

HANOVER SCHOOL DISTRICT HANOVER, NEW HAMPSHIRE

Proposed Budget

For the year

July 1, 2023 - June 30, 2024

Hanover School Board

Antonia Barry
Marcela Di Blasi, Vice Chair
Kimberly Hartmann
Rick Johnson

Benjamin Keeney, Chair
Kelly McConnell
Deborah Bacon Nelson

Administration

Jay Badams, PhD, Superintendent of Schools
Lauren Amrhein, Principal, Bernice A. Ray Elementary School
Nan Parsons, Assistant Principal, Bernice A. Ray Elementary School
Jamie Teague, Business Administrator
Rhett Darak, Special Education Director
Anthony Daigle, Director of Plant
Joshua Mulloy, Director of Technology

December 11, 2022

HANOVER SCHOOL DISTRICT
Proposed Budget for 2023-24
TABLE OF CONTENTS

Overview.....	1
Budget Summary	1
Enrollments.....	3
Staffing.....	3
Significant Changes Between the 2022-23 Year Budget And the 2023-24 Year Budget	3
Revenues, Net Assessment, And Projected Tax Rate.....	5
Attachments:	

Part I: Budget Overview

- Exhibit 1: Significant budget changes
- Exhibit 2: Summary Revenues
- Exhibit 3: Net Assessments, and Estimated Tax Rates

Part II: Revenues

- Exhibit 4: Detailed Revenue Report

Part III: Appropriations

- Exhibit 5: Detailed Appropriation Budget
- Exhibit 6: Debt Service Schedule

Part IV: Assessments and Tax Rate

- Exhibit 7: Detailed Tax Rate Calculation

Part V: Supporting Documentation

- Exhibit 8: District Staffing
- Exhibit 9: Facts & Figures
- Exhibit 10: Reserve Account Balances
- Exhibit 11: Budget Changes Sorted & Totaled by Function & Object
- Exhibit 12: Custodial/Maintenance Budget Overview
- Exhibit 13: Health Care Insurance Rate Updates 11.9.22

HANOVER SCHOOL DISTRICT

Proposed Budget

For the year

July 1, 2023 – June 30, 2024

OVERVIEW

This document comprises the proposed budget for the Hanover School District for the year July 1, 2023 to June 30, 2024. The Hanover School District operates one school building--the Bernice A. Ray School--for students in grades kindergarten through fifth grade. The Hanover District is responsible for transportation of students to and from their homes, not only for students in grades K-5 attending the Ray School, but also for transportation of students in grades 6-12 to and from the Dresden District's Richmond Middle and Hanover High Schools. Finally, the Hanover District is responsible for the tuition cost incurred by students in Grades 6-12 to special programs out of the district.

The Dresden School District is a separate legal entity from the Hanover School District. The Dresden District is composed of the towns of Hanover, New Hampshire and Norwich, Vermont, and governed by the combined school boards of the two communities. Taken together, the Hanover, Norwich, and Dresden School Districts receive administrative services from School Administrative Unit #70, an umbrella organization formed under New Hampshire state law. This budget is intended to forecast and provide budget authority for the operation of the schools for the 2023-24 School year, July 1, 2023 through June 30, 2024. The budget has been developed based upon input received from school personnel, the Ray School administration, the Director of Plant, Director of Facilities and by SAU #70 central office administrators.

BUDGET SUMMARY

The proposed 2023-24 District Budget is projected to increase from \$14,692,565 to \$15,438,081, a difference of \$745,516 or 5.07% which includes 2 separately voted warrant articles consisting of Board and Treasurer stipends [\$7,155], and Bridgman Funds [\$40,000], which also has offsetting revenue of \$40,000 so it's tax assessment neutral.

The cost of the direct operating program offered to students in grades K-5 at the Ray School itself is proposed here to increase by \$609,556 or 4.15% over prior year's costs mainly due to changes in wages from union agreements, turnover and staffing; benefit expenses, specifically a 13% healthcare rate increase; SAU services; technology expenditures, maintenance/custodial supplies and vendor contracted services. The budget does not include any wage or step increases for the service staff (custodial) which will be voted on a separate warrant article. Currently we are outsourcing 3 positions. Non-union wage increases have been included at 2.5%.

While it is always hazardous to estimate the impact of the budget on the tax rate, our current estimates indicate that the Hanover tax rate--including both the Ray School and the Hanover

general fund assessments to Dresden—will increase by \$1.28 based on current town valuations with an \$8M adder and projected state rate, or an increase of 11.75%.

Expenditure Budget Summary					
<u>Expenditures</u>	<u>2022-23</u>	<u>2023-24</u>	<u>\$ Change</u>	<u>% Change</u>	<u>% Total Incr/Decr</u>
<i>Ray School Operating Expense</i>					
<i>Pre-K to 5</i>	\$12,858,231	\$13,467,787	\$609,556	4.74%	4.15%
<i>Special Ed Tuition Expense</i>	\$1,079,800	\$1,396,500	316,700	29.33%	2.16%
Tuition—6th Grade Excess Cost	-	-			
Tuition—In State K-5	-	-			
Tuition—In State 6-8	-	-			
Tuition—In State 9-12	-	-			
Tuition—Private Pre School	34,500	37,000			
Tuition—Private K-6	350,000	-			
Tuition—Private 9-12	448,000	1,209,000			
Tuition—ESY	-	1,500			
Tuition—Out of State 6-8	61,300	-			
Tuition—Out of State 9-12	186,000	149,000			
<i>Capital Expense</i>					
<i>Site & Building Improvements</i>	\$161,600	\$128,000	-33,600	-20.79%	-0.23%
<i>Debt Service</i>	\$393,934	\$391,694	-2,240	-0.57%	-0.02%
<i>Interfund Transfers Out</i>	\$199,000	\$54,100	-144,900	-72.81%	-0.99%
to Building Maintenance Reserve Fund	150,000	-	-150,000	-100.00%	
to Bridgman Spec Projects Fund	40,000	40,000	0	0.00%	
to Food Service Fund	9,000	14,100	5,100	56.67%	
Total District Budget (includes Board/Bridgman)	\$14,692,565	\$15,438,081	\$745,516	5.07%	5.07%

ENROLLMENTS

Early on in the budget process, the administration develops estimates of enrollment to guide resource allocation decisions. The budget proposal is normally based on actual enrollments known today along with historical 5-year average increases/decreases figured in. Actual enrollment in grades K-5 for the current year as of October 1 was 459 students which is down 38 from the projection. We are presently researching withdrawals, why they happened and where they may be enrolling if they are still living locally.

Projections									
Based on Oct. 1	2021-22	2021-22	2022-23	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Actuals	Projected	Actual		Actual					
Kindy	70	85	73	62	71	71	71	71	71
Grade 1	77	81	99	83	70	79	79	79	79
Grade 2	80	75	81	81	85	72	81	81	81
Grade 3	77	78	76	70	78	82	69	78	78
Grade 4	83	85	80	82	75	83	87	74	83
Grade 5	86	93	88	81	79	72	80	84	71
TOTAL	473	497	497	459	458	459	467	467	463

STAFFING

We have included as Exhibit 8 a summary of proposed district staffing. There was again much turnover for the start of the 22-23 school year. As of today we are not fully staffed. The following FTE changes have been proposed: a reduction of .40 in regular education instruction, a restatement of Aide's FTEs with an increase of 0.42 in regular education and 0.28 in special educations offset by a 1.40 reduction in special education assistants in pre-schools. We will be adding a 1.0 Certified Occupational Therapy Asst. (COTA). These changes represent an overall a reduction of 0.10 FTEs. There has been other discussion about reducing a full 1.0 FTE in the Regular Ed/Specials teaching realm as we are projected to be down 39 students. That change has not yet been determined and is not reflected in the current budget numbers. Class sizes and sections will be determined over the summer as enrollments are updated.

SIGNIFICANT CHANGES BETWEEN THE 2022-23 BUDGET AND THE 2023-24 BUDGET

In an attempt to highlight the areas of the budget that are either increasing or decreasing we are submitting as Exhibit 1 a listing of "significant changes" in the Hanover School District budget between the current year and next. We are reporting on twenty-seven items which together account for nearly all the changes up and down. Many of the significant changes are discussed in some of our subsidiary exhibits.

The first group is "**Regular Operations**". This is the portion of the budget that should change both due to enrollment changes and to the general increase in the cost of goods and services. This includes regular education teacher's salary wage and step increases [#1: \$62,606], 0.42 FTE of regular education aides [#2: \$10,841] and other salary changes representing savings of [#3: (\$72,544)]. Classroom materials and supply lines are showing increases totaling \$14,365 due mostly to new math curriculum materials and inflationary pressures. Technology lines are experiencing some significant increases including payroll benefit changes from a new personnel team [#4: \$22,698], along with some increases in purchased services like software and repairs [#6: \$13,105], materials and supplies [#7: \$10,454] and replacing failing equipment [#8: \$49,847] in order to meet the needs of the students. The curriculum development lines are decreasing as some one time expenditures from last year dealing with math and equity work are subsiding [#9: (\$44,050)]. There have been some election changes in the Payroll Tax & Benefit lines as well as

mentioned above representing an increase of [#10: \$33,814] in the administration department. Rounding out this section is changes in the building maintenance and custodial services lines including purchased property and maintenance repair costs of [#11: \$27,205] as well as reinstatement of true personnel costs (if we continue to pursue employees instead of outsourcing) resulting in salaries/benefit increases of [#12: \$60,670]. There are many other lines throughout this section of the budget moving up and down in varying amounts under our \$10,000 reporting threshold totaling [#13: \$57,776]. This group of expenditures is increasing by \$246,787, or 2.77%.

The second section lists **“Special Education Operations”** expenses. Special education expenses are subject to variations that result from services required by special education students based on the student’s individual education plans (IEP’s). These costs are not related to either enrollment increases or the general rate of inflation. We are projecting an increase in Certified Specialists salaries [#14: \$108,013] due to turnover, wage, step and FTE increases. Specialist (teacher) salaries \$31,068; Speech/Language \$3,560; OT/COTA (new 1.0) \$62,857; and PT \$10,528. Along with base wage and step increases, there have been some slight hour adjustments for the Special Education Aides resulting in projected increases of [\$28,279]. Payroll taxes and benefit lines are experiencing increases as well due to changes in personnel mentioned above, election levels and changes in health rates [#16: \$164,978]. With some of the earlier changes in certified personnel, we are projecting some decreased needs in purchased outside services for OT/Psych netting a difference of [#17: (\$17,800)]. Based on the current student census we are projecting increases in out of district special education tuition of [#18: \$311,200]. Based on projected needs in out of district Pre-K, we are making personnel adjustments of (1.40) which nets a decrease of [#19: (\$62,326)]. Changes in all other lines net a difference of [#20: (\$8,997)]. The special education group of accounts is increasing \$523,347, or 13.21%.

The next category represents the cost of **“Capital Expenses”**, including changes in both site and building improvements for a net difference of [#21: (\$33,600)]. All of the maintenance and custodial budget appropriations including the site and building improvements can be found in Exhibit 12. Our debt service is projected with a small decrease of [#22 (\$2,240)] the schedule can be viewed in Exhibit 6.

After that is a grouping of **“Other District Expenditures”** including Tuition, School Board, Superintendent Services and Student Transportation for K-12.

The Supervisory Union’s assessment will be increasing by [#23: \$18,241] due mainly to FTE changes (1.0 Asst. Student Services Coord and .20 Technology clerk) and non-union wage increases within the SAU Budget which was ratified by the SAU Board on November 15, 2022. SAU70 provides services in the following departmental areas: superintendent’s services, special education case management, technology support, accounting services, human resource services and transportation management services. Details of the SAU budget can be found at: <https://www.sau70.org/school-boards>. The Student Transportation lines are budgeting an increase of [#24: \$137,881] which includes a projected increase to extend our current contract by one additional year, increase the service by one route and speculate on the ever-changing costs of diesel fuel. The “Interfund Transfers Out” section includes special warrant article transfers. Last year’s budget included a one-time special transfer of funds into the Building Maintenance Reserve to replenish the money withdrawn to pay for the technology project instead of borrowing, so we are showing a decrease of [#25: (\$150,000)]. We are projecting the Food Service Fund transfer which covers the cost of free & reduced lunches to increase by [#26: \$5,100] as we have a few more students participating in the program. We have included in the budget the amount of \$40,000 (along with the offsetting revenue) for #27: Bridgman Fund projects even though it is a separate

warrant article – that is why the line is showing a \$0 increase. This group of expenditures is decreasing in total by (\$24,618).

REVENUES, NET ASSESSMENT, AND PROJECTED TAX RATE

Exhibits 2 and 3 include summary revenue and tax rate information. While Hanover District revenues are fairly consistent from year to year, we do show some changes for FY24.

We are budgeting a surplus from the 2022-23 fiscal year of \$400,000 which is subject to change. The projected payment from the Hanover Water Works is being budgeted at the same amount as the prior year and will be adjusted shortly \$156,070. Due to changes in the economy, we are projecting an increase in interest on investments of \$10,000. The State of NH Department of Education is projecting adequacy aid in the amount of \$522,773 and an additional Ed Freedom Acct Grant of \$5,799; while we appreciate these payments, they are \$785,451 less than last year's SWEPT hold harmless grant. We are budgeting catastrophic aid at an increased level of \$500,000. The level of catastrophic aid—a state grant designed to offset a district's extraordinary special education expenses—is a function of a district's expenditures for special education in the prior year. While the state's support for the catastrophic aid program seems to be stabilizing, our cost pool for this reimbursement is increasing. We will receive \$69,689 in Building Aide.

Applying revenues of \$1,764,604 against the Hanover School District's projected general fund budget of \$15,438,081 (which includes the additional warrant articles for school board/treasurer salaries and Bridgman Fund) results in an amount to be raised by taxes of \$13,673,477. When compared to the prior year's total expenditures this represents an increase of \$1,906,739 from the current year's assessment or 16.20%.

In order to compute a total tax rate for Hanover taxpayers, we need to include the assessment that Hanover pays to the Dresden District for the operation of Richmond Middle and Hanover High Schools. Exhibit 3 shows the Dresden assessment as of the last Dresden Budget Committee meeting on November 21, 2022 as \$19,327,409 an increase of \$1,651,618 or 9.34%. Details on the Dresden District budget and its assessment to the Hanover District can be found in BoardDocs under the Dresden Budget Committee section. The Dresden District Budget will be presented to the School Board on December 20, 2022.

Total overall, assessments are increasing by 12.09%. The estimated tax rate for the proposed FY24 Hanover and Dresden general fund budgets--local and state--is shown as \$12.17, an increase of \$1.28 or 11.75% more than the current year.

Exhibits 2, 3, 4 and 7 show detailed revenue and tax rate calculations.

It is important to Note there are still some important variables that may affect the Hanover and Dresden assessments including:

- *Custodial Changes & whether or not to continue with Vendor outsourcing – a potential budget decrease
- *Warrant Article for Service Staff, which if ratified will add expense to the budget, amounts to be determined
- *Reductions in both budgets – staffing and equipment

ATTACHMENTS

Part I: Budget Overview

- Exhibit 1: Significant budget changes
- Exhibit 2: Summary Revenues
- Exhibit 3: Net Assessments, and Estimated Tax Rates

Part II: Revenues

- Exhibit 4: Detailed Revenue Report

Part III: Appropriations

- Exhibit 5: Detailed Appropriation Budget
- Exhibit 6: Debt Service Schedule

Part IV: Assessments and Tax Rate

- Exhibit 7: Detailed Tax Rate Calculation

Part V: Supporting Documentation

- Exhibit 8: District Staffing
- Exhibit 9: Facts & Figures
- Exhibit 10: Reserve Account Balances
- Exhibit 11: Budget Changes Sorted & Totaled by Function & Object
- Exhibit 12: Custodial/Maintenance Budget Overview
- Exhibit 13: Health Care Insurance Rate Updates 11.9.22

HANOVER SCHOOL DISTRICT Significant Budget Changes From 2022-23 Budget to 2023-24 Budget					
		Chg Amount incr/(decr)	% Bgt to Bgt	% of Total	%Chg in Line
Regular Operations-PreK-5					
1	Salaries--Regular Ed Teachers	\$62,606	0.43%	8.40%	1.94%
2	Salaries--Regular Ed Aides	\$10,841	0.07%	1.45%	3.28%
3	Salaries--Other	(\$72,544)	-0.49%	-9.73%	-26.36%
4	Classroom Materials & Supplies	\$14,365	0.10%	1.93%	14.85%
5	Payroll Tax & Benefits--Technology	\$22,698	0.15%	3.04%	27.50%
6	Purch Prop/Repair Svcs--Technology	\$13,105	0.09%	1.76%	25.96%
7	Materials & Supplies--Technology	\$10,454	0.07%	1.40%	65.15%
8	Property & Equipment--Technology	\$49,847	0.34%	6.69%	59.80%
9	Curriculum Dev. - Profess/Tech Services	(\$44,050)	-0.30%	-5.91%	-84.63%
10	Payroll Tax & Benefits--School Administration	\$33,814	0.23%	4.54%	13.64%
11	Purch Prop/Repair Svcs--Bldg Maintenance	\$27,205	0.19%	3.65%	34.46%
12	Salaries, Payroll Tax & Benefits--Custodial Services	\$60,670	0.41%	8.14%	20.78%
13	Reg Ed Other Exp	\$57,776	0.39%	7.75%	1.42%
	Subtotal--Regular Operations	\$246,787	1.68%	33.10%	2.77%
Sp Ed Operations-PreK-5					
14	Salaries-Certified Specialists	\$108,013	0.74%	14.5%	11.11%
15	Salaries--Sp Ed Assistants & Tutor	\$28,279	0.19%	3.8%	4.25%
16	Payroll Tax & Benefits--Special Education	\$164,978	1.12%	22.1%	18.45%
17	Purch Professional/Technical Services	(\$17,800)	-0.12%	-2.4%	-61.38%
18	Sp Ed Tuition--K-12	\$316,700	2.16%	42.5%	30.25%
19	Salaries, Payroll Tax & Benefits-Out of Building Pre-School	(\$62,326)	-0.42%	-8.4%	-100.00%
20	Sp Ed Other Exp	(\$14,497)	-0.10%	-1.9%	-4.93%
	Subtotal--Sp Ed Operations	\$523,347	3.56%	70.2%	13.21%
Recap--Ray School Subtotals					
	Subtotal--Regular Ops	\$246,787	1.68%	33.1%	2.77%
	Subtotal--Sp Ed	\$523,347	3.56%	70.2%	13.21%
	Itemized Operating Expense	\$770,134	5.24%	103.3%	5.99%
Capital Items					
21	Site & Bldg Improvements	(\$33,600)	-0.23%	-4.5%	-20.79%
22	Debt Service	(\$2,240)	-0.02%	-0.3%	-0.57%
	Subtotal--Capital Items	(\$35,840)	-0.24%	-4.8%	-6.45%
	Total Ray Sch Expenditures	\$734,294	5.00%	98.5%	5.48%
Other District Expense					
23	Superintendent Services	\$18,241	0.12%	2.4%	3.55%
24	Student Transportation & Supplies	\$137,881	0.94%	18.5%	24.29%
	Total Other District Exp	\$156,122	1.06%	20.9%	14.43%
	Total Other District Expense	\$890,416	6.06%	119.4%	6.14%
Interfund Transfers Out					
25	To Bldg Maintenance Reserve	(\$150,000)	-1.02%	-20.1%	100.00%
26	To Food Service Fund	\$5,100	0.03%	0.7%	56.67%
27	To Bridgman Proj Fund (incl WA)	\$0	0.00%	0.0%	0.00%
	Total Interfund Transactions	(\$144,900)	-0.99%	-19.4%	-72.81%
	Total Proposed Changes	\$745,516	5.07%	100.0%	5.07%

Ex. 2 and 3, V.2 - Revenues, Assessments Projected Tax Rates

HANOVER SCHOOL DISTRICT Proposed Budget 2023-24				
ESTIMATE OF TAX RATE				
Revenues & Net Assessment	As Voted 2022-23	Proposed 2023-24	\$ Change	% Change
Hanover Direct Budget with Board Stipends		\$ 15,398,081		
Prior Year As Voted	\$14,692,565		\$ 705,516	4.80%
Budget Proposal With All Articles (Board/Bridgman)		\$ 15,438,081	\$ 745,516	5.07%
22-23 Revenues - adj. Nov 2022 with NH DRA (subtracted from expenditures to arrive at net assessment)	2022-23	2023-24	\$ Change	% Change
Balance Carry Forward	\$793,176	\$400,000	(393,176)	
<u>Local Sources</u>				
From Hanover Water Works	\$156,070	\$156,070	-	
Tuition Income	\$6,000	\$0	(6,000)	
Interest on Investments	\$5,000	\$15,000	10,000	
Prior Year Refunds	\$7,000	\$11,823	4,823	
Rental of Property/Bldg Maint Offset	\$15,000	\$15,000	-	
Miscellaneous	\$250	\$250	-	
<u>State Sources</u>				
Adequacy Aid (includes 1x change to State Wide Funding)	\$1,308,224	\$522,773	(785,451)	
Ed Freedom Acct Phase out Grant		\$5,799		
Catastrophic Aid	\$500,000	\$500,000	-	
Building Aid	\$71,643	\$69,689	(1,954)	
Federal Sources (Medicaid & Agric Grant)	\$23,464	\$28,200	4,736	
<u>Other Financing Sources</u>				
From Building Maintenance Reserve Fund*		\$0	-	
From From Bridgman Reserve Fund (Revenue offsets potential V	\$40,000	\$40,000	-	
From Building Maintenance Reserve Fund	\$0	\$0	-	
Total Current Year Revenues	\$2,132,651	\$1,364,604	(768,047)	
Total Revenues and From Fund Balance	\$2,925,827	\$1,764,604	(1,161,223)	-39.69%
Net Assessment Actual -	\$11,766,738	\$ 13,673,477	1,906,739	16.20%
Hanover School District		Tax Impact Data		
Exhibit 3, V.2 - DISTRICT ASSESSMENTS:	2022-23	2023-24	\$ Chg	% Change
Hanover Assessment (22-23 Adjusted to Actual)	\$11,766,738	\$ 13,673,477	\$1,906,739	16.20%
Dresden Assessment (without additional articles)	\$17,675,791	\$19,327,409	\$1,651,618	9.34%
	\$29,442,529	\$33,000,886	\$3,558,357	12.09%
Hanover Tax				
ESTIMATED TAX RATES: with adjusted NAV				
Local School Tax Rate (Orig 22-23 Proj. \$9.75)	9.62	10.65	1.03	10.71%
State School Tax Rate (Orig 22-23 Proj. 1.28)	1.27	1.52	0.25	19.69%
Total School Tax Rate (Orig 22-23 Proj. \$11.03)	10.89	\$12.17	1.28	11.75%

EXHIBIT 4: REVENUES

We are including a detailed revenue budget as Exhibit 4. This report shows each of the sources of income that the district receives during the course of the year. Norwich, like most schools its size, has little in the way of income outside of state aid and property tax.

1311 Tuition from Patron

While tuition income is not a big source of income for the district, from time to time the District does receive tuition students.

1510 Interest Income

District funds are held in one or more bank accounts—checking, money market accounts, certificates of deposit, and bank repurchase agreements. Interest accruing to these accounts is credited to the interest income account. In light of the current economic slowdown, we are anticipating continued low level of interest income for the coming year.

1910 Rental of District Property

The district allows non-school and non-town entities to use the school's facility. Such rental is governed by district policy. We receive hold-harmless agreements from each user prior to rental, and in many cases a rental fee. The fee, when received, is credited here.

1980 Insurance Refunds

The district's workers compensation, health, and property/liability insurance plans are 'participatory' programs. This means that if our experience is good, the carrier will refund to the district a share of the unused premiums. While we have not received any refunds from our health carrier in several years, we do each year receive small refunds from the workers comp and property/liability plans. Any refund is credited to this account.

1990 Miscellaneous Income

In addition to minor amounts of income from typically unpredictable sources, this account is also used for several accounting related functions. For example, closeouts of capital project or terminating special revenue fund activity is posted here, as are district uncleared checks, (checks that the district has written but have never been cashed by the recipient).

3109 Homestead Tax Liability

Act 68 now determines a tax rate by dividing education spending (budgeted expenses minus budgeted income) per equalized pupil by the so called "base amount", and then multiplying that result times a tax rate set annually by the state legislature. Applying the tax rate times the equalized value of the town results in the amount of the tax levy. If the result is more than the district needs to fund its obligations, the difference goes to the state's education fund. If the result is less than is needed to fund the districts obligations, the education fund pays the difference to the district.

3110 From Education Fund

If the tax rate set under Act 68 applied against the district's own tax value is not sufficient to fund the district's obligations, then the state's Education Fund makes up the difference.

3112 Non-Residential Tax Liability

Act 68 uses a grand list split between residential and non-residential property. For purposes of budget estimation, we include all taxes raised within account 3109.

3114 Vocational Center Grant

The state makes a payment directly to vocational centers on behalf of local districts. For the purpose of computing the total cost of education, the state has local districts recognize the amount of their transfer as an equal and offsetting entry on both the income and expense sides of local district budgets.

3150 Transportation Grant

The State of Vermont has agreed to pay a portion of the transportation expenses incurred by districts. While the ratio varies it has averaged about 47% of the District's two-year prior actual expenditure for pupil transportation.

3201 Special Education Block Grant

One of four sources of state aid meant to offset the special education expenses of school districts; the block grant is awarded to the district based on numbers of pupils enrolled, regardless of the district's level of special education expenditure.

3202 Special Education Expense Reimbursement

A district's special education expenditure above the block grant plus expected 'local match' amount is eligible for reimbursement by the state at year-end. The reimbursement has averaged 54% to 57% for the past several years.

3203 Extraordinary Reimbursement

If a district's special education expenses exceed \$50,000 for any individual student the state will pay 90% of the excess. Norwich has received funds from this source in the past several years.

3204 Essential Early Education

The State of Vermont encourages districts to serve its pre-school students and allows some monies for this purpose. The EEE grant is intended to offset the cost of educating handicapped children prior to legal school entry age for the early acquisition of fundamental skills.

5230 Transfer from Construction Aid Fund

The State of Vermont has committed legislatively to assist local districts with school renovation and construction by paying 30% of "approved" construction costs. In Norwich, those funds have been set-aside in a reserve fund. Each year, as it is needed, a transfer is made to the district's general fund to offset the tax cost of the Dresden Construction project.

5400 Prior Year Adjustment

From time to time the state adjusts its aid formulas to account for deviations between anticipated and corrected grant amounts.

HANOVER SCHOOL DISTRICT		2021-22		2022-23	2022-23	2022-23		Bgt		Bgt	
Revenue Budget		Revised	2021-22	Original	Revised	Anticipated	2023-24	to Bgt	%	to Bgt	%
2023-24	School Year	Budget	Actual	Budget	Budget	Year End	Proposed	Chg--Rev	Chg	Chg--Orig	Chg
Local Sources											
1121	District Assessment	\$14,163,397	\$14,163,397	\$12,173,168	\$11,766,738	\$11,766,738	\$13,673,477	\$1,906,739	16.2%	\$1,500,309	12.3%
1200	From Hanover Water Works	176,313	176,313	156,070	156,070	156,070	\$156,070	-	0.0%	-	0.0%
1311	Tuition--From Parent	-	6,800	-	-	-	-	-	n/a	-	n/a
1311	Tuition	-	-	-	-	-	-	-	n/a	-	n/a
1311	Tuition--NECC Program	-	-	-	-	-	-	-	n/a	-	n/a
1311	Tuition--Summer School	6,000	-	6,000	6,000	-	-	(6,000)	-100.0%	(6,000)	-100.0%
1315	Spec Ed Excess Cost Income	-	10,000	-	-	-	-	-	n/a	-	n/a
1510	Interest on Investments	20,000	4,900	5,000	5,000	9,506	15,000	10,000	200.0%	10,000	200.0%
1910	Rent	15,000	11,870	20,000	15,000	15,000	15,000	-	0.0%	(5,000)	-25.0%
1980	Refund from Prior Year	12,000	10,941	7,000	7,000	38,420	11,823	4,823	68.9%	4,823	68.9%
1990	Miscellaneous	250	1,517	250	250	300	250	-	0.0%	-	0.0%
subtotal		\$14,392,960	\$14,385,738	\$12,367,488	\$11,956,058	\$11,986,034	\$13,871,620	\$1,915,562	16.0%	\$1,504,132	12.2%
State Sources											
3190	Other State Aid- Kindy	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$0	n/a
3110	Adequacy Aid/Ed Freedom	246,325	259,290	1,308,224	1,308,224	\$1,308,224	\$528,572	(\$779,652)	100.0%	(\$779,652)	-59.6%
3211	Building Aid	73,653	73,653	73,653	71,643	71,643	\$69,689	(\$1,954)	-2.7%	(\$3,964)	-5.4%
3241	Catastrophic Aid	500,000	514,502	500,000	500,000	500,000	\$500,000	-	0.0%	-	0.0%
subtotal		\$819,978	\$847,445	\$1,881,877	\$1,879,867	\$1,879,867	\$1,098,261	(\$781,606)	-41.6%	(\$783,616)	-41.6%
Federal Sources											
4350	Medicaid Reimb	\$100,000	\$47,382	\$100,000	\$20,000	\$39,143	\$25,000	\$5,000	25.0%	(\$75,000)	-75.0%
4710	Dept of Agric Grant	3,048	3,464	3,200	3,464	3,464	\$3,200	(264)	-7.6%	-	0.0%
subtotal		\$103,048	\$50,846	\$103,200	\$23,464	\$42,607	\$28,200	\$4,736	20.2%	(\$75,000)	-72.7%
Other Financing Sources											
5250	Sale of Bonds/Notes	\$95,334	\$0	-	-	-	\$0	\$0	n/a	#VALUE!	n/a
5250	Transfer from Bldg Rsv Fund	150,000	150,000	-	-	-	\$0	\$0	n/a	\$0	n/a
5250	Transfer from 6th Grade Rsv F	-	-	-	-	-	\$0	\$0	n/a	-	n/a
5255	Transfer from Brdgm Fund	40,000	-	40,000	40,000	40,000	\$40,000	\$0	-	-	0.0%
subtotal		\$285,334	\$150,000	\$40,000	\$40,000	\$40,000	\$40,000	\$0	0.0%	\$0	0.0%
Current Year Revenue Total		\$15,601,320	\$15,434,030	\$14,392,565	\$13,899,389	\$13,948,508	\$15,038,081	\$1,138,692	8.2%	\$645,516	4.5%
From Beginning Year Fund Balance		\$300,667	\$441,114	\$300,000	\$793,176		\$400,000	(\$393,176)	-49.6%	\$100,000	33.3%
Total Resources Available to Offset Approps		\$15,901,987	\$15,875,144	\$14,692,565	\$14,692,565		\$15,438,081	\$745,516	5.1%	\$745,516	5.1%
Summary											
Original Budget Proposal		\$15,614,547		\$14,263,350	\$14,692,565		\$15,398,081	\$705,516	4.8%	\$1,134,731	8.0%
Separate Articles		287,440		429,215			\$40,000				
Budget Proposal		\$15,901,987		\$14,692,565	\$14,692,565		\$15,438,081	\$745,516	5.1%	\$745,516	4.8%
Sources of Funds:											
0750 from Balance Carry-Forward		300,667		\$300,000	\$793,176		\$400,000	(\$393,176)	-49.6%	\$100,000	33.3%
from Other Income		1,437,923		2,219,397	2,132,651		\$1,364,604	(\$768,047)	-36.0%	(\$854,793)	-38.5%
from District Assessment		\$14,163,397		\$12,173,168	\$11,766,738		\$13,673,477	\$1,906,739	16.20%	\$1,500,309	12.32%

EXHIBIT 7: APPROPRIATIONS

Following is a three-page Expenditure budget, which details total spending for the coming year. This report shows last year's revised budget and actual spending, as well as this year's budget. Finally, we have included the expenditure budget proposal for next year, as well as the dollar and percent differences in line items between the current year's budget and next year's proposal.

This report is summarized by major function and object. The federal and state governments mandate the function/object account classification system for all school district accounting and reporting (GASB).

Functions include 4 numbers:

1000 Instruction: 1100 Regular Education Programs (PreK-12), 1200 Special Programs, 1300 Vocational Programs, 1400 Other Instructional Programs (PreK-12)

2000 Support Services: 2100 Student Services (2120 Guidance/2130 Health), 2200 Instructional Staff (2210-Improvement/2220 Media Services), 2300 General Administration (2310 School Board/2320 Executive Admin/Superintendent), 2400 School Administration (2410 Principal Services), 2500 Business, 2600 Operation and Maintenance of Plant, 2700 Student Transportation, and 2800 Centralized Services

3000 Operation of Non-Instructional Services: 3100 Food Services

4000 Facilities Acquisition and Construction Services: 4200 Site Improvement and 4600 Building Improvement

5000 Other Outlays: 5100 Debt Service, 5200 Fund Transfers

Objects include 3 numbers:

100 Personal Services: Salaries

200 Personal Services: Fringe Benefits

300 Purchased Services: Professional and Technical

400 Purchased Services: Property Maintenance and Repairs

500 Other Purchased Services: Advertising, Printing, Communication, Travel and Tuition

600 Supplies: Consumables – general office/classroom, books

700 Property: Fixed Assets, Equipment and Improvements

800 Other Objects: Misc. Goods and Services (Dues, fees)

Exhibit 5, V.1- Appropriations Budget

HANOVER SCHOOL DISTRICT			2021-22	2021-22	2022-23	2022-23	2023-24	Budget	
Consolidated Proposed Budget			Revised	Actual	Revised	Exp'd	Proposed	Increase/	%
Func	Obj	2023-24	Budget	Expenditures	Budget	& Enc'd	Budget	(Decrease)	Chg
REGULAR INSTRUCTION									
1100	110	Instructional Salaries	3,083,001	3,077,123	3,222,271	2,938,025	3,284,877	62,606	1.94%
1100	112	Ed Asst Salaries	225,697	328,559	330,383	285,941	341,224	10,841	3.28%
1100	100	Salaries--Other	196,750	108,519	275,224	189,265	202,680	(72,544)	-26.36%
1100	200	Payroll Tax & Benefits	1,704,325	1,721,138	1,977,431	1,719,673	1,980,198	2,767	0.14%
1100	300	Purch Prof'l & Tech Svcs	16,190	7,001	20,678	18,610	14,260	(6,418)	-31.04%
1100	400	Purch Prop/Repair Svcs	39,815	34,932	38,450	34,605	40,332	1,882	4.89%
1100	500	6th Grade Tuition	1,904,587	1,904,287	0	0	0	0	n/a
1100	600	Materials & Supplies	96,654	53,135	96,740	87,066	111,105	14,365	14.85%
1100	700	Property & Equipment	19,425	11,623	21,420	20,349	21,400	(20)	-0.09%
Function Total			7,286,444	7,246,317	5,982,597	5,293,534	5,996,076	13,479	0.23%
COORDINATOR OF VOLUNTEERS									
1110	300	Purch Prof'l & Tech Svcs	8,000	8,000	8,500	8,000	8,000	(500)	-5.88%
Function Total			8,000	8,000	8,500	8,000	8,000	(500)	-5.88%
TECHNOLOGY									
1120	110	Salaries	160,554	166,042	154,097	150,299	158,139	4,042	2.62%
1120	200	Payroll Tax & Benefit	81,265	83,414	82,537	71,693	105,235	22,698	27.50%
1120	400	Purch Prop/Repair Svcs	34,682	36,772	50,484	49,562	63,589	13,105	25.96%
1120	600	Materials & Supplies	19,576	14,801	16,046	14,441	26,500	10,454	65.15%
1120	700	Property & Equipment	62,700	39,394	83,353	79,185	133,200	49,847	59.80%
Function Total			358,777	340,423	386,517	365,181	486,663	100,146	25.91%
SPECIAL EDUCATION									
1200	110	Instructional Salaries	909,074	944,303	971,955	915,211	1,079,968	108,013	11.11%
1200	111	SpEd ABA Technicians	57,250	0	0	0	0	0	n/a
1200	112	Ed Asst & Tutor Salaries	752,314	423,342	664,857	401,354	693,136	28,279	4.25%
1200	200	Payroll Tax & Benefit	1,040,558	754,210	894,001	786,287	1,058,979	164,978	18.45%
1200	300	Purch Prof'l & Tech Svcs	29,000	12,646	29,000	26,100	11,200	(17,800)	-61.38%
1200	400	Purch Prop/Repair Svcs	1,050	0	1,440	735	750	(690)	-47.92%
1200	5xx	Trans, Travel & Communication	500	0	500	450	500	0	0.00%
1200	56x	Spec Ed Tuition	875,000	1,116,972	1,046,800	1,277,771	1,358,000	311,200	29.73%
1200	600	Materials & Supplies	15,100	6,181	12,975	12,326	16,500	3,525	27.17%
1200	700	Property & Equipment	5,800	258	6,200	4,650	4,500	(1,700)	-27.42%
1200	800	Dues & Fees	200	400	0	150	150	150	n/a
Function Total			3,685,846	3,258,312	3,627,728	3,425,034	4,223,683	595,955	16.43%
OUT-OF-BUILDING PRE-SCHOOLS									
1210	100	Salaries	34,313	20,655	43,001	15,962	0	(43,001)	-100.00%
1210	200	Payroll Taxes & Benefits	7,367	4,530	19,325	3,352	0	(19,325)	-100.00%
1210	500	Spec Ed Tuition & Travel	38,000	26,388	38,000	48,429	42,000	4,000	0.00%
1210	600	Materials & Supplies	1,000	461	1,700	1,530	1,725	25	0.00%
1210	800	Dues & Fees	700	348	0	0	0	0	0.00%
Function Total			81,380	52,382	102,026	69,273	43,725	(58,301)	-57.14%
EXTENDED SCHOOL YEAR PROGRAM									
1240	100	Salaries	60,000	51,405	60,000	19,430	52,000	(8,000)	-13.33%
1240	200	Payroll Tax & Benefit	19,437	13,207	19,377	5,682	16,370	(3,007)	-15.52%
1240	300	Purch Prof'l & Tech Svcs	11,800	2,880	10,600	5,890	5,800	(4,800)	-45.28%
1240	500	Trans, Travel & Communication	1,900	0	0	0	1,500	1,500	n/a
Function Total			93,137	67,492	89,977	31,002	75,670	(14,307)	-15.90%
ENGLISH AS A SECOND LANGUAGE									
1260	100	Salaries	220,889	202,100	233,515	210,143	243,047	9,532	4.08%
1260	200	Payroll Tax & Benefit	126,326	114,443	134,658	113,887	142,366	7,708	5.72%
1260	600	Materials & Supplies	1,100	898	900	898	1,050	150	16.67%
Function Total			348,315	317,441	369,073	324,928	386,463	17,390	4.71%
GUIDANCE									
2120	100	Salaries	130,531	130,452	133,141	134,255	135,804	2,663	2.00%
2120	200	Payroll Tax & Benefit	73,450	74,435	76,818	77,223	80,509	3,691	4.80%
2120	600	Materials & Supplies	900	615	900	736	1,000	100	11.11%
Function Total			204,881	205,502	210,859	212,214	217,313	6,454	3.06%

Exhibit 5, V.1- Appropriations Budget

HANOVER SCHOOL DISTRICT			2021-22	2021-22	2022-23	2022-23	2023-24	Budget	
Consolidated Proposed Budget			Revised	Actual	Revised	Exp'd	Proposed	Increase/	%
Func	Obj	2023-24	Budget	Expenditures	Budget	& Enc'd	Budget	(Decrease)	Chg
HEALTH									
2134	100	Salaries	95,788	94,439	98,930	95,742	101,102	2,172	2.20%
2134	200	Payroll Tax & Benefit	54,361	54,510	57,076	56,095	60,194	3,118	5.46%
2134	300	Purch Prof'l & Tech Svcs	1,600	1,598	1,600	1,598	1,600	0	0.00%
2134	400	Purch Prop Svcs	1,925	662	1,925	1,564	1,500	(425)	-22.08%
2134	600	Materials & Supplies	3,000	4,401	3,100	3,059	3,050	(50)	-1.61%
2134	700	Property & Equipment	400	0	400	326	400	0	0.00%
2134	800	Dues & Fees	280	0	300	200	200	(100)	-33.33%
Function Total			157,354	155,610	163,331	158,584	168,046	4,715	2.89%
CURRICULUM DEVELOPMENT									
2212	300	Purch Prof'l & Tech Svcs	15,000	4,591	52,050	51,206	8,000	(44,050)	-84.63%
Function Total			15,000	4,591	52,050	51,206	8,000	(44,050)	-84.63%
STAFF DEVELOPMENT									
2213	100	Salaries	6,000	5,694	6,000	5,985	10,800	4,800	80.00%
2213	200	P/R Tax and Benefits	92,512	52,863	90,427	72,342	97,027	6,600	7.30%
Function Total			98,512	58,557	96,427	78,327	107,827	11,400	11.82%
MEDIA (Library)									
2221	100	Salaries	114,061	124,058	119,866	121,627	125,410	5,544	4.63%
2221	200	Payroll Tax & Benefit	51,354	69,954	75,280	68,353	80,355	5,075	6.74%
2221	300	Purch Prof'l & Tech Svcs	2,000	0	2,000	1,500	1,500	(500)	-25.00%
2221	400	Purch Prop/Repair Svcs	8,100	4,448	8,100	7,371	7,600	(500)	-6.17%
2221	600	Materials & Supplies	13,190	11,078	12,900	12,513	12,000	(900)	-6.98%
2221	700	Property & Equipment	5,000	0	6,000	5,760	6,200	200	3.33%
Function Total			193,705	209,538	224,146	217,124	233,065	8,919	3.98%
SCHOOL BOARD SERVICES									
2310	100	Salaries-Included (Voted by Sep WA)	9,416	9,044	9,416	9,225	9,455	39	0.41%
2310	200	Payroll Tax & Benefit	730	703	730	717	733	3	0.41%
2310	300	Purch Prof'l & Tech Svcs	32,000	47,835	32,000	31,598	32,000	0	0.00%
2310	500	Trans, Travel & Communication	3,800	4,865	3,800	3,795	3,800	0	0.00%
2310	800	Dues & Fees	9,000	6,985	9,000	7,474	9,000	0	0.00%
Function Total			54,946	69,432	54,946	52,809	54,988	42	0.08%
SUPERINTENDENT SERVICES									
2320	300	Purch Prof'l & Tech Svcs	496,785	496,785	514,223	514,224	532,464	18,241	3.55%
Function Total			496,785	496,785	514,223	514,224	532,464	18,241	3.55%
SCHOOL ADMINISTRATION									
2410	110	Salary--Principal	107,620	108,171	110,314	110,314	113,072	2,758	2.50%
2410	111	Salary--Support	109,846	111,026	113,662	113,662	116,205	2,543	2.24%
2410	115	Salary--Asst Principal	87,544	86,275	89,295	89,295	90,200	905	1.01%
2410	200	Payroll Tax & Benefit	263,766	243,325	247,835	223,210	281,649	33,814	13.64%
2410	300	Purch Prof'l & Tech Svcs	3,500	2,047	3,500	2,308	7,500	4,000	114.29%
2410	400	Purch Prop/Repair Svcs	7,485	3,213	7,205	4,865	5,200	(2,005)	-27.83%
2410	500	Trans, Travel & Communication	18,600	8,108	13,820	13,654	18,000	4,180	30.25%
2410	600	Materials & Supplies	3,625	1,701	3,625	3,516	3,500	(125)	-3.45%
2410	700	Property & Equipment	3,000	880	3,000	2,820	3,000	0	0.00%
2410	800	Dues & Fees	2,090	1,120	2,090	1,144	2,200	110	5.26%
Function Total			607,076	565,866	594,346	564,788	640,526	46,180	7.77%
BUILDING MAINTENANCE									
2610	400	Purch Prop/Repair Svcs	68,689	201,580	78,945	207,149	106,150	27,205	34.46%
2610	500	Other Purch Svcs	1,150	780	1,150	780	1,030	(120)	-10.43%
2610	600	Materials & Supplies	19,110	15,297	17,000	16,368	17,850	850	5.00%
Function Total			88,949	217,657	97,095	224,297	125,030	27,935	28.77%
CUSTODIAL SERVICES									
2620	100	Salaries	234,469	80,801	200,348	65,515	225,348	25,000	12.48%
2620	200	P/R Tax and Benefits	117,630	56,272	91,591	49,758	127,261	35,670	38.94%
2620	400	Purch Prop/Repair Svcs	46,000	47,423	53,000	51,453	53,000	0	0.00%
2620	500	Trans, Travel & Communication	27,333	21,090	31,406	29,423	34,547	3,141	10.00%
2620	600	Materials & Supplies	125,500	128,755	153,690	149,079	144,656	(9,034)	-5.88%
2620	700	Property & Equipment	2,000	1,965	2,000	2,004	2,100	100	5.00%
Function Total			552,932	336,306	532,035	347,233	586,912	54,877	10.31%

Exhibit 5, V.1- Appropriations Budget

HANOVER SCHOOL DISTRICT Consolidated Proposed Budget			2021-22 Revised Budget	2021-22 Actual Expenditures	2022-23 Revised Budget	2022-23 Exp'd & Enc'd	2023-24 Proposed Budget	Budget Increase/ (Decrease)	% Chg
Func	Obj	2023-24							
GROUNDS MAINTENANCE									
2630	400	Purch Prop/Repair Svcs	87,285	83,673	92,500	89,377	97,125	4,625	5.00%
2630	600	Materials & Supplies	250	110	300	267	400	100	33.33%
		Function Total	87,535	83,783	92,800	89,644	97,525	4,725	5.09%
STUDENT TRANSPORTATION									
2700	500	Trans, Travel & Communication	505,000	505,551	517,625	550,949	595,506	77,881	15.05%
2700	600	Materials & Supplies	50,000	75,672	50,000	71,674	110,000	60,000	120.00%
		Function Total	555,000	581,223	567,625	622,623	705,506	137,881	24.29%
SPECIAL EDUCATION TRANSPORTATION									
2722	500	Trans, Travel & Communication	58,800	124,351	143,000	149,721	143,000	0	0.00%
		Function Total	58,800	124,351	143,000	149,721	143,000	0	0.00%
FIELD TRIPS									
2725	500	Trans, Travel & Communication	27,015	13,745	28,730	27,658	23,805	(4,925)	-17.14%
		Function Total	27,015	13,745	28,730	27,658	23,805	(4,925)	-17.14%
SITE IMPROVEMENTS									
4200	400	Purch Prop/Repair Svcs	25,100	33,673	25,100	25,068	25,500	400	1.59%
		Function Total	25,100	33,673	25,100	25,068	25,500	400	1.59%
BUILDING IMPROVEMENTS									
4600	400	Purch Prop/Repair Svcs	125,500	159,311	136,500	136,430	102,500	(34,000)	-24.91%
		Function Total	125,500	159,311	136,500	136,430	102,500	(34,000)	-24.91%
DEBT SERVICE									
5100	830	Debt Principal	230,000	230,000	240,000	240,000	250,000	10,000	4.17%
5100	840	Debt Interest	165,664	165,664	153,934	153,934	141,694	(12,240)	-7.95%
		Function Total	395,664	395,664	393,934	393,934	391,694	(2,240)	-0.57%
INTERFUND TRANSFERS OUT									
5200	900	Transfer to 6th Grade Tuit Fund -Surplus	0	0	0	0	0	0	n/a
5200	900	To Bldg Maint Rsv Fund	0	0	150,000	150,000	0	(150,000)	-100.00%
5221	900	To Food Service Fund	10,000	5,269	9,000	4,694	14,100	5,100	56.67%
5221	900	To Bridgman Proj Fund - (Voted by Sep WA)	40,000	0	40,000	40,000	0	(40,000)	-100.00%
5221	900	Food Service - District Cost	0	24,068	0	0	0	0	n/a
5221	900	To Capital Projects Fund	0	0	0	0	0	0	n/a
		Function Total	50,000	29,337	199,000	194,694	14,100	(184,900)	-92.91%
DISTRICT TOTAL w/6th Grade Expenses			15,656,653	15,031,299	\$ 14,692,565	13,577,529	\$ 15,398,081	705,516	4.80%
Plus Potential Articles to be voted:									
Art. #__: Bridgman Proj Fund							\$ 40,000		
Art. #5: HSS-Service Staff Union Agreement									
Total of Separately Voted Articles:							\$ 40,000	\$ 40,000	0.00%
Total Budget with Separate Articles Approved:					\$ 14,692,565		\$ 15,438,081	\$ 745,516	5.07%

1. "Func" and "Obj" are federally required accounting designations which refer to "function and "object". A function might be "regular education" or "transportation". "Objects" designate the type of expense being reported, for example, wage expense, or equipment expense, relating to a particular function.
2. The "budget" columns represent the adopted budget for the particular line item or group of line items, as may have been changed by approved budget transfers. "Actual" represents the amount actually spent in the prior year. "Exp'd & Enc'd" represents, in salary and benefit accounts, the expected expenditure through year end; and in other accounts, the actual expenditure, plus amount for which the school has issued purchase orders or contracts for goods or services. It may represent an estimate of year end, but more likely not.
3. The "Bgt Chg" column represents the difference between the proposed budget and the current year's budget. The "% Chg" is computed based on the same columns.

EXHIBIT 6

**HANOVER SCHOOL DISTRICT
2023-24
Debt Service Schedule**

2014 Addition/Renovation Bond

Year	Total	Prinicipal	Interest
2015/16	391,022	136,000	255,022
2016/17	395,899	180,000	215,899
2017/18	396,719	190,000	206,719
2018/19	392,029	195,000	197,029
2019/20	392,084	205,000	187,084
2020/21	391,629	215,000	176,629
2021/22	395,664	230,000	165,664
2022/23	393,934	240,000	153,934
2023/24	391,694	250,000	141,694
2024/25	393,944	265,000	128,944
2025/26	390,429	275,000	115,429
2026/27	391,404	290,000	101,404
2027/28	391,614	305,000	86,614
2028/29	392,159	315,000	77,159
2029/30	392,394	325,000	67,394
2030/31	392,319	335,000	57,319
2031/32	391,934	345,000	46,934
2032/34	391,239	355,000	36,239
2034/35	389,790	365,000	24,790
2035/36	387,563	375,000	12,563
TOTALS	7,845,458	5,391,000	2,454,458

Amount Remaining at July 1, 2023

Total	Prinicipal	Interest
4,696,480	3,800,000	896,480

EXHIBIT 7, V.2 - Tax Rate Calculation Forecast

HANOVER SCHOOL DISTRICT	Fall 2023 Projected	Fall 2022 Actual	Fall 2021 Actual	Fall 2020 Actual
Tax Rate Calculation History and Forecast	(Supports FY2023 School Budget)	(Supports FY2023 School Budget)	(Supports FY2022 School Budget)	(Supports FY2021 School Budget)
Local School Portion				
Net Local School Budget w/out grant (Ray)	\$ 14,196,250	\$13,074,962	\$11,766,748	\$14,223,401
plus/(minus) assessment budget changes			(12,427)	
plus Regional School Appropriation (Dresden)	\$19,327,409	\$17,675,791	\$14,623,697	\$14,459,628
"School Tax Effort"	\$33,523,659	\$30,750,753	\$26,378,018	\$28,683,029
less Adequate Education Grant	(\$522,773)	(\$1,308,224)	(\$246,325)	(\$118,907)
less State Education Grant	(4,109,734)	(3,423,649)	(4,582,585)	(4,634,865)
equals Approved School Tax Effort	28,891,152	26,018,880	21,536,681	23,929,149
divide by Local Assessed Value with Utilities	2,712,861,844	2,704,861,844	2,673,893,419	2,300,746,395
equals Local School Tax Rate	10.65	9.62	8.05	10.40
State Education Taxes				
Equalized Valuation (no utilities)	2,868,895,051	2,783,454,671	2,511,005,691	2,407,721,892
times state school tax rate	1.43	1.23	1.83	1.93
equals State School Tax	4,109,732	3,423,649	4,582,585	4,634,865
divide by Local Assessed Valuation (no Utilities)	2,695,632,144	2,687,632,144	2,659,520,219	2,286,668,495
equals State School Rate	1.52	1.27	1.72	2.03
Total School Tax Rate	12.17	10.89	9.77	12.43
<u>Year to Year Percent Change</u>				
% Change in School Rate:	11.75%	11.46%	-21.40%	1.72%
% Change in Local School Rate:	10.71%	19.50%	-22.60%	4.31%
% Change in State School Rate:	19.69%	-26.16%	-15.27%	-9.78%
2023 Local Assessed Value Estimate assumes an \$8 million increase				

EXHIBIT 8 - Proposed Staffing 2023-24

HANOVER SCHOOL DISTRICT	2022-23 Ratified FTEs	2023-24 Projected FTEs	B-B Difference
<u>Regular Ed Teachers</u>			
<i>Total Account</i>	38.20	37.80	-0.40
<u>Regular Ed Aides</u>			
<i>Total Account</i>	11.27	11.69	0.42
<u>Tutors</u>			
<i>Total Account</i>	3.70	3.70	
<u>Technology</u>			
<i>Teacher</i>	1.00	1.00	
<i>NU - specialist</i>	1.00	1.00	
<u>Spec Ed Teachers</u>			
<i>Total Account</i>	9.20	9.20	
<u>Speech Lang Path</u>			
<i>Total Account</i>	2.00	2.00	
<u>Occupational Therapy</u>			
<i>Teacher</i>	1.00	1.00	
<i>COTA (New)</i>	0.00	1.00	1.00
<u>Physical Therapy</u>			
<i>Total Account</i>	0.56	0.56	
<u>Spec Ed Assts</u>			
<i>Total Account</i>	20.95	21.23	0.28
<u>Sp Ed Assistants in Area Pre Schools</u>			
<i>Total Account</i>	1.40	0.00	-1.40
<u>English as a Second Language</u>			
<i>Total Account</i>	2.80	2.80	
<u>Guidance</u>			
<i>Total Account</i>	1.30	1.30	
<u>Health/Nurse</u>			
<i>Teacher</i>	1.00	1.00	
<i>Aide/Asst</i>	0.27	0.27	
<u>Library</u>			
<i>Teacher</i>	1.00	1.00	
<i>Aide/Asst</i>	0.85	0.85	
<u>School Admin</u>			
<i>Total Account</i>	1.75	1.75	
<u>School Admin-Support</u>			
<i>Total Account</i>	2.00	2.00	
<u>Op & Maint of Plant</u>			
<i>Total Account*</i>	4.50	4.50	
GRAND TOTAL	105.75	105.65	-0.10
Note: Yellow highlighting denotes certified staff.			

HANOVER SCHOOL DISTRICT Proposed Budget 2023-24				
Facts & Figures				
Change in Hanover budget of	\$100,000			
is a percent change in Hanover Budget of	0.648%			
Results in Tax Impact of	\$0.037	per \$1,000 of ass'd value		
which is a tax rate impact of	0.30%			
Changes tax paid on a \$400,000 property by	\$14.74			
Est'd assessed Value Hanover /\$1000 2023-24	\$2,712,862			
Assessed Value Hanover /\$1000 2021-22	\$2,704,862			
Budget and Tax Dynamic				
Change in Hanover Budget	% Chg in Bgt	Hanover Tax Rate Impact	% Chg in Tax Rate	Additional Tax Paid on \$400,000 Property
\$10,000	0.06%	0.0037	0.030%	\$1.47
\$20,000	0.13%	0.0074	0.059%	\$2.95
\$30,000	0.19%	0.0111	0.089%	\$4.42
\$40,000	0.26%	0.0147	0.119%	\$5.90
\$50,000	0.32%	0.0184	0.148%	\$7.37
\$60,000	0.39%	0.0221	0.178%	\$8.85
\$70,000	0.45%	0.0258	0.208%	\$10.32
\$80,000	0.52%	0.0295	0.237%	\$11.80
\$90,000	0.58%	0.0332	0.267%	\$13.27
\$100,000	0.65%	0.0369	0.297%	\$14.74
Estimated For 2023-24				
Local assessed value-no utility (for state tax) (\$1,000's)				\$2,695,632
Equalized valuation state tax- no utility (\$1,000's)				\$2,868,895
Equalized State tax (SWEPT)				1.433
Amt \$1.43 raises on equalized val. (state ed tax)				\$4,110
Adequacy/SWEPT grant to Hanover				\$4,632,507
Local tax rate for equalized state assessment				1.520
Amount of net assessment Hanover & Dresden				\$33,000,886
Less amount of state grant				(\$4,109,734)
Net amount to be raised by local tax/other revenue				\$28,891,152
Local tax rate to raise net amount				\$10.65
Total school tax rate				\$12.17

HANOVER SCHOOL DISTRICT**School Year****Supplemental Budget Data****Balances in Reserve Fund Accounts**

Special Education Reserve, as of 6/30/22	\$222,729
Plus to be transferred to Reserve during 2022-23	0
Plus projected Interest	438
Less Amount Planned to Transfer to General Fund during 2022-23	0
Anticipated End of Year Balance 6/30/23	\$223,167
Building Maintenance Reserve, as of 6/30/22	\$8,691
Plus to be transferred to Reserve during 2022-23	150,000
Plus projected Interest	220
Less Amount Planned to Transfer to General Fund during 2022-23	0
Anticipated End of Year Balance 6/30/23	\$158,911
6th Grade Tuition Reserve, as of 6/30/22	\$380,149
Plus to be transferred to Reserve during 2022-23	0
Plus projected Interest	750
Less Amount Planned to Transfer to General Fund during 2022-23	0
Anticipated End of Year Balance 6/30/23	\$380,899

Exhibit 11: Budget Changes Sorted & Totaled by Object and Function

Hanover Proposed 2023-24 Budget

Hanover School District Proposed 2023-24 Sorted & Totalled by Object					
Object	Description	Adopted	Proposed	Incr-Decr	Percent Diff
		FY2022-2023	FY2023-2024		
100	Teacher & Specialist Salaries	4,940,177	5,168,207	\$228,030	4.6%
1XX	Other Salaries	1,896,098	1,814,260	-\$81,838	-4.3%
2XX	Payroll Taxes & Benefits	3,581,786	\$3,823,803	\$242,017	6.8%
235	Retiree Wages & Taxes	81,008	104,381	\$23,373	28.9%
240	Staff Development*	104,292	103,392	-\$900	-0.9%
3XX	Purchased Profess & Technical Services	674,151	622,324	-\$51,827	-7.7%
4XX	Purchased Property & Maint Services	493,099	503,146	\$10,047	2.0%
5XX	Transportation, Travel & Communication	745,581	825,588	\$80,007	10.7%
56X	Tuition - Out of District	1,079,800	1,396,500	\$316,700	29.3%
6XX	Supplies, Books, Parts, Software, Utilities	369,876	448,336	\$78,460	21.2%
7XX	Property & Equipment Purchases	122,373	170,800	\$48,427	39.6%
8XX	Dues, Fees, Contingency & Debt	405,324	403,244	-\$2,080	-0.5%
9XX	Transfers - Capital, Spec Projects, Food	199,000	54,100	-\$144,900	-72.8%
Totals		\$14,692,565	\$15,438,081	\$745,516	5.07%
Includes \$40K for Bridgman Funds - has offsetting revenue					

Hanover School District Proposed 2023-24 Sorted & Totalled by Function					
Function	Description	Adopted	Proposed	Incr-Decr	Percent Diff
		FY2022-2023	FY2023-2024		
11XX	Regular Education	6,377,614	6,490,739	\$113,125	1.8%
12XX	Special Education	4,188,804	4,729,541	\$540,737	12.9%
21XX	Guidance & Health Services	374,190	385,359	\$11,169	3.0%
22XX	Curriculum/Staff Dev, Media/Library	372,623	348,892	-\$23,731	-6.4%
23XX	School Board & SAU Services	569,169	587,452	\$18,283	3.2%
24XX	School Administration	594,346	640,526	\$46,180	7.8%
26XX	Building Maintenance & Custodial	721,930	809,467	\$87,537	12.1%
27XX	Transportation Services	739,355	872,311	\$132,956	18.0%
4XXX	Building & Site Improvements	161,600	128,000	-\$33,600	-20.8%
5XXX	Debt Service & Transfers	592,934	445,794	-\$147,140	-24.8%
Totals		\$14,692,565	\$15,438,081	\$745,516	5.07%

\$0

Exhibit 12: Custodial/Maintenance Budget Information

Ray School				
Custodial & Maintenance Projections (no salaries/benefits)		FY22/23	FY22/23	FY23/24
	Vendor	Estimate	Actual Approved Budget	Estimate
Service Contracts			28,045.00	
UST Inspection	Gaftek	650.00		\$800.00
Fire Alarm & Sprinkler Systems Inspection	Hampshire Fire	2,100.00		\$2,250.00
Intruder Alarm System	Tasco	7,500.00		\$7,700.00
CCTV Surveillance System				
Access Control System				
Building Automation HVAC System Maintenance	ENE	3,200.00		\$3,300.00
Pest Management	Hampshire Pest	1,620.00		\$1,650.00
Kitchen (hood cleaning)	Greasebusters	650.00		\$700.00
Elevator & Chair lift inspection	Stanley Elevator	1,500.00		\$1,650.00
Handicap Door Inspection	Northeast Door	425.00		\$450.00
Boiler Inspection/Service	Combustion Services	3,600.00		\$3,700.00
Water Heater Service	ARC	250.00		\$300.00
Boiler Service (water treatment)	NxKem	500.00		\$500.00
Town of Hanover, fire monitoring	Town of Hanover	375.00		\$375.00
Asbestos -- 3 year inspection (Due 2021)	RPF	0.00		\$0.00
Gym Equipment Inspection/Maintenance	Tri-State Folding Partition	2,000.00		\$2,100.00
Event Manager & Work Order Systems	Brightly	3,425.00		\$3,800.00
NH DOL - Boiler, Air Tank, Elevator Inspection Fees	NH DOL	250.00		\$300.00
CUSTODIAL SERVICES	Metrowest			\$155,000.00
	Total	28,045.00		\$184,575.00
Other Maintenance Services			50,900.00	
Dresden Maintenance Labor	Dresden School Dist	15,000.00		\$15,000.00
Gym Floor Maintenance	Danaher	3,400.00		\$3,600.00
HVAC RTU Service	GSPH	6,700.00		\$6,700.00
Roofing	Melanson	2,500.00		\$3,000.00
Building Equipment / Accessories		3,000.00		\$3,150.00
Building Equipment Kitchen	Authoried Appliance	1,500.00		\$1,575.00
Gym Equipment Repair	Tri-State Folding Part.	2,000.00		\$2,100.00
Fire Protection System alarms/sprinklers	Hampshire Fire	2,000.00		\$3,150.00
Asbestos Abatement Design	RPF	3,000.00		\$5,000.00
Asbestos Abatement	Dec-Tam	5,000.00		\$5,000.00
Electrical	MG Electric	2,000.00		\$2,100.00
Plumbing	ARC	2,000.00		\$2,100.00
Carpentry		2,000.00		\$2,100.00
	Total	50,100.00		\$54,575.00
Maintenance Travel		250.00	250.00	\$250.00
Training mileage				
Telephone		900.00	900.00	\$780.00
Repair Materials B&G			17,000.00	
HVAC		6,000.00		\$6,300.00
Electrical		2,000.00		\$2,100.00
Plumbing		2,500.00		\$2,625.00
Carpentry		1,500.00		\$1,575.00
Painting		1,500.00		\$1,575.00
Building Accessories		1,000.00		\$1,050.00
Equipment Rental - Lift		1,000.00		\$1,050.00
Grounds		1,500.00		\$1,575.00
	Total	17,000.00		\$17,850.00
Uniforms	Hirschs	800.00	800.00	\$800.00
Water/Sewer	Town of Hanover	13,000.00	13,000.00	\$13,000.00
Custodial Equipment Repairs		1,500.00	1,500.00	\$1,575.00
Custodial Supplies		20,000.00	20,000.00	\$22,000.00
Propane	Dead River	70,000.00	70,000.00	\$50,100.00
Electricity	Liberty Utilities	55,000.00	56,690.00	\$62,081.00
Heating (#2 fuel oil)	Dead River	5,500.00	5,500.00	\$8,900.00
Custodial Equipment Replacement		2,000.00	2,000.00	\$2,100.00

Trash Removal	Casella	14,500.00	14,500.00	\$15,225.00
Grounds Contracted Services + Snow Removal	Maks	78,000.00	78,000.00	\$81,900.00
Grounds Supplies		300.00	300.00	\$400.00
		<u>260,600.00</u>		<u>\$258,081.00</u>
Site Improvements			<u>25,100.00</u>	
Asphalt				
Playground Maintenance		3,500.00		\$20,000.00
Basket Ball, sealing crack filling & line painting		6,100.00		\$0.00
Parking Lot / Walks / filling cracks & sealing / line painting		9,000.00		\$3,000.00
Parking Lot / Walks, paving repairs		0.00		\$0.00
Fence repairs		2,000.00		\$0.00
Storm water Drainage		0.00		\$0.00
UST - Repairs		0.00		\$0.00
Gardening / Landscaping Improvements		0.00		\$0.00
Tree Pruning		4,500.00		\$2,500.00
Tree Planting				
Tree Removal				
	Total	<u>25,100.00</u>		<u>\$25,500.00</u>
Building Improvements			<u>136,500.00</u>	
HVAC				
Building Automation Controls HVAC				\$0.00
RTU Duct work inspection		6,000.00		\$0.00
RTU Duct work cleaning				\$10,000.00
RTU duct work replacement				\$0.00
ELECTRICAL / PHONES / ALARMS / SOUND SYSTEMS / PROJECTORS				
Classrooms, add electrical receptacles as needed		2,500.00		\$3,000.00
Add occupancy sensors		5,000.00		\$0.00
Emergency Generator				\$0.00
Intruder Alarm				\$0.00
Access Controls				\$0.00
Security Camera		2,500.00		\$0.00
PLUMBING				
Drinking fountain bottle fillers (5 Grd Pod)		3,000.00		\$0.00
New Bathroom Fixtures				\$0.00
KITCHEN				
Propane, remove UST, hook to UST Tank Farm		20,000.00		\$0.00
ARCHITECTUAL / INTERIOR				
Admin. Office, redesign space				\$0.00
Classroom - audio		2,500.00		\$0.00
Classroom - cabinets and counter tops		8,500.00		\$8,500.00
Classroom - cubbies				\$0.00
Classroom - door hardware				\$10,000.00
Classroom - storage				\$0.00
Classroom - ceilings				\$0.00
Carpet/Tile		6,500.00		\$26,000.00
Classroom - painting		10,000.00		\$10,000.00
Gym/Music equipment replacement				\$10,000.00
ARCHITECTUAL / EXTERIOR				
Storage Building				\$0.00
Trim & Wall		20,000.00		\$20,000.00
Painting		50,000.00		\$5,000.00
OTHER				
Cafeteria, add 2000 square feet \$2,000,000				\$0.00
Music Dept., storage space				\$0.00
FOUNDATION				
	Total	<u>136,500.00</u>		<u>\$102,500.00</u>

Exhibit 13: Insurance Updates

Health Care Rate Updates – November 9, 2022

NH Healthcare Rate Increases for SchoolCare (Support Staff & Teachers)

The new updated School Care rates have come in with a 6.9% increase over last year's actual rates; but the total amount of increase to the actual budgeted rate over a 2-year period is 13%. If you remember last year we had a rather large surplus returned which allowed us to adjust the budgeted rates down from actual: Actual increase for 22/23 was an 8.9% increase but the surplus offset brought the rate increase down to 2.8% which is known as the "effective rate." In an effort to not over budget, we used the effective rates, which was 6.1% lower. This year's surplus offset is not large enough to make an "effective rate" change, basically Hanover is receiving an offset of \$11,823 and Dresden is \$23,346.81 which will be credited against the first invoice of July. This amount will run as surplus on the expenditure lines unless new hire elections go over budget at which point it will help to absorb the difference. So when you take this year's increase of 6.9% and last year's surplus % of rate credit of 6.1%, it equals an actual rate increase of 13%. We have budgeted an 8% increase over last year's effective rate, so we have adjusted the rates to actual which has added another 5% to the budgets in the health insurance lines. For 23-24, support staff will pay 7% and teachers will pay 11% of the premium cost for the Yellow with Choice Fund (driver) tier.

Healthcare Rate Update for NH Non-Union and Service Staff

We have received 3 quotes from SchoolCare, HealthTrust and NHIT. We will be discussing the options with the Administrative team and then with the Non-Union employees to see what is most important to them regarding insurance – is it coverage at a larger co-pay; is it stabilizing out of pocket costs, etc. We are confident that we have enough choices to offer a base plan/driver that will fit within the currently budgeted numbers and will still allow employees to "buy-up" for their individual needs. Co-pays will be determined once the plan and provider are chosen.

Healthcare Rate Update for VT Staff

The unapproved rates filed with the Department of Financial Regulation (DFR) have a projected increase of 12.7% for the Gold CDHP (driver) tier. Teachers and certified administrator's pay 20% and the support staff will pay 85% of the premium costs.

Please note there are significant differences for the out of pocket costs between the VT and NH plans.