

BOARD OF EDUCATION
NORTHBROOK SCHOOL DISTRICT 27
COOK COUNTY, ILLINOIS

Regular Meeting of 11/17/22	The Regular Meeting of November 17, 2022 of the Board of Education, School District 27 was called to order at 6:30 p.m., in the Wood Oaks Commons, 1250 Sanders Road, in said district.
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Regular Meeting at 6:30 pm
Wood Oaks Commons

Board President Alex Frum called the Regular Board Meeting to order at 6:30 p.m.

Roll Call On call of the roll, the following members were present:

Present: Mr. Alex Frum, President
 Mrs. Melissa Copeland, Vice President
 Mr. Matthew Basinger
 Mrs. Martha Carlos
 Dr. Gali Oren-Amit
 Mr. Daniel Terrien (arrived at 6:37pm)

Staff: Dr. John Deiter, Superintendent
 Dr. Katharine Olson, Assistant Superintendent
 Dr. Kimberly Rio, Assistant Superintendent
 Dr. Rob McElligott, Director of Human Resources

Absent: Mr. Brian Paich

Board Presentation - Golden Bell for Doug Heurich

Mr. Frum recognized Doug Heurich for his 18 years of service with the District and congratulated him on his retirement. Dr. Rio added that Mr. Heurich has been instrumental in supporting all three school buildings during this time. He has overseen a multitude of building projects, improvements and additions; his professionalism and dedication can be seen throughout the District. The Board thanked Mr. Heurich for his tireless dedication to the District’s staff, students, community, and schools. Superintendent Dr. John Deiter presented Mr. Heurich with a golden bell on behalf of the District.

Student Presentation - Shabonee “Into Reading”

Several fifth-grade students from Shabonee school presented their “Into Reading” program by Houghton Mifflin Harcourt. This reading curriculum allows them to learn characteristics of genres, expand their understanding of literary elements, cite evidence from texts, make cross-text connections, and synthesize information about the current topic of study. The Board was excited to receive a live presentation from Shabonee students.

Community Comments for Items on the Agenda - No comments

1. Board

- Board Finance Committee Report from November 3, 2022

Board President Alex Frum stated that during the November 3rd finance committee meeting the Key Financial Assumptions were reviewed for the 2022 Tax Levy which included a study of the district's equalized assessed valuation (property values), assessed valuation division by class, new property history, rate of inflation and other economic factors that are impacting school funding.

The 2022 tax levy year will represent a triennial assessment year. Overall, in Northfield Township, a 34% increase in assessments is reported for all property groups. Within District 27 boundaries, we anticipate between 8% and 28 increases in assessments for residential, commercial, and industrial properties. The EAV for the 2022 triennial reassessment is anticipated to increase; which will then decrease the total tax rate. Given this data, it is important that the District capture any and all new property beyond the tax cap in order to allocate additional funding to help maintain programs and services and fund future capital improvement needs for the school buildings. The 2022 levy request is recommended at 10%; however, we will most likely receive an estimated tax extension between 5% to 7%.

Dr. Rio will share the tax levy presentation this evening. The recommendation to approve the 2022 Tentative Tax Levy is on the Board Agenda this evening, November 17, 2022. The Public Hearing will be held on December 1, 2022. The recommendation to approve the 2022 Final Tax Levy will be on the Board Agenda for December 15, 2022.

- Report on TrueNorth District #804 Leadership Council Meeting held on November 9th

Mrs. Copeland indicated that they have finished their strategic plan. They approved the \$2.7M construction budget to be paid for out of reserves for Phase 1. This is the required work for their Health and Safety plan. Phase 2 information will be coming soon and she will share it with the Board once it is received.

- Report and Discussion of Resolutions on the IASB Resolutions Committee for the Delegate Assembly on November 19, 2022

The Board largely agrees with the recommendations of the IASB Resolution Committee, however one member feels that the committee should have adopted the 1,500 foot radius within a school which would ban firearm sales within that area. Discussion ensued regarding the eight resolutions presented and which had been voted on by that IASB committee. This year Northbrook 27 will not send a delegate to the delegate assembly to vote.

2. Staff

- Presentation of the Tentative Tax Levy 2022

Dr. Rio, Assistant Superintendent for Finance and Operations, reviewed the 2022 Tentative Tax Levy of 10%. The District would be most likely to receive an estimated tax extension between 5% and 7%, due to the property Tax Extension Limitation Law (tax cap) and additional growth due to new property and redevelopment. It is important that the District capture any and all new property beyond the tax cap of 5% in order to allocate additional funding to help maintain programs and services and fund future capital improvement needs for the school buildings. The 2022 tax levy represents a triennial assessment year, and overall in Northfield Township, a 34% increase in assessments is reported for all property groups - residential, commercial and industrial. It is anticipated that the Equalized Assessed Valuation will increase thereby decreasing the total tax rate.

This tentative levy is scheduled for a public hearing on December 1st and up for Board approval on December 15th. This process is part of a conservative approach to financial planning that allows the District to maintain excellence while seeking to use taxpayer dollars responsibly.

- Report on the November 11, Professional Development Day

Dr. Katharine Olson, Assistant Superintendent for Curriculum, Instruction and Assessment, provided the Board with a report on the District's professional development day on November 11. The day was set up in a conference format with six hours of learning sessions. A variety of topics were covered including heart monitor training for junior high physical education staff, instructional curriculum analysis and unit refinement, technology exploration, safety training, communication strategies, and much more. Dr. Olson thanked the Board members for their ongoing support of staff professional development days.

- Update on Diversity, Equity and Inclusion Initiatives

Dr. Deiter provided the Board with an update on the District's diversity, equity and inclusion initiatives. The District has formed staff and parent committees that meet regularly, and a student advisory committee for grades 6-8 will be launched soon, Dr. Deiter said. In addition, the District hosted a parent workshop titled "How to Talk to Your Children About Diversity & Identity" on November 10, and staff attended a training focused on recognizing microaggressions and bias during the professional development day on November 11. The District has set out to develop a District-wide Diversity, Equity and Inclusion Plan by the end of the 2022-23 school year. Additional parent workshops and staff training will be forthcoming. Current goal areas include promoting cultural proficiency, as well as creating and sustaining a welcoming and inclusive school environment.

- Announcement of the Wood Oaks Graduation on May 25, 2023 at 6:00PM at Glenbrook South HS

The Board announced that the Wood Oaks graduation ceremony will be held at 6pm on Thursday, May 25, 2023 at Glenbrook South High School.

- FOIA Request, from Bethany Gordon at Quadiant

Ms. Tarah O'Connell, Director of Communications explained the FOIA request received on November 2, and the District's response.

Consent Agenda

Board President Mr. Frum called for Review of the Consent Agenda items.

October 2022 Financial Statement, Daniel Terrien

The District remains in a stable financial position. However, we must be reminded that the second installment 2021 tax bills have not been sent out, which means second installment 2021 property tax collections have been delayed. Property tax collections are the District's main source of revenue, as the District utilizes fund balance reserves for the months of September through January and April through June to cover regular operating expenses. We are monitoring the cumulative fund balance reserve. As of month end, October, we are at \$10.4M in reserve of 33%. To our knowledge, the tax bills should go out by the end of November, and collections to the District in December and January. In order to protect the cash flow ability of the District, we may bring forth a Working Cash Fund loan to cover the payroll and accounts payable payouts through the month of December. We will keep the Board posted.

On the revenue side of the budget, the majority of the receipts recorded are school fee collections and state and federal grant program receipts. We will wait to update the property tax collection rate once we have a regular collection cycle.

On the expenditure side of the budget, there are no unfavorable budget to actual line items to report.

We report on property tax refunds once we have a regular property tax collection cycle.

On the Statement of Investments, the average rate of return for month end October was 2.24%. However, this reflects the investment in place for the Working Cash Fund balance of \$3.7M. We do not have a regular investment cycle as impacted by the delay in property tax collections. As investments mature, we are keeping dollars liquid to maintain cash flow and pay regular bills (payroll and payables). We will return to a normal investment cycle once property tax collections are stable.

Upon review Mrs. Copeland moved and Mrs. Carlos seconded the motion that the Board of Education approve the items on the consent agenda with a roll call vote as listed below.

On roll call vote, the members voted as follows:

AYE: Matthew Basinger, Martha Carlos, Melissa Copeland, Alex Frum, Dr. Gali Oren-Amit, and Daniel Terrien

NAY: None

ABSENT: Brian Paich

No. 19649 Approval of the Minutes for the Board of Education Meeting of October 20, 2022

No. 19650 Approval of the Minutes for the Closed Session Meeting on October 20, 2022

No. 19651 Approval of the Minutes of the Finance Committee Meeting on November 3, 2022

3. Personnel Transactions

No Personnel Transactions scheduled for this meeting

4. Financial Reports

No. 19652 Statement of Claims for November, 2022 in the amount of \$1,147,038.42 was approved and the report is part of the official minutes.

No. 19653 Statement of BMO Claims for November, 2022 in the amount of \$12,876.53 was approved and the report is part of the official minutes.

No. 19654 Statement of Position for October, 2022, in the amount of \$10,486,248.80 was approved and the report was made part of the official minutes.

Copies of the Statement of Investments for the period ending October, 2022 were distributed to Board members for their review. This report shows that as of this date, the district has \$10,441,285.61 invested in funds that are earning interest at rates that range from 0.01 to 2.24 percent. This report was made part of the official minutes.

No. 19655 Statement of Receipts for October, 2022, in the amount of \$442,702.33 was approved and the report was made part of the official minutes.

- No. 19656** Status of Appropriations for October, 2022, in the amount of \$2,480,082.91 was approved and the report was made part of the official minutes.
- No. 19657** Wood Oaks Activity Report, October, 2022, in the amount of \$18,387.29 was approved and the report was made part of the official minutes.
- No. 19658** Revolving Fund, November, 2022, in the amount of \$360.00 was approved and the report was made part of the official minutes.
- No. 19659** Payroll Dated October 31, 2022, in the amount of \$887,533.76 be ratified and that the report was made part of the official minutes.
- No. 19660** Payroll Dated November 15, 2022, in the amount of \$877,584.46 be ratified and that the report was made part of the official minutes.

5. Approval of the School Maintenance Grant Application for Fiscal Year 2023

Unfinished Business

None

New Business

No. 19661 **Approval of the Tentative Tax Levy 2022**

Mr. Basinger moved and Mr. Terrien seconded the motion that the Board of Education approve the Tentative Tax Levy 2022l with a roll call vote as listed below.

On roll call vote, the members voted as follows:

AYE: Matthew Basinger, Martha Carlos, Melissa Copeland, Alex Frum, Dr. Gali Oren-Amit, and Daniel Terrien

NAY: None

ABSENT: Brian Paich

Review of the 2023-2024 Proposed School Calendar

Dr. Deiter reviewed the FY24 school calendar. There are a few changes which will allow for a few extra attendance days. Rosh Hashanah and Veteran’s Day both fall on the weekend, there will be an additional day for leap year, Good Friday falls during spring break; as such we are proposing to observe Indigenous People’s Day as well as to add an additional Friday before the week of spring break. In addition, the fall parent / teacher conferences have been moved up by two weeks. The first day of student attendance has been set for August 24 and the last day will be June 4 (as long as severe weather days do not have to be taken). These dates align as closely as possible with the GlenBrook North #225 calendar.

The proposed calendar was reviewed by the Board of Education and will be listed on the agenda for approval at the December 1st Board meeting.

Good and Welfare

- D27 Ring of Excellence - Mark Dizon

Dr. McElligott advised the Board that Mark Dizon in our Technology Dept. is the most recent staff member to be added to the Ring of Excellence! Congratulations Mark, you are very deserving of the award.

School Board Member appreciation day. The month of January is School Board appreciation month!

A link for NB27 embroidered apparel will be shared with Board members so that they may order an item in recognition of their service to the District.

The 4th grade performance was amazing and it was their first performance since 2019! Everyone had a great time.

Juliette Frum just got back from Peoria where she earned a silver medal at the IHSA cross country. She has been invited by Footlocker and Garmin to attend their athletic events as one of the Top-Ten finishers. Nike has also invited her to come to their event in Portland for a press conference.

She is one of the top 45 runners in the country and was named GlenBrook North MVP. She has the top time for all state, all conference, all sectional, and all regional and she is the highest placing runner in GBN history. Congratulations on all of her accomplishments!

The Board of Education wishes all of the staff, students and their families a Happy Thanksgiving!

Community Comments

Ms. Kaczmarek thanked the administration for taking the time to meet with the association in order to review the 2023-2024 calendar.

Superintendent Comments / Update

Dr. Deiter thanked the Board of Education for allowing four staff members to attend the Blue Ribbon award ceremony in D.C. It was wonderful to be honored and to be able to receive that recognition in person for all of the hard work at Wood Oaks. The staff members who attended were Kirsten Brown, Dr. Rob McElligott, Ms. Cari Beake and Dr. John Deiter.

No. 19662 Motion to Adjourn the Open Board Meeting.

Adjournment: There being no further business to come before the Board at this time Mrs. Carlos moved and Dr. Oren-Amit seconded the motion that the Open meeting be adjourned. A voice vote was taken, all in favor.

The motion was unanimously approved, and Board President Alex Frum called the meeting adjourned at 8:11 p.m.

CERTIFIED TO BE CORRECT:

PRESIDENT

SECRETARY

MINUTES APPROVED ON 12/15/22