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# TRUMBULL PUBLIC SCHOOLS

## TRUMBULL, CONNECTICUT

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**Regular Meeting – Tuesday, February 22, 2022, 7:00 p.m.**

### **AGENDA**

<https://us06web.zoom.us/j/85044223454?pwd=clplSE1JeHVoRzRtbzlsRC9aaXdJQT09>

Webinar ID: 850 4422 3454

Password: 662845

Join by telephone: (312) 626-6799 or (877) 853-5257 (Toll Free) / Webinar ID: 850 4422 3454

#### **I. CALL TO ORDER**

#### **II. PRELIMINARY BUSINESS**

- A. Pledge of Allegiance
- B. Correspondence – Ms. Julia McNamee  
Correspondence may be sent to [BoardofEd@trumbullps.org](mailto:BoardofEd@trumbullps.org)
- C. Public Comment – The Trumbull Public Schools Board of Education will be allowing public comment at the upcoming Board Meeting. If you are interested in speaking during the Public Comment portion of the meeting, please use [this form](#) to sign up. We will limit participants to the first **15** individuals that submit the form. Public comment will be limited to 2 minutes.
- D. Superintendent Report
- E. Board Chairman Report
- F. Teacher BOE Representative Report

#### **III. REPORTS/ACTION ITEMS**

- A. Approval/Minutes of BOE Regular Meeting 2/8/2022
- B. Personnel – Dr. Semmel
- C. Infinite Campus Parent Portal Updates – Mrs. Hefe
- D. Curriculum Committee Report – Mrs. Petitti  
New Course Text Proposals – Dr. Iwanicki  
Kindergarten Social Studies:
  - *Me on the Map*
  - *Follow that Map*
- E. Policy Committee Report – Mr. Gallo  
Second Reading – Dr. Iwanicki
  - CPS3283.1 – Authorization of Signature

#### **IV. RECEIVE AND FILE**

- A. Pending Litigation
- B. Negotiations

#### **V. OTHER**

TRUMBULL PUBLIC SCHOOLS  
TRUMBULL, CONNECTICUT

Report to the Board of Education  
Regular Meeting – February 22, 2022

Dr. Semmel

Agenda Item – III-A

Approval/Minutes

- Regular Meeting, February 8, 2022

Recommendation:

Approve the minutes of the above noted meeting.

TRUMBULL PUBLIC SCHOOLS  
TRUMBULL, CONNECTICUT  
Regular Meeting – February 8, 2022

The Trumbull Board of Education met for a Regular Meeting at the Long Hill Administration Building.

Members present:

L. Timpanelli – Chairman  
J. Norcel – Vice Chair  
J. McNamee - Secretary  
C. Bandecchi  
T. Gallo  
L. Nuland  
M. Petitti  
A. Squicciarro

Agenda Item I—Call to Order

The meeting was called to order at 7:00 p.m.

Agenda Item II—Preliminary Business

- A. Salute to the Flag - The Public Session began with a salute to the Flag.
- B. Correspondence – Ms. McNamee read the following correspondence: Ashley Smith, Felicia Czumble, Gloria Manna, Daniela DeLibro, Liane Brink, Jaimie Molgard, Danielle Romano, Kaleigh White, Sarah Olschan, Liz Buonicore, Brian Walsh, Rebecca Hudzik, and Amanda Dombrowski all wrote letters asking that the mask mandate be lifted. Michael Barker and Sandy Vallati wrote asking that TPS maintain mask mandates. Several parents wrote in support of Dr. Semmel’s budget, including Frank Squicciarro, Rachelle Giordano, Catherine Martini, and Lara Walden. Writers spoke of the need to restore important positions and programs and were grateful that the kindergarten paraprofessionals were included in the budget. Mary Isaac suggested the Board explore the possibility of electric vehicles and invited members to a presentation. D. Scot Kerr wrote supporting a later school start time and stated “Let’s Talk Mental Health Trumbull” launched by TPAUD will take place on February 16th. Gloria Manna wrote with concerns and requested policies and information.
- C. Public Comment  
The following people spoke in favor of removing the mask mandate in our schools: Pat Kelly, Lisa Hughes, Gloria Manna, Elizabeth Tarifay, Jamie Polatsek, Amanda Dombrowski, Meredith Bagley, Danielle Pampillonio, Ann Rerat and Christopher DeCruze. Frank Squicciarro spoke in favor of fully funding the Superintendent’s budget citing the need to support our children’s academic and social/emotional needs and address learning loss.
- D. Superintendent Report  
Dr. Semmel reported:
- Currently at TPS, 85.34% of 12–17-year-old students and 46% of 5–11-year-old students are fully vaccinated. Covid cases have dropped dramatically and the current Covid positive rate is 7.08%. Governor Lamont will be making a statement concerning the mask mandate in our schools on February 15, 2022. At this time, Superintendent Semmel’s recommendation is to take no action to create a mask mandate in Trumbull Public Schools. Our district has examined all of the criteria and sees no reason to enact a mask mandate in our schools.
  - Our Technology Department is working on a website that will allow parents to easily access student assessment data. More information will be forthcoming at a future BOE meeting.

- E. Board Chairman Report – Mrs. Timpanelli lauded the ELITE bookshop located at 2 Daniels Farm Road (above Fatty Patty restaurant). It will be open to the public in March and we welcome the Trumbull community to stop by, to buy a book, and to have a coffee and snack. Congratulations to the We the People team for their first place in the state competition. They will compete next at the national level in Washington in April.
- F. Student Board Representatives Report - Eman Seyal and Edrina Laude reported on events at Trumbull schools: **Tashua**- spirit week emphasized tolerance, integrity, and generosity, Flannel Day, look alike day, Workout Wednesday, and Throwback to Summer Thursday. Senator Chris Murphy’s MLK Essay Contest on Martin Luther King. **Jane Ryan**-Annual Bridge to Bridgeport Supply Collection. giving tree in the school lobby, Trumbull High students visit to observe classes. **Booth Hill**-celebrations of Chinese New Year and Groundhog Day and creating biographies of notable African Americans, 100th day of school, Random Act of Kindness Week and twin day. **Middlebrook**-Chinese New Year, Student Council service projects, SOUPer bowl drive, Valentine’s Day teacher appreciation, Word Masters Challenge, “One School, One Book Experience”, American Heart Month and “What’s up Dolphins?!” **Hillcrest**- “Cross-Town Showdown” canned food drive to benefit the Bridgeport Rescue Mission, eSports, SHADES students are celebrating the contributions of African-Americans. **Madison**: art contest and Dining for Dollars event at Old Town Restaurant. **Trumbull High**- We the People Team won 1st place at the State Competition and the Pulsera Project throughout the month of February.

### Agenda Item III—Reports/Action Items

- A. Approval/Field Trip – THS Music Department Trip to Virginia Beach Music Festival in May, 2022

Mr. Joshua Murphy and Mr. Christopher Wasko presented the field trip for the THS Band and Chorus to attend the Virginia Beach Music Festival on May 5-8, 2022.

It was moved (Bandeccchi) and seconded (Norcel) to approve the THS field trip to Virginia Beach. Vote: Unanimous in favor.

- B. Approval/Minutes of BOE Budget Sessions, January 11, 2022 and January 13, 2022.

It was moved (Norcel) and seconded (Gallo) to approve the minutes of the Board of Education Budget Sessions of January 11, 2022 and January 13, 2022 as presented. Vote: Unanimous in favor.

- C. Personnel- Dr. Semmel

Dr. Semmel presented the following certified appointments:

Connor, Sarah; 6/6 (\$67,188) school psychologist at Booth Hill Elementary School, effective January 18, 2022.

Daly, Nicole; BA/4 (\$53,657) reading teacher at Madison Middle School, effective January 4, 2022.

D’Angelo, Debra; 6/21 (0.6) (\$68,687) special education teacher at Frenchtown Elementary School, effective January 24, 2022.

Flagg, Jennifer; MA/7 (\$64,423) art teacher at Jane Ryan Elementary School effective January 18, 2022.

The Board received and filed the above certified appointments.

Dr. Semmel presented the following certified resignations:

Bullock, Heather; Board Certified Behavior Analyst at Frenchtown and Middlebrook School since September 2020, resigning effective February 4, 2022.

Larkin, Donna; special education teacher at Madison Middle School since August 2004, retiring effective June 30, 2022.

Romano, Isabella; special education teacher at Frenchtown Elementary School since August 2021, resigning effective January 27, 2022.

Dr. Semmel presented the following non-certified resignation:

Gould, Cheryl: secretary at Trumbull High School since March 2001, retiring effective February 22, 2022.

It was moved (Norcel) and seconded (Squicciarro) to approve the above three certified resignations and one non-certified resignation as presented. Vote: Unanimous in favor.

D. Approval/THS Graduation Date, Class of 2022

Dr. Semmel discussed the proposed graduation date of Thursday, June 16, 2022 for the Class of 2022.

It was moved (Bandecci) and seconded (Nuland) to approve Thursday, June 16, 2022 for this year's graduation date. Vote: Unanimous in favor.

E. 2022-2023 Budget Approval-Dr. Semmel thanked the Board for their support of this year's budget request. Mr. Hendrickson presented several proposed budget adjustments, noting that the final requested amount remains the same at \$117,297,398 at a 4.45% increase. The Board held a lengthy discussion reviewing each object and its impact on our students.

It was moved (Gallo) and seconded (Norcel) to approve the Superintendent's presented budget for the 2022-2023 school year in the amount of \$117,297,398 that reflects a 4.45% increase. Vote: Unanimous in favor.

(Squicciarro) made a motion and (Bandecci) seconded to amend the motion to increase the proposed budget by \$32,550 for chrome books for a new total of \$117,329,948. Vote: No- Squicciarro, Bandecci, Nuland, McNamee, Gallo, Norcel, Petitti, Timpanelli. In favor-0. Motion fails.

F. Policy Committee Report

First Reading

Dr. Iwanicki presented the following policy for a first reading:

- Policy CP3283.1: Authorization of Signature

It was unanimously agreed to bring this policy back to a future Board meeting for approval.

Second Readings

Dr. Iwanicki presented the following policies for second readings:

- Policy CPS3451: Petty Cash
- Policy CPS3450: Monies in Buildings
- Policy CPS3326.3: BOE Credit Card

It was moved (Gallo) and seconded (McNamee) to approve the above three policies as presented. Vote: Unanimous in favor

G. Finance Committee Report

Mr. Hendrickson presented the financial reports ending November, 2021 and December, 2021 and discussed 2022-2023 proposed budget adjustments.

It was moved (Norcel) and seconded (Nuland) to approve the November and December 2021 financials as presented. Vote: Unanimous in favor.

It was moved (Norcel) and seconded (Gallo) to approve the transfer of \$1,000,000 from the Food Services cash account to the "Due to Town" account. Vote: Unanimous in favor.

It was moved (Gallo) and seconded (McNamee) to approve that the Open Choice, Head Start Food and Magnet Transportation accounts held as Special Revenue (205) accounts be moved to Grant (200) Accounts as of July 1, 2021 and that the \$318,063.26 in cash balances be part of such a movement. Vote: Unanimous in favor.

It was moved (Norcel) and seconded (Bandeccchi) to approve the transfer of \$150,000 from the Non-Lapsing Account to the ELITE Facility account. Vote: Unanimous in favor.

Adjournment

Board Members gave unanimous consent to adjourn the Public Session at 9:10 p.m.

TRUMBULL PUBLIC SCHOOLS  
TRUMBULL, CONNECTICUT

Report to the Board of Education  
Regular Meeting, February 22, 2022

Dr. Semmel

Agenda Item III-B

Personnel

There have been no changes since the last meeting.

TRUMBULL PUBLIC SCHOOLS  
TRUMBULL, CONNECTICUT

Report to the Board of Education  
Regular Meeting – February 22, 2022

Christina Hefele  
Director of Digital Learning

Agenda Item – III-C

Infinite Campus Parent Portal Updates

Christina Hefele will provide a demo of the new Assessment Portal and eBack feature in Infinite Campus being rolled out to K-8 parents to help enhance parent communication and provide timely feedback to parents on student's academic progress.

Recommendation:

Review and Discuss



TRUMBULL PUBLIC SCHOOLS  
TRUMBULL, CONNECTICUT

Report to the Board of Education  
Regular Meeting – February 22, 2022

Dr. Iwanicki

Agenda Item –III-D

Approval/New Course Text Proposal

Based on the Curriculum Committee's meeting on February 10<sup>th</sup>, 2022, the Board of Education is asked to adopt two new supplemental texts for use in Kindergarten Social Studies.

*Me on the Map* teaches geography and map skills in a context the children can identify with to learn basic map skills on a local level. *Follow that Map* expands their learning to a broader range of primary geography skills including far away places.

Recommendation:

Approve the following texts:

1. Sweeney, Joan. *Me on the Map*, 2018
2. Ritchie, Scot. *Follow That Map*, 2009

# TRUMBULL PUBLIC SCHOOLS TRUMBULL, CONNECTICUT

Curriculum Committee of the  
Trumbull Board of Education

## Regular Meeting

Thursday, February 10<sup>th</sup>, 2022, 10:00 a.m.  
Trumbull High School Main Office Conference room

## MINUTES

- I. Call to Order/Introduction. Motion to call the meeting to order by Lisa Nuland at 10:05 a.m.  
Members present  
M. Petitti, chair  
J. McNamee  
L.Nuland  
S. Iwanicki, Ed.D.
- II. Correspondence/Public Comment  

Dr. Iwanicki noted that the public was invited to send any comments via e-mail, and that she had not received any. Mrs. Petitti also had not received any correspondence or comments. Daniel Durden, Trumbull Resident attended the meeting and shared he was just observing and that he has two students in Trumbull Public Schools, an eighth grader at Madison Middle School and a fifth grader at Jane Ryan Elementary School.
- III. Approval/Minutes – Regular Meeting January 13th, 2022
- IV. Ms. McNamee moved to approve the Minutes as presented. Mrs. Nuland seconded the motion. The motion was unanimously agreed to.
- V. New Business
  - a. Grade K Social Studies Curriculum Text Approval  

Two texts, *Me on the Map* and *We are a Part of the World* were reviewed and discussed. Ms. McNamee asked about the activities that correlate to the standards and if students will be drawing maps. Dr. Iwanicki shared the Curriculum Guide does ask students to create a map. The K- unit goals were reviewed with the highlights and outcomes in addition to the digital presentation project. Ms. McNamee furthered that the choice of a Chinese illustrator for the text was great for our students. Mrs. Nuland shared that *Me on the Map* orients the students and shows students the contexts. The second text seems more difficult and design-wise, it is busy. However, if used with the teacher, it would work. Mrs. Petitti highlighted that the terms pieces of the book build skills for students that they will need growing up. It uses legends, mathematics, and features that

will help students. The team further discussed how students will use the books and how it correlates to their learning.

Mrs. McNamee motioned to move both texts to the Board for approval. Mrs. Nuland seconded and the motion. It was passed unanimously.

b. Review of Curriculum Guide Matrix Draft

Dr. Iwanicki communicated that TPS has a history of reviewing curriculum on a regular basis and a draft of a Curriculum Review Guide Matrix was shared. Members asked questions about certain courses, such as Family & Consumer Science. It was shared that some of these courses may be revised with more specificity after the completion of the district's current Vision of the Graduate work. It was also discussed that other courses are reviewed based on the text availability and updates, such as the middle school Mathematics texts. Often curriculum guides need to be adjusted to correspond with the new materials. Mrs. Petitti shared experiences and that the process of a new text approval and curriculum updates can take time. The Curriculum Guide Matrix will be further revised to be shared with the committee later this year.

Mrs. Nuland motioned to adjourn the meeting at 11:30. Ms. McNamee seconded. The motion was unanimously agreed upon.

**TRUMBULL PUBLIC SCHOOLS  
NEW TEXT REVIEW/APPROVAL PROCESS**

Date Submitted: 11-15-21

Title of Text: Me on the Map

Authors: Joan Sweeney

Publisher: Dragonfly Books

Year Published: 2018

ISBN Number: ISBN-10 1524772011  
ISBN-13 978-1524772017

Core<sup>1</sup> or Supplemental: Supplemental

Course: Social Studie Me and the World - Unit 4

Grade Level: K

(If applicable) Replaces text: N/A

Rationale for adopting new text: To support new instruction on  
geography

Text Description: Introduction to maps

Strengths: Geography taught at a simple and understandable  
level showing children where they live and how they  
fit into the larger world.

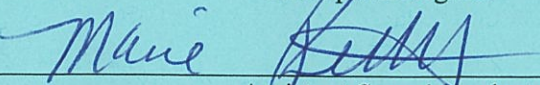
Weaknesses:

Submitted by: Jennifer Crawford

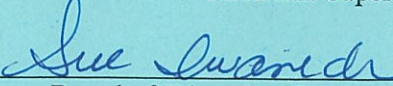
Reviewed by:

  
Principal/Designee

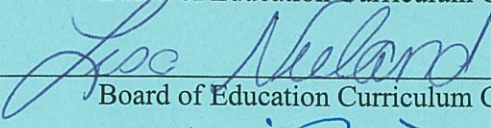
11/16/21  
Date

↗   
Assistant Superintendent


11/16/21  
Date

↘   
Board of Education Curriculum Committee Member

2/10/22  
Date

  
Board of Education Curriculum Committee Member

2/10/22  
Date

  
Board of Education Curriculum Committee Member

2-10-22  
Date

<sup>1</sup> "Core" refers to a resource that must be used by all students for attainment of course goals.



**TRUMBULL PUBLIC SCHOOLS  
NEW TEXT REVIEW/APPROVAL PROCESS**

**Date Submitted:** 11-15-21

**Title of Text:** Follow That Map: A First Book of Mapping Skills

**Authors:** Scot Ritchie

**Publisher:** Kids Can Press

**Year Published:** 2009

**ISBN Number:** ISBN-10: 1554532744  
ISBN-13: 978-1554532742

**Core<sup>1</sup> or Supplemental:** Supplemental

**Course:** Social Studies Unit 4: We are a Part of the World

**Grade Level:** K

**(If applicable) Replaces text:** N/A

**Rationale for adopting new text:** This is the first time we will be teaching Geography in kindergarten, thus, resources are needed.

**Text Description:** An interactive picture book that explains and demonstrates key mapping concepts.

**Strengths:** Introduce map concepts on a primary level

**Weaknesses:**

**Submitted by:** Jennifer Crawford

**Reviewed by:**

Principal/Designee

Date

Assistant Superintendent

Board of Education Curriculum Committee Member

Board of Education Curriculum Committee Member

Board of Education Curriculum Committee Member

<sup>1</sup> "Core" refers to a resource that must be used by all students for attainment of course goals.

TRUMBULL PUBLIC SCHOOLS

## Curriculum Review-

- **Elementary Social Studies Kindergarten Texts**

February 22, 2022

Susan Iwanicki, Ed.D

Assistant Superintendent



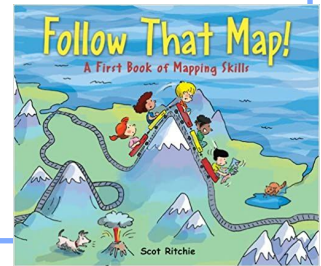
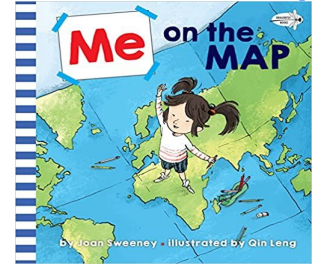
## Kindergarten Social Studies Curriculum

- ❖ Unit 4- "We are a part of the World"  
Big Ideas: Student's statements of enduring ideas
  - Maps are important because they can help us find places and determine locations.
  - We can use maps to learn the types of physical features.
  - Weather/climate affects how we live and interact with one another.
- ❖ Compelling or Essential Questions" Teacher's guiding questions
  - How do we use maps?
  - Why are maps important?
  - How does weather/climate influence our homes, our seasonal activities, and our community?



## Me on the Map & Follow That Map

- ❖ Me on the Map- “ a playful introduction to maps and geography, step by simple step, a young girl shows readers herself on a map of her room, her room on the map of her house, her house on the map of her street--all the way to her country on a map of the world”
- ❖ Follow that Map- More complex, it is an interactive picture book that explains and demonstrates key mapping concepts. With maps, the characters take an imaginative trip through the neighborhood, city and country, around the world and beyond.



## Board Discussion and Questions

TRUMBULL PUBLIC SCHOOLS  
TRUMBULL, CONNECTICUT

Report to the Board of Education

Regular Meeting – February 22, 2022

Dr. Iwanicki

Agenda Item – III-E

Second Reading  
Policy for Approval

Dr. Iwanicki will review with the Board one policy:  
CPS3283.1 Authorization of Signature. This policy  
formalizes our business procedures regarding  
authorization for grants and school business.

Recommendation:

Approval of the Policy



TRUMBULL PUBLIC SCHOOLS  
BOARD OF EDUCATION  
POLICY MANUAL

**P3293.1/Authorization of Signature**

SECTION: **3000**  
CATEGORY: **Business & Non-  
Instructional Operations**  
POLICY CODE: **P3293.1/Authorization of  
Signature**

**AUTHORIZATION OF SIGNATURE**

**Policy Statement**

The Superintendent and/or the Business Administrator, individually or jointly as may be required, are hereby authorized to execute agreements, to apply for grants or to sign other documents as may be necessary in the normal course of the school system's business, (including documents that support the adopted budget or that implement the Board's established policies or programs). In exercising these responsibilities, the Superintendent and Business Administrator shall adhere to the purchasing policies of the Town of Trumbull. This authorization does not extend to those agreements or other documents which require specific, formal approval of the Board of Education and/or the signature of the Board Chairman or other officer of the Board of Education.

All changes in signatories will be approved by the Board of Education.

To comply with regulations of the State Department of Education, the Board of Education will annually renew this authority, designating by name the individuals holding the positions of Superintendent and Business Manager Administrator who are so authorized.

**Adopted: Feb 2022**

TRUMBULL PUBLIC SCHOOLS

# Policy Committee Policy Review

February 22, 2022  
Susan Iwanicki, Ed.D  
Assistant Superintendent



## Business Policies

- ❖ **Paul Hendrickson**-- spoke with Dr. Semmel and Connecticut Association of School Business Officials (CASBO), reviewed policies related to our business practices.
- ❖ **CABE Consultation**-- CABE provided samples of key Business policies for the committees review.

# Policy CPS3283.1

2nd Reading

## Authorization of Signature

- TPS has procedures in place for Authorization of Signature.
- This policy will formalize procedures.

### Highlights:

- Both the Superintendent and Business Administrator are authorized– grants and school business
- Must adhere to purchasing policies of the Town of Trumbull
- Does not extend to those that need formal BOE approval

**Board Discussion  
and  
Questions**

TRUMBULL BOARD OF EDUCATION  
TRUMBULL, CONNECTICUT

Report to the Board of Education  
Regular Meeting, February 22, 2022

Martin Semmel, Ed.D.

Agenda Item IV-A

Pending Litigation

Recommendation:

Receive and file.

**PENDING LITIGATION**

CASE TOWN/BOARD	DESCRIPTION	CASE	REPRESENTATIVE TOWN/BOARD
1. C.T., J.T. and L.T. vs.	C.T., a Trumbull minor, his parents J.T. and L.T., alleged that he was injured on or about November 13, 2019 while playing soccer at recess and fell into a hole on the soccer field near the goal. Their claim covers that the soccer field was in an uneven, defective and/or dangerous condition. This claim seeks monetary damages against Board of Education, Town of Trumbull and Parks and Recreation Department. (Notice of claim received January 9, 2020).	Pending	Town/Board
2. M.D. vs.	M.D., former Director of Facilities, claims his termination of employment on 2/7/20 constitutes a breach of his employment contract with Trumbull Board of Education. This claim seeks monetary damages against Trumbull Board of Education. (Notice of claim received 5/20/20).	Pending	Town/Board

TRUMBULL BOARD OF EDUCATION  
TRUMBULL, CONNECTICUT

Report to the Board of Education  
Regular Meeting, February 22, 2022

Agenda Item IV-B

Status of Negotiations

Please see reverse side for status of  
negotiations with the eight bargaining units.

Recommendation:

Receive and file.

## **STATUS OF NEGOTIATIONS**

<u>Unit</u>	<u>Member of Board's Negotiating Team</u>	<u>Status of Negotiations</u>
Teachers TEA	Attorney Floyd Dugas Marie Petitti Michael Ward	The TEA Agreement covers the period from July 1, 2020 to June 30, 2023.
Administrators TAA	Attorney Floyd Dugas Marie Petitti Michael Ward	The TAA Agreement covers the period from July 1, 2021 to June 30, 2024.
Administrative Support Services	Attorney Floyd Dugas	The (TASS) Administrative Support covers the period from July 1, 2016 to June 30, 2021. Negotiations for a successor Agreement have begun.
CALU		
Custodial/Maintenance UPSEU LOCAL #424	Attorney Floyd Dugas	The Custodial/Maintenance Agreement covers the period from July 1, 2021 to June 30, 2025.
Paraprofessionals UPSEU LOCAL #424	Attorney Floyd Dugas	The Paraprofessional Agreement covers the period from July 1, 2021 to June 30, 2025.
Cafeteria Workers UPSEU LOCAL #424	Attorney Floyd Dugas	The Cafeteria Workers Agreement covers the period from July 1, 2020 to June 30, 2024.
CILU Supervisor/ Support Staff CILU LOCAL #21	Attorney Floyd Dugas	<p>The CILU Supervisors Agreement covers the period from July 1, 2021 to June 30, 2024.</p> <p>The CILU Support Agreement covers the period from July 1, 2021 to June 30, 2024.</p>