

6161.4/Requests for Second Set of Textbooks

TRUMBULL PUBLIC SCHOOLS
BOARD OF EDUCATION
POLICY MANUAL

SECTION: **6000**
CATEGORY: **Instruction**
POLICY CODE: **6161.4/Requests for
Second Set of
Textbooks**

REQUESTS FOR SECOND SET OF TEXTBOOKS

Policy Statement

It is the policy of the Trumbull Board of Education to issue a second set of textbooks for use at home by students with learning, health, physical, or other medical conditions, through one of the procedures listed below.

1. Early Intervention Team (EIT) specific recommendation;
2. 504 Team specific recommendation (the 504 Team must consider if the second set of textbooks is necessary for the student to appropriately access the curriculum);
3. Planning and Placement Team (PPT) specific recommendation; and
4. If a student health or physical problem exists, a letter must be submitted to the EIT, the 504 Team, or the PPT stating the diagnosis, treatment, and anticipated duration of need. The letter should be submitted from the student's treating medical doctor (MD), physician assistant (PA), advanced practice registered nurse (APRN), or doctor of osteopathy (DO).

Unless otherwise specifically indicated in writing through any of the above procedures, a second copy of a textbook may be provided to the student in electronic form.

If a student has a significant pre-existing or medical condition that necessitates a textbook accommodation during the normal school day, a medical release (Interscholastic Sports Physicals, Appendix A) of such condition must be presented to the school nurse prior to participation in interscholastic and/or intramural sports.

Adopted: 4/9/2002
Revised: 2/14/2017

References

- Trumbull Board of Education Policy Code 5141.31: Interscholastic Sports Physicals
- Trumbull Board of Education Policy Code 6161.2: Care of Instructional Materials