



**SH BUILDING COUNCIL  
Approved Meeting Minutes**

**October 27, 2022  
Room 127  
3:00-4:30**

**Council Members:**

Chelsey Arcangeli – Teacher  
 Sophia Damico – Student  
 Catherine Ginther - Student  
 Elizabeth Hodownes - Student  
 Amelia Paas - Teacher  
 Gina Potenza - Teacher (remote)  
 Carol Prescott - Parent

Joan Randall - CSEA Rep (Minutes)  
 Gayle Reh - Parent  
 Sarah Reilly - Parent  
 Vivian Richelsen - Teacher  
 Brian Siesto - Administrator (Facilitator)  
 Anne Stekl - Teacher

<b>Topic/Subject</b>	<b>Person Responsible (if not all)</b>	<b>Time Allotted</b>	<b>Resources /Notes/Next Steps</b>
<b>Welcome</b>		<b>15 min</b>	
Welcome/Introductions	Brian Siesto	5 min	Brian Siesto called the meeting to order and introductions were made around the room. The purpose of the Building Council is to help plan, implement, monitor and evaluate decisions directly related to improving student achievement, as well as students’ physical, social and emotional well-being.
Approve minutes of prior meeting dated 3/31/22	Brian Siesto	5 min	Gayle Reh made a motion to approve the minutes from the 5/19/22 meeting. Chelsey Arcangeli seconded it. Motion carried.
Review Agenda	Brian Siesto	5 min	Brian Siesto reviewed the agenda.
<b>Old Business</b>		<b>10 min</b>	
Visitor Protocol	Brian Siesto	5 min	Brian Siesto asked the group to review a copy of the 2021-22 group norms, working agreements, and visitor protocol to see if adjustments need to be made.
Norms and Working Agreements	Brian Siesto	5 min	After review, no changes were made. An updated document will be presented at the next Building Council meeting.



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<b>New Business</b>		<b>30 min</b>	
Shared Decision Making Video	Brian Siesto	12 min	Karen Finter, Assistant Superintendent for Instruction, created a training video for all shared decision making council members. Due to audio difficulties, Brian Siesto will send the link for the group to review later. Brian asked for two volunteers from the Council to be available for the district Conflict Resolution Team that would meet in the event that a situation can not be resolved in one of the district’s shared decision committees. Brian thanked Carol Prescott and Amelia Paas for volunteering.
Meeting Dates, Times and Location	Brian Siesto	5 min	Brian Siesto discussed with the group potential dates and times for future meetings. Per the VTA contract, teachers are required to participate in Professional Development Dates during the school year on some Thursday afternoons. New dates were chosen for the SH Building Council meetings.
Discussion of 2022-23 SH Building Goals	Brian Siesto	5 min	<p>Brian Siesto shared with the group the two SH building goals that were agreed upon by the building administrators this summer. They are:</p> <ol style="list-style-type: none"> <li>1. “Ensure high-quality instruction, teaching and programming opportunities for all VSHS students/staff.”</li> <li>2. “Create a welcoming, safe, and inclusive community where all members are valued and the wellness of each individual is at the forefront.”</li> </ol> <p>These goals were rolled over from last year in an effort to have more time to achieve success. Brian shared a breakdown of supporting rationale with actions steps, evidence of accomplishment, resource/professional learning needed, and potential timelines.</p>
Creation of Building Council goals/action plan/future topics for 22-23	Brian Siesto	10 min	The Council discussed potential goals for the 2022–23 school year. Continued topics include looking at time adjustments to the Master Schedule and recognitions for underclassmen. Brian asked Council members to bring additional ideas to the next meeting.



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<b>Closing</b>		<b>10 min</b>	
Review assigned tasks	Brian Siesto		
Set agenda and roles for next meeting	Brian Siesto		Facilitator: Brian Siesto Minutes: Joan Randall Timekeeper: Brian Siesto
Parking Lot Attendant	Brian Siesto		
Roundtable & Check In	All		