

**6146.4/Early Graduation from High School**

TRUMBULL PUBLIC SCHOOLS  
BOARD OF EDUCATION  
POLICY MANUAL

SECTION: 6000  
CATEGORY: Instruction  
POLICY CODE: 6146.4/Early Graduation  
from High School

**EARLY GRADUATION FROM HIGH SCHOOL**

**Policy Statement**

It is the policy of the Trumbull Board of Education to allow any student who wishes to graduate early from Trumbull High School to do so provided the following conditions have been met:

1. The student submits a written request to the principal at least one year in advance. With this request, the student submits a written statement explaining how he/she plans to fulfill the requirements for graduation and a written statement of approval signed by his/her parents.
2. The Graduation Evaluation Committee examines the student's request and bases its recommendation for approval or denial on the desirability of early graduation for that student with respect to his/her academic development, individual circumstance, and emotional as well as social maturity.
3. The student may earn equivalent credit toward graduation by taking high school courses in the Trumbull Board of Education Summer School or in summer schools operated by other public school systems or private schools. He/she may also earn credit through college courses. The principal must approve all such courses in advance if they are to be eligible for credit. The principal, with the advice and counsel of the Graduation Evaluation Committee, will decide whether credit is to be accepted for such courses.

Adopted: 11/19/1975  
Revised: 2/21/1984, 4/8/2003,  
1/24/2017

**Regulations**

1. Students wishing to take advantage of the Early Graduation Policy at Trumbull High School are required to write a letter one year in advance indicating their plans to complete their requirements for graduation.
2. This letter shall be accompanied by a second written statement from the student's parents indicating their approval of their child's request.
3. Both letters are to be directed to the principal of the high school.
4. The principal of the high school will refer each such bona fide request to the Graduation Evaluation Committee which shall consist of the following:
  - a. Chairman of the department of guidance
  - b. House principal of the student involved
  - c. Counselor of student involved
  - d. One faculty representative per house to be designated annually
5. The Graduation Evaluation Committee will examine all students' credentials and determine whether in its collective judgment it is in the student's best interests academically, emotionally, and socially to be granted the privilege of early graduation. Such recommendation will be forwarded to the principal for his/her approval or denial.
6. Equivalent credit for high school courses toward graduation may be obtained as follows:
  - a. Attendance at summer school – Trumbull High School
  - b. Attendance at other accredited summer school (Public or Private)
  - c. College Courses
  - d. Other

Specific requests for all courses not taken during the regular academic year but which the student hopes to use to fulfill graduation requirements must be made in writing to the principal prior to enrollment in such courses if credit toward graduation is expected.

Courses taken in summer school or other institutions for which prior approval has not been obtained will not be counted toward high school graduation.

7. In the case of summer school courses, it shall be generally expected that, where credit is desired, such courses will meet a minimum of six weeks.
8. In most circumstances, it is expected the student will follow the normal sequence of courses through his/her junior year.
9. In general, no more than three (3) credits shall be earned outside the standard academic program at Trumbull High School. Each student requesting early graduation will be responsible (should this application be approved) for completing ALL requirements for the Trumbull High School diploma. The burden of responsibility for complying with all graduation requirements will rest with the student.

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10. In the case of courses whose titles are different from the ones offered at Trumbull High School and whose content may vary from that which is presented at the high school, the Graduation Evaluation Committee is instructed to check with the department chairman in whose department the course would ordinarily fall for an evaluation of such course. In this way the standards for the diploma will not be compromised.