

FACILITIES SUBCOMMITTEE MEETING

MINUTES

May 4, 2022

3:30 p.m.

Long Hill Administration

6254 Main Street

Trumbull, CT

In attendance:

Lisa Nuland, Chairman

Lucinda Timpanelli, Board Member

Christopher Bandecchi, Board Member – via zoom

Also in attendance:

David Cote, Director of Operations

Paul Hendrickson, Business Administrator

The meeting was called to order at 3:31 p.m. It was moved (Timpanelli) seconded (Bandecchi) to approve the Minutes of the February 9, 2022 meeting. Vote: unanimous in favor.

Mrs. Nuland requested an update on the Middlebrook Roof Project. Mr. Cote conveyed that building committees have been formed for both the Middlebrook & Booth Hill School Roof Projects. Bids received for Middlebrook in March 2022 were substantially over budget so the Grant request was withdrawn. Dave Cote has been working with an architect firm for a bid package to reapply in December. Discussion ensued.

The Booth Hill Roof Committee is in the process of seeking a proposal from our on-call architectural firms to provide cost estimates, and a design and specifications for the project. Discussion ensued.

Ms. Nuland inquired about the electrical panel at Frenchtown School. Mr. Cote stated we are waiting on parts to replace the Building Management System main panel. Discussion ensued.

Ms. Nuland requested an update on the Active/Pending Project List and Mr. Cote provided the update on the projects. Discussion ensued. (attachment)

The next meeting will be scheduled for August 24, 2022, at 3:00 p.m.
By unanimous consent, the meeting adjourned at 3:55 p.m.