



Web Applications

User Authorization Form & Acceptable Use Policy For TEXTBOOK WEB APPLICATION

School Name _____

Address _____

City, State & Zip _____

12 DIGIT BEDSCODE _____

Minimum Grade Level _____ - Maximum Grade Level _____

List a primary (*the primary should also be the name you need printed on your textbook orders*) and a secondary School user authorized to have access to the Erie 1 BOCES Textbook Web Application.

Primary Contact Information		
Last Name	First Name	Day Of Birth example "April 9, 1970 would be 09"
E-Mail Address	Title	Phone Number

Secondary Contact Information		
Last Name	First Name	Day Of Birth example "April 9, 1970 would be 09"
E-Mail Address	Title	Phone Number

Please read and sign the STATEMENT OF CONFIDENTIALITY and return to Erie 1 BOCES by scanning an emailing to TextbookSupport@e1b.org or faxing to 716-558-3930.

You will only receive an e-mail notification from servicedesk@e1b.org if you are a new user. If you do not receive the e-mail please contact:

Jennifer Huber
716-821-7175
jhuber@e1b.org

STATEMENT OF CONFIDENTIALITY

I authorize the employees listed above to have access to the Textbook Application. As users of WNYRIC web applications developed by Erie 1 BOCES, we agree to not:

1. Violate the property rights and copyrights in data and computer programs.
2. Intentionally or neglectfully destroy or damage other users' data.
3. Obtain authorized access to and use of an account, and the network facilities, or use of such facilities for purpose other than that intended.
4. Obtain unauthorized access to and use of an account, and the network facilities, for personal or private gain.
5. Read or use private files/data without proper authorization.
6. Divulge the contents of any database holding personnel and confidential information related to children, parents or school business operations.
7. Attempt, without authorization, to modify computer hardware or system software.
8. Use the network for slanderous, abusive, intimidating, or otherwise offensive messages.
9. Use the network to send unsolicited, non-educationally related messages which are inoffensive, but which consume system resources.
10. Fraudulently use another person's name to send or receive messages.

When there is an indication of unauthorized use or abuse of the system or any other action that interferes with the proper functioning of the system, or impinges on the rights of other users, the New York State Education Department, Erie 1 BOCES, or other appropriate agency will be authorized to investigate. Unethical or irresponsible use of the system will be referred to the appropriate authorities for disciplinary or legal action. System users have a responsibility to maintain the integrity of the system and to use it only in an authorized and appropriate manner.

SCHOOL OFFICIAL:

NAME: _____
(Print or type)

TITLE: _____ **E-MAIL:** _____
(Print or type)

SIGNATURE: _____ **DATE:** _____