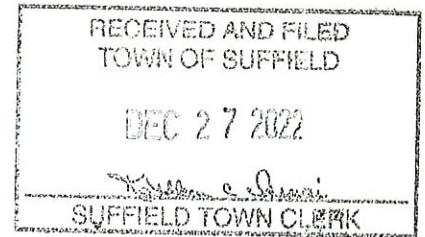


**Minutes of Suffield Town Meeting
12/20/2022**



The Town Meeting of the Town of Suffield was called to order by Town Clerk Kathleen Dunai, at 7:02 PM. The Town Meeting was held at the Suffield Middle School, 350 Mountain Road, Suffield, CT.

Upon nomination by Melvin Chafetz, 803 Mapleton Avenue, with a second by Ryan Anderson, 128 Halladay Avenue, Edward McAnaney, 85 Wren Drive, was unanimously elected moderator by voice vote.

There were no additional nominations for moderator from the floor.

Moderator McAnaney asked those in attendance to stand for the Pledge of Allegiance.

Town Clerk Kathleen Dunai read the Legal Notice into record as published in *the Journal Inquirer* on December 13, 2022.

A motion was made by Kristen Lambert, 22 Old Farms Lane to waive paper balloting at the Town Meeting and all voting to be conducted via voice vote. This motion was seconded by Kacy Colston, 489 Warnertown Road.

The motion passed unanimously by voice vote.

Moderator McAnaney instructed the attendees present at the town meeting that this evening after the First Motion is read there will be one presentation regarding the business to be conducted at tonight's meeting. The presentation by the Suffield Public Schools will address all information on the motions being presented on the agenda for this evening. The attendees will then vote on each resolution individually. Any questions on the various motions may be addressed after the presentation on the Motions.

Maureen Sattan, 36 Windbrook Drive, with a second by Tracy Cloyd, 764 Hill Street, presented the following resolution for discussion.

#1 RESOLVED, that the Town Meeting of the Town of Suffield authorizes the Suffield Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the proposed boiler replacement project at McAlister School.

RESOLVED, that the McAlister boiler replacement project is hereby assigned to the Permanent Building Commission.

RESOLVED, that the Town Meeting of the Town of Suffield hereby authorizes at least the preparation of schematic drawings and outline specifications for the proposed boiler replacement at McAlister School.

The motion passed unanimously by voice vote.

Maureen Sattan, 36 Windbrook Drive, with a second by Lawrence Plano, 771 Thompsonville Road, presented the following resolution for discussion.

#2. Whereas, it is in the best interest of the Town to apply for certain grant funding for HVAC repairs at the Suffield, Public Schools, therefore, be it:

RESOLVED, that the Town Meeting of the Town of Suffield, authorizes the appropriation of \$138,000 from the undesignated fund balance for the proposed boiler replacement project at McAlister School.

The motion passed unanimously by voice vote.

Maureen Sattan, 36 Windbrook Drive, with a second by Brian Kost, 10 Barry Place, presented the following resolution for discussion.

#3 RESOLVED, that the Town Meeting of the Town of Suffield authorizes the Suffield Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the proposed AC unit replacement project at McAlister School.

RESOLVED, that the McAlister AC unit replacement project is hereby assigned to the Permanent Building Commission.

RESOLVED, that the Town Meeting of the Town of Suffield hereby authorizes at least the preparation of schematic drawings and outline specifications for the proposed AC unit replacement at McAlister School.

The motion passed unanimously by voice vote.

Maureen Sattan, 36 Windbrook Drive, with a second by Ryan Anderson, 128 Halladay Avenue, presented the following resolution for discussion.

#4 Whereas, it is in the best interest of the Town to apply for certain grant funding for HVAC repairs at the Suffield, Public Schools, therefore, be it:

RESOLVED, that the Town Meeting of the Town of Suffield, authorizes the appropriation of \$33,000 from the undesignated fund balance for the proposed AC unit replacement project at McAlister School.

The motion passed unanimously by voice vote.

Maureen Sattan, 36 Windbrook Drive, with a second by Kacy Colston, 489 Warnertown Road, presented the following resolution for discussion.

#5 RESOLVED, that the Town Meeting of the Town of Suffield authorizes the Suffield Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the proposed boiler replacement project at A. Ward Spaulding School.

RESOLVED, that the A. Ward Spaulding boiler replacement project is hereby assigned to the Permanent Building Commission.

RESOLVED, that the Town Meeting of the Town of Suffield hereby authorizes at least the preparation of schematic drawings and outline specifications for the proposed boiler replacement at A. Ward Spaulding School.

The motion passed unanimously by voice vote.

Maureen Sattan, 36 Windbrook Drive, with a second by Brian Kost, 10 Barry Place presented the following resolution for discussion.

#6 Whereas, it is in the best interest of the Town to apply for certain grant funding for HVAC repairs at the Suffield, Public Schools, therefore, be it:

RESOLVED, that the Town Meeting of the Town of Suffield, authorizes the appropriation of \$296,000 from the undesignated fund balance for the proposed boiler replacement project at A. Ward Spaulding School.

The motion passed unanimously by voice vote.

Maureen Sattan, 36 Windbrook Drive, with a second by Keri McCourt, 452 Remington Street presented the following resolution for discussion.

#7 RESOLVED, that the Town Meeting of the Town of Suffield authorizes the Suffield Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the proposed HVAC Rooftop Units replacement project at Suffield High School.

RESOLVED, that the HVAC Rooftop Units replacement project is hereby assigned to the Permanent Building Commission.

RESOLVED, that the Town Meeting of the Town of Suffield hereby authorizes at least the preparation of schematic drawings and outline specifications for the proposed HVAC Rooftop Units replacement project at Suffield High School.

Maureen Sattan, 36 Windbrook Drive, with a second by John McGuire, 25 Oliver Trail presented the following resolution for discussion.

#8 Whereas, it is in the best interest of the Town to apply for certain grant funding for HVAC repairs at the Suffield, Public Schools, therefore, be it:

RESOLVED, that the Town Meeting of the Town of Suffield, authorizes the appropriation of \$3,337,047 from the undesignated fund balance for the proposed HVAC Rooftop Units replacement project at Suffield High School.

The motion passed unanimously by voice vote.

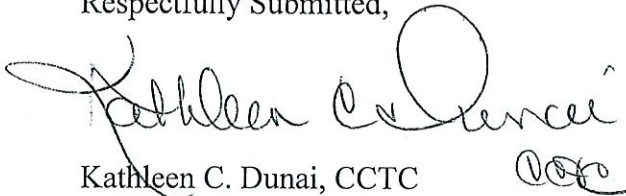
Moderator McAnaney asked if anyone wanted to bring forward any additional business forward tonight at this town meeting. With no business being brought forward Moderator Edward McAnaney asked for a motion to close the December 20, 2022 town meeting.

Maureen Sattan, 36 Windbrook Drive, with a second by Melvin Chafetz, 803 Mapleton Avenue, motioned to close the December 20, 2022 town meeting.

The motion to adjourn passed unanimously by voice vote.

The Town Meeting concluded at 7:30 PM.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Kathleen C. Dunai', with a stylized flourish at the end.

Kathleen C. Dunai, CCTC

Town Clerk

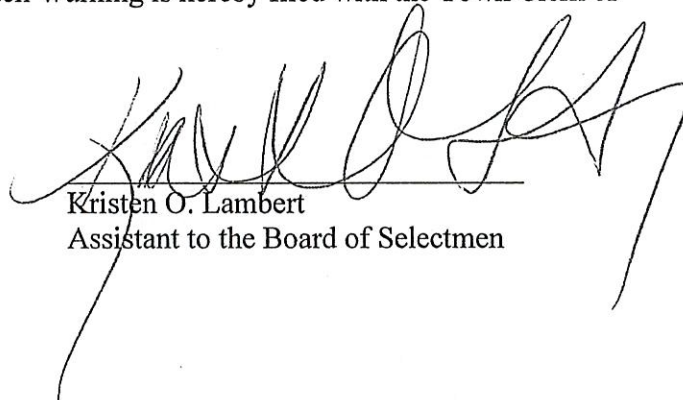
RETURN OF NOTICE

I HEREBY CERTIFY that on December 13, 2022, I caused notice to be given of the foregoing Warning for a Town Meeting to be held December 20, 2022 by posting upon a signpost or other exterior place near the office of the town clerk of the Town of Suffield a printed or written warning signed by the selectmen.

I HEREBY CERTIFY that on December 13, 2022, I published a like warning in the Journal Inquirer, a newspaper having a circulation in Suffield.


I HEREBY CERTIFY that such posting and such publication all being at least five days previous to holding the meeting, including the day that such notice was given, but not including the day of the holding of such meeting

I HEREBY CERTIFY that a copy of such Warning is hereby filed with the Town Clerk of Suffield.



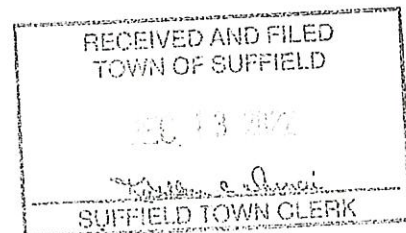
Kristen O. Lambert
Assistant to the Board of Selectmen

I hereby certify that on or before the day of such meeting, the foregoing Notice and Return of Notice are duly recorded in the records of the Town of Suffield, Connecticut.



Ast. Kathleen Dunai Michele Urch
Town Clerk

Dated: December 13, 2022



LEGAL NOTICE

NOTICE OF A TOWN MEETING TOWN OF SUFFIELD

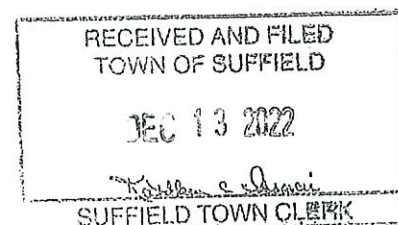
Notice is hereby given that a Town Meeting of the inhabitants of the Town of Suffield, Connecticut qualified to vote in Town Meeting, will be held in the auditorium at the **Suffield Middle School, 350 Mountain Road** on **Tuesday, December 20, 2022 at 7:00 p.m.** for the following purpose to wit:

- A. To approve the appropriation of \$138,000 from the undesignated fund balance for the proposed boiler replacement project at McAlister School; and
- B. To authorize the necessary approvals to apply for grant funding for the proposed boiler replacement project at McAlister School; and
- C. To approve the appropriation of \$33,000 from the undesignated fund balance for the proposed AC unit replacement project at McAlister School; and
- D. To authorize the necessary approvals to apply for grant funding for the proposed AC unit replacement project at McAlister School; and
- E. To approve the appropriation of \$296,000 from the undesignated fund balance for the proposed boiler replacement project at A. Ward Spaulding School; and
- F. To authorize the necessary approvals to apply for grant funding for the proposed boiler replacement project at A. Ward Spaulding School; and
- G. To approve the appropriation of \$3,337,047 from the undesignated fund balance for the proposed HVAC Rooftop Units replacement project at Suffield High School; and
- H. To authorize the necessary approvals to apply for grant funding for the proposed HVAC Rooftop Units replacement project at Suffield High School.

Dated at Suffield, CT this 7th day of December, 2022.

BOARD OF SELECTMEN-TOWN OF SUFFIELD

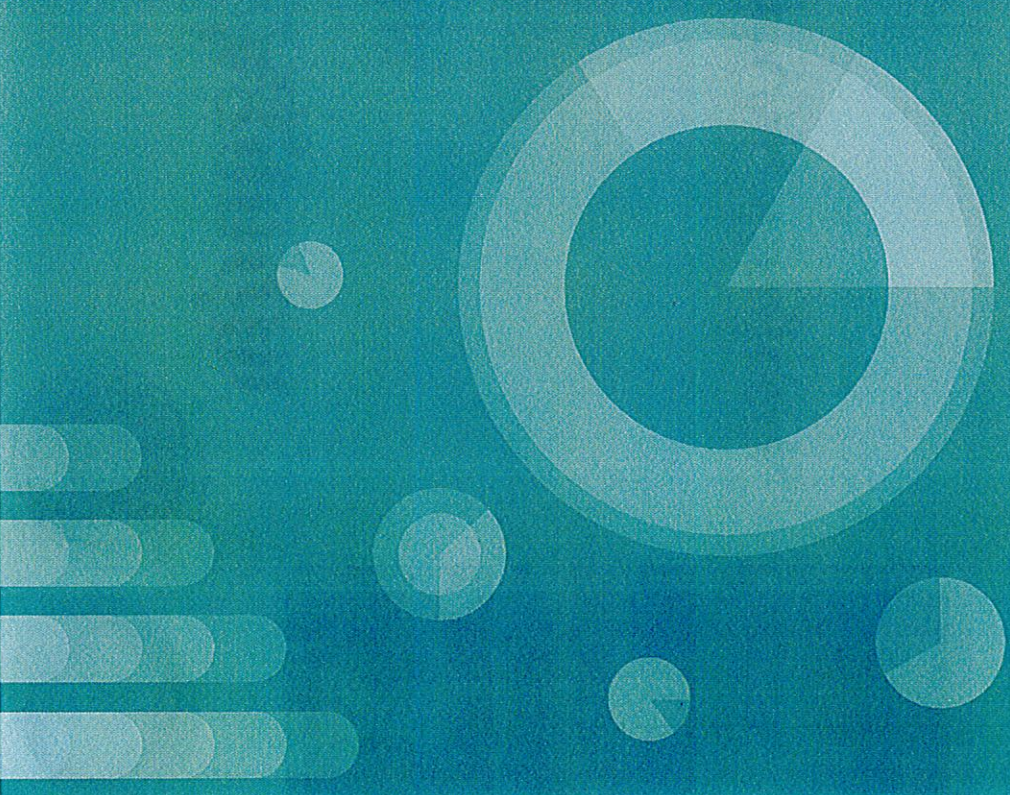
Colin Moll, First Selectman
Mel Chafetz, Selectman
Peter Hill, Selectman
Kathleen Harrington, Selectman
Jeremiah Mahoney, Selectman



HVAC PROJECTS

SUFFIELD HVAC STATE GRANT OPPORTUNITIES

December 14, 2022





Presentation Agenda

- Introduction to PA 22-118
- Project(s) Rationale
- Suffield Public Schools HVAC Projects
- Grant Process



Public Act 22-118



- **When:** Signed into law following 2022 CGA Session

- **Purpose:** To improve heating and ventilation systems in CT public schools.

- **Appropriation:** \$150,000,000



Project Rationale



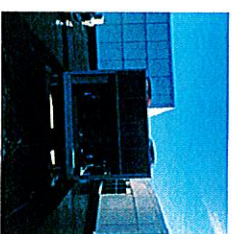
- Several projects were previously identified in 10 year ACCE Capital Plan

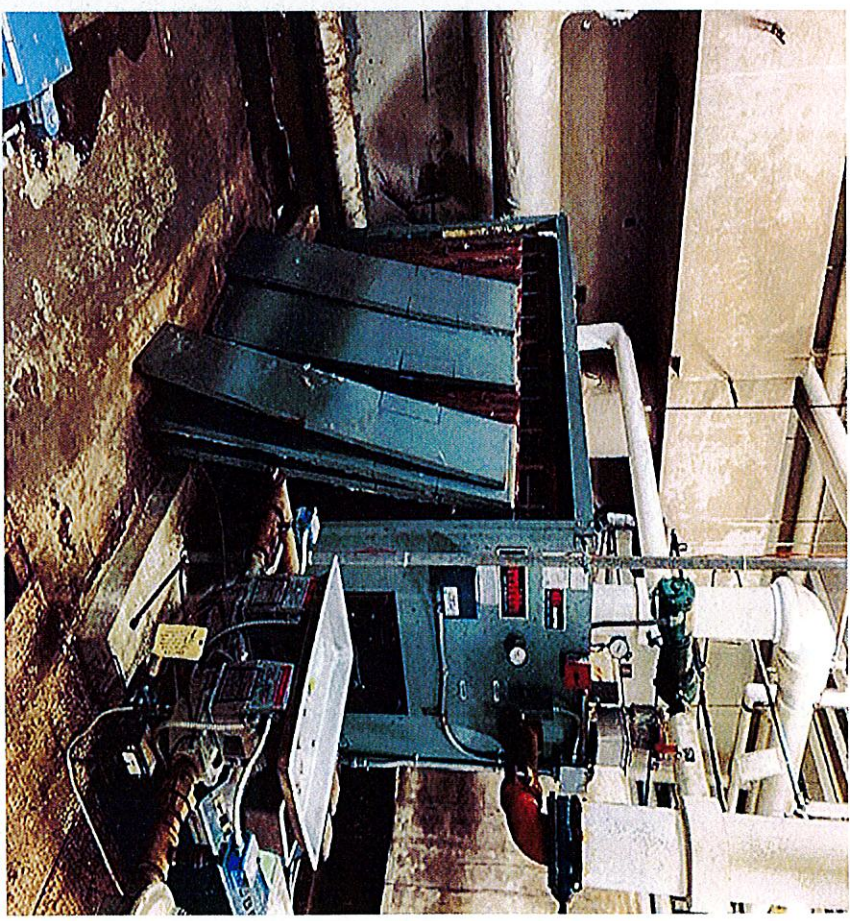
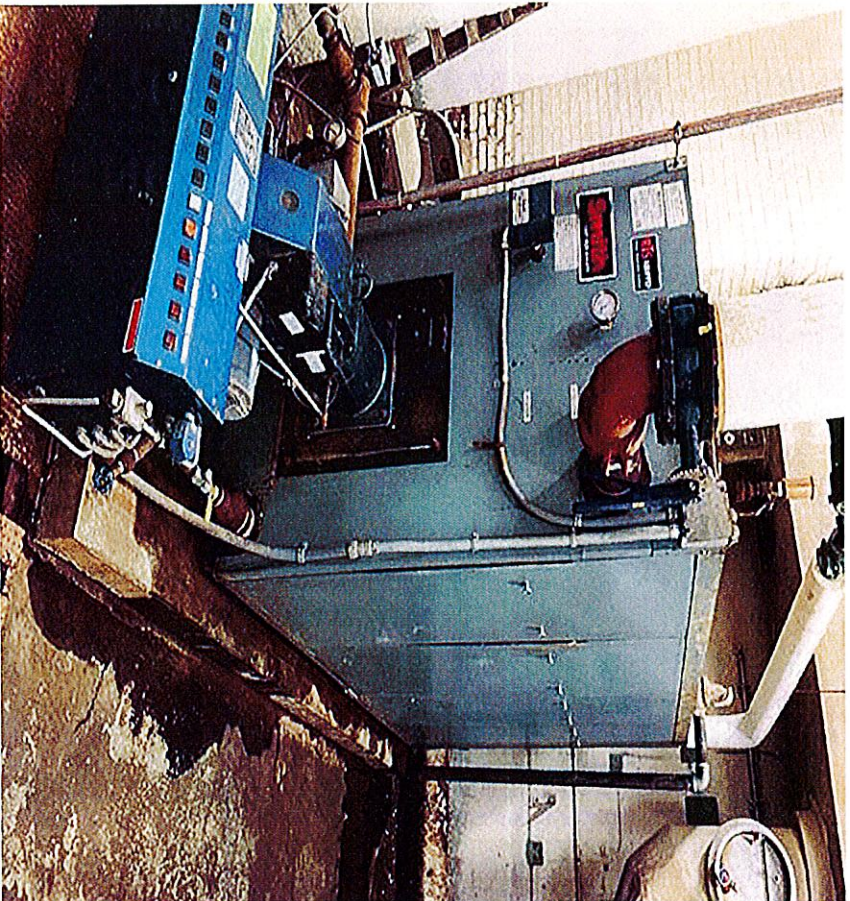


- SHS Project is on the FY24 BOE capital project proposal for the Suffield Public Schools



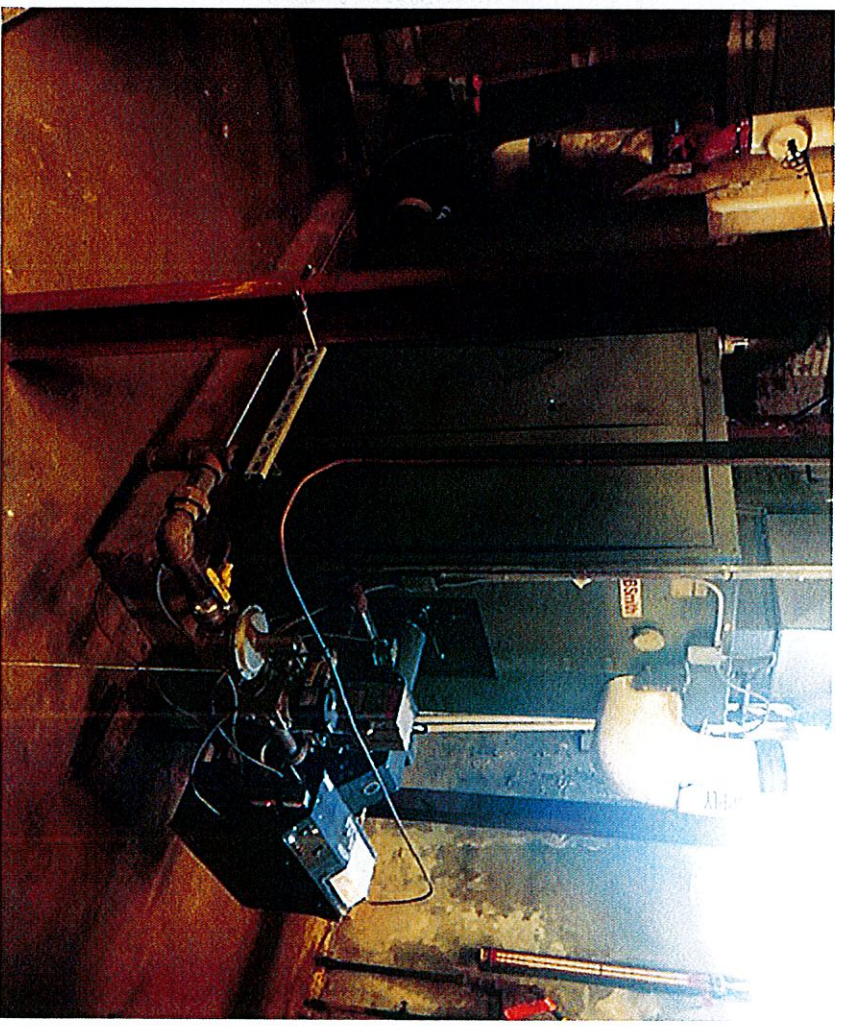
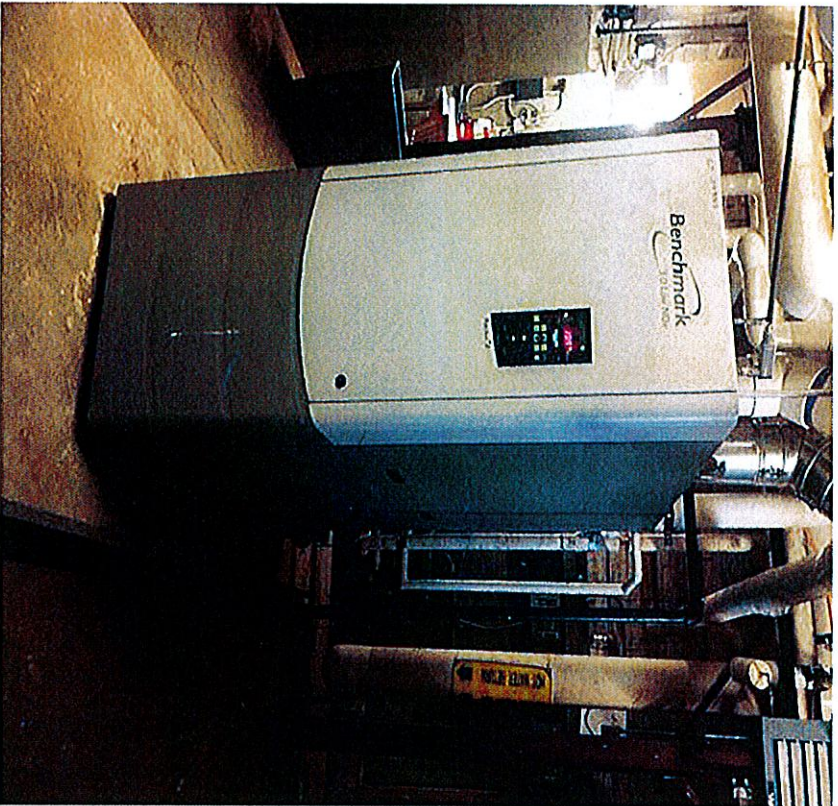
- Elementary boiler projects were noted as needing replacement in both capital plan and the Town of Suffield Facilities Long-range Master Plan Study.





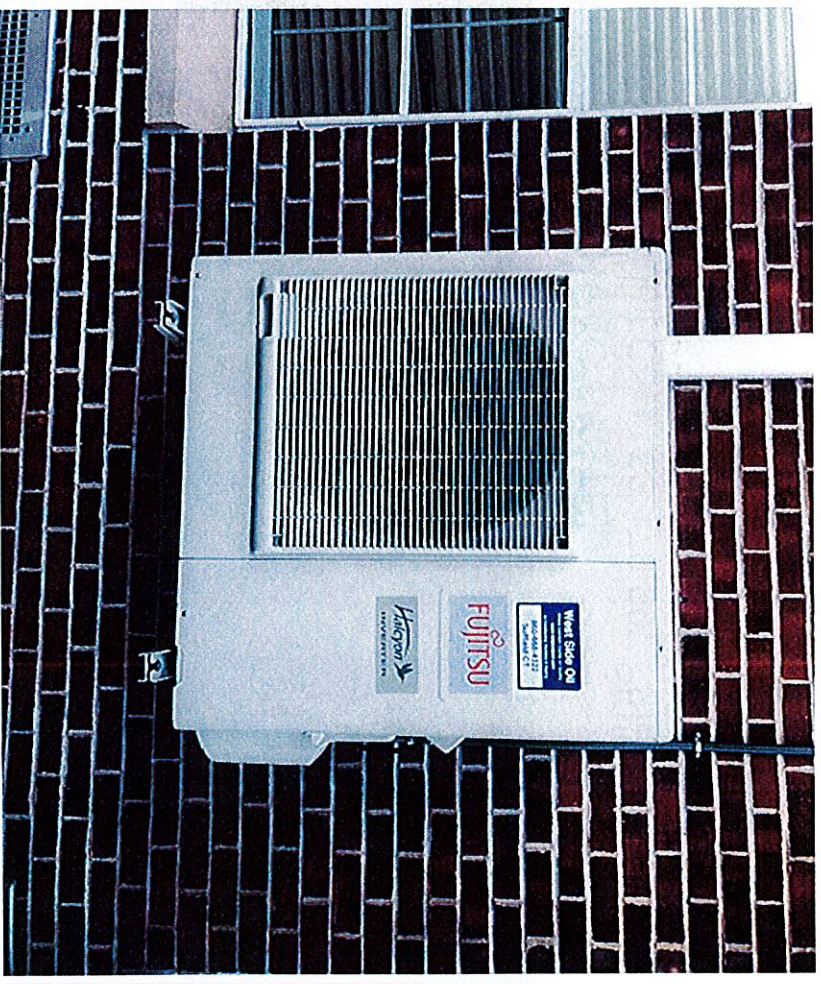
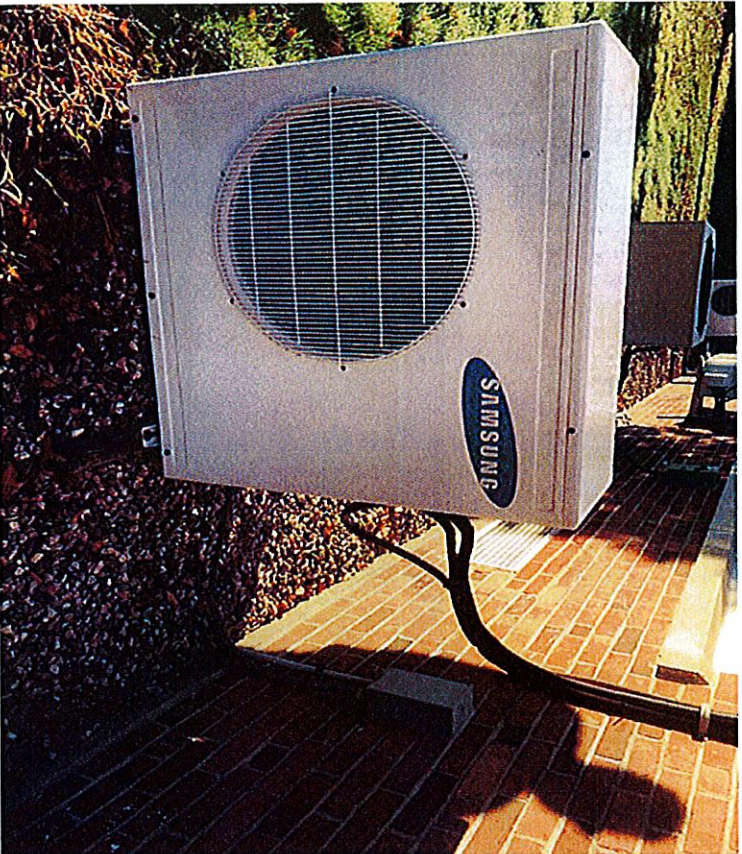
SPAULDING SCHOOL BOILER PROJECT

- Project: Replace 2 old boiler units with High Efficiency Condensing Boilers
- Age of Units: 40 Years (Life Expectancy 40 Years)
- Replacement Cost: \$296,000 (\$148,000 each)



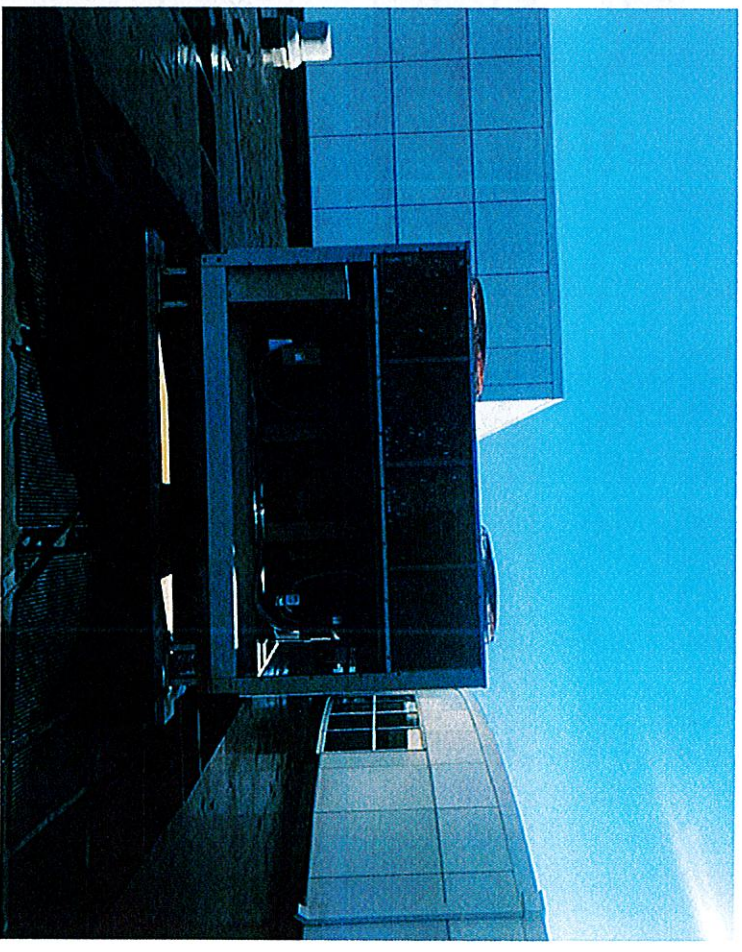
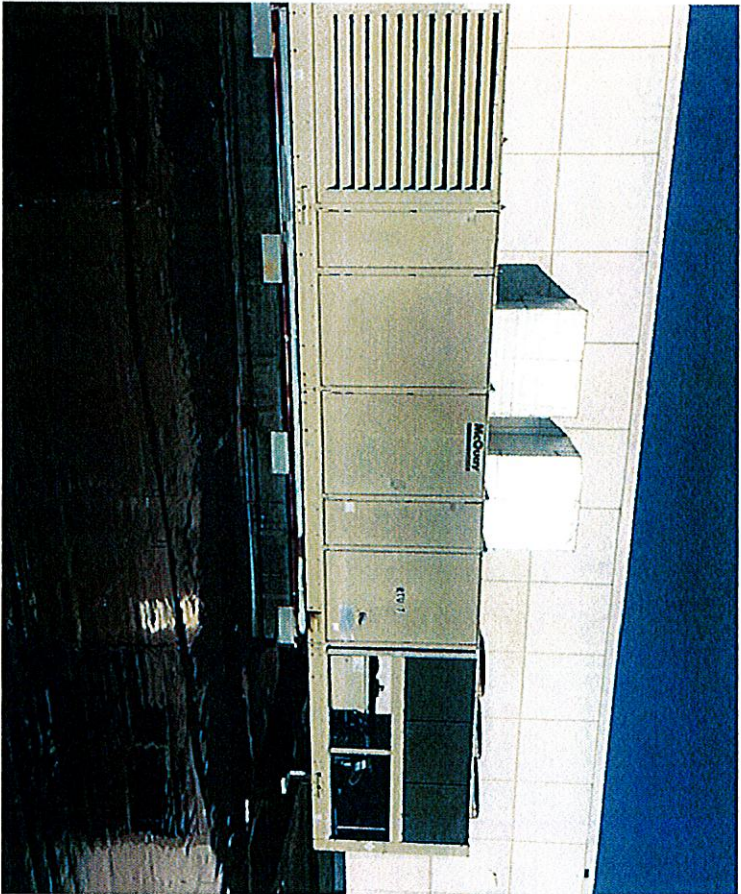
MCALISTER SCHOOL BOILER PROJECT

- **Project:** Replace one old boiler unit with High Efficiency Condensing Boiler. Primary boiler was recently replaced.
- **Age of Older Unit:** 40 Years (Life Expectancy 40 years)
- **Replacement Cost:** \$138,000



MCALISTER CLASSROOM AIR CONDITIONING UNITS

- Project: Replace 6 Split System Air Conditioning Units
- Age of Units: No longer functioning
- Project Cost: \$33,000



SUFFIELD HIGH SCHOOL HVAC SYSTEM

- **Project:** Remove and replace (17) Roof Top Units (RTU). Unit Cost: \$3,170,997; Structural Engineer Assessment (\$7,500); Design and Engineering (\$158,550)
- **Age of Units:** 21 Years
- **Total Project Cost:** \$3,337,047

Grant Process

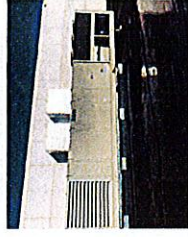
Guidelines and Grant Review Process

- DAS/OSGR
- Application Overview

Timeline

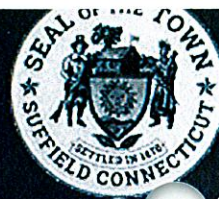
- BOE Resolutions: November 2022
- BOS Resolutions: December 2022
- BOF Resolutions: December 2022

Town Meeting: December 2022



SUFFIELD PUBLIC SCHOOLS

CONNECTICUT HVAC & INDOOR AIR QUALITY GRANT PROGRAM



Project Proposals:

PROJECT #1:

Spaulding Elementary School-Replace two old cast iron sectional boilers with new high efficiency condensing boilers.

PROJECT #3

McAlister Intermediate School- Replace six aging mini split AC units with new models.

PROJECT #2

McAlister Intermediate School- Replace one old cast iron sectional boiler with a new high efficiency condensing boiler.

PROJECT #4

Suffield High School- Replace 17 original rooftop units with new higher efficiency units.

Please join us on **Tuesday, December 20th at 7:00 pm** for a **Town Meeting** at the Suffield Middle School Auditorium to review and vote on four HVAC grant projects to improve school facility heating and cooling operations. In addition to state reimbursement, these projects will provide annual operating savings in energy consumption and repairs to older equipment.

PROJECT #1- \$296,000	ACTUAL COST TO SUFFIELD AFTER 54% GRANT REIMBURSEMENT - \$136,
PROJECT #2- \$138,000	ACTUAL COST TO SUFFIELD AFTER 54% GRANT REIMBURSEMENT - \$63,480
PROJECT #3- \$33,000	ACTUAL COST TO SUFFIELD AFTER 54% GRANT REIMBURSEMENT - \$15,180
PROJECT #4- \$3,337,047	ACTUAL COST TO SUFFIELD AFTER 54% GRANT REIMBURSEMENT - \$1,749,862

UPCOMING EVENT:

Town Meeting
Tuesday
December 20, 7:00 pm
Suffield Middle School Auditorium

Project Rationale

In 2022, Governor Lamont signed Public Act 22-118, establishing a new grant program that encourages public school districts to install, replace, or upgrade heating, ventilation, or air conditioning (HVAC) systems (OSCG&R 2022). As a result, the State of Connecticut has appropriated \$150,000,000 in grant funding for school districts to upgrade school HVAC system which will significantly offset taxpayer burden on projects that would otherwise be funded through the Town of Suffield's capital project budget.

The four projects we are proposing for state reimbursement have were identified within our capital improvement plan and the Long-range Master Facilities Plan study conducted by Tecton Architects. The capital projects will receive 54% reimbursement from the State of Connecticut

Meeting Dates

Town

- Board of Selectman 11/16/22
- Board of Finance 11/14/22
- Board of Selectman 12/6/22
- Board of Finance 12/12/22

Town Meeting 12/20/22

Schools

- Facilities Subcommittee 10/27/22
- BOE 11/7/22
- Facilities Subcommittee 12/1/22
- BOE 12/5/22