

Round Lake Charter School

6th Grade Application Process

Due to Round Lake Charter Middle School (grades 6-8) not having a predetermined school preference zone, all incoming sixth grade students must fill out an application online. Round Lake Charter will hold this open application period for sixth grade beginning the second Monday of January until the second Wednesday of March of each year for all prospective students. Admission preference will be given to the following students:

- A. Applicant children of an employee of Round Lake Charter School.
- B. Applicant children of a charter board member.
- C. Currently enrolled students of Round Lake Charter School.

* Siblings who are applying for the first time will receive preference only after one of the siblings has been accepted, and space is available. If no space is available, the sibling will be placed on the waiting list.

Applications for all prospective students will be made available online through the school website. Round Lake Charter School manages all aspects of the enrollment process including: application verification, sibling applicant records, admission preference management, manual lottery options, and wait-list management.

Upon submission of an application, the information is reviewed for eligibility of attendance and proof of residence; grade level and age requirements are also verified.

After the application window closes and all current students are registered and classes have been assigned, class size ratio at each grade level will determine the need for subsequent student enrollment.

For any/all remaining open seats at each grade level, a lottery will be held to fill those seats and create a waiting list. Students placed on a waiting list at each grade level will be chosen in order for any future open seats. If a child from the waiting list receives admission, any siblings may also be admitted, providing seats are available at that grade level, for K-5.

Any application submitted after the deadline will be placed at the bottom of the waiting

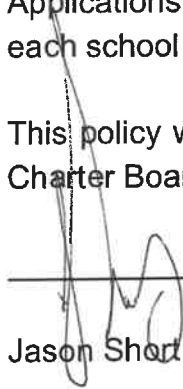
list of the grade level they are requesting admission.

If any information on the application is false or not openly disclosed, it will be grounds for immediate withdrawal/denial of admittance. A student must be eligible for enrollment in the grade level for which admission is sought. If the student fails to be promoted to the grade level by the end of summer for the previous year, the student will not be enrolled at Round Lake Charter School and the student's spot will be filled with the first eligible student on the waiting list.

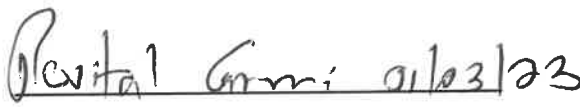
Each applicant will receive a notice of acceptance once selected via email and/or by phone. The applicant then has two business days to accept or decline the admission. If contact is not made within this time frame, the offer is withdrawn and the next applicant will be offered admission.

Students not offered admission may reapply for the subsequent school year. Applications and all waiting list positions expire at the end of the first nine weeks of each school year.

This policy was reviewed and approved by the members of Round Lake Charter School Charter Board on January 3, 2023.



Jason Short, Chairman Date 1/3/23



Revital Carmi, Secretary Date 01/03/23