

Major points of Aesop – aesoponline.com

1 – Your ID is your phone number

2 – Change your pin to something you will remember

3 – There is a direct link to Aesop on TPS website . Click on the “**Staff Tab**”, *move your mouse over **IT help** – do not click – then **click on Aesop**.*

4 – You can select your “Favorite” subs. With enough lead time (more than 24 hours) they will be notified first.

5 – The sooner you request a sub, the greater chance you can get a requested sub

6 – If you realize that you cannot come in and school will begin in an hour or less time – **YOU MUST CALL IN.** Do not use the website in this instance!

7 – The website contains training videos.

8 – While you can upload documents to Aesop – this does not replace having lesson plans in your room!

