

TRUMBULL PUBLIC SCHOOLS
BOARD OF EDUCATION
POLICY MANUAL

SECTION: 9000
CATEGORY: Bylaws of the Board
POLICY CODE: 9134/Facilities Committee

FACILITIES COMMITTEE

Policy Statement

The Trumbull Board of Education has the responsibility to properly operate, maintain, and repair all land, buildings, facilities, and equipment owned or occupied by the District. The Facilities Committee will consist of a minimum of two (2), and not to exceed three (3), members of the Board of Education, with minority party representation. The Board Chairperson shall appoint these members and name one as the Facilities Committee Chairperson. The Supervisor of Facilities & Maintenance shall serve as an ex officio member of the Committee.

The Facilities Committee shall meet regularly to:

- (a) review issues and needs relating to the District’s physical plant, operations, and personnel related thereto, including those funded through the Board’s operating budget and those funded through the capital improvement budget;
- (b) conduct periodic inspection of school facilities;
- (c) develop and recommend a maintenance and replacement schedule for buildings and grounds, including potential additions, deletions, or changes to facilities needed to support school programs, based on input from the Superintendent of Schools and the Supervisor of Facilities & Maintenance;
- (d) plan for new construction, facilities alterations and repairs, and major improvements of buildings and grounds;
- (e) evaluate proposed capital projects related to school facilities, including construction projects funded in part or in whole by the State of Connecticut;
- (f) review and submit to the Board’s Finance Committee and the full Board annual budget priorities related to facilities, as well as a five-year capital improvement budget;
- (g) advise the Board on building-related issues, ongoing maintenance, planning for long-term improvements, and related potential or actual Board policies;
- (h) coordinate with building committees established by the Town of Trumbull for construction projects funded by the State of Connecticut, as required; and
- (i) conduct studies and provide input to the Board and to District administration on matters pertaining to security, space, and community use of facilities.

A report of each meeting will be given to the full Board for review and approval of items forwarded by the Committee to the Board.

Adopted: 10/27/2020

References

- Connecticut General Statutes § 10-220
- Trumbull Board of Education Policy Code 1330: Use of Public School Buildings and Sites
- Trumbull Board of Education Policy Code 9312: Bylaws of the Trumbull Board of Education