

**Position:** Coach-Track (8 Week Season with Possible 9<sup>th</sup> Week if State Competition)  
**Level:** Middle School  
**Type:** Athletic

**Minimum Requirements:**

- First Aid Certification
- EPI Training
- Glucagon Training
- Concussion Training

**Required Knowledge, Skills & Abilities:**

- District, state, national and league guidelines
- Understanding child growth and development
- Using assessment techniques and monitoring strategies to identify student/athlete's efforts, performance, strengths and weakness
- Effectively communicating with both students and adults
- Providing training and coaching to improve individual and team performance
- Providing leadership and vision for the program or sport

**Responsibilities:**

- Planning for daily/weekly time spent with students
- Providing supervision at all events, meetings, practices and competitions (this includes before and after practice/event, until all students are picked up)
- Ongoing and updated communication with students, parents and families
- Working directly with school administrator and Manager
- Implementing changes from district with students, other coaches, school administration
- Handing out, collecting and monitoring paperwork throughout the season
- Establishing locker room procedures and supervision
- Recruitment of program participants
- Reporting results, statistics, etc.

**Equipment & Facilities:**

- Maintaining an updated inventory of equipment (supplies, athletic equipment, etc)

**Events:**

- Practice on all non-meet school days
- One pre-season meeting
- 3-4 dual track meets
- District track meet
- End-of-season celebration

