

Regional School District No. 17
Board of Education
Personnel & Evaluation Subcommittee
Minutes
Co-Chairs: Suzanne Sack and Corey Roberts

A meeting of the Regional School District No. 17 Personnel & Evaluation Subcommittee was held on December 14, 2022 at 5:30 p.m. at the Central Office in the BoardRoom.

Subcommittee Members Present: Suzanne Sack (remotely), Corey Roberts, Jennifer Favlor, Joel D'Angelo

Subcommittee Members Absent: None

Other attendees: Superintendent Wihbey

1. Call to Order/Opening of the Meeting: The meeting was called to order at 5:35 p.m. by Corey Roberts (Co Chair)

2. Job Description Review

Reviewed the job description of the Administrative Assistant to the Superintendent. Superintendent Wihbey presented the changes to the job description and updated it accordingly with the help of his team members.

3. Review of Superintendent's Goals

The Committee went into Executive session at 5:56 pm to discuss. Feedback was provided and when ready the Superintendent will share any changes.

4. Approval of Minutes

The prior minutes were approved.

5. Adjournment: Meeting adjourned at 6:42 p.m.