

The regular meeting of the Putnam County Educational Service Center Governing Board was held on December 12th at which time the following business was conducted:

- ❑ Approved board agenda and any addendums to agenda. Approved to pay bills as presented and approved minutes from the previous meeting.
- ❑ Approved the resignation of Board Member Marilyn Weber.
- ❑ Approved financial Report as presented by Mr. Siebeneck.
- ❑ Accepted and appropriated and reviewed any appropriation modifications, any contracts, and purchase orders over \$25,000, if any.
- ❑ Administrative Report – Dr. Jan Osborn
- ❑ Approved to set the organizational meeting for 2023 on January 9, 2023 at 9:00 AM at the Putnam County Educational Service Center, with the regular monthly meeting immediately following.
- ❑ Approved to nominate Mr. Ruhe to serve as President Pro-Tem for the 2023 organizational meeting.
- ❑ Approved membership in the Ohio School Board Association.
- ❑ Approved the addendum to the substitute teacher list.
- ❑ Approved the following employment and personnel actions:
 - **Maternity Leave:** Approve maternity leave for Megan Westenbarger, Speech Therapist.
 - **Speech Therapist Substitute Coverage:** Approve Tim Calvelage and Emily Lammers, as substitute Speech Language Therapist for maternity leave.
 - **ARP Extended Learning and Recovery Grant:**
 - Workforce Development Coordinator:* Sue Brooks / Wixey
 - Project MORE Primary Trainer/Coordinator:* Barb Hochstetler, Wixey.
 - Project MORE Teacher/Teacher Support:* Linda Maxson, Wixey.
 - **PCEF ARPESSER Foundation Afterschool Program:**
 - Project MORE Primary Trainer/Coordinator:* Barb Hochstetler, Wixey
 - Project MORE Teacher/Teacher Support:* Linda Maxson, Wixey.
- ❑ Approved the Family and Children First Council's 2023-2024 projected budget.
- ❑ Approved the increase of mileage reimbursement from .58.5 to the current 2022 IRS rate of .62.5 cents starting January 1, 2023.
- ❑ Approved nomination of Virgil Hohlbein to fill the open term of Board Member Marilyn Weber starting January 2023 until her term expires December 31, 2023.
- ❑ The building committee is scheduled to meet on January 9, 2023, at 8:30 am, and the finance committee will meet at 8:45 am on January 9, 2023.

Meeting adjourned at 9:30 am. The next meeting will be on January 9, 2023 at 9:00 AM in the ESC Board Room.