

**CONTRACT AGREEMENT/ MEMORANDUM OF UNDERSTANDING
BETWEEN**

Kennewick School District AND Educational Service District 123

Pursuant to the mutual approval of this agreement, Educational Service District 123 (ESD 123) agrees to provide the following Student Assistance Program Services to the Kennewick School District for the 2022-2023 school year.

Kennewick School District agrees to participate in the Community Prevention and Wellness Initiative by agreeing to the following:

- 1) Provide matching funds of 20% as required by RCW 28A.170 to support the cost of a full time Prevention Intervention Specialist (\$14,162).
- 2) Participate in the Healthy Youth Survey grades 6th, 8th, 10th and 12th as administered every two years;
- 3) School Principal or designee agrees to participate fully in the school-community coalition (attending meetings monthly);
- 4) Kennewick High School or designated administrator will support the initiative, specifically the Student Assistance Prevention Intervention Services Program (SAPISP) by:
 - Securing confidential space, phone and internet access for staff;
 - Arranging time for Student Assistance Prevention Interventionist Specialist to present at faculty meeting(s) to disseminate information about the program;
 - Meeting with the Student Assistance Prevention Interventionist Specialist weekly to review schedule of planned events and assist with logistics of planning events
 - Working with ESD 123 to support staff development training and evaluation activities (i.e. interviews, surveys and data related to student failing grades);
 - Ensuring student referral process and student assistance teams (both student lead prevention club and faculty-community prevention partnerships) are operating;
- 5) Work with ESD 123 to Implement the Student Assistance Program Services as defined by the program manual by:
 - Allowing release time for student 1-1 counseling support, alcohol and other drug screenings and support groups;
 - Reviewing and allowing integration of the Prevention Education Series for delivery with 9th grade students;

Educational Service District 123 Agrees to:

- 1) Assign a Student Assistance Prevention/Intervention Professional (SAP) to serve Kennewick High School 5 days a week for 180 - 8-hour days.
- 2) Coordinate all activities which include:
 - Submission of igrant application;
 - Providing professional development course offerings related to substance abuse prevention and intervention;
 - Assist with needs assessment data review planning and development as part of school improvement planning;
- 3) Ensure the employee:
 - Follows the established Educational Service District 123 job description guidelines;
 - Attends all ESD 123-sponsored staff meetings; regular monitoring and evaluation meetings with ESD 123 supervisors; and mandatory in-service trainings. Additional meetings or trainings may be required for professional development throughout the school year;
- 4) Ensure ESD 123-level supervision for the Student Assistance Prevention Intervention Specialist.

Suspension and Debarment

Consultant/Contractor hereby certifies, by signing this agreement, it is not on the Excluded Parties List Report, that they, nor their Principals, are presently debarred, suspended, proposed for debarment, or declared ineligible, or voluntarily excluded for the award of contracts by any Federal governmental agency or department. (Principals, for purposes of this certification, mean officers; directors; owners; partners; and, persons having primary management or supervisory responsibilities within a business entity). Contractor/Consultant shall provide immediate written notice to ESD 123 if, at any time during the term of this Agreement, including any renewals hereof, it learns that its certification was erroneous when made or has become erroneous by reason of changed circumstances.

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Dr. Traci Pierce

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 Dr. Traci Pierce, Superintendent
 Kennewick School District

Steve McCullough

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Date

Steve McCullough, Superintendent
 Educational Service District 123

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