

Canon McMillan School District

Integrated Pest Management Plan

1. Objective

1.1 The following procedures will be followed by the School District as required by law (Act 35/36)

for the notification of application of any pesticide/herbicide anywhere on District property. This

includes all buildings, facilities, fields, grounds, properties, etc.

2. Notification

2.1 The District will notify the parents or guardians of all students, prior to the start of school each

year, that the District will maintain a Pesticide Notification Registry. This notification will also

explain that the Registry is a list of people with hypersensitivity to pesticides and anyone

included will be notified prior to any pesticide/herbicide applications in the District.

2.2 Parents/Guardians will be given instructions yearly on how to notify the District to be put on

this Registry.

2.3 The Information Technology Department will develop a database to include this information

and it will be made available to each building for the notification of the appropriate parents/guardians.

2.4 It will be the responsibility of the building Administration and the building secretary to notify

any concerned party on this Registry whose child/children are students at their school when any

pesticides and/or herbicides application are going to be made at their building.

2.4.1 The Building Administration will be responsible for making any modifications or updates

to the building registry information as required to keep this information current and

up-to-date.

2.4.2 Parents/guardians will be responsible for notifying the District of any changes in their

address, telephone number(s), e-mail address, etc.

2.5 The Registry information will be updated yearly through the necessary communication with the parents/guardians.

2.6 New students and kindergarten registration information will include a section on notification as part of the Integrated Pest Management Plan.

2.7 The sign to be posted will be on 8.5” x 11” red/orange colored cardstock paper and sealed in plastic.

2.7.1 The notification sign will contain the following information:

- Anticipated Date of Application;
- Application Site;
- Time of Application;
- Brand Name and EPA Number of Chemical(s) being applied;

18.

- MSDA Sheet(s) with Active Ingredients;
- Emergency Contact Phone Number;
- Pesticide Applicator License Number and Initials

3. **Procedures**

The Superintendent or designee shall be responsible to implement integrated pest management procedures and to coordinate communications between the District and the approved contractor.

The following are the procedures that must be followed before any pesticide or herbicide is used in any building and/or on any property of the Canon McMillan School District.

3.1 During the time school is in session:

3.1.1 The Facilities Department must be notified of the problem before any pesticide or herbicidal spray is used.

3.1.2 The Facilities Department will then determine what appropriate action is needed.

3.1.3 If it is determined that a treatment/application is needed, only a licensed Certified Pesticide Applicator from the Facilities Department or a licensed outside contractor will be used.

3.1.4 The Facilities Department will notify the building Administration, school secretary,

and school nurse that a treatment will be applied a minimum of five (5) days before the scheduled treatment.

3.1.5 When pesticide applications are scheduled in school buildings and on school grounds, the District shall provide notification in accordance with law, including:

3.1.5.1 The custodian will post a notification sign in the area to be treated and on the front doors of the building. These notification signs will be posted three (3) days in advance of any scheduled treatment.

3.1.5.2 The Facilities Department will provide a pest control information sheet to the building Administration for distribution to all individuals working in the school building.

3.1.5.3 Each building will be required to notify all parents or guardians of students who have requested notification of individual applications of pesticides.

3.1.5.3.1 Each building shall be responsible for updating this notification information as required.

3.1.6 After the area has been treated, the area will remain posted for an additional two (2) days, after which time the custodian will remove the posting and send it to the Facilities Department.

3.1.7 Where pests pose an immediate threat to the health and safety of students or employees, the District may authorize an emergency pesticide application and shall notify, as required, the building Administration, District personnel who are working in the building, and any parent and guardian who has requested such notification.

3.2 When school is not in session:

3.2.1 The Facilities Department must be notified of the problem before any pesticide or herbicidal spray is used.

3.2.2 The Facilities Department will then determine what appropriate action is needed.

19.

3.2.3 If it is determined that a treatment/application is needed, only a licensed Certified Pesticide Applicator from the Facilities Department or a licensed outside contractor

will be used.

3.2.4 The Facilities Department will notify the building Administration, school secretary, and any other District personnel who need to be notified, that a treatment will be applied a minimum of five (5) days before the scheduled treatment.

3.2.4.1 If a building permit and/or field use permit has been approved and issued to a specific group, the person identified on the building permit or field use permit as the group's sponsor and/or in charge of the activity will be responsible for notifying all concerned persons in their group of the pesticide treatment that is posted.

3.2.5 When pesticide applications are scheduled in school buildings and on school grounds, the District shall provide notification in accordance with the law, including:

3.2.5.1 The custodian will post a modification sign in the area to be treated and on the front doors of the building. These notification signs will be posted three (3) days in advance of any scheduled treatment.

3.2.5.2 Providing a pest control information sheet to all individuals working in the school building at that time.

3.2.6 After the area has been treated, the area will remain posted for an additional two (2) days, after which time the custodian will remove the posting and send it to the Facilities Department.

3.2.7 Where pests pose an immediate threat to the health and safety of students or employees, the District may authorize an emergency pesticide application. After the emergency pesticide application has been made, the District shall notify the building Administration and District personnel who are working in the building.

3.3 All records, posting, notifications, etc. of any pesticide application will be kept on file in the Facilities Department for three (3) years.

4.0 **Revisions**

These Administrative Procedures will be updated and/or revised by the Facilities Department as required to be in compliance with all applicable Pennsylvania State Laws and Regulations.

5.0 **Guidelines**

An integrated pest management decision shall consist of the following five (5) steps:

1. Identify pest species.
2. Estimate pest populations and compare to establish action thresholds.
3. Select the appropriate management tactics, based on current on-site information.
4. Assess effectiveness of pest management.
5. Keep appropriate records.

5.1 An Integrated Pest Management plan shall include the education of staff, students, and the public about IPM policies and procedures.