

# ROSSVILLE CONSOLIDATED SCHOOL DISTRICT BOARD OF EDUCATION

**JANUARY 3, 2023- 7:00 P.M.**

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Call to Order  
Mr. Hufford



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# Oath of Office

- Mr. Nathan Root
  - Ross II Township
- Ms. Jennifer Jacoby
  - At Large



Mrs. Pennington gave the Oath of Office.

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# Public Comments

- This meeting is a meeting of the Board of Education in public for the purpose of conducting the School Corporation's business. The meeting is not to be considered a public community meeting.
- The meeting site is fully accessible and any patron needing additional assistance is asked to contact the Superintendent or office staff present at the meeting or contact the Superintendent's office prior to the meeting.
- A handout of the agenda items about to be presented to the Board were available at the sign-in table for patrons to review. Patrons have the opportunity to speak on the items listed on the agenda.
- The Board has set aside time for the public to comment on the agenda items.
- Patrons, when called, will be asked by the Board President to identify themselves, provide their address, and limit comments to three (3) minutes.

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# Approval of Minutes Consideration of Claims & Payroll

- **December 13, 2022 Regular Session**
  - Board members received the claims docket, payroll claims, fund balances, and minutes in advance of the meeting.
  - Members were asked to contact Dr. Hanna with individual items for which they had questions.

**Motion made to approve the minutes, claims, and payrolls as presented.'**

**Motion by: Jennifer Jacoby                      2<sup>nd</sup> by: Jentry Pendleton**

**Motion Passed: Hufford, Root, Jacoby, Pendleton**



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# Election of Officers

- President

**Motion made to nominate Joe Hufford as President.**

- Vice President

**Motion made to nominate Nathan Root as Vice-President.**

- Secretary

**Motion made to nominate Jennifer Jacoby as Secretary.**

**Motion by: Jentry Pendleton                      2<sup>nd</sup> by: Nathan Root**

**Motion Passed: Hufford, Root, Jacoby, Pendleton**



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# New Business – Reorganization Appointment of Members

- ISBA Delegate
- Athletic Council Representative
- Scholarship Committee Representative

Motion made to appoint Nathan Root as ISBA Delegate, Jennifer Jacoby as Athletic Council Representative, and Jentry Pendleton as Scholarship Committee Representative.

Motion by: Joe Hufford                      2<sup>nd</sup> by: Jentry Pendleton

Motion Passed: Hufford, Root, Jacoby, Pendleton



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# New Business – Reorganization Consideration of Appointment of Personnel

- Treasurer
  - Mrs. Mandi Pennington
- Deputy Treasurer
  - Mrs. Cara Cornell
- HIPAA Privacy Officer
  - Dr. Jim Hanna
- Attorney – Ryan, Moore, Cook, Triplett & Albertson, LLP
  - Mr. Phil Triplett, Representative

Motion made to appoint the Treasurer, Deputy Treasurer, HIPAA Officer, and Attorney as presented."

Motion by: Nathan Root                      2<sup>nd</sup> by: Jennifer Jacoby

Motion Passed: Hufford, Root, Jacoby, Pendleton



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## New Business – Personnel Item

### Consideration of Appointments

- Mr. Dillingham is recommending Mr. R.J. Renicker as a custodian for Rossville Consolidated School District.
- Mr. Renicker has over 20 years of experience and previously worked for the District.
- Dr. Hanna is recommending he be employed as of January 2, 2023, as a Tier I custodian.



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## New Business – Personnel Item

### Consideration of Appointments

- Mr. Gorbett is recommending a position of 2<sup>nd</sup> Shift Team Leader be established.
- This appointed individual would receive an extra \$.50 per hour to be in charge on 2<sup>nd</sup> shift. This individual would fill in when the supervisor is not available on first shift.
- A job description has been developed and is being recommended for adoption
- Dr. Hanna is recommending approval of the recommendation.



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## New Business – Personnel Item

### Consideration of Updated Substitute Handbook

- Dr. Hanna is recommending adding a substitute police officer to the 2022-2023 Substitute Handbook.
- The recommended rate of pay is \$31.50 per hour which is competitive with area schools.
- Dr. Hanna is recommending approval of the recommendation.



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## New Business – Personnel Item

### Consideration of Vocational Ag Position

- Mr. Thompson is recommending adding an additional Vocational Agriculture Education teacher to expand our Vocational Agriculture Education program.
- The addition of an additional teacher would increase career pathways for students and add learning opportunities.
- Vocational Education also provides additional funding dependent upon the courses enrolled which will help fund the position.
- Dr. Hanna is recommending moving forward to secure a suitable candidate for the 2023-2024 school year.



**Motion made to approve the personnel items as presented**  
**Motion by: Jennifer Jacoby      2<sup>nd</sup> by: Jentry Pendleton**  
**Motion Passed: Hufford, Root, Jacoby, Pendleton**



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## Action Item – Policy Items

### Consideration of Update to Policy Manual

- Rossville Consolidated School District participates in Comprehensive Policy Management Services to help keep Rossville School District policies up to date and aligned with best practices.
- One of the steps is to continually review policies to ensure they are up to date and relevant. The ISBA has a model policy, and Rossville Schools is working to align our manual with that model.
- Dr. Hanna has worked with the ISBA Staff Attorney to review and recodify the contents of the new policy manual. Several policies have been updated for the Board of Education's consideration.
- Many policies have been recodified with the new numbering system and the old policies need to be retired.



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## New Business – Policy Items

### Consideration of Retirement of Policy

- ★ RETIRED - SECTION 500 - STUDENT DISCIPLINE RULES
- ★ RETIRED - SECTION 501 - DISCIPLINE PROCEDURES FOR STUDENTS WITH DISABILITIES
- ★ RETIRED - SECTION 502 - STUDENT SEARCHES
- ★ RETIRED - SECTION 503 - LOCKER AND DESK INSPECTION POLICY AND RULES
- ★ RETIRED - SECTION 504 - SUPERVISION OF STUDENTS
- ★ RETIRED - SECTION 505 - DISCIPLINE INTERVENTIONS & PARENT PARTICIPATION
- ★ RETIRED - SECTION 506 - ADMISSION OF NEW STUDENTS; MISSING CHILDREN
- ★ RETIRED - SECTION 507 - RED-SHIRTING, PROMOTION, PLACEMENT AND RETENTION
- ★ RETIRED - SECTION 508 - MEDICATION POLICY
- ★ RETIRED - SECTION 509 - HEALTH REQUIREMENTS FOR SCHOOL ENTRANCE



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## New Business – Policy Items

### Consideration of Retirement of Policy

- ★ RETIRED - SECTION 510 - WITHDRAWAL FROM SCHOOL - EXIT INTERVIEW
- ★ RETIRED - SECTION 511 - EDUCATIONAL SURROGATE PARENT POLICY
- ★ RETIRED - SECTION 512 - HABITUAL TRUANCY
- ★ RETIRED - SECTION 513 - SCHOOL ENTRANCE
- ★ RETIRED - SECTION 514 - USE OF ISOLATED TIME OUTS-SECLUSION AND RESTRAINTS
- ★ RETIRED - SECTION 515 - PLACEMENT OF TRANSFER STUDENTS
- ★ RETIRED - SECTION 516 - TRANSFER STUDENTS
- ★ RETIRED - SECTION 517 - EDUCATION RECORDS



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## New Business – Policy Items

### Consideration of Retirement of Policy

- ★ RETIRED - SECTION 519 - PUPIL PERSONNEL DIRECTORY INFORMATION
- ★ RETIRED - SECTION 520 - LEAST RESTRICTIVE ENVIRONMENT
- ★ RETIRED - SECTION 521 - OPERATOR'S LICENSE-PERMIT RESTRICTION RULES
- ★ RETIRED - SECTION 522- STUDENT OPERATED VEHICLES
- ★ RETIRED - SECTION 523 - ADMITTANCE OF FOREIGN EXCHANGE STUDENTS
- ★ RETIRED - SECTION 524 - ALTERNATIVE CREDIT POLICY
- ★ RETIRED - SECTION 525 - NON-PUBLIC STUDENT PARTICIPATION IN PUBLIC SCHOOL
- ★ RETIRED – SECTION 526 - GRADUATION POLICY
- ★ RETIRED – SECTION 527 – SCHOOL SPONSORED PUBLICATIONS AND PRODUCTIONS
- ★ RETIRED – SECTION 528 - HOMEWORK POLICY



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## New Business – Policy Items

### Consideration of Retirement of Policy

- ★ RETIRED - SECTION 529 - DISPLAY OF FLAG AND PLEDGE OF ALLEGIANCE
- ★ RETIRED - SECTION 530 - ATTENDANCE POLICY
- ★ RETIRED - SECTION 531 - FUND RAISING
- ★ RETIRED - SECTION 533 - RIGHT TO INSPECT CERTAIN NON-ACADEMIC MATERIALS
- ★ RETIRED - SECTION 534 - RIGHT TO INSPECT CERTAIN INSTRUCTIONAL MATERIALS (Hatch Amendment - No Child Left Behind Act)
- ★ RETIRED - SECTION 535 - TITLE I PARENT INVOLVEMENT
- ★ RETIRED - SECTION 536 - HOMELESS STUDENTS- ENROLLMENT RIGHTS AND SERVICES



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## New Business – Policy Items

### Consideration of Retirement of Policy

- ★ RETIRED - SECTION 537 - DO NOT RESUSCITATE ORDERS
- ★ RETIRED - SECTION 538 - EDUCATIONALLY RELATED ACTIVITIES
- ★ RETIRED - SECTION 539 - MOMENT OF SILENCE
- ★ RETIRED - SECTION 540 - POST-SECONDARY ENROLLMENT PROGRAM
- ★ RETIRED - SECTION 541 - WELLNESS POLICY ON PHYSICAL ACTIVITY AND NUTRITION
- ★ RETIRED - SECTION 542 - HOMEBOUND INSTRUCTION
- ★ RETIRED - SECTION 543 - USE OF METAL DETECTORS
- ★ RETIRED - SECTION 544 - SUICIDE AWARENESS AND PREVENTION



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## New Business – Policy Items

### Consideration of Retirement of Policy

- ★ RETIRED - SECTION 545 - RANDOM STUDENT DRUG TESTING POLICY
- ★ RETIRED - SECTION 546 - STUDENT MENTAL AND BEHAVIORAL SERVICES RECORDS
- ★ RETIRED - SECTION 603 - REPORT OF THREAT OR INTIMIDATION AGAINST SCHOOL EMPLOYEE
- ★ RETIRED - SECTION 613 - DISTRIBUTION, DISPLAY OR EXHIBIT OF MATERIALS ON SCHOOL PROPERTY



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## New Business – Policy Items

### Consideration of Retirement of Policy

- ★ RETIRED - SECTION 614 - REVIEW-RECONSIDERATION OF MEDIA AND-OR INSTRUCTIONAL MATERIAL
- ★ RETIRED - SECTION 616 - TICKET DISTRIBUTION POLICY
- ★ RETIRED – SECTION 619 - DISPOSAL OF TEXTBOOKS
- ★ RETIRED - SECTION 620 – VISITORS
- ★ RETIRED - SECTION 621 - STUDENT ACCEPTABLE USE POLICY
- ★ RETIRED - SECTION 622 - CYBERSAFETY POLICY
- ★ RETIRED - SECTION 623 - SCHOOL AGE CHILD CARE PROGRAM - REASONABLE CARE STANDARDS



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## New Business – Policy Items

### Consideration of Retirement of Policy

- ★ RETIRED – SECTION 625 - ANIMALS IN CLASSROOMS
- ★ RETIRED - SECTION 628 - EMPLOYEE ACCEPTABLE USE POLICY
- ★ RETIRED - SECTION 629 - TEST SECURITY POLICY
- ★ RETIRED - SECTION 630 - FOOD SERVICES STAFF CODE OF CONDUCT
- ★ RETIRED - SECTION 631 - CRIMINAL GANGS AND CRIMINAL GANG
- ★ RETIRED - SECTION 634 - ADMINISTRATION OF NALOXONE
- ★ RETIRED - SECTION 700 - SUBSTANCE ABUSE POLICY FOR EMPLOYEES WITH COMMERCIAL DRIVER LICENSE (CDL) [COMPLIANCE WITH 49 CFR PART 382.601 AND CFR PART 40]

**Motion made to approve the policy retirements for a second reading as presented.**

**Motion by: Jentry Pendleton      2<sup>nd</sup> by: Nathan Root**

**Motion Passed: Hufford, Root, Jacoby, Pendleton**



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## New Business – Financial Item

### Consideration of Additional Duties

- With the resignation of the middle/senior high school mathematics teacher in December, Mr. Thompson has been utilizing three licensed teachers to cover classes to ensure educational benchmarks were achieved.
- Mr. Thompson is recommending continuing utilizing these individuals through the end of the second semester when the suitable candidate pool will increase.
- Dr. Hanna is recommending Mrs. Loveless continue teaching Pre-calculus and her compensation reflect her hourly rate of \$45.84 per day for the 94 student days left in the 2022-2023 school year, totally \$4,308.96.



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## New Business – Financial Item

### Consideration of Additional Duties

- Dr. Hanna is recommending Mrs. Dunn continue teaching the 8<sup>th</sup> grade Algebra I course and her compensation reflect her hourly rate of \$46.94 per day for the 94 student days left in the 2022-2023 school year, totally \$4,412.36.
- Dr. Hanna is recommending Mr. Tonsoni continue teaching the 6<sup>th</sup> grade courses and be compensated reflective of a first year teacher’s salary for four hours per day. His daily rate would be \$120.56 per day for the 94 student days left in the 2022-2023 school year, totally \$11,332.64.
- Dr. Hanna is recommending approval utilizing the Supplemental Payment provision as outlined in Indiana Code 20-28-9-1.5(a).



**Motion made to approve the financial items as presented.**

**Motion by: Jennifer Jacoby**

**2<sup>nd</sup> by: Jentry Pendleton**

**Motion Passed: Hufford, Root, Jacoby, Pendleton**



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## New Business - Miscellaneous Item

### Declaration of Surplus/Obsolete Equipment

- Rossville Consolidated School District has a variety of equipment that is no longer in use and should be declared surplus or of no value.
- Surplus/obsolete equipment will be disposed of according to Indiana Law.
- A list of the surplus equipment items has been provided to the Board for consideration.



**Motion made to approve the miscellaneous items as presented.**

**Motion by: Nathan Root**

**2<sup>nd</sup> by: Jentry Pendleton**

**Motion Passed: Hufford, Root, Jacoby, Pendleton**



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## Reports & Information Conference Report

Staff Attending	Date of Conference	Conference Title	Location
★ Jordan Buck	January 13, 2023	Indiana Music Educators Association	Ft. Wayne
★ Brittany Need	January 12, 2023	Ag Conference	Trafalgar



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## Public Comments

- The President will ask for any additional comments from the gallery.
- The President asks that you identify yourself prior to making comments and to limit your comments to three (3) minutes.

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## Adjournment

- The Presiding Officer will ask for a motion to adjourn the regular Board meeting.

## Next Board Meeting

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➤ Tuesday, February 7, 2023 – 7:00 p.m.

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## Meeting Adjournment



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# ROSSVILLE CONSOLIDATED SCHOOL DISTRICT BOARD OF EDUCATION

**BOARD OF FINANCE MEETING**  
**JANUARY 3, 2023, 7:30 P.M.**  
**OR**  
**IMMEDIATELY FOLLOWING**  
**THE REGULAR SESSION**

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## Board of Finance Defined

- In compliance with State Law, the Board of Education appoints a Board of Finance.
- The Board of Finance designates the public depository(ies) for school funds for a two-year period and reviews the investment reports annually.
- The membership of the Board of Finance shall be the Board of Education as per Board Policy Section 1308.
- The President of the Board of Finance shall be the President of the Board of Education; and the Secretary of the Board of Finance shall be the Secretary of the Board of Education as per the Section 1308 of the Board Policy Manual.
- The officers elected will hold office until their successors are elected and qualified.



Informational Slide

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## Depositories for Corporation Funds

- Regions Bank and First Financial Bank are the current depositories for the corporation funds.
- Dr. Hanna is recommending maintaining the depositories for the corporation.

**Motion made to approve the depositories for Corporation Funds as presented.**

**Motion by: Jennifer Jacoby**

**2<sup>nd</sup> by: Jentry Pendleton**

**Motion Passed: Hufford, Root, Jacoby, Pendleton**



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## Investment of Public Funds

- Section 814 – Investment of Public Funds Policy authorizes the corporation's treasurer to invest funds to the best benefit of the corporation.
- The investments are pursuant to Indiana Law.
- The corporation currently does not have any funds invested.
- Building Corporation funds are held by the trustee bank.

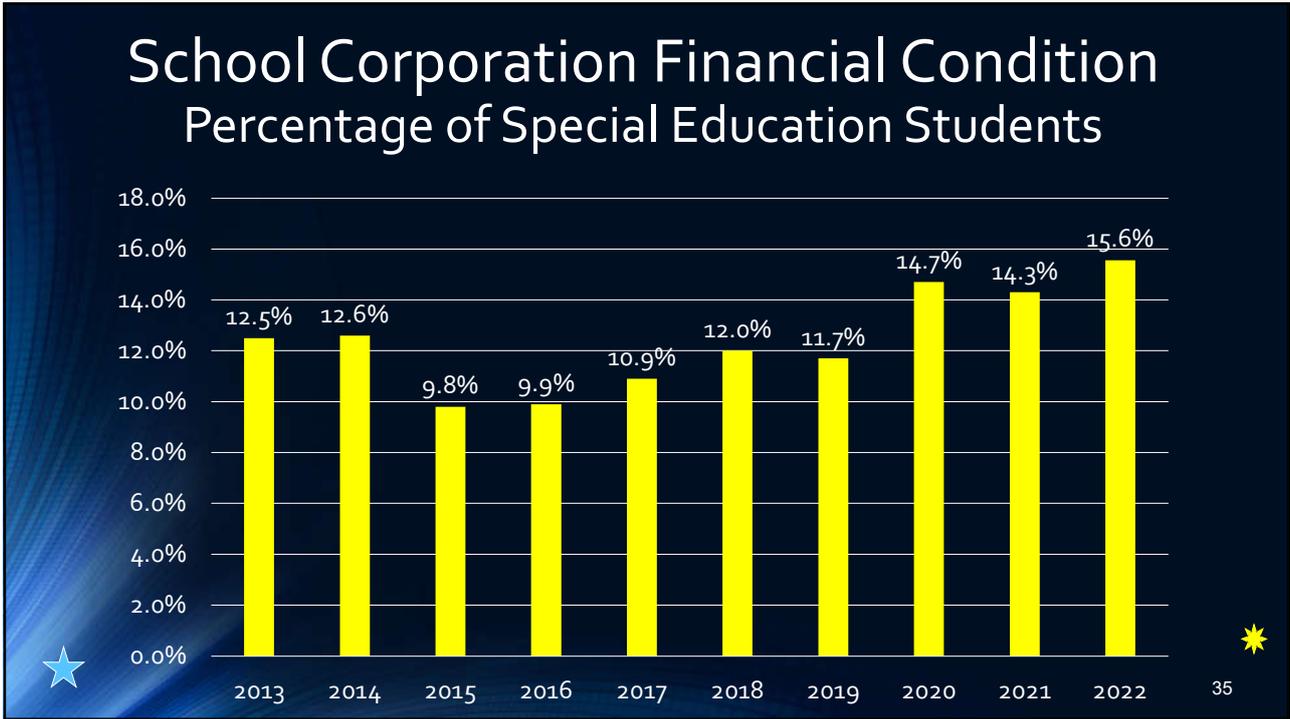


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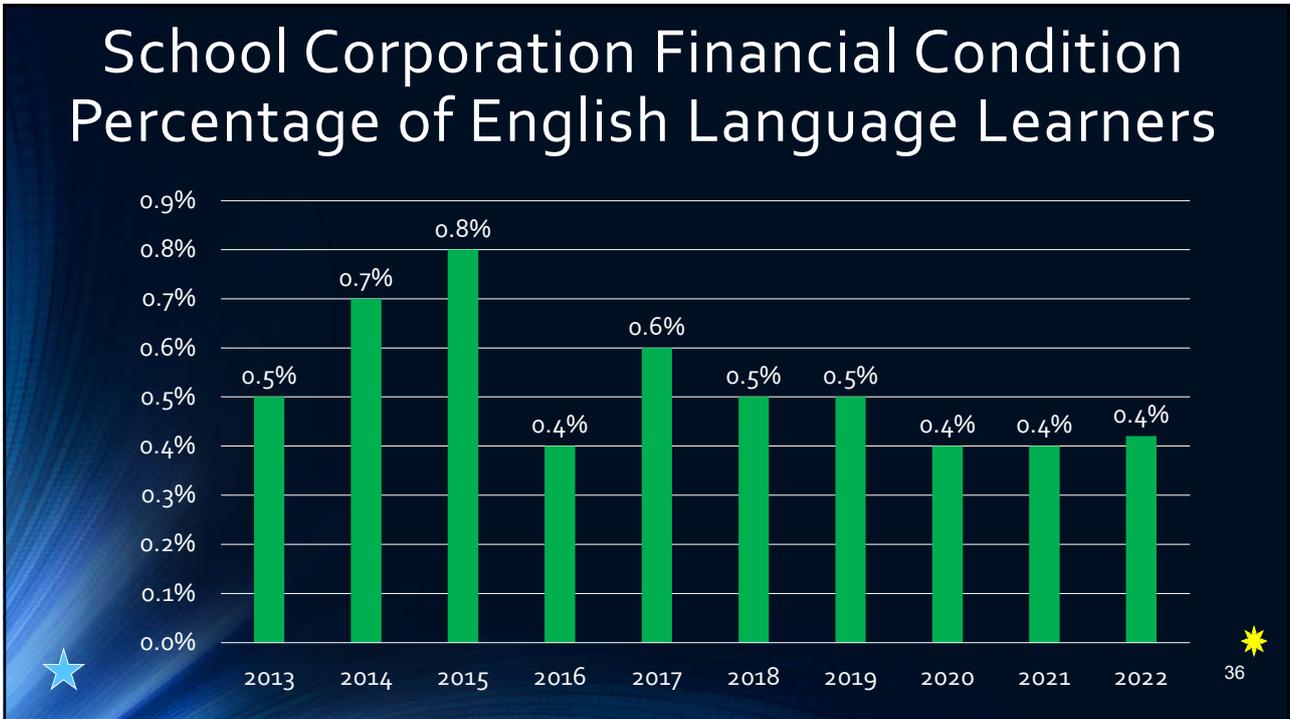
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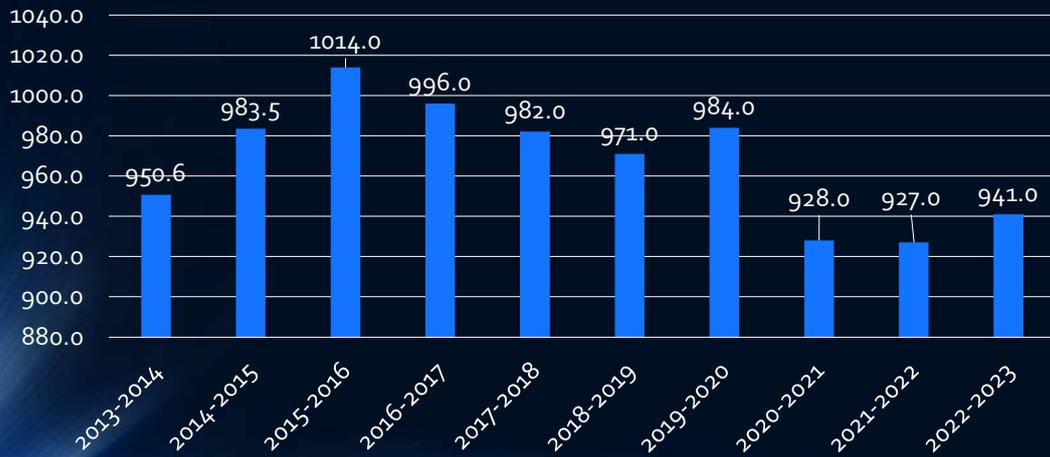


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## School Corporation Financial Condition District Average Daily Membership (ADM)



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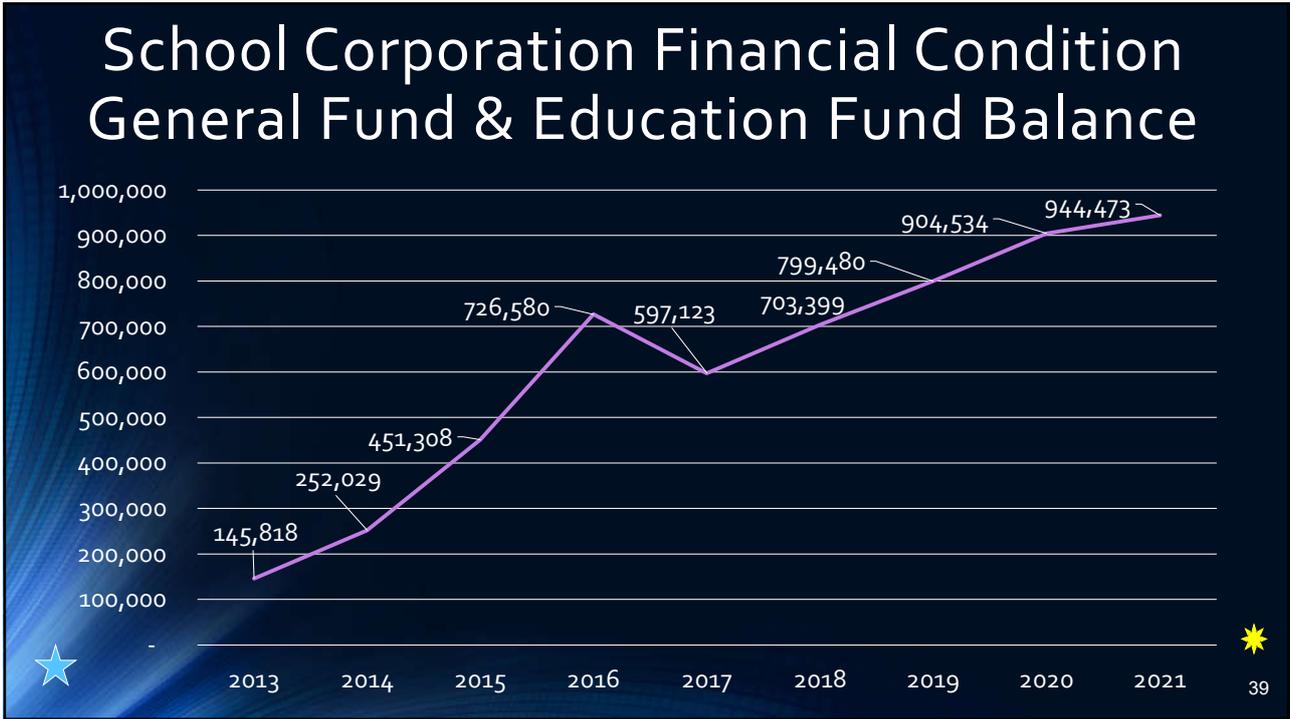
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## School Corporation Financial Condition Assessed Valuation

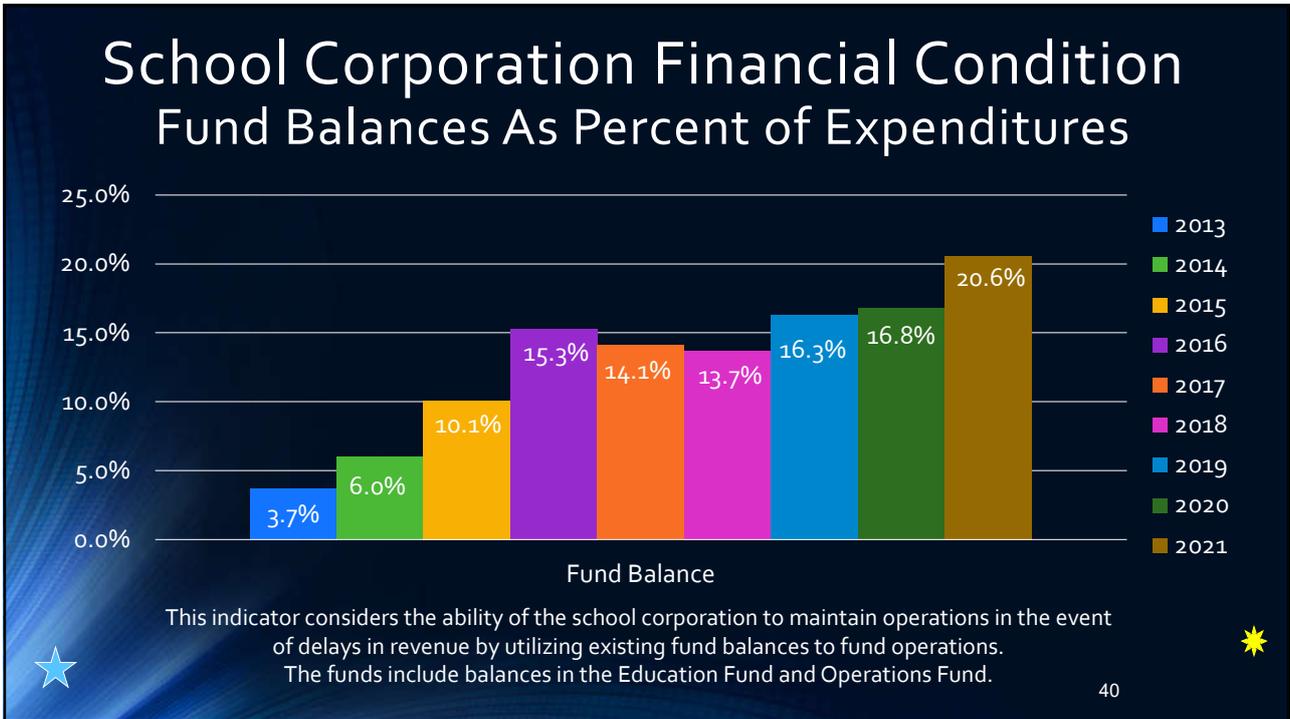


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## School Corporation Financial Condition Information Source & Additional Information

- The Information for the School Financial Condition Report was generated from the Distressed Unit Appeal Board (DUAB) website at
  - <https://www.in.gov/duab/fiscal-indicators-committee/school-corporation-fiscal-indicators2/>
- Specific and additional information can be found under the Fiscal Indicators Committee Tab, then School Corporation Fiscal Indicators, followed by Data Download for All School Corporations.
- A graphic presentation of portions of the data can be accessed by clicking on the School Corporation Fiscal Indicators tab.
- The DUAB website also provides Instruction for Use and the location of the sources of data.

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## Consideration of Conflict of Interest Disclosure

- Indiana Law requires public servants that have a pecuniary interest in a contract or purchase if the contract or purchase will result in an increase in the income or net worth of the public servant or a dependent of the public servant to disclose in a conflict of interest statement.
- These documents for the public servants will be uploaded in the Gateway online system for the State Board of Accounts.

**Motion made to approve the conflict of interest statements as presented.**

**Motion by: Nathan Root**

**2<sup>nd</sup> by: Jennifer Jacoby**

**Motion Passed: Hufford, Root, Jacoby, Pendleton**



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# Board of Finance Meeting Adjournment



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