

FACILITIES SUBCOMMITTEE MEETING

MINUTES

November 8, 2022

3:00 p.m.

Long Hill Administration

6254 Main Street

Trumbull, CT

In attendance:

Lisa Nuland, Chairman

Lucinda Timpanelli, Board Member

Christopher Bandecchi, Board Member – via phone

Also in attendance:

David Cote, Director of Operations

John Morello, Maintenance Supervisor

The meeting was called to order at 3:07 p.m. It was moved (Timpanelli) seconded (Nuland) to approve the Minutes of the August 24, 2022 meeting. Vote: unanimous in favor.

Mrs. Nuland requested an update on the Middlebrook Roof Project. Mr. Cote conveyed that Silktown Roofing provided the lowest bid and is waiting to receive the letter of intent to begin ordering materials for the project. The work is anticipated to commence during April break and be completed by August 2023. The Middlebrook Building Committee has combined both roofing projects and the Booth Hill Building Committee is waiting on authorization of funding from the Town Council in order to seek the grant. Dave Cote requested that the committee consider moving the project to 2023 due to the poor roof condition. Discussion ensued.

Regarding the Master Plan, Mr. Cote stated the first community outreach meeting will be held on November 17, 2022 at Booth Hill Elementary. Discussion ensued.

Dave Cote stated that we are waiting on funding and grant approval to move forward with the application for the HVAC Improvement Grant. Discussion ensued.

Dave also provided an update on the Active/Pending Project List. Discussion ensued. (attachment)

The next meeting will be scheduled for January 31, 2023 at 3:00 p.m.
By unanimous consent, the meeting adjourned at 3:40 p.m.