

Position Announcement

Rossville Consolidated School District

Maintenance Assistant

Qualifications:

The employee has a 40-hour workweek with occasional required overtime and must be able to respond to emergencies on a 24-hour basis. Must be able to lift 50 pounds. A Commercial Driver's License (CDL) with school bus and air brake endorsement is preferred for the position. The Maintenance Assistant must hold a valid state driver's license. The Maintenance Assistant must obtain a CDL and proper certification to operate a school bus with air brakes within 180 days of hire. Thereafter, certification shall be maintained to operate a school bus. The employee shall have a high school diploma or general education degree (GED) plus vocational training or two years of experience and/or training; or equivalent combination and experience. Employees are expected to be proficient in their responsibilities.

Job Overview:

- Performs preventative maintenance
- Performs minor and major repairs to school facility and equipment
- Operates computer which controls mechanical equipment, HVAC, and utility systems
- May be required to install, repair, or replace electrical wiring or computer cabling
- Assist with the operation and repair of heating and cooling systems in the corporation
- Make minor repairs to school buses and respond to bus situations as directed
- The Maintenance Assistant shall perform other duties, as assigned by the Superintendent, or out of necessity as to fulfill the requirements of the position.

To Apply for the Position Complete the Online Application:

- Submit application information via www.rcsd.k12.in.us
- Expanded Criminal Background Check (Required if a finalist for the position)

Search Process Will Continue Until A Suitable Candidate is Selected

Submit Material To:

Office of the Superintendent
Rossville Consolidated School District
P.O. Box 11
Rossville, Indiana 46065
Telephone: 765-379-2990

POLICY NOTIFICATION STATEMENT

It is the policy of the Rossville Consolidated School District not to discriminate on the basis of race, color, religion, sex, national origin, or handicapping condition including limited English proficiency, in its educational programs or employment policies as required by state and federal laws.