



MIDLOTHIAN INDEPENDENT SCHOOL DISTRICT DONATION ACCEPTANCE FORM

Donor Name:			
Donor Address:			
City, State:		Zip:	
Phone:			
Date Items/Cash Donated:			
Group/Campus Receiving Donation:		Sponsor/Teacher:	

Value of Donation:	Cash <input type="checkbox"/>	Goods <input type="checkbox"/>
<i>For donations of supplies/equipment, please give a description of the items donated. (Model number, serial number, brand, etc.)</i>		
Specify any MISD services required to accept donation; including installation, construction, modifications:		

APPROVAL REQUIRED FOR ALL GIFTS

1. The District shall not accept any gift that would violate or conflict with policies or or actions by the Board or with federal or state law.
2. Once accepted, a gift becomes the sole property of the District.
3. A potential donor wishing to donate to the District money, materials, services, or equipment shall seek prior approval of the proposed gift by submitting this form for consideration by the District.
4. Donations should comply with Policies and Procedures stated in the Operations Manual for Booster Clubs.

	Signature	Date	Approved	Denied
Principal/Director				
Business Office				