

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Administration Building
1600 Book Road
Lancaster, Pennsylvania 17602
December 5, 2022

President Melissa S. Herr called the meeting to order at 7:40 p.m. and opened the meeting with the pledge of allegiance and a moment of silence.

PRESENT: Board Members, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mr. Dustin D. Knarr, Mrs. Suzanne S. Knowles, Ms. Kelly A. Osborne, Mr. Matthew E. Parido, Mrs. Audra R. Spahn, Mrs. Kari A. Steinbacher, Mr. Andrew L. Welk; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Amanda M. Allison; Administrators, Mr. William E. Griscom, Jr., Dr. Benjamin J. Feeney, Dr. Scott K. Rimmer, Ms. Eva G. Strawser, Mrs. Alicia C. Kowitz, Mr. Cory S. Robison, Dr. Michele B. Westphal; Buildings and Grounds Director, Mr. Glenn R. Davis; Administrative Assistant, Mrs. Mary E. Williams; Student Representatives, Miss Maggie Swarr and Miss Lauren Livengood; and visitors.

OATH OF OFFICE

Mr. William E. Benner, Jr., District Magistrate, conducted the Oath of Office for newly appointed Board member, Ms. Kelly A. Osborne.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

Mark Sellers, Lancaster, PA, regarding curriculum.

ELECTION OF TEMPORARY CHAIRMAN

Mrs. Herr requested a report from the Nominating Committee to appoint a temporary chairman to conduct the reorganization of the Board.

Mrs. Spahn reported that the Nominating Committee is placing in nomination Mr. Matthew Parido to serve as temporary chairman of the Board. Mrs. Spahn moved and Mr. Byrnes seconded the motion to appoint Mr. Matthew Parido as temporary chairman of the Board.

A voice vote was 8:0:1 in favor of the motion. Mr. Parido abstained from the vote.

BOARD REORGANIZATION

Mr. Parido requested a report from the Nominating Committee for the office of President of the Board. Mrs. Spahn placed in nomination the name of Mrs. Melissa Herr for the office of President of the Board.

Mr. Parido requested additional nominations from the floor. There were none.

Mr. Byrnes moved and Mrs. Knowles seconded the motion that nominations for the office of President of the Board be closed and that Mrs. Melissa Herr be approved as President of the Board.

A voice vote was 8:0:1 in favor of the motion. Mrs. Herr abstained from the vote.

Mrs. Herr requested a report from the Nominating Committee for the office of Vice President of the Board. Mrs. Spahn placed in nomination the name of Mr. Matthew Parido for the office of Vice President of the Board.

Mrs. Herr requested additional nominations from the floor. There were none.

Mr. Byrnes moved and Mr. Welk seconded the motion that nominations for the office of Vice President of the Board be closed and that Mr. Matthew Parido be approved as Vice President of the Board

A voice vote was 8:0:1 in favor of the motion. Mr. Parido abstained from the vote.

MINUTES

Mr. Byrnes moved and Mr. Welk seconded the motion to approve the Minutes of the regularly scheduled meetings on November 7 and 21, 2022.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Mrs. Kowitz recognized November Students of the Month from Martin Meylin Middle School.

Dr. Feeney recognized November Pioneer Superlatives and Students of the Month from Lampeter-Strasburg High School.

Dr. Peart recognized high school students who have artwork displayed in the Board room.

Dr. Peart shared the following communications:

1. Reidenbaugh, Sherry L. – a letter of resignation.
2. Welk, Jr., Donald – a letter on behalf of the West Lampeter Community Fair Association Board of Directors thanking the District for use of the school parking lot for overflow parking.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Parido moved and Mr. Byrnes seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$2,660,631.74, Cafeteria Fund checks in the amount of \$31,068.97, High School Athletic Fund checks in the amount of \$3,609.57, Capital Reserve Fund checks in the amount of \$64,398.58, Capital Projects Fund checks in the amount of \$275,751.00, and Athletic Account Officials in the amount of \$140.00.

A voice vote was unanimous in favor of the motion.

ACADEMIC COMMITTEE – Mr. Matthew E. Parido, Chairperson

No report.

BUILDINGS AND GROUNDS COMMITTEE – TBA, Chairperson

Mr. Stoltzfus reported on the Buildings and Grounds Committee meeting held on November 21, 2022.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Dustin D. Knarr, Chairperson

No report.

PERSONNEL COMMITTEE – Mr. James H. Byrnes, Chairperson

Mr. Byrnes reported that the Committee met this evening and recommends all agenda items for approval.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported on Title I programs.

STUDENT REPRESENTATIVES – Miss Maggie Swarr, Miss Lauren Livengood

Miss Livengood reported on events at Lampeter Elementary School, Hans Herr Elementary School, and Martin Meylin Middle School.

Miss Swarr reported on events at Lampeter-Strasburg High School.

APPROVAL OF RESIGNATION

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve a resignation from Sherry L. Reidenbaugh, Title I math assistant, Lampeter Elementary School, effective December 6, 2022.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT – PROFESSIONAL

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve the employment of Cheryl R. Weaver as an extended substitute fourth grade teacher at Hans Herr Elementary School effective on or about February 1, 2023, through May 11, 2023. Ms. Weaver will be compensated at a daily rate of \$313.19 based upon Step 1, Level B of the District compensation agreement.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT – SUPPORT

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve the following individuals in support or non-permanent positions:

- a. Michelle E. Feeman to be employed as a special education teacher assistant at Lampeter-Strasburg High School effective December 12, 2022. Ms. Feeman will become a category C support employee and will be compensated at \$15.00 per hour.
- b. Joanne McDermott to be employed as a kitchen helper at Martin Meylin Middle School retroactively effective to November 14, 2022. Ms. McDermott will become a category D support employee and will be compensated at \$15.00 per hour.

A voice vote was unanimous in favor of the motion.

APPROVAL OF CHANGE OF STATUS

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve a change of status for Rebecca A. Shelley, personal care assistant, Lampeter-Strasburg High School. Ms. Shelley will become a custodian at Lampeter-Strasburg High School effective December 5, 2022. She will become a category A support employee and will be compensated \$15.00 per hour.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUPPLEMENTAL CONTRACTS

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve 2022-2023 additions/deletions to supplemental contracts, as follows:

a. Neil Koser	Basketball – Boys – Assistant – 60% of 50%	\$1,795.47	Deletion
b. Neil Koser	Basketball – Boys – Assistant – 50%	\$2,992.45	Addition
c. Laura Horner	Basketball – Girls – Assistant – 50% of 50%	\$1,341.98	Addition

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUBSTITUTES

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve 2022-2023 substitutes in their respective capacities, as follows:

Certified Substitutes

Charles, Christianne	Spanish PK-12; Special Education PK-12
Deardorff, Emily C.	Grades PK-4; Special Education PK-8
Patrick, Keara M.	Health & Physical Educ PK-12; Special Education PK-8
Shrom, Mindy L.	Elementary; Elementary Principal
Wagner, Lexington H.	Grades PK-4; Special Education K-12 – Shippensburg Student
Yukenavitch, Michelle L.	Grades PK-4

Emergency Certified Substitutes

Nanggaw, Jamunn H.	All instructional areas PK-12
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Support Staff Substitutes

Buffington, Kimberly D.
Nebel, Vitalii A.
Whitaker, Michael W.

A voice vote was unanimous in favor of the motion.

APPROVAL OF VOLUNTEERS

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve volunteers for the 2022-2023 school year, as follows:

Lewis, Jr., Michael D.
O'Connell, Randy P.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUPPORT STAFF 2023-2024 HOURLY RATE RANGES

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve the Support Staff 2023-2024 Hourly Rate Ranges based on the PSBA market movement.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SALARY EXEMPT 10-MONTH 2023-2024 SALARY RANGES

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve the Salary Exempt 10-month 2023-2024 Salary Ranges based on the PSBA market movement.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SALARY EXEMPT 12-MONTH 2023-2024 SALARY RANGES

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve the Salary Exempt 12-month 2023-2024 Salary Ranges based on the PSBA market movement.

A voice vote was unanimous in favor of the motion.

APPROVAL OF ADMINISTRATIVE 2023-2024 SALARY RANGES

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve the Administrative 2023-2024 Salary Ranges based on the PSBA market movement.

A voice vote was unanimous in favor of the motion.

APPROVAL OF DESIGN SERVICES PROPOSAL WITH CRABTREE, ROHRBAUGH AND ASSOCIATES

Mr. Knarr moved and Mr. Byrnes seconded the motion to approve Design Services for the Comprehensive Renovations to Martin Meylin Middle School with Crabtree, Rohrbaugh and Associates at a cost of \$1,999,000.

A voice vote was 8:1:0 in favor of the motion. Mr. Parido opposed the motion.

APPROVAL OF CHANGE ORDERS FOR THE EARLY CHILDHOOD/KINDERGARTEN CENTER PROJECT

Mr. Byrnes moved and Mrs. Knowles seconded the motion to approve change orders to eciConstruction, LLC, as follows:

Change Order GC #2	Deduct \$8,351.00	Toilet accessory credit
Change Order GC #3	Deduct \$29,205.00	Basin liner change from 40 mil to 30 mil credit

A voice vote was unanimous in favor of the motion.

APPROVAL OF NEWSPAPER OF GENERAL CIRCULATION

Mrs. Knowles moved and Mrs. Steinbacher seconded the motion to approve Lancaster Newspapers, Inc. as the newspaper of general circulation for 2023.

A voice vote was unanimous in favor of the motion.

APPROVAL OF A LETTER OF AGREEMENT WITH EASTERN UNIVERSITY

Mr. Welk moved and Mrs. Knowles seconded the motion to approve a letter of agreement with Eastern University to host student teachers.

A voice vote was unanimous in favor of the motion.

APPROVAL OF A NEW COURSE OF STUDY AT LAMPETER-STRASBURG HIGH SCHOOL

Mr. Parido moved and Mr. Welk seconded the motion to approve Modern Band as a new course of study in the music department at Lampeter-Strasburg High School.

A voice vote was unanimous in favor of the motion.

APPROVAL OF THE 2023-2024 LAMPETER-STRASBURG HIGH SCHOOL COURSE SELECTION GUIDE

Mr. Byrnes moved and Mrs. Spahn seconded the motion to approve the 2023-2024 Lampeter-Strasburg High School Course Selection Guide

A voice vote was unanimous in favor of the motion.

APPROVAL OF FACILITY USAGE

Mr. Byrnes moved and Mrs. Knowles seconded the motion to approve ASA Softball Association to use the Hans Herr Baseball Field, Junior Varsity Softball Field, South High School PE Baseball Field, and Varsity Softball Field on Saturday, June 3, 2023, through Sunday June 4, 2023, and Saturday, September 16, 2023, through Sunday, September 17, 2023.

A voice vote was unanimous in favor of the motion.

APPOINTMENT OF BOARD COMMITTEES AND REPRESENTATIVES FOR 2023

Mr. Welk moved and Mrs. Spahn seconded the motion to approve Board Committees and Representatives for 2023, as attached to these Minutes.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SETTING OF TIMES AND DATES FOR REGULARLY SCHEDULED BOARD MEETINGS FOR 2023

Mr. Byrnes moved and Mrs. Knowles seconded the motion to approve the times and dates for regularly scheduled Board meetings for 2023, as attached to these Minutes.

A voice vote was unanimous in favor of the motion.

OLD BUSINESS

Mrs. Herr thanked Mr. Dave Beiler for his service on the Board.

Mrs. Herr shared a letter received from the Garden Spot FFA.

OPPORTUNITY FOR PUBLIC COMMENT

Mark Sellers, Lancaster, PA, regarding curriculum and the GPA scale.

ADJOURNMENT TO EXECUTIVE SESSION

The Board adjourned to Executive Session at 8:34 p.m. to discuss a matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the agency.

MEETING RECONVENED AND ADJOURNED

The meeting reconvened and was properly adjourned at 9:20 p.m.

Mary E. Williams
Secretary