of prior censorship.
- G. The building administrator may confiscate materials distributed or being distributed in violation of this policy.
- H. Apart from the foregoing, students are urged to avoid the use of materials designed to provoke such reactions as anger, fear, resentment, embarrassment and shock. Students are requested to extend courtesy and consideration to their fellow students and to all members of the school community.

APPENDIX B

SAMPLE NOTICE

**DISTRIBUTION OF NON-SCHOOL SPONSORED MATERIALS
BY STUDENTS AND EMPLOYEES**

In accordance with the First Amendment to the Constitution, students and employees have the right to express themselves on school property. This protection includes the right to distribute, at a reasonable time and place and in a reasonable manner, non-school sponsored material.

Requests for distribution of non-school sponsored materials must be submitted at least 24 hours in advance to the building administrator. A request form is available in the building office. The building administrator will evaluate each request on a case-by-case basis. If approved, the building administrator will determine the time, place, and manner of distribution. If the request is denied, it may be appealed in writing to the Superintendent.

For more information, see School Board Policy 109 and Administrative Guidelines 109.1. These documents are posted on the school district website at www.richfieldschools.org. A hard copy version is contained in policy books located at the Superintendent's Office.

RICHFIELD PUBLIC SCHOOLS

**DISTRIBUTION OF MATERIALS ON SCHOOL DISTRICT PROPERTY BY
NONSCHOOL PERSONS**

I. PURPOSE

The purpose of this policy is to provide for distribution of materials appropriate to the school setting by nonstaff and nonstudents on school district property in a reasonable time, place, and manner which does not disrupt the educational program nor interfere with the educational objectives of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The school district intends to provide a method for nonschool persons and organizations to distribute materials appropriate to the school setting, within the limitations and provisions of this policy.
- B. To provide for orderly and nondisruptive distribution of materials, the school board adopts the following regulations and procedures.

III. DEFINITIONS

- A. "Distribution" means circulation or dissemination of materials by means of handing out free copies, selling or offering copies for sale, accepting donations for copies, posting or displaying materials, placing materials in internal staff or student mailboxes, or by electronic communications.
- B. "Materials" includes all materials and objects intended by nonschool persons or nonschool organizations for distribution. Examples of nonschool-sponsored materials include but are not limited to leaflets, brochures, buttons, badges, flyers, petitions, posters, underground newspapers whether written by students, employees or others, and tangible objects.
- C. "Nonschool person" means any person who is not currently enrolled as a student in or employed by the school district.
- D. "Obscene to minors" means:
 - 1. The average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest of minors of the age to whom distribution is requested;

2. The material depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors of the age to whom distribution is requested, sexual conduct such as intimate sexual acts (normal or perverted), masturbation, excretory functions, and lewd exhibition of the genitals; and

3. The material, taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.

E. "Minor" means any person under the age of eighteen (18).

F. "Material and substantial disruption" of a normal school activity means:

1. Where the normal school activity is an educational program of the school district for which student attendance is compulsory, "material and substantial disruption" is defined as any disruption which interferes with or impedes the implementation of that program.

2. Where the normal school activity is voluntary in nature (including school athletic events, school plays and concerts, and lunch periods) "material and substantial disruption" is defined as student rioting, unlawful seizures of property, conduct inappropriate to the event, participation in a school boycott, demonstration, sit-in, stand-in, walk-out, or other related forms of activity.

In order for expression to be considered disruptive, there must exist specific facts upon which the likelihood of disruption can be forecast, including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.

G. "School activities" means any activity sponsored by the school, including but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays, other theatrical productions, and in-school lunch periods.

H. "Libelous" is a false and unprivileged statement about a specific individual that tends to harm the individual's reputation or to lower him or her in the esteem of the community.

IV. GUIDELINES

- A. Nonschool persons and organizations may, within the provisions of this policy, be granted permission to distribute, at reasonable times and places as set forth in this policy, and in a reasonable manner, materials and objects which are appropriate to the school setting.
- B. Materials distributed by nonschool persons or groups intended for the parents and families of Richfield School District students must be translated into any and all languages native to 10% or more of our registered students.
- C. All materials distributed by non-school personnel or groups must be reviewed by school personnel before distribution.
- D. Requests for distribution of materials will be reviewed by the administration on a case-by-case basis. However, distribution of the following materials is always prohibited. Material is prohibited that:
1. is obscene to minors;
 2. is libelous;
 3. is pervasively indecent or vulgar or contains any indecent or vulgar language or representations, with a determination made as to the appropriateness of the material for the age level of students to which it is intended;
 4. advertises any product or service not permitted to minors by law;
 5. advocates violence or other illegal conduct;
 6. constitutes insulting or fighting words, the very expression of which injures or harasses other people (e.g., threats of violence, defamation of character or of a person's race, religious or ethnic origin);
 7. presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, will cause the commission of unlawful acts or the violation of lawful school regulations.
- E. Permission for nonschool persons to distribute materials on school district property is a privilege and not a right. In making decisions regarding permission for such distribution, the administration will consider factors including, but not limited to the following:

1. whether the material is educationally related;
2. the extent to which distribution is likely to cause disruption of or interference with the school district's educational objectives, discipline or school activities;
3. whether the materials can be distributed from the office or other isolated location so as to minimize disruption of traffic flow in hallways;
4. the quantity or size of materials to be distributed;
5. whether distribution would require assignment of school district staff, use of school district equipment or other resources;
6. whether distribution would require that nonschool persons be present on the school grounds;
7. whether the materials are a solicitation for goods or services not requested by the recipients.

V. TIME, PLACE, AND MANNER OF DISTRIBUTION

If permission is granted pursuant to this policy for the distribution of any materials, the time, place and manner of distribution will be solely within the discretion of the administration, consistent with the provisions of this policy.

VI. PROCEDURES

- A. Any nonschool person wishing to distribute materials must first submit for approval a copy of the materials to the administration at least five days in advance of desired distribution time, together with the following information:
 1. Name and phone number of the person submitting the request.
 2. Date(s) and time(s) of day of requested distribution.
 3. If material is intended for students, the grade(s) of students to whom the distribution is intended.
 4. The proposed method of distribution.
- B. The administration will review the request and render a decision. The administration will assign a location and method of distribution and will inform the persons submitting the request whether

nonschool persons may be present to distribute the materials. In the event that permission to distribute the materials is denied or limited, the person submitting the request should be informed in writing of the reasons for the denial or limitation.

C. Permission or denial of permission to distribute material does not imply approval or disapproval of its contents by either the school, the administration of the school, the school board, or the individual reviewing the material submitted.

D. In the event that permission to distribute materials is denied, the nonschool person or organization may request reconsideration of the decision by the superintendent. The request for reconsideration must be in writing and must set forth the reasons why distribution is desirable and in the interest of the school community.

VII. VIOLATION OF POLICY

Any party violating this policy or distributing materials without permission will be directed to leave the school property immediately and, if necessary, the police will be called.

VIII. IMPLEMENTATION

The school district administration may develop any additional guidelines and procedures necessary to implement this policy for submission to the school board for review. Upon review by the school board, such guidelines and procedures shall be an addendum to this policy.

Legal References: U. S. Const., amend. I
Hazelwood School District v. Kuhlmeier, 484 U.S. 260, 108 S.Ct. 562, 98 L.Ed.2d 592 (1988)
Cornelius v. NAACP Legal Defense and Educational Fund, Inc., 473 U.S. 788, 105 S.Ct. 3439, 87 L.Ed.2d 567 (1985)
Perry Education Ass'n v. Perry Local Educators' Ass'n, 460 U.S. 37, 103 S.Ct. 948, 74 L.Ed.2d 794 (1983)

Cross References: Policy 109 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)
Policy 616 (School-Sponsored Student Publications)
Policy 953 (Visitors to School District Buildings and Sites)

ADOPTED BY THE BOARD OF EDUCATION: November 6, 2006
REVISED BY THE BOARD OF EDUCATION: October 18, 2010, April 3, 2017

Adopted: _____

MSBA/MASA Model Policy 505

Orig. 1995

Revised: _____

Rev. 2002

505 DISTRIBUTION OF NONSCHOOL-SPONSORED MATERIALS ON SCHOOL PREMISES BY STUDENTS AND EMPLOYEES

I. PURPOSE

The purpose of this policy is to protect the exercise of students' and employees' free speech rights, taking into consideration the educational objectives and responsibilities of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The school district recognizes that students and employees have the right to express themselves on school property. This protection includes the right to distribute, at a reasonable time and place and in a reasonable manner, nonschool-sponsored material.
- B. To protect First Amendment rights, while at the same time preserving the integrity of the educational objectives and responsibilities of the school district, the school board adopts the following regulations and procedures regarding distribution of nonschool-sponsored material on school property and at school activities.

III. DEFINITIONS

- A. "Distribute" or "Distribution" means circulation or dissemination of material by means of handing out free copies, selling or offering copies for sale, accepting donations for copies, posting or displaying material, or placing material in internal staff or student mailboxes.
- B. "Nonschool-sponsored material" or "unofficial material" includes all materials or objects intended for distribution, except school newspapers, employee newsletters, literary magazines, yearbooks, and other publications funded and/or sponsored or authorized by the school. Examples of nonschool-sponsored materials include, but are not limited to, leaflets, brochures, buttons, badges, flyers, petitions, posters, and underground newspapers whether written by students or employees or others, and tangible objects.
- C. "Obscene to minors" means:
 - 1. The average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest of minors of the age to whom distribution is requested;
 - 2. The material depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors of the age to whom distribution is requested, sexual conduct such as intimate sexual acts (normal or perverted), masturbation, excretory functions, or lewd exhibition of the genitals; and
 - 3. The material, taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.

- D. "Minor" means any person under the age of eighteen (18).
 - E. "Material and substantial disruption" of a normal school activity means:
 - 1. Where the normal school activity is an educational program of the district for which student attendance is compulsory, "material and substantial disruption" is defined as any disruption which interferes with or impedes the implementation of that program.
 - 2. Where the normal school activity is voluntary in nature (including school athletic events, school plays and concerts, and lunch periods) "material and substantial disruption" is defined as student rioting, unlawful seizures of property, conduct inappropriate to the event, participation in a school boycott, demonstration, sit-in, stand-in, walk-out, or other related forms of activity.
- In order for expression to be considered disruptive, specific facts must exist upon which the likelihood of disruption can be forecast including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.
- F. "School activities" means any activity sponsored by the school including, but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays and other theatrical productions, and in-school lunch periods.
 - G. "Libelous" is a false and unprivileged statement about a specific individual that tends to harm the individual's reputation or to lower that individual in the esteem of the community.

IV. GUIDELINES

- A. Students and employees of the school district have the right to distribute, at reasonable times and places as set forth in this policy, and in a reasonable manner, nonschool-sponsored material.
- B. Requests for distribution of nonschool-sponsored material will be reviewed by the administration on a case-by-case basis. However, distribution of the materials listed below is always prohibited. Material is prohibited that:
 - 1. is obscene to minors;
 - 2. is libelous or slanderous;
 - 3. is pervasively indecent or vulgar or contains any indecent or vulgar language or representations, with a determination made as to the appropriateness of the material for the age level of students to which it is intended;
 - 4. advertises or promotes any product or service not permitted to minors by law;
 - 5. advocates violence or other illegal conduct;
 - 6. constitutes insulting or fighting words, the very expression of which injures or harasses other people (e.g., threats of violence, defamation of character or of a person's race, religious, or ethnic origin);

7. presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, will cause the commission of unlawful acts or the violation of lawful school regulations.
- C. Distribution by students and employees of nonschool-sponsored materials on school district property are subject to reasonable time, place, and manner restrictions set forth below. In making decisions regarding the time, place, and manner of distribution, the administration will consider factors including, but not limited to, the following:
1. whether the material is educationally related;
 2. the extent to which distribution is likely to cause disruption of or interference with the school district's educational objectives, discipline, or school activities;
 3. whether the materials can be distributed from the office or other isolated location so as to minimize disruption of traffic flow in hallways;
 4. the quantity or size of materials to be distributed;
 5. whether distribution would require assignment of school district staff, use of school district equipment, or other resources;
 6. whether distribution would require that nonschool persons be present on the school grounds;
 7. whether the materials are a solicitation for goods or services not requested by the recipients.

V. TIME, PLACE, AND MANNER OF DISTRIBUTION

- A. No nonschool-sponsored material shall be distributed during and at the place of a normal school activity if it is reasonably likely to cause a material and substantial disruption of that activity.
- B. Distribution of nonschool-sponsored material is prohibited when it blocks the safe flow of traffic within corridors and entrance ways of the school, and school parking lots. Distribution shall not impede entrance to or exit from school premises in any way.
- C. No one shall coerce a student or staff member to accept any publication.
- D. The time, place, and manner of distribution will be solely within the discretion of the administration, consistent with the provisions of this policy.

VI. PROCEDURES

- A. Any student or employee wishing to distribute (as defined in this policy) nonschool-sponsored material must first submit for approval a copy of the material to the principal at least 24 hours in advance of desired distribution time, together with the following information:
 1. Name and phone number of the person submitting the request and, if a

student, the room number of his or her first-period class.

2. Date(s) and time(s) of day intended for distribution.
 3. Location where material will be distributed.
 4. If material is intended for students, the grade(s) of students to whom the distribution is intended.
- B. Within one school day, the principal will review the request and render a decision. In the event that permission to distribute the material is denied or limited, the person submitting the request should be informed in writing of the reasons for the denial or limitation.
- C. If the person submitting the request does not receive a response within one school day, the person shall contact the office to verify that the lack of response was not due to an inability to locate the person.
- D. If the person is dissatisfied with the decision of the principal, the person may submit a written request for appeal to the superintendent. If the person does not receive a response within three (3) school days (not counting Saturdays, Sundays, and holidays) of submitting the appeal, the person shall contact the office of the superintendent to verify that the lack of response is not due to an inability to locate the person.
- E. Permission or denial of permission to distribute material does not imply approval or disapproval of its contents by either the school, the administration of the school, the school board, or the individual reviewing the material submitted.

VII. DISCIPLINARY ACTION

- A. Distribution by any student of nonschool-sponsored material prohibited herein or in violation of the provisions of time, place, and manner of distribution as described above will be halted and disciplinary action will be taken in accordance with the school district's Student Discipline Policy.
- B. Distribution by any employee of nonschool-sponsored material prohibited herein or in violation of the provisions of time, place, and manner of distribution as described above will be halted and appropriate disciplinary action will be taken, in accordance with any individual contract, collective bargaining agreement, school district policies and procedures, and/or governing statute.
- C. Any other party violating this policy will be requested to leave the school property immediately and, if necessary, the police will be called.

VIII. NOTICE OF POLICY TO STUDENTS AND EMPLOYEES

A copy of this policy will be published in student handbooks and posted in school buildings.

IX. IMPLEMENTATION

The school district administration may develop any additional guidelines and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines and procedures shall be an addendum to this policy.

[Note: School districts are encouraged to consider additional guidelines which reflect varied local practices relating to this subject matter including addressing the subject of consistency and uniformity for approving or disapproving practices under this policy.]

- Legal References:** U. S. Const., amend. I
Hazelwood School District v. Kuhlmeier, 484 U.S. 260 (1988)
Bethel Sch. Dist. No. 403 v. Fraser, 478 U.S. 675 (1986)
Tinker v. Des Moines Indep. Sch. Dist., 393 U.S. 503 (1969)
Bystrom v. Fridley High School, 822 F.2d 747 (8th Cir. 1987)
Roark v. South Iron R-1 School Dist., 573 F.3d 556 (8th Cir. 2009)
Victory Through Jesus Sports Ministry Foundation v. Lee's Summit R-7 School Dist., 640 F.3d 329 (8th Cir. 2011), cert. denied 565 U.S. 1036 (2011)
- Cross References:** MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 512 (School-Sponsored Student Publications)
MSBA/MASA Model Policy 904 (Distribution of Materials on School District Property by Nonschool Persons)

Adopted: _____

MSBA/MASA Model Policy 904

Orig. 1995

Revised: _____

Rev. 2002

904 DISTRIBUTION OF MATERIALS ON SCHOOL DISTRICT PROPERTY BY NONSCHOOL PERSONS

I. PURPOSE

The purpose of this policy is to provide for distribution of materials appropriate to the school setting by nonstaff and nonstudents on school district property in a reasonable time, place, and manner which does not disrupt the educational program nor interfere with the educational objectives of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The school district intends to provide a method for nonschool persons and organizations to distribute materials appropriate to the school setting within the limitations and provisions of this policy.
- B. To provide for orderly and nondisruptive distribution of materials, the school board adopts the following regulations and procedures.

III. DEFINITIONS

- A. "Distribution" means circulation or dissemination of materials by means of handing out free copies, selling or offering copies for sale, accepting donations for copies, posting or displaying materials, or placing materials in internal staff or student mailboxes.
- B. "Materials" includes all materials and objects intended by nonschool persons or nonschool organizations for distribution. Examples of nonschool-sponsored materials include, but are not limited to, leaflets, brochures, buttons, badges, flyers, petitions, posters, underground newspapers whether written by students, employees or others, and tangible objects.
- C. "Nonschool person" means any person who is not currently enrolled as a student in or employed by the school district.
- D. "Obscene to minors" means:
 - 1. The average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest of minors of the age to whom distribution is requested;
 - 2. The material depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors of the age to whom distribution is requested, sexual conduct such as intimate sexual acts (normal or perverted), masturbation, excretory functions, and lewd exhibition of the genitals; and
 - 3. The material, taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.

- E. "Minor" means any person under the age of eighteen (18).
- F. "Material and substantial disruption" of a normal school activity means:
 - 1. Where the normal school activity is an educational program of the school district for which student attendance is compulsory, "material and substantial disruption" is defined as any disruption which interferes with or impedes the implementation of that program.
 - 2. Where the normal school activity is voluntary in nature (including school athletic events, school plays and concerts, and lunch periods) "material and substantial disruption" is defined as student rioting, unlawful seizures of property, conduct inappropriate to the event, participation in a school boycott, demonstration, sit-in, stand-in, walk-out, or other related forms of activity.

In order for expression to be considered disruptive, specific facts must exist upon which the likelihood of disruption can be forecast including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.

- G. "School activities" means any activity sponsored by the school including, but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays, other theatrical productions, and in-school lunch periods.
- H. "Libelous" is a false and unprivileged statement about a specific individual that tends to harm the individual's reputation or to lower him or her in the esteem of the community.

IV. GUIDELINES

- A. Nonschool persons and organizations may, within the provisions of this policy, be granted permission to distribute, at reasonable times and places as set forth in this policy, and in a reasonable manner, materials and objects which are appropriate to the school setting.
- B. Requests for distribution of materials will be reviewed by the administration on a case-by-case basis. However, distribution of the following materials is always prohibited. Material is prohibited that:
 - 1. is obscene to minors;
 - 2. is libelous;
 - 3. is pervasively indecent or vulgar or contains any indecent or vulgar language or representations, with a determination made as to the appropriateness of the material for the age level of students to which it is intended;
 - 4. advertises any product or service not permitted to minors by law;
 - 5. advocates violence or other illegal conduct;
 - 6. constitutes insulting or fighting words, the very expression of which injures or harasses other people (e.g., threats of violence, defamation of character or of a person's race, religion, or ethnic origin);

7. presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, will cause the commission of unlawful acts or the violation of lawful school regulations.
- C. Permission for nonschool persons to distribute materials on school district property is a privilege and not a right. In making decisions regarding permission for such distribution, the administration will consider factors including, but not limited to, the following:
1. whether the material is educationally related;
 2. the extent to which distribution is likely to cause disruption of or interference with the school district's educational objectives, discipline, or school activities;
 3. whether the materials can be distributed from the office or other isolated location so as to minimize disruption of traffic flow in hallways;
 4. the quantity or size of materials to be distributed;
 5. whether distribution would require assignment of school district staff, use of school district equipment, or other resources;
 6. whether distribution would require that nonschool persons be present on the school grounds;
 7. whether the materials are a solicitation for goods or services not requested by the recipients.

V. TIME, PLACE, AND MANNER OF DISTRIBUTION

If permission is granted pursuant to this policy for the distribution of any materials, the time, place, and manner of distribution will be solely within the discretion of the administration, consistent with the provisions of this policy.

VI. PROCEDURES

- A. Any nonschool person wishing to distribute materials must first submit for approval a copy of the materials to the administration at least five days in advance of desired distribution time, together with the following information:
1. Name and phone number of the person submitting the request.
 2. Date(s) and time(s) of day of requested distribution.
 3. If material is intended for students, the grade(s) of students to whom the distribution is intended.
 4. The proposed method of distribution.
- B. The administration will review the request and render a decision. The administration will assign a location and method of distribution and will inform the persons submitting the request whether nonschool persons may be present to distribute the materials. In

the event that permission to distribute the materials is denied or limited, the person submitting the request should be informed in writing of the reasons for the denial or limitation.

- C. Permission or denial of permission to distribute material does not imply approval or disapproval of its contents by either the school, the administration of the school, the school board, or the individual reviewing the material submitted.
- D. In the event that permission to distribute materials is denied, the nonschool person or organization may request reconsideration of the decision by the superintendent. The request for reconsideration must be in writing and must set forth the reasons why distribution is desirable and in the interest of the school community.

VII. VIOLATION OF POLICY

Any party violating this policy or distributing materials without permission will be directed to leave the school property immediately and, if necessary, the police will be called.

VIII. IMPLEMENTATION

The school district administration may develop any additional guidelines and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines and procedures shall be an addendum to this policy.

[Note: School districts are encouraged to consider additional guidelines which reflect varied local practices relating to this subject matter including addressing the subject of consistency and uniformity for approving or disapproving practices under this policy.]

Legal References: U. S. Const., amend. I
Hazelwood School District v. Kuhlmeier, 484 U.S. 260, 108 S.Ct. 562, 98 L.Ed.2d 592 (1988)
Doe v. South Iron R-1 School District, 498 F.3d 878 (8th Cir. 2007)
Bystrom v. Fridley High School, 822 F.2d 747 (8th Cir. 1987)
Cornelius v. NAACP Legal Defense and Educational Fund, Inc., 473 U.S. 788, 105 S.Ct. 3439, 87 L.Ed.2d 567 (1985)
Perry Education Ass'n v. Perry Local Educators' Ass'n, 460 U.S. 37, 103 S.Ct. 948, 74 L.Ed.2d 794 (1983)
Roark v. South Iron R-1 School Dist., 573 F.3d 556 (8th Cir. 2009)
Victory Through Jesus Sports Ministry Foundation v. Lee's Summit R-7 School Dist., 640 F.3d 329 (8th Cir. 2011), cert. denied 565 U.S. 1036, 132 S.Ct. 592 (2011)

Cross References: MSBA/MASA Model Policy 505 (Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees)
MSBA/MASA Model Policy 512 (School-Sponsored Student Publications)

NEW BUSINESS - FOR REVIEW

Agenda Item VI.B.

Board of Education
Independent School District 280
Richfield, Minnesota

Organizational Meeting, January 3, 2023

Subject: 2022 Board Member Represent A School Assignments

(Recommended by superintendent)

That the board review the 2022 Represent A School Assignments.

| Represent A School Assignments | 2022 Appointments |
|---------------------------------------|--------------------------|
| Central Education Center | Allegra Smisek |
| Centennial Elementary | Paula Cole |
| Sheridan Hills Elementary | Tim Pollis |
| RSTEM Elementary | Rachel Banks Kupcho |
| RDLS | Paula Cole |
| Richfield Middle School | Allegra Smisek |
| Richfield High School | Eric Carter |
| RCEP | Crystal Brakke |

Attached:

Administrative Guideline 926.2: Represent a School Program

RICHFIELD PUBLIC SCHOOLS
ADMINISTRATIVE GUIDELINES
REPRESENT A SCHOOL PROGRAM

One of the objectives of the Board of Education is to foster a positive climate by increasing Board member visibility in the schools. One way by which this objective can be accomplished is to have each Board member "represent a school," attempting to schedule occasional visits during the school day and participating in selected school activities throughout the school year.

A. PURPOSE OF "REPRESENTING A SCHOOL"

1. To provide increased opportunities for face-to face contact between individual Board members and students, teachers, and parents.
2. To provide an opportunity for a more direct, in-depth exposure to Richfield Public Schools' programs and activities than can be obtained through written and oral reports or through occasional visits to a variety of schools.
3. To ensure that all buildings are visited, without placing an undue burden on any one Board member.

B. ROLE OF BOARD MEMBER IN ADOPTING A SCHOOL

1. In "representing" a building, each Board member will try (as his/her schedule permits) to attend late afternoon or evening functions that facilitate exposure to students, staff, and parents. From time to time, a Board member liaison may also wish to visit during school hours, as arranged with the principals.
2. The "representation" is not meant to be a burden either to the Board member or to the school which the Board member has adopted. Everyone is too busy to add significantly to the work load. Neither is the representation intended to alter the respective roles of Board members as District-wide policy-makers; principals as building managers and leaders; and the superintendent as the conduit for bringing issues and concerns which have policy, personnel or financial implications to the Board for discussion and action.

C. PRINCIPAL'S ROLE IN FACILITATING THE REPRESENTATION

1. The principal can keep the Board member informed by placing him/her on the school mailing list, so that any material a parent would receive would likewise be sent to the Board member (e.g. parent group materials, school newsletter, special announcements, etc.)
2. If the Board member wishes to visit during the school day, the principal would be expected to facilitate the visit in the same manner as the principal would facilitate a parent visit. Any guidelines for visitations that apply to parents or other visitors would also be expected to apply to Board member visits.

D. ASSIGNMENT OF BOARD MEMBERS TO BUILDINGS

In order for a "Represent -a-School" program to succeed, the assignment of each Board member to a school must be a realistic expectation for each Board member assigned. For example, if a given Board member has a very heavy outside work schedule but would be attending at least some events that pertain to that Board member's child (ren) attend, it may be wise for that Board member to represent the school which his child (ren) attend(s). Further, if Board members vary substantially in the time available to devote to school visitations, those Board members with more time may be willing to be assigned to two schools, in order to supplement visits by a Board member who is able to visit his/her assigned school on a less frequent basis. So Board members are exposed to the possibility of representing multiple schools over the course of his/her term of office, it is recommended that Board members are given the option of representing a different school each year.

Dated: August 7, 2000
Reviewed: March 5, 2007
Revised: December 3, 2018

Board of Education
Independent School District 280
Richfield, Minnesota

Organizational Meeting, January 3, 2023

Subject: 2022 Board Liaison Assignments

(Recommended by superintendent)

That the board review the 2022 Board Liaison Assignments.

| ORGANIZATION | PURPOSE | MEETING SCHEDULE & LOCATION | 2022 Assignments |
|---|--|---|--|
| Association of Metropolitan School Districts (AMSD) | AMSD's primary task is to lobby at the state level for the needs of metropolitan school districts. | 7 – 9 a.m. Website Quora Education Center (70 W. Cty Rd B2, Little Canada 55117) February 4, March 4, April 8, May 6, May 27 | Brakke Unowsky Smisek (Alternate) Daniels(Alternate) |
| Activities Advisory and Fundraising Advisory Committees | Provides student, families, and Richfield community opportunities for learning & participating beyond the classroom. | District Board Room, Typically 3 rd Wednesday of the month, 6:30 – 8:15 p.m. Activities Advisory – February, April, June Fundraising Advisory – March, May | Carter (Activities) Carter (Fundraising) Ellerson Unowsky |
| Board Representatives – Negotiations & District Insurance Committee | Advisory role | Insurance Committee: Typically 2 nd Wednesday of the month, 3:45 – 5 p.m. Feb 9, March 16, April 13, May 11, June 8 Negotiations Team meets as needed | Pollis (Insurance & Negotiations) Brakke (Negotiations) Holje |
| Community Education Advisory Council | The mission of Community Ed is to bring together school and community services. | Typically 2 nd Monday of the month, 6 - 7:30 p.m. Central Education Center Jan 10, Feb 28, April 11, May 9, June 6 | Cole McNaughton-Commers |
| District Construction Committee | Reviews construction project proposals and progress updates | Once per month afternoon meetings as needed | Smisek Holje |
| District Curriculum Advisory Committee | Parents, Administration, and School Staff – advise & support the implementation of the curriculum. | Wednesdays, 5 times per year, 5 – 6:30 p.m. District Board Room February 16, April 20 | Smisek Daniels |
| District Health, Safety & Wellness Committee | Reviews efforts to ensure a safe workplace and healthy place to learn. | Quarterly, 7:15 – 8 a.m. District Board Room February 10, April 21 | Carter Holje |
| District Technology Advisory Committee | Provides input on our technology infrastructure project, K-12 digital and media literacy standards, digital learning model, etc. | Meets 4 times per year, 5 – 6:30 p.m. District Office Conference Room February 8, April 12 | Carter Klinge |

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| Fiscal Planning Advisory Committee | The purpose of the FPAC is to provide advice to the superintendent in areas of budget and finance planning. | 2 nd Monday of the month 6:30 – 8 p.m. Virtual meetings Jan 11, February 14, March 14, April 11, May 9 | Banks Kupcho Smisek (Alternate) Holje Gilligan |
| Friends of Wood Lake (FOWL) Board of Directors | Advocacy and fundraising group in support of the nature center. | Typically 3 rd Thursday of the month, 4:30 p.m. Virtual meetings Jan 20, Feb 17, March 17, April 21, May 19, June 16, July 21, Aug 18, Sep 15, Oct 20 | Banks Kupcho |
| Headway Emotional Health Services | Experienced emotional and mental health care professionals | | Banks Kupcho |
| Hennepin South Services Collaborative Richfield Community Council/Alliance for Families & Children | HSSC invests in and collaborates with community partners to ensure quality services to children, youth, and families in the Bloomington, Eden Prairie, and Richfield communities. | | McNaughton-Commers |
| Intermediate District 287 | Educational partner providing innovative specialized services to meet the unique learning needs students. | | Brakke |
| Metro South Adult Basic Education | Educational partner providing basic adult education. | | McNaughton-Commers |
| Minnesota State High School League | Provides opportunities for athletics and fine arts competition | Virtual meetings once per month Jan 12, 2 – 4 p.m.; Feb 3, 9:30 a.m. – 12:30 p.m.; March 1, 2 – 4 p.m.; April 7, 9:30 a.m. – 12:30 p.m.; May 10, 9 a.m. – 12 p.m.; June 7, 9:30 a.m. – 12:30 p.m. | Pollis Unowsky Ellerson |
| MSBA Delegate Assembly | MSBA supports, promotes and enhances the work of public school boards and public education. | Meets once yearly (December) | Cole |
| PELSB Board | Teacher Licensing | Monthly | Unowsky |
| Richfield Chamber of Commerce | Brings together the business and professional people of the city to create a better business climate. | Meets monthly | Holje |
| Richfield City Council (Planning Commission if appropriate) | Guides Richfield development | 2 nd & 4 th Tuesday of the Month, 7 p.m. Richfield Municipal Center, Council Chambers | Cole |
| Richfield Community Services Advisory Commission | City issues related to recreation, parks, public works | | Kretsinger |
| Richfield Foundation | Partners with non-profit and neighborhood organizations to support Richfield | | Unowsky |

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| | community, families, and children. | | |
| Richfield Historical Society | Collects, preserves and shares the story of Richfield | 3 rd Monday of the month, 7 p.m. Richfield History Center, 6901 Lyndale Ave. | Cole |
| Richfield Human Rights Commission | Helps to secure human rights and equal opportunity for residents of Richfield | 1 st Tuesday of the month, 6:30 p.m. Richfield City Hall | Smisek |
| RPS Foundation | Supports RPS with educational grants for enrichment | | Unowsky |
| Richfield Spartan Foundation | Supports the youth of Richfield – Golf Tournament, Scholarships | Meet on an as needed basis Contact: Bill Davis 612-819-9053 | Pollis |
| Safe & Supportive Schools Advisory Committee | Provide input to improve school climate and school safety ensuring that all Richfield students have a safe and supportive learning environment that maximizes each student's learning potential. | Parent Mtgs: Quarterly, 5 – 7:30 p.m. Feb 3, March 15, May 17 Student Mtgs: Quarterly, 9 – 11 a.m. Feb 9, March 16, May 18 | Brakke (Student) Smisek (Student & Parent) Clarkson Gonzalez |
| Superintendent Strategic Advisory Committee | Sharing perspectives on meeting the needs of our students, families & residents with school district leadership. | 6:30 p.m. - 8:30 p.m. District Board Room No meetings in the current school year; will restart in fall of 2022 | Unowsky Rotation of Board Members (1 per meeting) |
| Work Experience Advisory Committee | Advises RPS work-based learning program | Typically 3 rd Tuesday of the month 3:30 – 4:30 p.m., virtual Feb 15, March 15, April 19, May 10 | Pollis |

NEW BUSINESS - FOR ACTION

Agenda Item VI.D.

Board of Education
Independent School District 280
Richfield, Minnesota

Organizational Meeting, January 3, 2023

Subject: HONORARIUM FOR BOARD

(Recommended by superintendent)

That the board of education sets the board honorarium at \$500 per month, with an additional \$300 per year for the clerk and \$600 per year for the chair.

Background Information

Since 2006, the board honorarium has been set at \$500 per month, with an additional \$300 per year for the clerk and \$600 per year for the chair. An examination of metro district honorariums has occurred with the RPS board of education honorarium remaining near the median dollar figure.

Board of Education
Independent School District 280
Richfield, Minnesota

Organizational Meeting, January 3, 2023

Subject: Donations

(Recommended by the superintendent)

That the board of education accept the following donations with gratitude.

The RHS Spanish Club received donations of \$50.00 from Kathy Luebbe Kemen of Cincinnati, OH; \$200.00 from Bruce & Geraldine McGrath of Cedar Rapids, IA; \$150.00 from Wanda Dooper of Owensboro, KY; \$650.00 from Danielle Barr & David McGrath of Richfield; \$150.00 from Megan Fernando of Minneapolis; \$100.00 from Erica Busta-Loken of Bloomington; \$25.00 from Tiffany McCarty of Richfield; \$50.00 from Joelle Welch of Burnsville; \$100.00 from James Habeck of Bloomington; \$50.00 from Joseph Blum of Minneapolis; \$25.00 from Andrea Olson of Richfield; \$50.00 from Stephanie Dooper of Sandy, UT; \$50.00 from Jennifer Dooper-Salazar of Minneapolis; and anonymous donations totaling \$150.00.

Sheridan Hills Elementary School received a donation of \$58.00 from Nicole Schissel of Richfield and an anonymous donation of \$100.00.

Central Education Center received donations of \$100.00 from Chad Archer of Richfield; \$100.00 from Taylor Parkin of Richfield; \$50.00 from Brianna & Dan Darling of Richfield; and an anonymous donation of \$20.00.

Richfield Middle School received donations of \$50.00 from Gail McCollum of Savage, MN in honor of Carrie Smith; \$25.00 from Kathryn Lindley of Minneapolis, \$125.00 from John Lindley of Bloomington; and an anonymous donation of \$25.00.

Centennial Elementary School received donations of \$100.00 from Megan Pringle of Richfield in honor of "the amazing staff of Centennial Elementary, the best school in Richfield!"; \$50.00 from Deb & Karen Sederstrom of South St. Paul; and an anonymous donation of \$50.00.

Richfield Dual Language School received donations of \$100.00 from Suzanne Keist of Austin, MN; \$100.00 from Nanette Aldahondo of Minneapolis; \$200.00 from Otto Aldahondo Delgado of San Juan, Puerto Rico on behalf of Amelia Keist; \$10.00 from Jenn Ouverson of Burnsville; and \$50.00 from Liz Peter of Minneapolis on behalf of Davi.

Richfield STEM Elementary School received a donation of \$112.00 from Robert Rimstad of Richfield and an anonymous donation of \$50.00.

Richfield High School received donations of \$25.00 from Kathryn Lindley of Minneapolis and \$125.00 from John Lindley of Bloomington.

The RHS Science Department received donations for the BWCA Trip of \$100.00 from Donald Masler of St. Louis Park in memory of James Kelley; \$100.00 from Laurie Humiston of Richfield; \$25.00 from Lisa Birkeli of Richfield; \$50.00 from Sylvia Utecht of Eagan; \$25.00 from Andrea Olson of Richfield; \$25.00 from Kristi Carr of Richfield; \$50.00 from Linda Leicht of West St. Paul; \$100.00 from Barb Ryan of Minneapolis in honor of Henry Bromelkamp; \$50.00 from Diane Govenat of Richfield; \$50.00 from Jean Hamilton of Richfield; and anonymous donations totaling \$75.00.

The RPS Sunshine Lunch Account received donations of \$100.00 from Sheila Walter of Carver, MN; \$10.00 from Brianne Pitt of Richfield; \$93.10 from Lindsy Gish of Richfield; \$100.00 from Jeffrey Carlisle of Bloomington in memory of John Carlisle; \$50.00 from Katy Epler of Minneapolis; \$100.00 from Genevieve Hollander of Richfield; \$25.00 from Carrie Hartung of Richfield; and an anonymous donation of \$60.00.

The RHS Band Program received a donation of \$1,250.00 from Kirk and Stephanie Spencer of Richfield.

The RMS Band Program received a donation of \$1,250.00 from Kirk and Stephanie Spencer of Richfield.