



**CONTRACT AGREEMENT/ MEMORANDUM OF UNDERSTANDING
BETWEEN
Kennewick School District AND Educational Service District 123**

Pursuant to the mutual approval of this agreement, Educational Service District 123 (ESD 123) agrees to provide the following Student Assistance Program Services to Southridge High School in the Kennewick School District for the 2022-2023 school year.

Kennewick School District will participate in the Behavioral Health COVID-Response Student Assistance Program by agreeing to the following:

- 1) Provide a contribution for the sustainability of \$15,000.00 annually to support the cost of a full-time Student Assistance Professional (SAP), in order to maintain the program after the state funding ends.
 - In Years 1 & 2 (2021-2022 & 2022-2023), the Behavioral Health SAP program will have a sustainability contribution of \$15,000 each year.
 - In Year 3 (2023-2024), if the District agrees to continue the program, the sustainability contribution provided in years 1 and 2 will be utilized, in full, as a credit in year 3 towards the purchase of services.
- 2) Submit necessary information and assurances for ESD123 to complete the application for funds, progress reports, and year-end summaries.
- 3) Support the Student Assistance Prevention Intervention Services Program (SAPISP) by
 - Integrating the Student Assistance Professional (SAP) into the district's multi-tiered system of support (MTSS) and multi-disciplinary teams (MDT) for student support services;
 - Securing confidential space, phone, district email, and internet access for staff;
 - Allowing release time for student 1-1 counseling support, Behavioral Health screenings, and support groups;
 - Arranging time for the SAP to present at a faculty meeting(s) and to disseminate information about the program;
 - Meeting with the SAP bi-weekly to review the schedule of planned events and assist with logistics of planning events;
 - Working with ESD 123 to support staff development training and evaluation activities (i.e. interviews, surveys, and data related to the student failing grades);
 - Providing the SAP with access to student information that is relevant to performing their job, and necessary for program evaluation;
 - Orienting the SAP to school building procedures for crisis plans, internal student referrals, external service referrals, information sharing, and other district policies that may be pertinent to a staff person working in your building, and any changes to those procedures.

Educational Service District 123 Agrees to:

- 1) Assign a full-time Behavioral Health Coordinator to recruit, hire, train, and supervise a qualified SAP to be located at Southridge High School 195-8-hr days/school year. The SAP assigned for 2021-22 will continue assignment for the 2022-23 school year unless a change to employment status occurs. Duties of the SAP will include:
 - Providing Tier 1 and Tier 2 behavioral health education, screening, brief interventions, and/or referrals to address behavioral health concerns and other social support needs that are a barrier to their academic success;
 - Providing a rapport-building coach/advocate relationship with students, focused on data-based goal setting and problem-solving for improved school attendance, class engagement, work completion, and graduation;
 - Facilitate, monitor, and support referrals of individual Tier 2 SAP students to needed community services to ensure coordination of care;
 - Providing parent & staff support and training;
 - Engagement and assistance to school multi-tiered system of support (MTSS) and multi-disciplinary teams (MDT) for student support;
 - Coordination/Implementation of school-wide health promotion messaging and events;
 - Provide classroom, small group, and individual student behavioral health education; and
 - Community referrals, outreach, and collaboration.
- 2) Provide supervision/training with SAP staff.
- 3) Conduct on-campus site visits with SAP staff and building administration.
- 4) Provide a mid-year quality survey response regarding SAP staff performance and SAP program fit.
- 5) Coordinate all program activities which include:
 - Submission of iGrant application;
 - Provide professional development course offerings related to behavioral health;
- 6) Ensure the employee:
 - Follows the established Educational Service District 123 job description guidelines;
 - Attends all ESD 123-sponsored staff meetings; regular monitoring and evaluation meetings with ESD 123 supervisors; and mandatory in-service trainings. Additional meetings or trainings may be required for professional development throughout the school year.
- 7) Assistance in selecting/implementing best practice curricula and promising approaches to mental health literacy, prevention messaging, and tobacco, alcohol, and other drugs prevention/intervention.

Suspension and Debarment

Consultant/Contractor hereby certifies, by signing this agreement, it is not on the Excluded Parties List Report, that they, nor their Principals, are presently debarred, suspended, proposed for debarment, or declared ineligible, or voluntarily excluded for the award of contracts by any Federal governmental agency or department. (Principals, for purposes of this certification, mean officers; directors; owners; partners; and, persons having primary management or supervisory responsibilities within a business entity). Contractor/Consultant shall provide immediate written notice to ESD 123 if, at any time during the term of this Agreement, including any renewals hereof, it learns that its certification was erroneous when made or has become erroneous by reason of changed circumstances.

DocuSigned by:

Dr. Traci Pierce

11/2/2022 | 4:53 PM PDT

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Dr. Traci Pierce, Superintendent
Kennewick School District

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Date

DocuSigned by:

Steve McCullough

8/10/2022 | 7:42 AM PDT

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Steve McCullough, Superintendent
Educational Service District 123

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Date