



DISTRICT RESIDENCY REQUIREMENTS

In accordance with California Education Code and the California Code of Regulations, **all students new to the Wiseburn Unified School District must provide proof of district residency as part of the enrollment process.**

- Originals of the documents verifying district residency must be uploaded during enrollment.
- Parent(s)/Guardian(s) legal name and current address must appear on the documentation. PO Box numbers are not acceptable.
- Enrollment must be done by the parent or guardian of the student and not by friends or other relatives.
- A home visit or residency check by district personnel may be conducted at any time to verify residency of the student(s).

Required Documents to Upload

- 1) Valid California Driver's License **or** California ID **or** Consulate ID **or** Passport (with photo) (required)
 - a. Showing current home address (where you reside).
- 2) Child's Birth Certificate (required)
- 3) Child's Immunization Record (not required)
 - a) Immunization records must be received by the school prior to the student attending. If you have a copy of your student's immunization record, please upload it now. If you do not have a copy and need additional time to follow up with your medical provider, no upload is required at this time. However, a copy must be received before your student attends their first day of school.
- 4) Residency Document: Upload **one** of the required documents from the list below:
 - **For Homeowner** - Title of Property, or recent Property Tax Bill, or a recent monthly Mortgage Statement
 - **For Rental/Lease** - Original rental/lease agreement – submit all pages of the rental/lease agreement both names and signatures of parent/guardian and manager/owner on the agreement as well as manager/owner's name and current phone number. The agreement must also include the child(ren) who reside at the property. Wiseburn may contact the management company/owner of the property to verify residency.
- 5) Residency Document: Also provide **two additional** residency documents from the following list:
 - Utility bills (Gas, Electric, or Water) or verification of connection – (received or postmarked within the last 30 days)
 - Current Cable or Internet Bill (received or postmarked within the last 30 days)
- 6) For Co-Residency Status: Parent must provide two documents of the following list:
 - Current Bank Statement, Credit Card Statement, Medical Bill, or Auto Insurance Bill
 - Voter Registration or Correspondence from a Government Agency

Please Note: If you and your child(ren) are living with another family that resides within the Wiseburn attendance boundaries, you are considered a Co-Resident. If you fall under this category, you and the family you are living with must provide the required documents listed in Items 1, 4, 5, and 6.