

**Finance & Facilities Subcommittee
Meeting Minutes
SHS-Media Center
December 19, 2022**

Finance and Facilities Subcommittee Chair Melissa Finnigan called the meeting to order at 5:10pm.

Present: Melissa Finnigan, Glenn Gazdik, Maureen Sattan (joined at 5:40pm), James Mol (via Zoom), Superintendent Timothy Van Tassel, Assistant Superintendent Michelle Zawawi and Business Manager Bill Hoff, Director of Facilities Larry Plano, Director of Athletics & Student Activities Todd Zenzack and Director of Technology Rebecca Osleger

November Financial Report:

Mr. Hoff updated the committee on our current financial status. We have a \$1,679 surplus for the year to date. There is a concern for the increase in outplacement dollars that may be necessary for the next half of the year. More discussions to come.

Facilities Update

Mr. Plano and Mr. Hoff updated the committee. The bid for the Large Animal Facility is out, there were eight companies that responded. The food service room and the columns are still being completed. The middle school tennis courts will be completed in the spring but they were able to get all of the fencing installed. A bid will be going out soon for the fencing that is needed for "border distinction" at the schools for safety. Details are being discussed.

Capital Plan Review

The committee reviewed the 19 items that were on the Capital Plan to be submitted to ACCE in January. The total for all 19 items are around \$2.4M. The HVAC projects, if they pass on 12/20/22 in the Town Meeting, will be submitted for a 50% reimbursement from the state but will remain on the Capital Plan regardless of the cost, only the financial obligation will change. The full board will be voting on them at the January 3, 2023 meeting.

A walk through of past capital projects as well as the items that are being requested for 2023 will be held on January 12, 2023.

Athletic Spectator Admission Fee

Mr. Zenzack has surveyed other surrounding schools in regards to charging for home girls and boys basketball games. We are currently the only school that does not have an entrance fee of some kind. There are substantial costs to running these games, including referees, scoreboard and official personnel, in addition to next year's anticipated expenses to cover the introduction of a shot clock. Mr. Zenzack stated that these entrance fees will help lessen these anticipated costs.

The committee recommended a \$5 fee for adults, \$2 for seniors and military and for the no fee to remain for ALL students. A \$35 season pass can also be purchased by adults and will be good for both girls and boys games.

Engraved Brick Pavers

Will discuss in more detail at the next meeting.

Adjournment: Meeting adjourned at 6:27pm.